# Bids and Specifications for:

# Marshfield Fair Commission
# EXPO Building Reroof FG-K 5602
# Marshfield Fairgrounds Park
# Marshfield, WI

**Contact:**
**Ed Englehart**
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**Director – Parks & Recreation**
**P.O. Box 727**
**Suite 201R**
**630 S Central Avenue**
**Marshfield, WI 54449**
**PH: 715-384-4642**

## April 2013

OFFICIAL NOTICE TO CONTRACTORS

EXPO Building Reroof Project FG-K 5602 – Marshfield Fairgrounds Park

The Fair Commission, Marshfield, Wisconsin will accept sealed bids until 2:00 PM Tuesday, May 7, 2013 in the office of the Parks and Recreation Department, Suite 201R, 630 South Central Avenue, Marshfield, WI 54449. Said bids will be opened immediately thereafter in the Parks and Recreation Department office.

Bids will be received for installing ½" high density fiberboard, necessary wood blocking, fully adhered 60 mil black EPDM membrane roofing membrane, and all related perimeter, counterflash, upper eave, and parapet metals. Alternate pricing for new subfascia, fascia, and non-vented soffit panels will also be required at the lower eave location on the east and west sides. Roof area is approximately 12,700 square feet and is located at the Marshfield Fairgrounds Park, 513 E. 17th Street in Marshfield, WI. Specifications and other bidding documents may be obtained on the City of Marshfield's website at ci.marshfield.wi.us. **There is a MANDATORY pre-bid walkthrough meeting at the Expo building at 9:00 AM on Thursday, April 25, 2013 for all potential bidders. Bids will only be accepted from those contractors that attend the pre-bid meeting.**

No bid may be withdrawn by the Bidder for a period of twenty-five (25) days following the date of the bid opening, within which time the contract will be awarded by the Fair Commission.

All bids shall be accompanied by a certified check, cashier's check or bid bond equal to at least five percent (5%) of the total bid as a guarantee that, if the bid is accepted, the bidder will execute and file the proper contracts. The successful bidder will be required to furnish a 100% performance bond prior to commencing work. This project must be completed by June 21, 2013.

The envelope in which the bid is sealed shall bear the name and address of the bidder and the notation **"Expo Building Reroof Project FG-K 5602" – Marshfield Fairgrounds Park**.

The Marshfield Fair Commission reserves the right to reject any or all bids, to waive informalities in bidding and to accept the bid deemed most advantageous to the Fair Commission.

PUBLISH: NEWS HERALD – APRIL 12 and 20, 2013 – LEGAL NOTICE

**INSTRUCTIONS TO CONTRACTORS**

EXPO Building Reroof – Marshfield Fairgrounds Park – Marshfield, WI

1) **A MANDATORY pre-bid walkthrough meeting at the Expo Building is scheduled for 9:00 AM on Thursday, April 25, 2013 for all potential bidders. Bids will only be accepted from those contractors that attend the pre-bid meeting.**

2) Bids must be submitted to the following address no later than 2:00 pm on Tuesday, May 7, 2013. Faxed bids will not be accepted.

   Mr. Ed Englehart, Director of Parks and Recreation
   Parks and Recreation Department
   Suite 201R
   630 S Central Ave.
   Marshfield, WI 54449

3) Bids may be withdrawn prior to the hour of opening bids; however, no bid may be withdrawn for a period of twenty-five days (25) days thereafter nor shall there be any increase in price during that period. The Fair Commission reserves the right to consider all bids and to award the contract or reject all bids within that period.

4) The contractor must be insured. Contractor to carry minimum insurance as per attached Minimum Insurance Coverage document. Contractor to furnish certificate of insurance naming the City of Marshfield as Additional Insured prior to signing contracts, including a copy of any referenced additional insured endorsements.

5) The successful contractor will be required to sign a contract to furnish the labor and materials as quoted. This contract shall include the Official Notice to Contractors, Instructions to Contractors, General Requirements & Specifications, Contractor References, Minimum Insurance Coverage, and Bid Form. Acceptance of a Bid shall not be construed as waiving any provisions in any of the contract documents.

6) Successful contractor to notify owner of intent to commence work on any portion of this project at least 14 days prior to start. If work is planned to occur during a scheduled event at the Marshfield Fairgrounds Park the contractor shall work with the Parks and Recreation Department staff to assure that the work does not interfere with scheduled events or activities at the Fairgrounds Park.

7) The contractor agrees and guarantees that the equipment, materials and workmanship supplied by him shall be free from all defects and strictly in accordance with the General Requirements and Specifications herein above referred to and accepted by the Owner; and for a period of two (2) years after completion of the contract, in case of any defects in work constructed by the Contractor, the Contractor agrees to promptly repair the same upon notification by the Owner, using materials meeting the requirements of the General Requirements and Specifications, and in case the Contractor shall fail to make such repairs or cause the same to be made within thirty (30) days of the above mentioned notification, the Contractor agrees to pay upon demand the cost of thereof to the Owner after completion of such repairs, and the Contractor further agrees and guarantees to pay for all labor, material and equipment used in or about the construction covered by this contract which may become a lien or claim against the Owner.

8) All work for this project shall be completed no later than June 21, 2013.

9) Bid shall include all materials, lifts or scaffolding, labor, cleaning, painting, and delivery of supplies.

10) Owner shall supply access to the project, electrical power, and water for the Contractor to use.

11) Bid shall include all cleanup of exterior and interior areas affected by the project. All debris shall be removed off site at the Contractor's cost.

12) A two year warranty on labor and installation is required over and above any manufacturer's warranty.

13) Contractor shall supply references with Bid Form of projects of a similar size and nature.

14) This project has been issued a PREVAILING WAGE RATE DETERMINATION by the Wisconsin Department of Workforce Development (determination number 201301087). All bids must comply with these wage rate requirements. This information is included in the project bid document information on the City of Marshfield web site.

15) Contractor Reference Information – Provide with bid form on separate list a listing of major roofing projects your company has completed within the past 5 years, including for each project: the type of roofing system installed; average R value; square foot size of the project; number of stories of the project's building(s); occupancy type of building(s); the contract amount; the completion date; and the name, address, and phone number of the owner or contacting owner representative.

## Re-roofing specifications for:

**Exposition Building Reroof – Marshfield Fairgrounds Park – Marshfield, WI**

## PART 1 GENERAL

### 1.01 DESCRIPTION

A. The Exposition Building is located at the Marshfield Fairgrounds Park, East 17th St, Marshfield, WI. Mr. Ed Englehart, Director of Parks and Recreation, is the Owner's representative and may be contacted regarding any questions at 715-384-4642.

B. The project generally consists of removing and legally disposing of the existing smooth top BUR building, installing new ½" high density fiberboard and related wood blocking, installing a new 60 mil EPDM fully adhered membrane. Installation of new edge metals on upper east and west eaves utilizing D-edge and C-metals to cover exposed wood. Installation of new parapet caps to match existing parapet profiles on north and south ends to cover exposed wood work to be included. Alternate pricing for installing new wood subfascia, metal fascia, and metal non-vented soffit panels on lower east and west eaves is also required. A unit price to repair any damaged decking material per square foot must also be included. Existing decking is assumed to be ¾" thick T&G or plywood..

C. New ½" high density fiberboard will be installed on the existing roof deck. Fiberboard is to be mechanically fastened with appropriate fasteners and plates to meet required pullout testing for achieving 10 year manufacturers warranty. Fiberboard must be fastened at a minimum of 1 fastener per every 2 square feet.

D. New 60 mil Carlisle Sure-Seal EPDM to be fully adhered to insulation. Membrane to be standard black color. East and west upper and lower edge details shall be a 9" RUSS detail per Carlisle A-1-G. No edges shall be allowed to "buck" water against direction of slope. Existing sheet metal at east and west highwall above lower roof sections shall be trimmed to allow proper installation of membrane up vertical wall and then properly counterflashed per manufacturers requirements to meet warranty.

E. Provide Alternate Price #1 for new 1x6 wood subfascia, metal fascia, and non-vented metal soffit and frieze channel on both east and west lower roof edges.

