

ELECTRICAL BOARD MINUTES
March 6, 2013

Meeting called to order by Chairperson Pete Trudeau at 5:15 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Pete Trudeau, Mike Slowiak, Mike O'Reilly, John Wendt, Gary Parks and Alderman Russell
Stauber

ABSENT: Bob Trussoni

ALSO PRESENT: Pat Kilty, Electrical Inspector

EB13-04 Motion by O'Reilly, second by Parks to approve the minutes of the February 6 meeting.

All 'Ayes' Motion Carried.

Citizens Comments – None

EB13-05 Motion by Slowiak, second by Trudeau to accept the Master License for Robert Engler and Steven Buss.

All 'Ayes' Motion Carried.

EB13-06 Motion by Parks, second by Wendt to accept the Contractor License for Engler Electric and Buss Electric, Inc.

All 'Ayes' Motion Carried.

EB13-07 Motion by O'Reilly, second by Parks to accept the Journeyman License for Randy Nelson, Jim Mueller and Bernard Olk.

All 'Ayes' Motion Carried.

The Electrical Inspector distributed a revised fee schedule to the Electrical Board that shows both square footage and cost as determining factors when figuring out the cost of a permit. The goal as discussed at the previous Electrical Board meeting was to try and make the electrical permit fees primarily based on square footage only. After reviewing many municipalities electrical permit fees the Inspector explained to the Board that the City of Green Bay's fee schedule was the one that made the most sense. Not only did their fee schedule incorporate square footage but it also had cost built into it. The Inspector explained that the square footage would not be fair to customers when it came to parking lots or unfinished parts of new buildings nor would it cover the cost for the City when it came to small remodels where the cost of a permit would be minimal. Taking into consideration the complexity and variety of installations that an electrical contractor experiences is what Green Bay has done with their permit fees and what the Electrical Inspector has tried to implement into the City of Marshfield's new proposed fee schedule.

After much debate and reasoning between the Board and the Inspector the initial fee schedule that was distributed needed some minor tweaking but was overall accepted. The Board requested that these changes be made and presented at the next meeting for their review.

At the last Electrical Board meeting the Inspector created a low voltage permit application. The Board had expressed that this information be incorporated in the electrical permit application, that way the electrical contractor would not have to fill out two electrical permit applications. The application that was distributed had the low voltage fees included as requested. There was a lot of discussion on what fee should apply for low voltage work. It was agreed that on new residential construction the fee would be included in the electrical permit fee since the fees are charged by square foot, not cost of the project. If another contractor other than the electrician hired does the low voltage this contractor must sign the permit application for their work. Low voltage work done in a non-residential setting would be required to file a separate permit application and the required fees would apply. The cost for the low voltage permit would not include the racking or equipment, just time and material.

Motion by Wendt, second by Trudeau to adjourn at 6:20 PM.

All 'Ayes' Motion Carried

Pat Kilty, Secretary
ELECTRICAL BOARD