

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF
November 15, 2012

Chair Rozar called the meeting to order at 5:00 p.m. and declared a quorum.

Present: Machon, Feirer, Earll, Rozar, Stuhr, and Breu.

Absent: Pliml, Meyer and Feddick.

Also present: Koziczowski, Commission Bookkeeper, Waalkens, Building & Grounds Superintendent, and Michelle Boernke, Assistant Dean for Administrative and Financial Services and Koshy Samuel, Honeywell, Inc. and Jane Bredendick, Assistant Dean of Student Services.

There were no public comments.

Motion (Machon/Breu) to receive and place on file the minutes of the September 20, 2012. Motion carried. (Minutes on file.)

Motion (Feirer/Earll) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Breu/Machon) to receive and place on file the list of bills. Motion carried. (List of bills on file.)

Motion (Feirer/Earll) to receive and place on file the Building & Grounds Superintendent. Motion carried. (Report on file.) Following discussion, there was a motion (Machon/Breu) to offer a one year contract to the lowest quote from Allar Services, Inc. with a 2-year option to renew. The motion carried. Motion (Feirer/Earll) for Waalkens to create a template to assist in the standardization of quotes. Motion carried. Boernke introduced Koshy Samuel, representative from Honeywell, Inc. and he outlined the summer 2013 HVAC project and proposed an additional, separate energy project. He will attend the January 17 Commission meeting to expand on the scope of the project, along with providing final cost estimates.

Koziczowski left the room for discussion of agenda item #8. Motion (Feirer/Breu) to match the campus raise which will be determined at a later date by the UW Colleges. The motion carried.

Boernke reported on a busy schedule of meetings and expressed appreciation for Waalkens' expertise and support. She also reported on the

fire alarm connectivity, S.T.E.M. building, a successful fire drill, safety walk and possible purchase of a 2010 truck for snow plowing purchased by the State.

Dean Stuhr reported on a successful H.L.A.C. accreditation process, the B.A.A.S. degree status, S.T.E.M. building/University Foundation Capital Campaign, and student housing status. She also reported on a 'Fallen Warrior' exhibit, hosting Business After 5, upcoming drama production of 'Down The Rabbit Hole' and invited everyone to a holiday party at her home on December 15.

Commission meetings for 2013 will be held on: January 17, May 16, September 19 and November 21.

At 6:40 p.m., Rozar declared the meeting adjourned.

Minutes taken for Mike Feirer, Secretary, by Marcie Kozickowski, Commission Bookkeeper.