CITY OF MARSHFIELD

MEETING NOTICE

COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, JULY 23, 2013
Council Chambers Lower Level, City Hall Plaza

7:00 p.m.

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "H" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

6:50 p.m. **PUBLIC HEARING –** Pertaining to projects 312124 Street Construction - Chestnut Avenue (7th Street to Veterans Parkway); 352125 Sanitary Sewer - Chestnut Avenue (7th Street to Veterans Parkway); 312126 Water Services - Chestnut Avenue (7th Street to Veterans Parkway); and 316759 Storm Sewer with Paving - Chestnut Avenue (7th Street to Veterans Parkway)

A. Call to Order by Chris Meyer, Mayor

B. Roll Call

C. Pledge of Allegiance

D. Invocation – Father Eric Burns, Our Lady of Peace

E. Comments from the Mayor, specifically

1) Employee Recognitions

Kris Hawley, Engineering Division, July 27, 1998, 15 years

F. Approval of Minutes – July 9, 2013

G. Reading of items added to the agenda

H. Public Comment Period/Correspondence

At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.

I. Retirement presentation to Jim Schmidt by Representative John Spiros.

J. Reports from commissions, boards, and committees.

Recommended Action: For information only.

K. Consent Agenda:

1) Meeting minutes/reports
   a. Fairgrounds Commission (May 8, 2013)
   b. Library and Community Center Steering Committee (May 13, 2013)
   c. Marshfield Convention & Visitors Bureau (May 22, 2013)
   d. Library and Community Center Steering Committee (June 17, 2013)
   e. Cable TV Committee (June 24, 2013)
   f. Committee on Aging (June 27, 2013)
   g. Marshfield Utility Commission (July 8, 2013)
   h. Sustainable Marshfield Committee (July 9, 2013)
   i. Parks, Recreation, and Forestry Committee (July 11, 2013)
   j. City of Marshfield/Town of McMilllan Joint Plan Committee (July 12, 2013)
   k. Board of Public Works (July 15, 2013)
   l. Judiciary and License Committee (July 16, 2013)
   m. Finance, Budget, and Personnel Committee (July 16, 2013)
   n. Plan Commission (July 16, 2013)
   o. Fairgrounds Commission (July 17, 2013)

Recommended Action: Receive and place on file, approving all recommended actions.

L. Consideration of items removed from the consent agenda, if any.

M. Results of Council survey on staffing study project issues. Presented by Sharon Klumpp, Springsted, Inc.

Recommended Action: Discretion of the Council.

N. Report on economic development efforts in the south part of Wood County. Introduction by Jason Angell, Director of Planning and Economic Development. Presentation by a representative from the Regional Economic Development Initiative (REGI).

Recommended Action: None, for information only.

O. Update on grant management. Presented by Jordon Ott, Grant Writer.

Recommended Action: None, for information only.

P. Summary of 2013 assessment roll completion and overview of current assessing activities. Presented by Joan Spencer, City Assessor.

Recommended Action: None, for information only.

Q. Second Reading – Ordinance No. 1254 amending Section 17-41 of the Municipal Code regarding the minimum dollar amount required for an electrical permit. Presented by Dan Knoeck, Director of Public Works.

Recommended Action: Approve Ordinance No. 1254.

R. First Reading - Ordinance No.1255 rezoning request by Marshfield Municipal Airport to change the zoning of one parcel from the "IP" (Industrial Park) district to the "CD" (Campus District) district for one parcel located west of the Airpark. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for August 13, 2013.

S. First Reading - Ordinance No.1256, Campus Master Plan request by Marshfield Municipal Airport to adopt a five year Master Campus Plan that describes the existing conditions and future planned developments located at 210, 320, 324, and 400 West 29th Street, which includes all parcels owned by the City of Marshfield under the Airports jurisdiction zoned "CD" Campus Development District and as shown in the map below. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for August 13, 2013.

T. Request to approve Final Resolution No. 2013-31 in the matter of Chestnut Avenue street, sidewalk, and utility reconstruction. Presented by Tom Turchi, City Engineer.

Recommended Action: Approve final Resolution No. 2013-31.

U. Request to approve Resolution No. 2013-33 approval of Certified Survey Map and dedication of additional right-of-way on Adler Road. Presented by Dan Knoeck, Director of Public Works.

Recommended Action: Approve Resolution No. 2013-33.

V. Request to approve Resolution No. 2013-34, Conditional Use Permit for the University of Wisconsin – Marshfield/Wood County for the expansion of a "Large Scale Indoor Institutional Use" to include a small new vestibule addition at the south entrance of the "Connector" building, located at 2000 West 5th Street, zoned "CD" Campus Development District Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: Approve Resolution No. 2013-34.

W. Request to approve Resolution No. 2013-35, Conditional Use Permit for Amanda Robertson for a 4-Bed Adult Family Home with an exception to the City and Aldermanic District population limitations, as well as the parking and screening requirements located at 2404 Monique Lane, zoned "TR-6" Two Family Residential District. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: Approve Resolution No. 2013-35.

X. Request to approve Resolution No. 2013-36, Conditional Use Permit for the Coffee Cabin for a reduction to the required throat length and drive-thru stacking length and a waiver of the landscape requirements, located at 103 West Kalsched Street (in the parking area in front of the Figi's Outlet store at 1302 North Central Avenue), zoned "CMU" Community Mixed Use Commercial District. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: Approve Resolution No. 2013-36.

Y. Discuss drafting a policy establishing a process for the reimbursement of travel and training expenses for the Mayor and Council members. Presented by Steve Barg, City Administrator.

Recommended Action: Discretion of the Council.

Z. Consideration of a request from the Mayor to replace council representative on Sustainable Marshfield Committee.

Recommended Action: Discretion of the Council.

AA. Request to approve the appointment of Jordon Ott, 1610 W. Arlington St., to the Sustainable Marshfield Committee to fill the unexpired term of Tim Janssen who has resigned. This term will expire in 2015. Presented by Chris Meyer, Mayor.

Recommended Action: Approve the appointment.

BB. Items for future agendas.

CC. Adjournment.

Posted this day July 19, 2013 at 4:00 p.m., by Deb M. Hall, City Clerk

Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.