

**BOARD OF PUBLIC WORKS MINUTES**  
**OF JULY 15, 2013**

Meeting called to order by Chairman Feirer at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Mike Feirer, Tom Buttke, Gary Cummings, Gordon Earll and Ed Wagner

**EXCUSED:** None

**ALSO PRESENT:** City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Panzer; Building Services Supervisor Pokorny; Cemetery Sexton Baltus; the media; and others.

**PW13-97** Motion by Cummings, second by Earll to recommend approval of the minutes of the July 1, 2013 Public Works meeting.

**All ‘Ayes’ Motion Carried**

**Citizen Comments – None**

Street Superintendent Panzer presented a Street Division construction update. Buttke stated that he spoke to a resident on Peach Avenue who is pleased with the work being done there.

City Engineer Turchi presented an Engineering Division construction update.

**PW13-98** Motion by Buttke, second by Earll to recommend approval of the low bid submitted by Don Nikolai Construction of Marshfield, WI for demolition of the apartment building at 2313 West 5<sup>th</sup> Street in the amount of \$29,990 and authorize execution of a contract.

**All ‘Ayes’ Motion Carried**

Cemetery Sexton Baltus gave a description of the mausoleum project including costs and payback periods. Earll stated that funeral directors claim they can’t build mausoleums because of state law and he feels we need to figure out how to build one sooner rather than later. Barg stated that the project gets hung up in the CIP as it doesn’t compete well. Wagner is opposed because this is a new service and it takes a lower priority than maintaining what we have. Buttke asked if the revenue has to stay with the cemetery or could it come back to the general fund for other purposes, such as roads. Baltus said it may be possible to borrow money from perpetual care fund and repay it with revenue from sales. Barg and Baltus were asked to look at other options to fund this project other than traditional CIP and to report back to the Board of Public Works at a later meeting.

**PW13-99** Motion by Buttke, second by Wagner to recommend approval of the bid submitted by Allen Leonhard of Marshfield, WI for Row B of logs and firewood at the price of \$668 plus \$36.74 Wisconsin sales tax and authorize execution of an agreement.

**All ‘Ayes’ Motion Carried**

Knoeck reviewed the preliminary asphalt list for 2014 and pointed out that some of the streets that have existing sidewalk have gaps in the sidewalk where it was never installed. Now would be the time to decide if sidewalk should be ordered in to complete the missing areas. If that is the direction, additional engineering and construction dollars will need to be budgeted to cover these costs. There was a consensus on the Board of Public Works that missing sidewalk should be installed.

**PW13-100** Motion by Wagner, second by Buttke to recommend approval of the Preliminary 2014 Asphalt Paving List as presented with Wildwood Court as an alternate.

**All ‘Ayes’ Motion Carried**

**Recommended items for future agendas** – Buttke would like to know the age of water mains in the City of Marshfield. It was recommended that Dave Wasserburger be invited to a future Board of Public Works meeting to make a report on the water system, including age of the system, problem areas and planned improvements.

Motion by Buttke, second by Cummings that the meeting be adjourned at 6:24 PM.

**All ‘Ayes’ Motion Carried**

Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS