Marshfield Airport Committee Minutes
April 18th, 2013

Meeting called to Order at 6:00 p.m. by Chairman John Berg

Present: Ed Wagner, Jack Bremer, Dan Maurer, Paul Knauf and John Berg

Absent: None

Also Present:Duffy, Alice and Jeffrey Gaier

Citizens Comments: None

AP13-14 Motion by Bremer Second by Wagner to approve the Airport Minutes for March 21st, 2013 All Ayes,

Motion Carried

AP13-15 Motion by Bremer, Second by Maurer to approve the the Airport Bills for April 2013, All Ayes

Motion Carried

AP13-16 Motion by Maurer, Second by Wagner to approve the April 2013 Activity Report, All Ayes

Motion Carried

AP13-17 Motion by Wagner, Second by Bremer to approve the Airport Manager's April 2013 Report, All Ayes

Motion Carried

Closed Session pursuant to Wisconsin Statues, chapter 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically the Airport Chairman has requested a closed session to discuss the Bureau of Aeronautics negotiations to Purchase Land for the Marshfield Municipal Airport.

AP13-18 Motion by Bremer, Second by Knauf to enter into closed session - Roll Call Vote

John Berg - Aye

Jack Bremer - Aye

Dan Maurer - Aye

Paul Knauf - Aye

Ed Wagner - Aye

Motion Carried - Closed Session entered at 6:12 PM

AP13-19 Motion by Maurer, Second by Knauf to enter into open session - Roll Call Vote

John Berg - Aye

Jack Bremer - Aye

Dan Maurer - Aye

Paul Knauf - Aye

Ed Wagner - Aye

Motion Carried - Open session entered into at 8:18 PM

AP13-20 Motion by Maurer, Second by Knauf that the Airport Committee recommends the City of Marshfield continues to support the Bureau of Aeronautics purchase of land for the airport. All Ayes

Motion Carried

No Additional Citizens Comments

Motion by Wagner, second by Maurer to adjourn at 8:25 p.m. All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

City of Marshfield - General Airport Budget - 2013

Account # 101-53510-33

Obj. #	Description	2013 Amount Approved	2013 April Invoices	Firm Expenses Paid	Used To Date	Balance
52100	Professional Services	43,206.00	3,600.50	Manager's contract	14,402.00	28,804.00
52210	Electric	15,870.00	1,552.19	Electric	1,567.24	14,302.76
52220	Water	390.00	32.70	Marshfield Utilities	32.70	357.30
52230	Sewer	307.00	25.06	Marshfield Utilities	25.06	281.94
52240	Fire Protection Charge	1,436.00	137.18	Marshfield Utilities	137.18	1,298.82
52260	Heating - Gas	4,744.00	252.42	WE Energies general aviation terminal	1,088.66	3,655.34
			54.05	Rental terminal - west side		
			(55.39)	rental terminal - east side		
			9.16	rental terminal - east side		
52300	Telephone	1,152.00	101.06	Frontier	307.68	844.32
52400	Rep/Maint. Serv-Streets	17,200.00	1,450.00	Duffy's Aircraft - plowing snow with Chevy truck, manning Chevy truck and tractor/plow.	12,590.00	4,610.00
52500	Repair/Mainte. Service	50,832.00	250.00	Maid to Order	1,951.44	48,880.56
			41.60	UniFirst - mats		
			400.00	Duffy's Aircraft - Obtaining sump pump from Fleet Farm and pumping interior hangar area.		

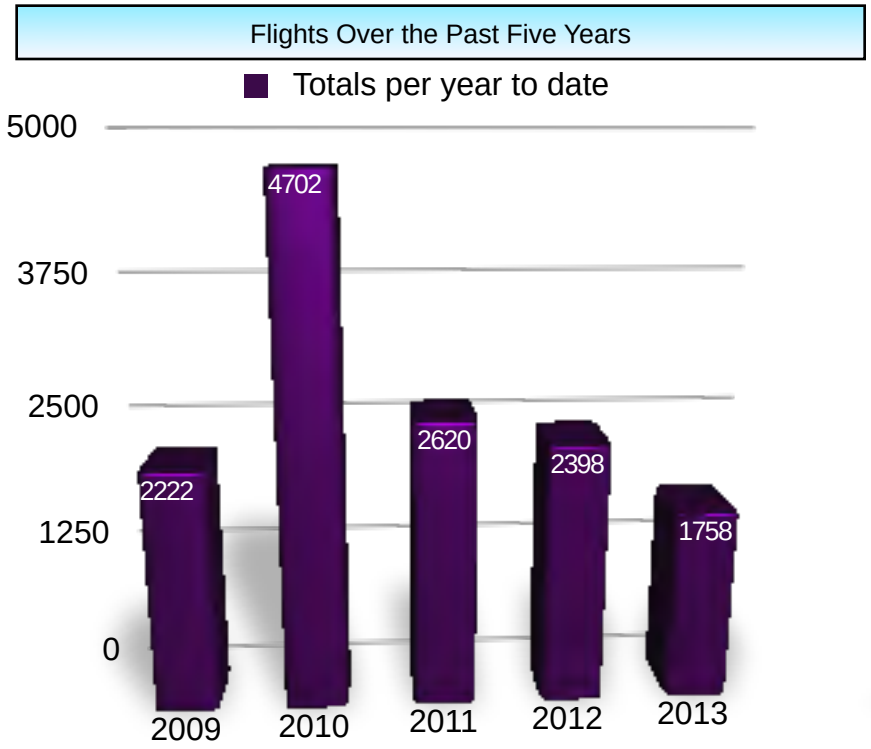
City of Marshfield - 2013 Airport Budget continued

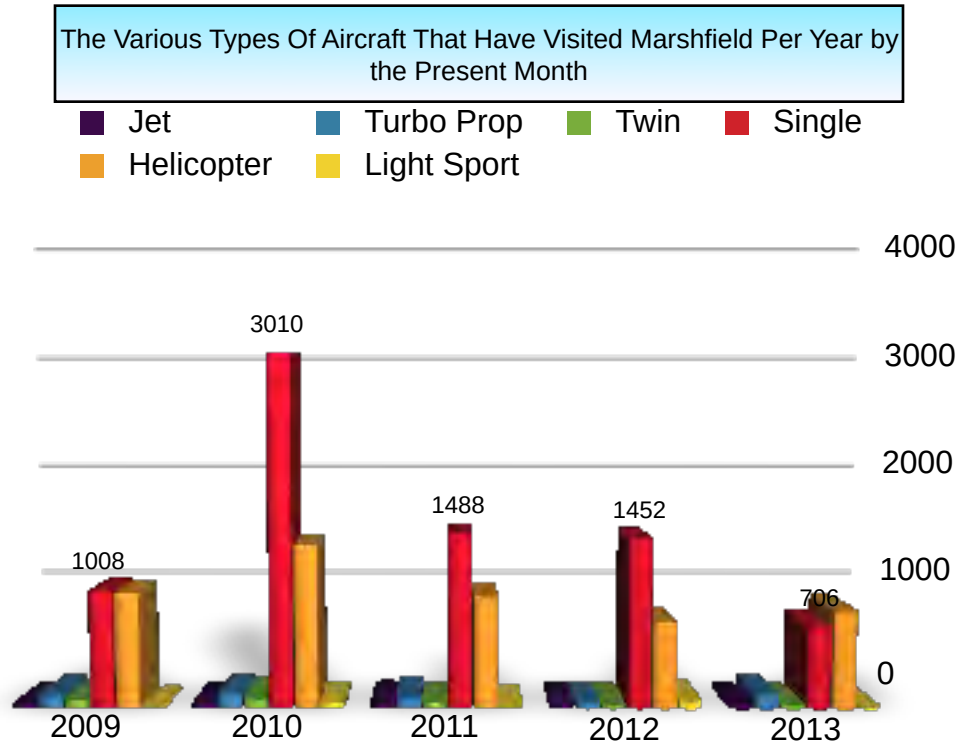
			April Expenses		Used To Date	Balance
52900	Other Contractual Ser.	7,000.00				7,000.00
53100	Office Supplies & Exp.	100.00				100.00
53200	Publications & dues	400.00				400.00
53400	Operating supplies	1,600.00	129.38	Duffy's Aircraft Sales - One sump pump, three nipples and a coupling.	1,237.32	362.68
53500	Rep/Mainte. Supplies	6,500.00			37.55	6,462.45
55110	Buildings & Contents	1,957.00				1,957.00
55140	Professional Liability	336.00				336.00
55150	Airport Liability	4,621.00		Insurance - liability	4,486.00	135.00
55170	Boiler	349.00				349.00
Grand Totals		158,000.00	7,979.91		37,862.83	120,137.17

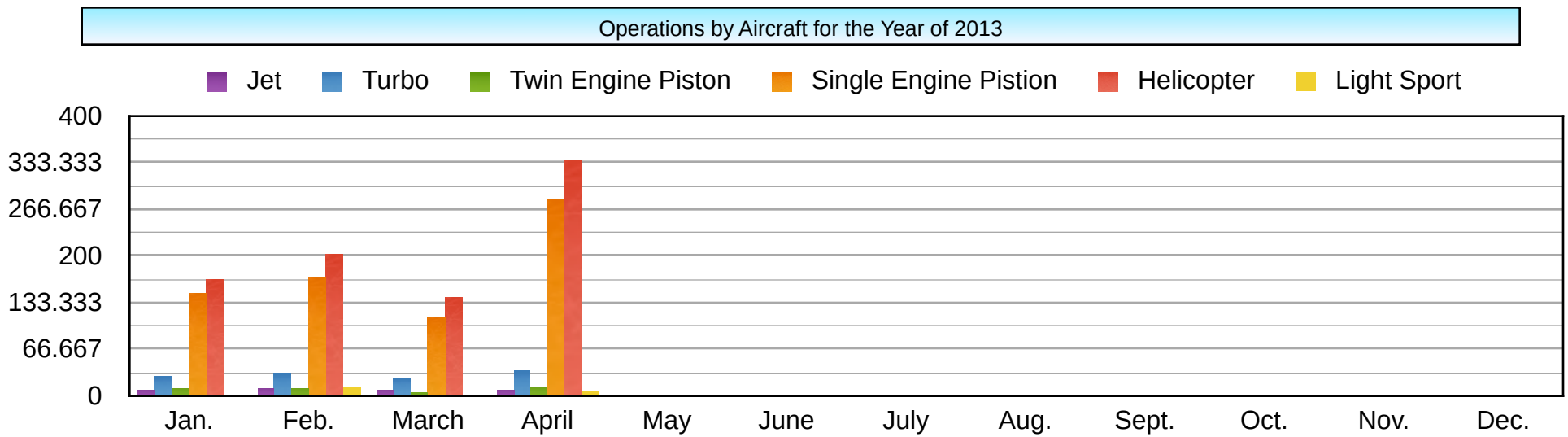
Airport Activity Report April 2013

Departures and or Landings Information - Flight Operations - 28 Days Between Reports							
Year	YTD 2009	YTD 2010	YTD 2011	YTD 2012	April 2012	April 2013	YTD 2013
Jet	46	46	54	50	14	8	34
TurboProp	112	120	96	52	12	36	120
Twin	68	84	46	36	8	12	36
Single	1008	3010	1488	1452	420	280	706
Helicopter	984	1392	960	740	226	336	844
Light Sport	4	50	16	68	40	6	18
Total	2222	4702	2620	2398	720	678	1758
Passengers							
Total	2962	6269	3545	3193	957	904	2344
Local and Transient Traffic							
Transient	704	1492	600	690	146	156	512
Local	1518	2894	2060	1708	574	522	1256
Training Flights							
Total	582	1646	1116	1414	470	212	530
Fuel Dispensed							
Av Gas	5114	7080	5301	5749	2097	1439	4334
Jet A	9721	10406	9760	10310	3762	5065	13630
Total	14835	17486	15601	16059	5859	6504	17964

