

HISTORIC PRESERVATION COMMITTEE MINUTES
OF MARCH 4, 2013 MEETING

Meeting called to order by Chairperson Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Alderperson Gary Cummings; Ken Bargender; Keith Meacham; and Bill Penker.

ABSENT: Carl Scott (excused).

ALSO

PRESENT: Vickie Schnitzler; and, Josh Miller, Planner/Zoning Administrator.

Approval of the Minutes of February 4, 2013 Meeting.

HP13-06 Motion by Cummings second by Penker to approve the minutes of the 2/4/2013 meeting.
All 'Ayes' Motion Carried.

Citizen Comments.

Ken Bargender talked about the Marshfield Historic Preservation Society meeting. They discussed the possibility of using the basement of the library in the future for the Thomas House and Upham Mansion Museum as well as exhibits telling the history of Marshfield. A lot will depend on what happens with the Library project.

Update on Information for Renovating the Soo Line Steam Locomotive No. 2442.

Bargender talked to Bob Felton, carpenter, who is interested in working on the renovation of the cab. Bargender is trying to work on arranging a time to meet with Mr. Felton. After he looks at it, Bargender will ask him to attend a meeting and discuss his findings with the Committee. For the next meeting, staff was asked to put together a PowerPoint of the photos of the 2442.

Discussion to Update the Committee Member Information on the Historic Preservation Committee Website.

Staff asked for information from the Committee members for the website. The Committee also recommended that updated information about projects the Committee is working on could also be on the website. Bargender specializes in military history. Meacham is primarily interested in the railroad. Wood is Vice-Chair of Northwood County Historical Society. Bargender, Wood, and Meacham are fine with their phone numbers being on the website.

Discussion Regarding the Proposed Amendments and Narrative of the 2010 Historic Preservation Plan.

Wood was asked if the Committee was interested in preserving just buildings, or is there an interest in preserving documents.

Penker said the ordinance states we are by definition limited to preserving structures and sites.

The Library is taking oral histories of Marshfield. The Upham Mansion also has documents in the archives of the history of Marshfield. Penker asked Schnitzler to write an article for the News-Herald

describing the projects they have worked on regarding the oral history of Marshfield.

Discussion about Advertising and Promoting of Marshfield's Historical Resources.

We will continue to discuss this in the next month or so to try to invite the new Director of the CVB to an upcoming meeting.

Review of Walking Tour Brochure Narratives.

209 W 4th Street. Keith Meacham will see if John H Burns was a conductor for the railroad. We may want to add why being a conductor is important. Assessor's Offices says it was built in 1914 so the date should be checked.

215 W 4th Street. We need to check on spelling of Spar.

201 W 4th Street. It was originally the parsonage for the Presbyterian Church. Check the Marshfield story in the assessor's files.

Wood will be doing a walking tour with Cable Access. They intend to produce all of the Historic Districts on one DVD.

Look at including QR Codes in the brochures. Vickie Schnitzler will look at submitting additional information to staff in the near future.

Review of the Cultural Fair Exhibit.

Wood said there was a lot of interest while he was there. Many people still don't know about the districts or brochures. He received very positive feedback regarding the brochures.

Consideration of Sponsoring School District Art Display Awards.

HP13-07 Motion by Penker second by Meacham to approve providing up to \$150 for the Art Display Awards.

All 'Ayes' Motion Carried.

The Committee would look to be judges in the exhibit for the awards. The Committee could provide a ribbon or certificate plus an award such as two movie tickets, or small cash award.

Discussion of 2013 Spring Historic Preservation Conference.

Wood is planning on attending.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be held on Monday, April 1, 2013. The agenda of the next regularly scheduled meeting should include approval of the March 4, 2013 meeting minutes, continued review of the Historic Preservation Plan, discussion of the Soo Line Steam Locomotive No. 2442 and invite Bob Felton to attend, update on QR Codes and look to pay for another year subscription, and further discussion on proposed St. John's Historic District.

Adjourn.

Motion by Penker, second by Meacham to adjourn meeting at 4:50 P.M.

All 'Ayes' Motion Carried

Respectfully submitted,

A handwritten signature in black ink that reads "Josh Miller". The signature is written in a cursive, flowing style.

Josh Miller
Planner/Zoning Administrator