MARSHFIELD PUBLIC LIBRARY BOARD MEETING

211 E. Second Avenue, Marshfield, WI 54449 June 11, 2013 7:00 a.m.

The meeting was called to order at 7:00 a.m. by Vice-President Keogh. Attendance was taken.

Present: Joanne Ampe, Mary Hartl, Kris Keogh, Xin Ruppel, Don Schnitzler, Russ Stauber, Ruth

Voss, and Library Director Lori Belongia.

Also present: Kathy Baker, Chelsea Slade, Holly Wolfgram

Absent: Saucerman, Swenson

Citizen's comments, correspondence and announcements: A thank you note to Mary Adler for putting up a display for National Foster Care Month. A thank you note to Natalie Kruse for a genealogy lookup. A thank you note to Mary Adler for an interview given to a 3rd grader for her project on her favorite place in Marshfield. A thank you note from the Sparr family for the program and display on Jim Sparr. A thank you note from Eric Nelson for hosting the Marshfield Middle School art display. A certificate from the Girl Scouts of the Northwestern Great Lakes recognizing MPL as a community partner. Donations from a Leadership Marshfield group in the amount of \$2137.56, the amount raised from the Vox Rox the Community fundraiser concert to benefit the Library & Community Center project. United Way is hosting a Day of Action on June 21st with a book swap at the mall and helping to promote the event. Main Street Marshfield is conducting a survey of area residents and has copies of the survey and a drop box in the library. Belongia announced that Holly Wolfgram has notified MPL that she will be leaving her position as Administrative Assistant to take a new position in the private sector.

Changes or additions to the agenda: None.

- LB13-44 <u>Minutes of the Library Board Meeting</u>: Motion by Schnitzler, second by Voss to approve and place on file the minutes of the May 14, 2013 Regular Library Board Meeting with the correction to the spelling of Joanne Ampe's name. All ayes. Motion carried.
- LB13-45 <u>Director's Report</u>: Motion by Stauber, second by Ruppel to receive and place on file the May 2013 Director's Report. Belongia noted the collection size total on the report appeared as hashtags, the collection total is over 187,000 items including digital items. All ayes. Motion carried.
- LB13-46 2nd May and 1st April Vendor Lists: Motion by Ampe, second by Hartl to approve Vendor Lists. All ayes. Motion carried.
- LB13-47 <u>May 2013 Financial Control Report</u>: Motion by Ruppel, second by Stauber to receive and place on file the May 2013 Financial Control Report. Schnitzler questioned the amount of funds spent on temporary employees. Belongia explained a classification difference between the city and the library. At the end of the year the amounts will balance out. All ayes. Motion carried.
- LB13-48 Changes to bylaws for consideration: Ampe brought forward proposed changes for

discussion. Belongia will draft with revisions to be voted on at the next regular board meeting.

- LB13-49 <u>Special Board session to review 2014 budget</u>: Dates for the meeting were discussed, Belongia will send out poll to request for a meeting on July 22, 2013 at 4:30 p.m. or 7:00 a.m.
- LB13-50 Marshfield Exemption from the Wood County Library Tax Levy:

 Motion by Schnitzler, second by Voss to ask for exemption to the Wood County Library Tax Levy. All ayes. Motion carried.
- LB13-51 <u>Business</u> Updates:

<u>Library & Community Center Project:</u> Belongia informed the board of the fundraisers visit on June 5th. The previous day's Library & Community Center meeting was not held due to lack of a quorum.

LB13-52 Minutes of other organizations: Motion by Ampe, second by Hartl, to accept and place on file the minutes of the March 7, 2013 Design & Architecture Subcommittee, the April 25, 2013 and May 23, 2013 SCLS Board of Trustees, the May 13, 2013 Library & Community Center Committee, the May 21, 2013 FOMPL Board. All ayes. Motion carried.

Stauber left at 7:53 a.m.

Adjournment: Seeing no other business to come before the board, Keogh adjourned the meeting at 8:02 a.m.

Respectfully submitted,

Mary Hartl Secretary