

**CITY OF MARSHFIELD/TOWN OF MCMILLAN JOINT PLAN COMMITTEE MINUTES OF
APRIL 25, 2013 MEETING**

Meeting called to order at 7:00 PM by Chairman Wagner in the Common Council Chambers of City Hall Plaza.

PRESENT: Michael Stockheimer, Dan Knoeck, Karen Woodford, Doug Lee and Alderman Ed Wagner

EXCUSED: Dave Swenson

ALSO PRESENT: Carolyn Opitz, Town of McMillan Chairperson; Alderman Gordy Earll; Steve Barg, City Administrator; Ken Wood, City Plan Commissioner; Kirk Skoog, Consultant from MSA; Silvia Wagner, resident; Ron Gotz, resident; and, Josh Miller, Planner/Zoning Administrator.

JPC 13-04 Motion by Knoeck, second by Woodford to approve the minutes of the March 29, 2013 meeting.

Motion Carried

Presentation of Highlights from the 2013 Cooperative Boundary Plan and Comprehensive Plan for the Joint Planning Area 2013-2023

- Skoog presented the provisions of the draft plan, changes from the previous plan, and explained the recent history of the cooperative planning efforts between the Town and City.
- Lands were added and subtracted from the planning area. Nearly two square miles to the east was removed. Some lands to the north of the previous boundary have been added.
- Taxes to be paid back to the Town for annexed land will follow that Statutory 5 year period.
- References to the conservation subdivisions were removed.
- Skoog also presented the changes in land use on the proposed future land use plan from the previous plan. Light industrial is now included as part of the commercial area.

Public Hearing for the Cooperative Boundary Plan and the Comprehensive Plan for the Joint Planning Area between the City of Marshfield and the Town of McMillan.

- No comments were made during the public hearing.

Summary of Final Procedures for Adopting Plans

- Skoog presented the final procedures. Letters have been sent out to the required entities for their comments: Wood County, NCRPC, and Marathon County. They are required to submit comments in writing. Skoog said Marathon County has contacted him and would like to meet in the next week or so to discuss. We are required to accept additional public comments until May 15, 2013. We have received comments from the Department of Administration and staff, but nothing substantial. The next steps are to have the Town and City approve the plans by resolution. The tentative date for the Town to review the resolution is June 10, 2013 and the tentative date for the City is June 11, 2013 at their respective meetings. If the resolutions are approved at the above dates, they will be sent to the Department of Administration by June 25, 2013, the earliest they can be submitted. The resolutions cannot be sent to the Department of Administration until 60 days after the date of the public hearing. The Department of Administration then has 90 days to review and accept the plan. Under the proposed schedule, September 25, 2013 would be the latest date for final approval.

Set Next Meeting & Agenda

- The next meeting is in limbo depending on the comments and will be subject to the call of the Chair. The Town will also be holding an open house next week on Monday, April 29, 2013 at 7:00 pm at the Town of McMillan Town Hall.

Motion by Woodford, second by Lee to adjourn.

Motion Carried

Meeting adjourned at 7:22 PM.

Submitted by, Josh Miller
Planner/Zoning Administrator