

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF MAY 6, 2013 MEETING**

Meeting called to order by Chairperson Wood at 4:01 P.M. in Conference Room 108 of City Hall Plaza.

**PRESENT:** Ken Wood; Alderperson Gary Cummings; Bill Penker, Ken Bargender, Vickie Schnitzler; and, Keith Meacham.

**ABSENT:** Carl Scott

**ALSO**

**PRESENT:** Denise Sonnemann, Executive Director of Main Street Marshfield; Hank Zimmerman, Contractor for the Roddis House; and, Josh Miller, Planner/Zoning Administrator.

**Approval of the Minutes of April 1, 2013 Meeting.**

**HP13-11** Motion by Cummings second by Schnitzler to approve the minutes of the 4/1/2013 meeting.

**Motion Carried.**

**Citizen Comments.**

Miller explained about the atrium addition for the Middle School. Committee asked staff to find out about an onsite visit of the project once complete.

Wood went to the spring Historic Preservation Conference in Milton and brought some materials with him to share with the Committee.

**Election of Chairman/Vice-Chairman.**

Nominations were held for Chairman.

Penker nominated Bargender. Bargender declined the nomination.

Penker nominated Wood.

Bargender nominated Schnitzler.

Penker moved to close nominations Cummings second. Motion carried.

The Committee voted by ballot for Chairman.

Results: Wood received 4 votes  
Schnitzler received 2 votes

Wood was elected Chairperson.

Nominations were held for Vice-Chairman.

Cummings nominated Schnitzler

Schnitzler nominated Meacham

The Committee voted by ballot for Vice- Chairman. The vote resulted in a tie.

Results: Meacham received 3 votes  
Schnitzler received 3 votes

The tie was broken by using an appropriate method agreed upon by the Committee.

Meacham was elected Vice-Chairman.

**Review of Certificate of Appropriateness for Integrity Builders for new garage doors and a driveway expansion to include a circle drive on 1108 East 4th Street (Roddis House).**

Miller presented the application for a Certificate of Appropriateness for the Roddis House for new doors on the garage and a driveway addition including a circle drive. Meacham asked if the Public Works Department would approve it. Miller said typically they wouldn't approve a second access on a collector street or greater, but would consider it if a circle drive was determined to be historical. Outside of Marshfield, circle driveways are historically accurate. Overall, the Committee felt that a circle drive in front of the Roddis House would be consistent with other historic homes at the time and would make sense.

Schnitzler said the sister house next to it that burned down at one time also had a driveway and it may have had a connecting driveway.

Cummings would like to see the circle driveway and was not opposed to the new garage doors.

**HP13-12** Motion by Penker second by Meacham to approve the Certificate of Appropriateness for an expansion of the driveway to include a circle drive at 1108 East 4<sup>th</sup> Street.

**Motion Carried.**

**HP13-13** Motion by Penker second by Cummings to approve the Certificate of Appropriateness for new garage doors as presented at 1108 East 4<sup>th</sup> Street.

**Motion Carried.**

**Historic Preservation Month Activities and Junior High Art Display.**

Schnitzler explained the Burt Trophies put together the ribbons for the awards. She also put together a certificate to go with the ribbons. We will be picking up \$10 Chamber gift certificates from MACCI.

Bargender said that 805 West 6<sup>th</sup> Street would like a historic district sign.

**Discussion to Renew Membership to the National Trust for Historic Preservation for \$20.**

**HP13-14** Motion by Penker second by Meacham to approve renewal of the National Trust for Historic Preservation membership for \$20.

**Motion Carried.**

**Discussion to Renew Membership to the Wisconsin Association of Historic Preservation Commissions for \$40.**

**HP13-15** Motion by Penker second by Cummings to approve renewal of the Wisconsin Association of Historic Preservation Commissions membership for \$40.

**Motion Carried.**

**Response from the Diocese of La Crosse Regarding St. John's the Baptist Church and Discussion of Possible Grant to the State Historical Society for the Inventory of the Columbia Park Neighborhood.**

Penker read the letter from the Diocese. The Church objects to being listed on an historic register, but didn't object to describing it being historic or it being in an historic district that doesn't have potential restrictions.

Penker stated that this area was not eligible to be placed on the National Historic Register at the time of the last intensive survey.

Miller said the State Historic Preservation Office would be willing to take a look at this neighborhood next time they are in the area.

Penker asked staff to make a GIS map from Depot Street to three blocks north of Blodgett Street and then from Central Avenue to three to four blocks west of Columbia Park.

**Set Meeting Date and Future Agenda Items.**

The next regular Historic Preservation Committee meeting will be held on Monday, June 3, 2013. The agenda of the next regularly scheduled meeting should include approval of the May 6, 2013 meeting minutes, discuss map around Columbia Park, and discuss having a walking tour in the Columbia Park neighborhood for the July meeting.

**Adjourn.**

Motion by Penker, second by Cummings to adjourn meeting at 4:48 P.M.

**Motion Carried**

Respectfully submitted,



Josh Miller  
Planner/Zoning Administrator