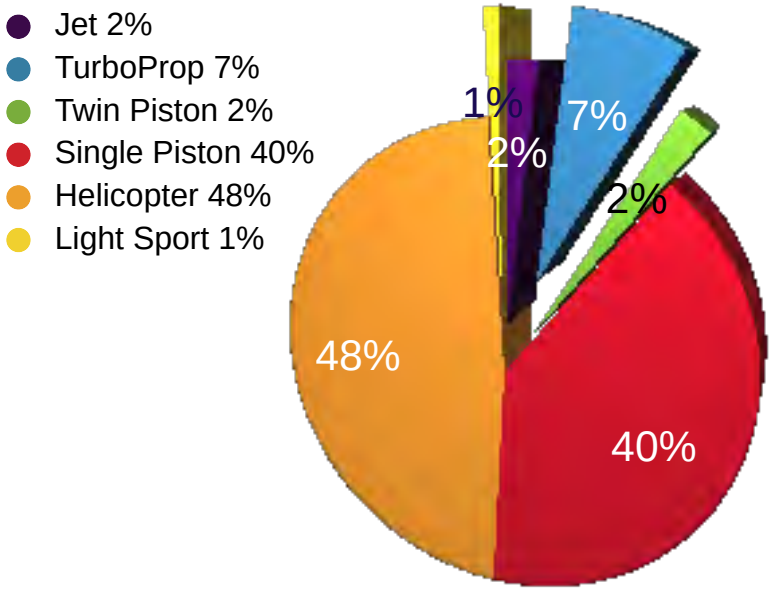
All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.


Flights Over the Past Five Years
Totals per year to date
5000
3750
2500
1250
0
2222
4702
2620
2398
1758
2009
2010
2011
2012
2013

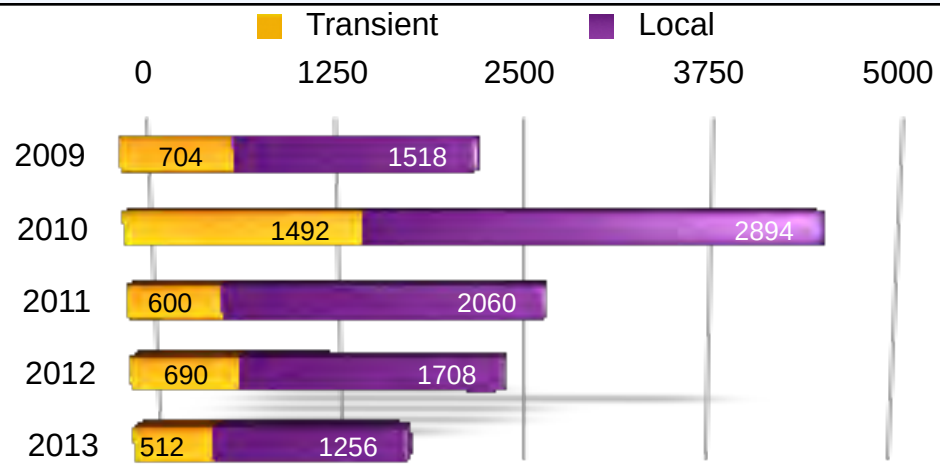

The Various Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month
Jet
Turbo Prop
Twin
Single
Helicopter
Light Sport
4000
3000
2000
1000
0
1008
3010
1488
1452
706
2009
2010
2011
2012
2013


Operations by Aircraft for the Year of 2013
Jet
Turbo
Twin Engine Piston
Single Engine Pistion
Helicopter
Light Sport
400
333.333
266.667
200
133.333
66.667
0
Jan.
Feb.
March
April
May
June
July
Aug.
Sept.
Oct.
Nov.
Dec.

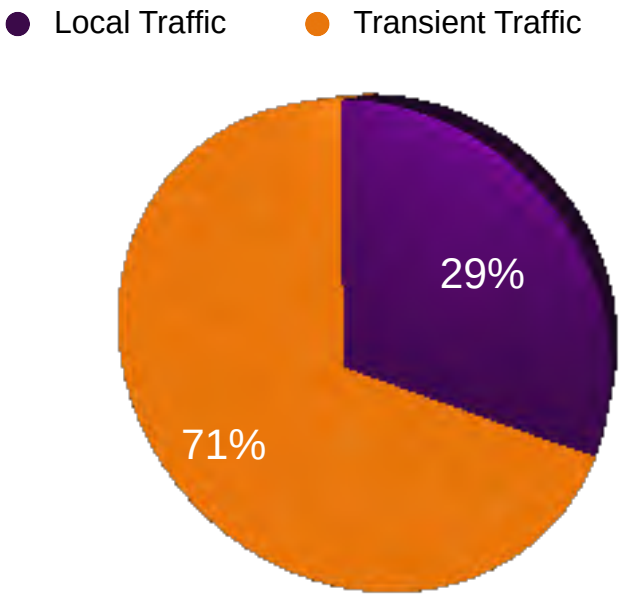
Percentage By Type Of Aircraft That Came Into Marshfield In 2013



Transient Vs. Local Traffic



Percentage of Local Vs. Transient Traffic



Summary of Activity

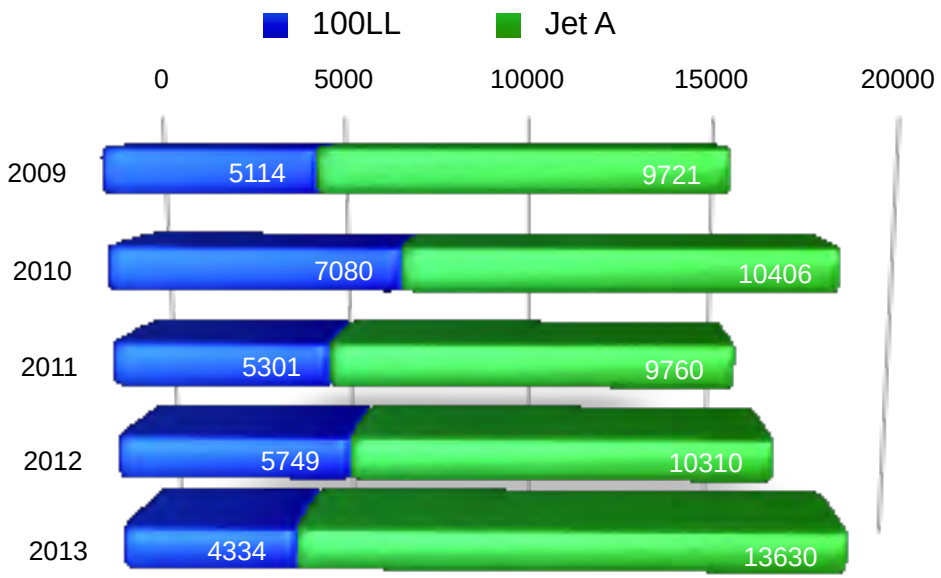
Compared to last year at this time

Weather really threw this month for a loop. There were days of inactivity, and days when everyone was out flying because it was nice.

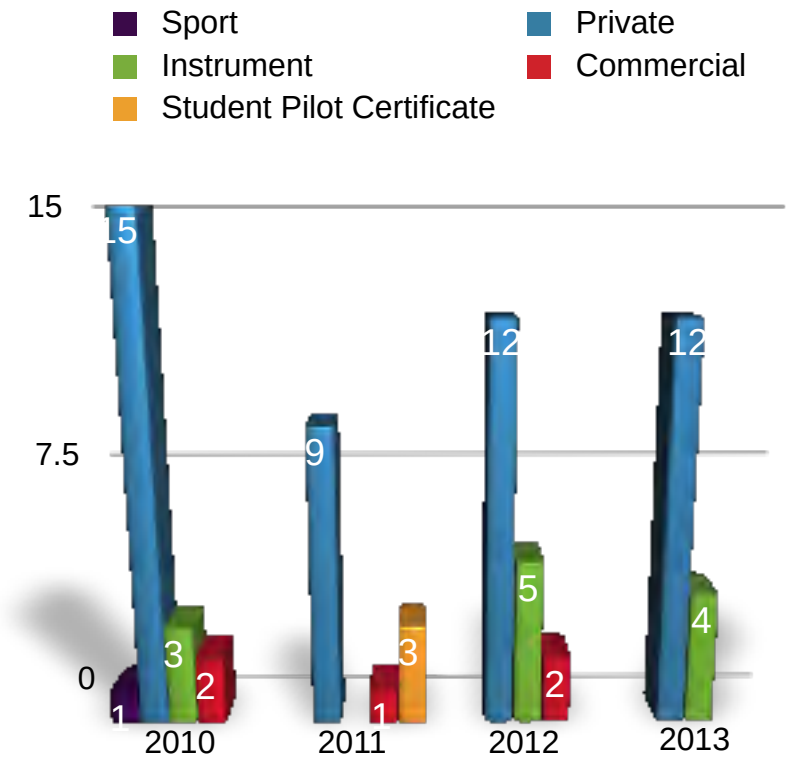
Turbo prop traffic will be up more as Custom Fabrication is flying several times a week for the next few months.

Everything was up a little, but it would have been busier if we had better weather.

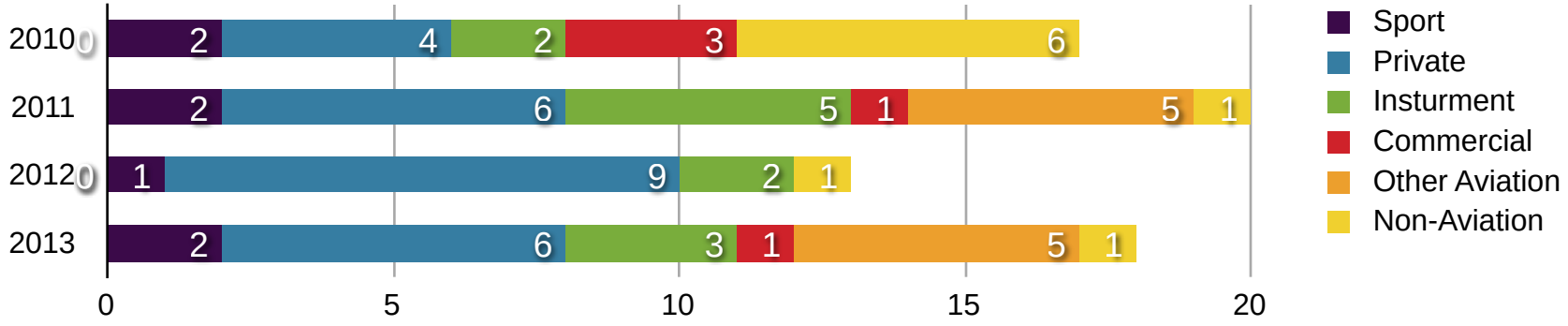
Fuel Sold



Duffy's Flight Checks for Pilots



Computerized Written Exams Given At The Airport



Individuals and Businesses that have used the Airport The Month of April 2013

Duffy's Aircraft Sales and Leasing Inc.
Aviation On Demand
Spirit Transport
Dan Hiller
Wheelers Chevy Olds Pontiac Cadillac Inc.,
Dan Wheeler and Family
Myles Richmond
Duffy Gaier
Bob Gaier
Jeffrey Gaier
Al Hatz
Jeff Veers
Dave Wells
Craig Cook
Howard Rand
Steve Humphrey
Steve and Christine Mickel
Mayo One (Medflight Eau Claire)
Custom Fabrication and Repair
Brian Barnett
Kirk Haslow
Haslow Farms
Jim Hills
Grassland Dairy
Justin Smith
Medevac (Medflight Wausau)
Tom Witt
Country Flyers Education
Jake Jasinski
Tyler Stargardt
Grant Tarpinain
Troy Rens
Life Link III (Medflight New Richmond)
Bob Lee
Wayne Short
Enbridge
Matt Thomas
Burrnett Co. Flying Service
Citation Air
Air Methods
Roehl Transport
Everett Roehl & Family
Heartland Aviation
Festival Foods
Nathan Holland
Quinn Shumway
Joe Was
Jim Weber
Jared
Reven Untiedt
Jake Lens
Matt Keifer
Theda Star (Medflight Necedah)
MQA Aviation LLC
Matt Thomas
Med Flight Leasing LLC
Brian Forsyth
Grupe Bryce
Acacia Group
Gary Williams
Wendel Jaeger
Lyle Schlomer
Anthony Quadrani
Grant Tarpinian
Michael Tyler
Grant Thayer
Nicholas Jeter
Gordon Slattery
State of Wisconsin (Donor Flights)
Vincent Quadrani
Terry Shifflet

Michael Fowler

Gregory Klingaman

Nathan Gebhardt

Kyle Button

Businesses or Groups That Have Utilized The Conference Room This Month.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

Central Wisconsin Apple User Group

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield.

Holiday Inn

Blue Heron / West 14th

Marshfield Clinic

St. Joseph’s Hospital

Festival Foods

V & H Heavy Trucks

Roehl Transport

McDonalds

Subway

Chips

Dairy Queen

Airport Manager's Report
April 18th 2013

This past month has been a difficult month. The weather has been very unpredictable and as such, activity was again slow this month. We had days that were beautiful, warm with sunshine and others with wind, snow, ice, and rain. We lost count of the times it snowed and within a few hours it melted.

We have been in contact with a property owner off the approach end of runway 16 regarding a tree that the Federal Aviation Administration has flagged as a problem. The tree is of a height that it would be in the circling minimums at night for the GPS 16 approach. The FAA recommends we remove the tree. At this time the owner may be agreeable to having the tree removed instead of topping. If we top the tree we would have to have a survey team survey the tree and report the new height to the FAA. An additional object that was flagged by the FAA was later determined to not be a hazard.

You may have noticed a pole along Central Avenue on airport property that has a red light on it. The FAA is developing an approach for runway 23 at Marshfield. The pole

and light were placed to help mitigate a flight hazard for the approach. The FAA flagged an electrical pole as a flight hazard for circling minimums at night on the approach end of 23. We could either remove the pole or light it. We talked it over with Marshfield Utilities, the Bureau of Aeronautics and the FAA and determined the best solution for the

electrical pole was to light it. However since it is a high voltage electrical pole Marshfield Utilities did not want us placing a light on the electrical pole. We were left with the option of placing a pole and installing a light on it. We placed our pole across the street on airport property with a red hazard light on it. There are no guidelines for how far away the light has to be for the hazard. So far the placement has appeased the FAA and they have allowed the approach development for runway 23 to proceed. The light is solar powered and on a photo sensor so it is set to only turn on during low light conditions.

Keith Gerard and Diann Danielson from the Bureau of Aeronautics were up to Marshfield to fill us in on options for the future of acquiring land in the runway approach protection areas. They were very helpful answering our questions and assuring us that Marshfield was an airport that was important in the Wisconsin Airport System. They did

discuss how the land acquisition has proceeded to this point for property off the south end of the airport. There have been a few ups and downs along the way of the process.

The day before Easter we noticed that a stormwater drain was froze over outside and as a result, water was backing up under the West wall of the Big Storage Hangar. The water started filling the center of the hangar. Duffy, Bob and Jeff set up a system to drain the water out of the hangar so it did not backup into the Terminal building. Within a day or two the stormwater drain blockage melted and the drain outside opened up again allowing the regular drainage of water to occur away from the building.

We have been contacted by Wausau Flying Service for a unique Summer activity for local area pilots. We will be teaming up with them and several other airports in Central Wisconsin to offer the opportunity for pilots to chase a $100 hamburger. Each airport will take turns on Wednesdays to host a fly-in hamburger feed. This allows pilots to get out for a few hours and fly somewhere for a bite to eat and talk with other pilots. Details are still being worked out. The Hamburger event happens sometime between June and August this year.

We had a few people complete pilot ratings this month. Quinn Shumway successfully completed his private pilot rating on 3/26/2013 Pictured on the Left, Duffy, Quinn and Instructor Dave Wells.

Mike Fowler also complete his private pilot rating. Mike's father did most of his training and we just helped get brush him up before the Flight Check with Duffy.

Pictured Right: Duffy, Mike and Dave.

Happy Flying
Duffy, Alice, Bob and Jeff Gaier

Dan Bull flew in his Piper Cub on skis this month before all the snow melted away.

This Citation Sovereign (Pictured Right), was in this month to pick up some people and fly them to warmer locations.

One of the busier days this past month. It was nice to have some corporates fly into the airport. The weather has really delayed a lot of flights into and out of the airport this month.