F. All exposed wood trim above the roof lines on the north and south ends of the building and at the eave location on the east and west upper roofs, including the vertical wood located on the four corners between the upper and lower roof areas, shall be clad in 24 ga. Una-clad metals.

**Please note that this specification is based around Carlisle Syntec. Acceptable manufacture's are: Carlisle, Firestone, and Johns-Manville. No other substitutions.**

Upon completion, manufacture's 10 year material & labor warranty and 2 year contractor warranty to be issued.

## 1.02 EXTENT OF WORK

A. Provide all labor, material, tools, equipment, and supervision necessary to complete the installation of a Fully Adhered EPDM Roofing System including flashings and fiberboard as specified herein and as indicated in accordance with the manufacture's most current specifications and details.

B. The roofing contractor shall be fully knowledgeable of all requirements of the contract documents and shall make themselves aware of all job site conditions that will affect their work.

C. The roofing contractor shall confirm all given information and advise the building owner, prior to bid, of any conflicts that will affect their cost proposal.

D. The roofing contractor shall be bonded and fully insured and shall meet City of Marshfield insurance requirements included within these bid documents. Reference Exhibit A Insurance requirements.

E. The roofing contractor is responsible for attaining applicable local and state permits for all described work.

F. At the building owners' discretion, City of Marshfield will require a payment and/or performance bond.

## 1.03 SUBMITTALS

A. Prior to starting work, the roofing contractor must submit the following:

1. Shop drawings showing layout details of construction and identification of materials.

2. Sample of the manufacturer's Membrane Total System Warranty.

3. Submit a letter of certification from the manufacturer which certifies the roofing contractor is authorized to install the manufacturer's roofing system and lists foremen who have received training from the manufacturer along with the dates training was received.

## 1.04 PRODUCT DELIVERY, STORAGE AND HANDLING

A. Deliver materials to the job site in the manufacturer's original, unopened containers or wrappings with the manufacturer's name, brand name, and installation instructions intact and legible. Deliver in sufficient quantity to permit work to continue without interruption.

B. Comply with the manufacturer's written instructions for proper material storage.

1. Store materials, except membrane, between 60°F and 80°F in dry areas protected from water and direct sunlight. If exposed to lower temperature, restore to 60°F minimum temperature before using.

2. Store materials containing solvents in dry, well ventilated spaces with proper fire and safety precautions. Keep lids on tight. Use before expirations of their shelf life.

C. Fiberboard must be on pallets, off the ground and tightly covered with waterproof materials.
D. Any materials which are found to be damaged shall be removed and replaced at the applicator's expense.

## 1.05 WORK SEQUENCE

A. Schedule and execute work to prevent leaks and excessive traffic on completed roof sections. Care should be exercised to provide protection for the interior of the building and to ensure rain water is not allowed to flow into the facility or beneath any completed sections of the membrane system. Watertight night seals required at the end of each work day.

B. Do not disrupt activities in occupied spaces.

C. The start of any re-roofing work shall be coordinated with the building owners' rep and the successful bidder. **The completion date shall be no later than June 21, 2013.**

## 1.06 USE OF THE PREMISES

A. Before beginning work, the roofing contractor must secure approval from the building owner's representative for the following;

1. Areas permitted for personnel parking.
2. Proper permits for any usage/blockage of side streets.
3. Access to the site.
4. Areas permitted for storage of materials and debris.
5. Areas permitted for the location of cranes, hoists, dumpsters, and chutes for loading and unloading materials and debris to and from the roof.

B. Interior of the Exposition Building may be used for storage of materials at the discretion of the Parks and Recreation Director.

## 1.07 EXISTING CONDITIONS

If discrepancies are discovered between the existing conditions immediately notify the owner's representative by phone and solicit the manufacturer's approval prior to commencing with the work. Necessary steps shall be taken to make the building watertight until the discrepancies are resolved.

## 1.08 TEMPORARY FACILITIES AND CONTROLS

A. Temporary Utilities: Provided.

1. Water, power for construction purposes, and lighting are available at the site and will be made available to the roofing contractor.

