



Zoning / Building Verification Letter Request Form

Office Use Only

Date Received:	Fee Receipt #:	Date Sent:
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Subject Parcel(s)

Street Address(es):
Parcel #(s):
Current Land Use(s):

Property Owner

Name:	Phone:	Email:
Address, City, State, Zip:		

Applicant Information (if different than Owner)

Name:	Phone:	Email:
Address, City, State, Zip:		

Information Requested

Current Zoning Districts Code references of Current Zoning Adjacent Zoning Districts Other:	Existing Land Use (per the Zoning Code) Conformity with current Zoning Code Special Permits (variance, CUP, etc.)	Floodplains and/or Wetlands Certificates of Occupancy Outstanding Violations
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Fees

Request Fee: \$25.00

This application is to request the information selected above regarding zoning, building, and land use regulations of the subject parcel or parcels noted above. For verification of compliance specific to setbacks, height, landscaping, and/or parking, a current certified as-built plan or survey of the subject parcel or parcels must be included with this form.

By signing, you certify that this application has been made with the consent of the property owner(s) and that all information submitted with this form is complete and accurate to the best of your knowledge.

The undersigned hereby understands that the information provided by the City of Marshfield is compiled to the best of our knowledge, given the information available, and in no way shall be made liable for inaccurate or undetected information. Verification Letters will not be sent until the fee has been received. Please allow up to 5 business days to process the request and send out a verification letter. Payment may be sent with the request.

The information requested in this form will be sent in City letterhead via either mail or email. Contact the Development Services Department if you have additional questions.

Applicant Signature:

Date: