

HISTORIC PRESERVATION COMMITTEE MINUTES
OF OCTOBER 1, 2012 MEETING

Meeting called to order by Chairperson Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Carl Scott; Alderperson Gary Cummings; Ken Bargender; Keith Meacham; and Bill Penker.

ABSENT: None

ALSO

PRESENT: Vickie Schnitzler; Denise Sonnemann, Executive Director of Main Street Marshfield; Kris Leonhardt; Josh Miller, Planner/Zoning Administrator;

Approval of the Minutes of September 4, 2012 Meeting.

HP12-36 Motion by Penker, second by Scott to approve the minutes of the 9/4/2012 meeting.
All 'Ayes' Motion Carried.

Citizen Comments.

Carl Scott talked about the different grants available for studies from the Historical Society.

Vickie Schnitzler talked about the display she had at the State's Historic Preservation Conference. She had a lot of positive feedback regarding the QR Code project. She said that a representative from the City of Madison stopped by and thought they would also try to use QR Codes for their historic sites. She said that a person from the Wisconsin Department of Public Instruction also stopped by and talked about the display.

Josh Miller introduced artist Kris Leonhardt who is interested in historic preservation and will be painting a mural in the 5th floor stairwell of City Hall. The picture is of historic downtown Marshfield that has the old neon hotel signs and cars parked on the street. Leonhardt has also been working with Keith Meacham on some information for the educational interpretive sign for the Soo Line Steam Locomotive No. 2442.

Ken Wood said he is not setting up a meeting to discuss filming a walking video tour of the Historic Districts. Every time they have tried to set something up, something has happened and they haven't been able to meet.

Discussion Regarding Feedback from Contractors for Certificates of Appropriateness.

Miller said he talked to two of the contractors that have been involved in the process. Randy Schueller didn't have any comments regarding the process. Miller will try to set up a meeting with Hank Zimmerman of Integrity Builders to see what feedback he may have. Miller suggested waiting until the weather gets a little worse as contractors are pretty busy this time of year. This item will be brought back during the winter.

Consider Purchasing Membership to the Wisconsin Historical Society.

Miller shared the membership options for the Wisconsin Historical Society, \$45 for an individual, \$60 for a household, and \$100 for a history lover. The Committee asked Miller to check on the benefits of

being a member to the Wisconsin Historical Society and see if there is any committee memberships offered. Individual memberships for each Committee member would be too expensive.

Discussion to Purchase Additional Historic Walking Tour Brochures.

Miller stated that there aren't a lot of brochures remaining and that the Committee may want to print some more brochures with money from the 2012 Budget. The cost to print 2,500 copies of two sets of the brochure would be \$1,572, leaving about \$300 remaining in the 2012 Budget after paying for the conference expenses and the new plaque for the Soo Line Steam Locomotive No. 2442. Next year, the Committee will likely have to print additional copies of the remaining 3 sets of walking tour brochures.

HP12-37 Motion by Scott, second by Penker to spend \$1,572 to print 2,500 copies for two sets of the Historic Walking Tour brochures.

All 'Ayes' Motion Carried.

Update on Soo Line Steam Locomotive No. 2442 Plaque Status and Location.

Miller shared that the plaque has already arrived and that Brian Panzer, Street Department Superintendent, would like to get the plaque installed. One idea was to wait until the location of the trail was determined, but that likely won't be for over a year. Staff recommended working with Brian Panzer and Ed Englehart, Parks and Recreation Director, on a proper location for the plaque. The Committee did decide on a general location for the plaque to be installed on the west side of the locomotive, facing the parking lot.

HP12-38 Motion by Penker, second by Meacham for staff to work with Brian Panzer to install the plaque as directed by the Committee.

All 'Ayes' Motion Carried.

Review of the State Historic Preservation Fall Conference.

Scott talked about the grants available from the Wisconsin Historical Society for \$2,500 to \$25,000 for conducting studies as to whether a site or structure could be considered historic. They total allocated each year is \$100,000. He also recommended that the Committee look into the Jeffries Foundation for grant dollars on the educational interpretive sign for the steam engine.

Miller talked about the session regarding appropriate signage on historic buildings. Many good ideas were presented that could be incorporated when revising sign code.

Wood said he attended a session involving interpretation of history, using different sources of genealogy that he found very informative.

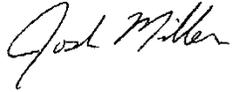
Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be Monday, November 5, 2012. The agenda should include approval of the October 1, 2012 meeting minutes, volunteers for Great Things Are Happening Here event, sharing final plaque location, and revisit list of buildings of historical interest for a possible grant application.

Adjourn.

Motion by Scott, second by Meacham to adjourn meeting at 4:45 P.M.
All 'Ayes' Motion Carried

Respectfully submitted,

A handwritten signature in cursive script that reads "Josh Miller".

Josh Miller
Planner/Zoning Administrator