2. Provide all hoses, valves, and connections for water from source designated by the owner when made available.

3. When available, electrical power should be extended as required from the source. Provide all trailers, connections and fused disconnects.

B. Temporary Sanitary Facilities

Sanitary facilities will be available at the job site. The roofing contractor shall be responsible for any damage done to the restroom facilities.

C. Building Site:

1. The roofing contractor shall use reasonable care and responsibility to protect the building and site against damages. The contractor shall be responsible for the correction of any damage incurred as a result of the performance of the contract.

2. The roofing contractor shall remove all debris from the job site in a timely and legally acceptable manner so as to not detract from the aesthetics or the functions of the building.

D. Security:

Obey the owner's requirements for personnel identification, inspection, and other security measures.

## 1.09 JOB SITE PROTECTION

A. The roofing contractor shall adequately protect building, paved areas, service drives, lawn, shrubs, trees, etc. from damage while performing the required work. Provide canvas, boards, and sheet metal (properly secured) as necessary for protection and remove protection material at completion. The contractor shall repair or be responsible for costs to repair all property damaged during the roofing application.

B. During the roofing contractor's performance of the work, the building owner will continue to occupy the existing building. The contractor shall take precautions to prevent the spread of dust and debris, particularly where such material may sift into the building. The roofing contractor shall provide labor and materials to construct, maintain, and remove necessary temporary enclosures to prevent dust or debris in the construction area(s) from entering the building.

C. Do not overload any portion of the building, either by use of or placement of equipment, storage of debris, or storage of materials.

D. Protect against fire and flame spread. Maintain proper and adequate fire extinguishers.

E. Store moisture susceptible materials above ground and protect with waterproof coverings.

F. Remove all traces of piled bulk materials and return the job site to its original condition upon completion of work.

## 1.10 SAFETY

The roofing contractor shall be responsible for all means and methods as they relate to safety and shall comply with all applicable local, state, and federal requirements that are safety related. **Safety shall be the responsibility of the roofing contractor.** All related personnel shall be instructed daily to be mindful of the full time requirement to maintain a safe environment for the facility's occupants including staff, visitors, customers, and the occurrence of the general public on or near the site.

## 1.11 WORKMANSHIP

A. Applicators installing new roof, flashing, and related work shall be factory trained and approved by the manufacturer they are representing.

B. All work shall be of highest quality and in strict accordance with the manufacture's published specifications and to the building owner's satisfaction.

C. There shall be a supervisor on the job site at all times while work is in progress.

## 1.12 QUALITY ASSURANCE

A. The manufacture must have a minimum of 40 years experience in the manufacturing of vulcanized thermal set sheeting.

B. Unless otherwise noted in this specification, the roofing contractor must strictly comply with the manufacturer's current specifications and details.

C. The roofing system must be installed by an applicator authorized and trained by the manufacturer in compliance with shop drawings as approved by the manufacturer. The roofing applicator shall be thoroughly experienced and upon request be able to provide evidence of having at least 10 years successful experience installing single-ply EPDM roofing systems and having installed at least 3 roofing application or several similar systems of equal or greater size within one year.

D. Provide adequate number of experienced workmen regularly engaged in this type of work who are skilled in the application techniques of the materials specified. Provide at least one thoroughly trained and experienced superintendent on the job at all times roofing work is in progress.

E. There shall be no deviations made form this specification or the approved shop drawings without the prior written approval of the owner. Any deviation from the manufacturer's installation procedures must be supported by a written certification on the manufacturer's letterhead and presented for the specifier's consideration.

F. Upon completion of the installation, the applicator shall arrange for an inspection to be made by a non-sales technical representative of the membrane manufacturer in order to determine whether or not corrective work will be required before the warranty will be issued. Notify the building owner seventy-two (72) hours prior to the manufacturer's final inspection.

## 1.13 JOB CONDITIONS, CAUTIONS, AND WARNINGS

Refer to manufacturers Fully Adhered Roofing Systems specification for General Job Site Considerations.

A. Material Safety Data Sheets (MSDS) should be on location at all times during the transportation, storage, and application of materials.

B. When positioning membrane sheets, exercise care to locate all field splices away from low spots and out of drain sumps. All field splices should be shingled to prevent bucking of water.

C. When loading materials onto the roof, the Authorized Roofing Applicator must comply with the requirements of the building owner to prevent overloading and possible disturbance to the building structure.

D. Proceed with roofing work only when weather conditions are in compliance with the manufacturer's recommended limitations, and when conditions will permit the work to proceed in accordance with the manufacturer's requirements and recommendations.

E. Proceed with roofing work so new roofing materials are not subject to construction traffic. When necessary, new roof sections shall be protected and inspected upon completion for possible damage.

F. Provide protection, such as ¾ inch thick plywood, for all roof areas exposed to traffic during construction. Plywood must be smooth and free of fasteners and splinters.

G. The surface on which the insulation or roofing membrane is to be applied shall be clean, smooth, dry, and free of projections or contaminants that would prevent proper application of or be incompatible with the new installation, such as fins, sharp edges, foreign materials, oil and grease.

H. New roofing shall be complete and weather-tight at the end of the work day.

I. Contaminants such as grease, fats, and oils shall not be allowed to come in direct contact with the roofing membrane.

## 1.14 WARRANTY

A. Provide manufacturer's 10 year Roofing System Warranty covering both labor and material with no dollar limitation. The maximum wind speed coverage shall be peak gusts of 55 mph measured at 10 meters above ground level. Certification is required with bid submittal indicating the manufacturer has reviewed and agreed to such wind coverage.

B. Two year contractor warranty covering any defects in workmanship required.

C. Pro-rated Membrane Systems Warranties shall not be accepted.

## PART 2 PRODUCTS

### 2.01 GENERAL

A. All components of the specified roofing system shall be products of Carlisle Syntec, Firestone, or Johns Manville as compatible.

### 2.02 MEMBRANE

A. Standard Fully Adhered Roof System: Furnish black .060" non-reinforced EPDM (Ethylene, Propyleen, Diene Terpolymer) in the largest sheet possible. The membrane shall conform to the minimum physical properties of ASTM D4637.

### 2.03 INSULATION/UNDERLAYMENT

A. Fiberboard shall be installed over the existing wood deck substrate. Insulation shall be mechanically fastened with appropriate fastners and plates to the existing substrate. Use membrane manufacturer's published specification for fastening/pullout requirements and patterns.

### 2.04 ADHESIVES AND CLEANERS

All products shall be furnished by Carlisle, Firestone, or Johns Manville and specifically formulated for the intended purpose.

A. Bonding Adhesives:
B. Splicing Cement:
C. Splice Tape:
D. Cleaning Solvent: Weathered membrane cleaner
E. Lap Sealant:
F. Sealer: Sure-Seal Pourable Sealer

### 2.05 FASTENERS AND PLATES

To be used for insulation securement:

A. **HP Fasteners:** a threaded black epoxy electro-deposition coated fastener used with steel, wood, and minimum 3,000 psi structural concrete decks.

B. **HPX Fasteners:** a course threaded black epoxy electro-deposition coated fastener used with steel, wood, and minimum 3,000 psi structural concrete decks.

C. **Seam Fastening Plates:** a 2 inch diameter FM approved metal plate used in conjunction with RUSS or EPDM membrane for membrane securement.

D. **RUSS** (Reinforced Universal Securement Strip): a 6 or 9 inch wide, 100 foot long strip of Sure-Seal reinforced EPDM membrane.

E. The **6 inch wide RUSS** shall be utilized horizontally or vertically (in conjunction with Seam Fastening Plates) below the EPDM membrane for additional membrane securement as required to meet manufacturers requirments.

F. The **9 inch wide RUSS** shall be utilized in conjunction with metal edgings to allow the continuation of the EPDM deck membrane as flashing in accordance with Carlisle, Firestone or Johns Manville details as appropriate.

## 2.06 EAVE, PARAPET, COUNTER FLASH, CORNER TRIMS, AND MEMBRANE TERMINATIONS

A. **Prefinished Metals:** 10 foot continuous sections of edge, parapet, and counter flash metals. Metal trims be fabricated from 24 ga. steel with standard Kynar finish, color shall be as designated by the Owner's Representative.

B. **Sure-Seal Termination Bar:** a 1 inch wide and .098 inch thick extruded aluminum bar pre-punched 6 inches on center; incorporates a sealant ledge to support Lap Sealant and provide increased stability for membrane terminations.

## 2.07 WALKWAYS

None required.

## 2.09 OTHER MATERIALS

Roofer to provide and install metal corner trim flashing and other miscellaneous items needed to fulfill the project requirements.

# PART 3 EXECUTION

## 3.01 GENERAL

A. Comply with the manufacturer's published instructions for the installation of the membrane roofing system including proper substrate preparation, jobsite considerations, and weather restrictions.

B. Position sheets and shingle splices to avoid bucking water.

## 3.02 FIBERBOARD PLACEMENT

A. Install fiberboard or membrane underlayment over the substrate with boards butted tightly together with no joints or gaps greater than ¼". Stagger joints both horizontally and vertically if multiple layers are provided.

B. Any added securement shall be in accordance with manufacturers requirement to maintain the required warranty on the completed system.

## 3.03 MEMBRANE PLACEMENT

A. Unroll and position membrane without stretching. Allow the membrane to relax for approximately ½ hour prior to splicing.

B. Install adjoining membrane sheets in the same manner, overlapping edges approximately 4 inches.

C. Fully adhere membrane to faced insulation per manufacturers requirements.

## 3.04 MEMBRANE SPLICING (Tape Splice)

A. Follow guidelines set forth by manufacturer for proper installation of SecureTape. Prime matting surfaces of EPDM membranes with primer.

B. Remove the release plastic film and press the top sheet onto the tape using hand pressure.

C. Roll the seam toward the splice edge with a 2 inch wide steel roller and apply Lap Sealant in accordance with the manufacturer's requirements.

## 3.05 FLASHING

A. Wall and curb flashing shall be cured EPDM membrane. Continue the deck membrane as wall flashing where necessary.

B. Follow manufacturer's typical flashing procedures for all wall, curb, and penetration flashing including metal edging/coping and roof drain applications.

## 3.07 WALKWAYS

A. None required.

## 3.08 DAILY SEAL

A. On phased roofing, when the completion of flashings and terminations is not achieved by the end of the work day, a daily seal must be performed to temporarily close the membrane to prevent water infiltration.

B. Use Sure-Seal Pourable Sealer or other acceptable membrane seal in accordance with the manufacturer's requirements.

## 3.09 CLEAN UP

A. Perform daily clean-up to collect all wrappings, empty containers, paper, and other debris from the project site. Upon completion, all debris must be disposed of in a legally acceptable manner.

B. Prior to the manufacturer's inspection for warranty, the applicator must perform a pre-inspection to review all work and to verify all flashing has been completed as well as the application of all caulking.

**MINIMUM INSURANCE COVERAGE**
**FOR**
**CONTRACTORS INVOLVED IN MUNICIPAL PROJECTS**

A. Commercial General Liability

| | |
|---|---|
| 1. General Aggregate Limit (Other Than Products-Completed Operations) | $2,000,000 |
| 2. Products-Completed Operations Aggregate Limit | $1,000,000 |
| 3. Personal & Advertising Injury Limit | $1,000,000 |
| 4. Each Occurrence Limit | $1,000,000 |
| 5. Fire Damage Limit – any one fire | $50,000 |
| 6. Medical Expense Limit – any one person | $5,000 |

The City of Marshfield shall be named as additional insured under the policy. The Contractor shall submit a Certificate of Insurance that clearly indicates compliance with the insurance requirements. The Contractor shall also submit a copy of the appropriate endorsement which names the City of Marshfield as additional insured. A 30 day written notice of cancellation shall be provided on all Certificates of Insurance.

