MARSHFIELD PUBLIC LIBRARY
BOARD MEETING
211 E. Second Avenue, Marshfield, WI 54449
January 8, 2013
7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Swenson. Attendance was taken.

Present: Joanne Ampe, Steve Coy, Mary Hartl, Kris Keogh, Xin Ruppel, Pat Saucerman, Don Schnitzler, Russ Stauber, Jean Swenson, Ruth Voss, and Library Director Lori Belongia.

Also present: Kathy Baker, Holly Wolfgram, Dori Knoff (arrived at 7:35am)

Citizen's comments, correspondence and announcements: None.

Changes or additions to the agenda: None.

LB13-01 Minutes of the Regular Library Board meeting: Motion by Ampe, second by Hartl, to approve and place on file the minutes of the Regular Library Board meeting of December 11, 2012. All ayes. Motion carried.

LB13-02 Director's Report: Motion by Schnitzler, second by Keogh, to approve and place on file the December 2012 Director's Report. Question raised by Schnitzler to expand upon the Lego program in the Children's department and to explain the situation requiring purchase of a new mower/snowthrower. All ayes. Motion carried.

LB13-03 2nd December, 3rd December, and 1st January Vendor Lists for approval: Motion by Ampe, second by Coy to approve Vendor Lists. All ayes. Motion carried.

LB13-04 December 2012 Financial Control Report: Motion by Coy, second by Schnitzler, to receive and place on file the December 2012 Financial Control Report. All ayes. Motion carried.

Business:

LB13-05 Approval of the December 19, 2012 Personnel Committee minutes: Motion by Stauber, second by Ruppel to approve the amended minutes. Belongia handed out copies of the pay adjustment information. Hartl explained what the committee had decided. Coy added information regarding the mid-year reexamination of a ½% merit pay increase. Amendment – Following the motion by Ruppel and after discussion, Swenson called the question, second by Ruppel. Hartl called for a vote the end the discussion on merit pay. The vote was all ayes. The committee then moved on to vote on Ruppel's motion. All ayes. Motion carried.

Endorsement of City of Marshfield 2014-2018 Capital Improvement Program: Motion by Schnitzler, second by Ampe to endorse the program with a footnote added. Footnote – the Library will need to plan on replacement of the existing boiler if the Library & Community Center project does not progress as planned. All ayes. Motion carried.

Review filling Library Assistant III position in the Business Office: Belongia explained her plan to blend this position with the Library Assistant I position in Technical Services.

The Board verbally consented to defer to the Director's opinion as to the best course of action for the Library, develop the rationale and bring it to the next meeting.

Policy #3.410, Holiday Closings: Motion by Saucerman, second by Keogh to approve the changes. All ayes. Motion carried.

Schnitzler left the meeting at 7:38 a.m.

Updates:
Library & Community Center Project: Belongia stated that committees were beginning to determine how the interior spaces of the Community Center would be allotted.
Library and Community Center Project Fundraising Consultant: Brakeley Briscoe will be in Marshfield on January 10th and 11th, 2013 to meet with project committees. The Board has been scheduled to meet with the consultants at 7:00 a.m. on Friday, January 11th.
Adult Winter Reading Program: Program is scheduled to begin January 13th.

LB13-06 Minutes of other organizations: Motion by Coy, second by Hartl to accept and place on file the minutes of the November 20, 2012 FOMPL Monthly Board Meeting; November 28, 2012 Library & Community Center Architecture and Design Subcommittee; November 29, 2012 and December 27, 2012 (draft) SCLS Board of Trustees; and the December 10, 2012 Library & Community Center Committee. All ayes, motion carried.

Stauber left the meeting at 7:50 a.m.

Dori Knoff presented an update on the Volunteer Program at the Library.

Swenson left at 8:00 a.m.
Saucerman left at 8:03 a.m.
Voss left at 8:05 a.m.

Adjournment: Seeing no other business to come before the board, Keogh adjourned the meeting at 8:10 a.m.

Respectfully submitted,

Mary Hartl

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Secretary