

Minutes

Marshfield Library & Community Center Steering Committee

Monday, July 8, 2013 4:00 p.m.

Marshfield Public Library, General Meeting Room

Doty called the meeting to order at 4:04 p.m.

Attendance: Kris Keogh, Russ Stauber, Jean Doty, Becky Spencer, Steve Barg, Kelly Cassidy and Lori Belongia

Absent: Mayor Chris Meyer, Mat Bartkowiak, Jason Angell

Also present: Joanne Ampe, Gail Thomalla, Dick Pokorny, Linda Lawson
Floreine Kurtzweil

Public Comment: None

Stauber moves and Spencer seconds a motion to approve the minutes of the Library & Community Center Committee's June 17, 2013 meeting. Keogh raises concerns about the Design & Architecture subcommittee's future. Spencer, Stauber, and Doty vote aye, Keogh abstains as she was not in attendance at the meeting. All ayes, motion carried.

Doty asks if there are any objections to moving item 7 the Update on Capital Campaign Planning Committee up in the agenda. Hearing none, Thomalla the volunteer Campaign Coordinator reported that to date the Marshfield Area Community Foundation Fund holds \$12,336 in cash, \$1,045 as an in-kind donation, \$11,900 in pledge payments with \$18,100 outstanding on pledge payments. A brief review of the Capital Campaign Planning Committee's progress included developing membership of this committee; establishing an honorary capital campaign committee; developing the case statement, project FAQ, and other promotional materials. Lawson asks about the difference between the \$9 million total project cost and the \$7 million that the Campaign Planning Committee intends to reach between city contributions and private donations, as well as, voicing concerns about leasing space and parking. The Capital Campaign Planning Committee will meet again on June 25. The next work will focus on naming rights, refining the case statement and an FAQ. Stauber moves, Keogh seconds a motion to accept the report.

After much discussion, Stauber moves, and Keogh seconds a motion recognizing and acknowledging the time, talent and efforts of the Design & Architecture Subcommittee in bring the plans to this stage and to merge this

subcommittee's activities into the Library and Community Center Committee at this time, reserving the right to reactivate the Design & Architecture Subcommittee if needed for further work on the Community Center design.

The latest architectural plans were reviewed. An number of questions were raised. The committee decided to hold a special meeting with the architects to address them and to gather the needed information. Specific Questions were:

1) How does the new design impact budget and sustainability? How much do the changes cost/save? (Round NW corner vs. Sawtooth – relocation of the emergency stairway and the placement of the central interior staircase)

2) What prompted the changes, especially the redesign of the northwest corner?

3) Are there other roof options that do not drive up the price?

4) Does the new design enhance or compromise future vertical or horizontal expansion opportunities?

5) What is the reasoning behind the emergency stairway location?

6) Is there a possibility of the HVAC going on the NE corner above the shed/dumpster area?

7) Is there a way give the Friends more space in the hub?

Below is a list of other observations and costing requests that were made by members of the L&CCC or Capital Campaign Planning Committee.

Children's Office – there appears to be a study room, but no office

Family Restroom in the Children's Area – couldn't find it

Costs for various rooflines

Cost and benefit difference between round vs sawtooth NW corner

Community Center Costs for:

HVAC Replacement

Dividable meeting room on the main floor

Dividable wall on the lower level meeting room

Carpet replacement

Build out of the Aging Disability Resource Center

Senior Citizens Exercise Room

Storage room

Office

Kitchen

Barg left the meeting at 5:25 p.m.

The need for publicity keeping the public informed on project progress was discussed. The fundraising consultants will be asked to define the relationship between them, the capital campaign planning committee and the Communications and Marketing subcommittee. The sense is that there is a need for a public relations blitz that will include community television, radio, newspaper, etc. The Communications & Marketing subcommittee could be deployed to help develop and distribute campaign material, if we know the timeline for their activity.

Pokorny left the meeting at 5:38 p.m.

A special meeting to review the rescope architectural drawings will take place in the next week with the architects in attendance.

The regular next meeting will be Monday, August 12, 2013 at 4:00 p.m. at the Library.

Seeing no other business, Doty adjourned the meeting at 5:58 p.m.

Respectfully submitted,

Lori Belongia