B. Automobile Liability

| | |
|---|---|
| 1. Bodily Injury and Property Damage - Combined Single Limit | $1,000,000 |
| 2. Automobile Liability coverage must be provided on an "Any Auto" basis. | |

C. Workers Compensation

Workers' Compensation as required by the State of Wisconsin and Employers Liability insurance with sufficient limits to meet underlying Umbrella Liability insurance requirements, with the following minimum limits:

Bodily Injury by Accident - $100,000 Each Accident
Bodily Injury by Disease - $100,000 Each Employee
Bodily Injury by Disease - $500,000 Policy Limit

D. Umbrella Liability

Provide coverage at least as broad as the underlying General Liability. Automobile Liability and Employers Liability:

| | |
|---|---|
| 1. Minimum Limit Each Occurrence | $2,000,000 |
| 2. Aggregate Limit | $2,000,000 |
| 3. Maximum Self Retention | $10,000 |

E. Aircraft Liability and Watercraft Liability

If the project work includes the use of or operation of any aircraft or watercraft, then Aircraft and Watercraft Liability insurance must be in force with a limit of $1,000,000 per occurrence for bodily injury and property damage.

F. Professional Liability

| | |
|---|---|
| 1. Each Claim Limit | $2,000,000 |
| 2. Annual Aggregate | $2,000,000 |
| 3. Must continue coverage for 2 years after final acceptance of service/job. | |

G. Property Damage Coverage

| | |
|---|---|
| 1. Property Damage | $1,000,000 |

Longshoremen's and Harbor Workers Endorsement should be added if work is done around any navigable waters of the United States.

**SUBMITTING COMPANY:_____**

# City of Marshfield
# EXPO BUILDING REROOF Project FG-K 5602
# BID PROPOSAL FORM

Your company has been invited to bid the following re-roofing work. Please provide bids for the re-roofing of the roof areas as indicated below and per the attached specifications.

The contractor declares the he has carefully examined the OFFICIAL NOTICE TO CONTRACTORS, INSTRUCTIONS TO CONTRACTORS, GENERAL REQUIREMENTS AND SPECIFICATIONS, CONTRACTOR REFERENCE INFORMATION, MINIMUM INSURANCE REQUIREMENTS, PREVAILING WAGE DETERMINATION INFORMATION, BID FORM, AND CONTRACT for the work contemplated and it is assumed that the BIDDER has investigated and is satisfied as to the conditions to be encountered as to the character, quality, and quantities of work to be performed and materials to be furnished and as to the requirements of the specifications. It is mutually agreed that submission of a bid shall considered conclusive evidence that the contractor has made such examination.

**PROJECT: EXPO Building Reroof Project FG-K 5602 – Marshfield Fairgrounds Park – Marshfield, WI**

**BASE BID: Remove and legally dispose of existing BUR roof system down to wood deck. Install ½" high density fiberboard on existing wood deck with appropriate fasteners and plates per manufacturers requirements. Install fully adhered 60 mil black EPDM membrane over polyiso insulation. Perimeter wood blocking and all related flashing metals to be included in proposal. Finished roof system to carry 10 year labor and material warranty and 2 year contractor warranty.**

| | |
|---|---|
| **Base Bid** | **TOTAL $_____** |

**Alternate #1 – Install new subfascia, metal fascia, non vented soffit panels, and related trims at east and west upper and lower roof eaves. $_____(Add) (include trimming of existing rafter tails as needed.)**

**Unit Price #1 – Install new ¾" wood decking to replace deteriorated decking as needed. $_____per square foot (Add)**

Re-roofing bid is for scope of work including installation of a new Carlisle EPDM Fully Adhered Roof System or equal including new fiberboard substrate. Base bid to include providing a 10 year system warranty per the specifications.

The work will be completed within _____ calendar days following the award of bid and notice to proceed.

**Contractor Reference Information** – Provide on separate list included with this bid proposal an attached list of major roofing projects your company has completed within the past 5 years, including for each project: the type of roofing system installed; average R value; square foot size of the project; number of stories of the project's building(s); occupancy type of building(s); the contract amount; the completion date; and the name, address, and phone number of the owner or contacting owner representative.

