

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF JUNE 4, 2012 MEETING**

Meeting called to order by Chairperson, Wood at 4:05 P.M. in Conference Room 108 of City Hall Plaza.

**PRESENT:** Ken Wood, Chairperson; Carl Scott, Vice Chairperson; Alderman Gary Cummings; Ken Bargender; and, Keith Meacham.

**ABSENT:** Bill Penker.

**ALSO**

**PRESENT:** Josh Miller, Planner/Zoning Administrator.

**Approval of the Minutes of May 7, 2012 Meeting.**

**HP12-16** Motion by Scott, second by Alderman Cummings to approve the minutes of the 5/7/2012 meeting.

**All 'Ayes' Motion Carried.**

**Citizen Comments.**

Alderman Cummings thanked Meacham for his research into the dedication dates of the Soo Line Steam Locomotive No. 2442.

**Review of Cost Estimates for Soo Line Steam Locomotive Plaque No. 2442.**

**HP12-17** Motion by Bargender, second by Meacham to have staff get a more refined cost estimate and plaque specifications from Sewah Studios for the Soo Line Steam Locomotive No. 2442 plaque.

**All 'Ayes' Motion Carried.**

The Committee discussed the different cost estimates for the Soo Line Steam Locomotive No. 2442 plaques and decided they preferred the style from Sewah Studios, plus it included a stand. The cost estimate was \$1,100 to \$1,300. Staff will put together a site plan for the property including the fence and bring that information to next month's meeting.

**Discussion of 2013 Budget.**

**HP12-18** Motion by Bargender, second by Meacham to have staff include a request in the 2013 Budget for more historic yard signs, waterproof labels for those signs, and printing an additional set of walking tour brochures to for an additional \$1,000.

**All 'Ayes' Motion Carried.**

Based on the number of brochures remaining, the Committee thought the 2013 budget should include funds to print copies of the West 5<sup>th</sup>/ 6<sup>th</sup> Street brochures. Staff also said that many of the yard signs had been damaged this year due to strong winds. Additionally, the Committee wanted to see labels placed on the signs so residents know who to contact if the signs are damaged or if they don't want them in their yards.

**Discussion about the Fall Local History and Historic Preservation Conference.**

The Committee will bring this item back on next month's agenda as more information should be available for the 2012 Historic Preservation Conference. Scott had asked that Committee members look at their calendars to see if there is an interest in attending. He is hoping that some of the newer members of the Committee would be able to attend. The conference will be held at the Sheraton Hotel in Madison on September 28-29, 2012.

**Set Meeting Date and Future Agenda Items.**

The next regular Historic Preservation Committee meeting will be Monday, July 2, 2012. The agenda should include approval of the June 4, 2012 meeting minutes, 2013 Budget, Soo Line Steam Locomotive No. 2442 plaque information, 2012 Budget summary, identify buildings for future plaques, and look into award or recognition for local people involved in historic activities.

**Adjourn.**

Motion by Scott, second by Alderman Cummings to adjourn meeting at 4:55 P.M.  
All 'Ayes' Motion Carried

Respectfully submitted,



Josh Miller  
Planner/Zoning Administrator