

CITY OF MARSHFIELD

MEETING NOTICE

MEETING AGENDA FINANCE, BUDGET AND PERSONNEL COMMITTEE TUESDAY, FEBRUARY 5, 2013 Common Council Chambers, Lower Level, City Hall Plaza

5:30 p.m.

- 1. Call to Order Chairperson John Spiros
- 2. Approval of minutes of January 2, 2013 meeting
- Citizen Comments
- 4. Request to approve bills and payroll. Presented by Keith Strey, Finance Director.

Recommended Action: Approve the bills and payroll as presented.

5. Presentation of Position Control Report of January 31, 2013. Presented by Lara Baehr, Human Resources Manager.

Recommended Action: Accept and place on file.

6. Presentation of Report of Personnel Actions. Presented by Lara Baehr, Human Resources Manager.

Recommended Action: Accept and place on file.

7. Presentation of December 2012 Treasury Report. Presented by Brenda Hanson, Assistant Finance Director.

Recommended Action: Accept and place on file.

8. Request to authorize the Human Resources Manager to fill the position of Wastewater Operator position. Presented by Sam Warp, Wastewater Superintendent

Recommended Action: Approve filling the Wastewater Operator Position.

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9. Request to authorize the Human Resources Manager to fill the position of Police Officer. Presented by Gary Jepsen, Police Chief.

Recommended Action: Approve filling the Police Officer Position

10. Request to recommend approval of Payroll Resolution No. 2013-07 to the Common Council adjusting the pay for temporary, seasonal and part-time positions effective February 12, 2013.

Recommended Action: Recommend approval of Payroll Resolution No.

2013-07 to the Common Council.

11. Survey of Council pay in comparable communities. Presented by Lara Baehr, Human Resource Manager.

Recommended Action: None, for information only

12. Update on banking services. Presented by Keith Strey, Finance Director.

Recommended Action: None, for information only

- 13. Recommended items for future agendas.
- 14. Adjourn.

Posted this day, February 1, 2013 at 4:00 p.m., by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.