MARSHFIELD PUBLIC LIBRARY
BOARD MEETING
211 E. Second Avenue, Marshfield, WI 54449
February 12, 2013
7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Swenson. Attendance was taken.

Present: Joanne Ampe, Steve Coy, Mary Hartl, Kris Keogh, Xin Ruppel, Pat Saucerman, Don Schnitzler, Russ Stauber, Jean Swenson, and Library Director Lori Belongia.

Absent: Ruth Voss

Also present: Holly Wolfgram

Citizen's comments, correspondence and announcements: Thank you notes from Diane Martin, Jean Doty, and Jeannie Pavlik complimenting the Adult Winter Reading Program. An email from Jim Alexander crediting the Library for creating a habit of reading in his stepdaughter. A thank you note from PEO Chapter CL for the presentation on the L&CCP project. A thank you with a copy of the article from Barney Kedrowski for the Library's assistance with his Paulson Engine Article. Belongia also noted several complaints about library noise from the suggestion box.

Changes or additions to the agenda: None.

LB13-07 Minutes of the Regular Library Board meeting: Motion by Ampe, second by Saucerman, to approve and place on file the minutes of the Regular Library Board meeting of January 8, 2013. All ayes. Motion carried.

LB13-08 Director's Report: Motion by Keogh, second by Schnitzler, to approve and place on file the January 2013 Director's Report. Correction to report – the PEO Chapter listed was Chapter CL, not CY as stated in the report. All ayes. Motion carried.

LB13-09 4th December, 2nd January, and 1st February Vendor Lists for approval: Motion by Ampe, second by Coy to approve Vendor Lists. Ampe added the signature date of 2-6-13 to the 1st February list. Swenson asked for a clarification of OCLC. Coy asked for clarification of two SCLS payments. All ayes. Motion carried.

LB13-10 January 2013 Financial Control Report: Motion by Stauber, second by Schnitzler, to receive and place on file the January 2013 Financial Control Report. Coy asked question on 2013 lower revenue amount in budget for Town of McMillan. Discussion regarding payments to MPL from Wood County, Clark County, and Town of McMillan. These revenues will be discussed at the March board meeting. All ayes. Motion carried.

Business:

LB13-11 Carry Forward 2012 funds to 2013: Motion by Schnitzler, second by Ruppel, to carry forward entire remainder of 2012 budget. All ayes. Motion carried.

Approval of blended job description position of Library Assistant II in Technical Services and Business Office: Motion by Ampe, second by Stauber to approve the blended job description. All ayes. Motion carried.

Schedule special MPL Board Meeting to review and approve 2012 State Annual Report: Special meeting scheduled for Friday, February 22nd, 7:00 a.m.

Updates:
Library & Community Center Project: Belongia stated the project will have a slot at the Cultural Fair. Belongia updated the Board on the account with the Marshfield Ar ea Community Foundation.

Saucerman left at 7:48 a.m.

Library and Community Center Project Fundraising Consultant: Brakeley Briscoe will have their fundraising initial report ready for review at the March 7th Library &Community Center Committee meeting.
Adult Winter Reading Program: One program is left, responses have been very positive.

LB13-12 Minutes of other organizations: Motion by Coy, second by Ampe to accept and place on file the minutes of the November 6, 2012 MPL Foundation Board Meeting; December 18, 2012 FOMPL Board Meeting; January 7, 2013 Library & Community Center Committee; the January 9, 2013 Library & Community Center Architecture and Design Subcommittee; and the January 24, 2013 SCLS Board of Trustees. All ayes, motion carried.

Adjournment: Seeing no other business to come before the board, Swenson adjourned the meeting at 7:53 a.m.

Respectfully submitted,

Mary Hartl
Secretary