This bid submitted by:

Name of Firm

_____

Address of Firm

_____

City, State, Zip

_____

Telephone Number Fax Number

_____

Signature of Authorized Representative of Firm

_____

Witnessed

_____

Date

**Note: The Fair Commission reserves the right to accept or reject any or all bids. All reroofing and final cleanup shall be completed no later than June 21, 2013**

**Label: Expo Building Reroof Project FG-K 5602**

**BIDS ARE DUE NO LATER THAN 2:00 PM, May 7th, 2013**

**Submit Sealed Bids To:**

**Ed Englehart, Director of Parks and Recreation**
**Marshfield Parks and Recreation**
**P.O. Box 727**
**Suite 201R**
**630 S. Central Avenue**
**Marshfield, WI 54449**

# CONTRACT

This agreement made this ___ day of _____, by and between _____ hereinafter called the 'CONTRACTOR' and the Marshfield Fair Commission of Marshfield, Wisconsin, hereinafter called the 'OWNER',

WITNESSETH,

That the Contractor and the Owner, for the consideration hereinafter stated, agree as follows:

**Article I, Scope of Work:** The Contractor shall perform everything required to be performed and shall provide and furnish all labor, materials, tools, equipment and plant which may be required, either expendable or permanent, also all utility and transportation services, all in strict accordance with the General Requirements & Specifications, and all other Contract Documents prepared for Project **"EXPO Building Reroof Project FG-K 5602"** by the City of Marshfield Parks and Recreation Director, which Specifications are made a part of this Contract, and in strict compliance with the Proposal and other Contract Documents herein mentioned which are also a part of this Contract; and the other documents constituting a part hereof.

**Article II, The Contract Consideration of Prices:**

| ITEM NO. | DESCRIPTION | PRICE |
|---|---|---|
| 1) | Base Bid Amount | $ |
| 2) | Alternate #1 Amount | $ |
| 3) | Unit Price #1 Amount | $ |
| | | _____ |
| | | $ |

**Article III, Component Parts of This Contract:** This Contract consist of the following component parts, all of which are as fully a part of this Contract as if herein set forth verbatim and if not attached, as if hereto attached.

1. Official Notice to Contractors
2. Instructions to Contractors
3. Re-roofing Specifications
4. Minimum Insurance Coverage
5. Wage Determination
6. Bid Form
7. Contractor References
8. Performance Bond

In the event that any provision in any of the above component parts of this Contract conflicts with any provision in any other component part or parts, the Contractor shall in writing request a clarification of such conflict, by the Fair Commission this clarification of such conflict, approved by the Fair Commission, shall be final and binding upon the parties hereto.

**Article IV, Guarantee**: The contractor agrees and guarantees that all the roofing and other related materials in the areas designated by the Owner and required by the Owner's documents be safely removed to the degree stated and that the removal and cleanup meet the expectations of the Owner. Contractor also agrees to properly install all specified and agreed upon materials per bid document requirements and manufacturer installation guidelines. Furthermore, if inaccuracies of the performance or work are noted within a two (2) year period after the completion of the installation, the Contractor

agrees to promptly correct the same upon notification by the Owner with the subsequent changes made to these issues. The requirements of the General Requirements and Specifications and all other bid documents shall be followed, and in case the Contractor shall fail to make such changes within thirty (30) days of the above mentioned notification, the Contractor agrees to pay upon demand the cost thereof to the Owner after completion of such changes, and the Contractor further agrees and guarantees to pay for all labor, material and equipment used in or about the work covered by this contract which may become a lien or claim against the Owner.

**Article V, Locus of Contract**: It is agreed that this Contract, regardless of where executed, shall be subject to and governed by the Law of the State of Wisconsin and shall for all purposes be deemed and regarded to be a Contract entered into the State of Wisconsin.

In Witness Whereof, the parties have caused this instrument to be executed in three (3) original counterparts on the day and year hereinbefore stated.

_____
Contractor

_____
Address

_____
City, State, Zip

By:
_____

Attest:

_____ _____

Attest: Fair Commission "Owner"

_____ _____
Chairperson, Fair Commission

_____ _____
Secretary/Treasurer, Fair Commission