

HISTORIC PRESERVATION COMMITTEE MINUTES
OF JANUARY 5, 2015 MEETING

Meeting called to order by Chairperson Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Alderperson Gary Cummings; Ken Bargender; Vickie Schnitzler; Keith Meacham; Kris Keogh; and, Bill Penker.

ABSENT:

ALSO

PRESENT: Matt McLean, Director of the Convention and Visitors Bureau; and, Josh Miller, City Planner.

Approval of the Minutes of November 3, 2014 Meeting.

HP15-01 Motion by Penker second by Cummings to approve the minutes of the November 3, 2014 meeting.

Motion Carried.

Citizen Comments.

Bargender brought the Escape issue to mention about possibilities of placing an ad in it. Matt McLean will investigate it.

Bargender asked if people are reading Kris Leonhardt's articles in the Buyer's Guide.

Cultural Fair Registration – Fee of \$25.

Miller explained that for the past few years, the Historic Preservation Committee has had an exhibit at the Marshfield Cultural Fair. This year's event will be held on Saturday, February 28, 2015. The registration fee for last year's event was \$25 and the event ran from 10:00 am – 4:00 pm. The registration form for this year is now available, and staff would like to know if the Committee is interested in participating again this year. The Committee will need at least two volunteers to staff the exhibit.

Discussion to Participate in the Marshfield Cultural Fair on Saturday, February 28, 2015 and pay registration fee of \$25.

HP15-02 Motion by Penker second by Bagender to participate in the Cultural Fair and pay the \$25 registration fee.

Motion Carried. Penker No.

Update Regarding the Historic Tourism Plaques.

Matt McLean presented the language for the plaque. Director has approved the language. He will work with staff and get the process moving along.

Restoration Project Updates – Round Barn and Soo Line Steam Engine No. 2442.

Miller stated that Round Barn roof was re-shingled towards the end of last year. They did not have to replace any of the decking underneath and still have some things to finish, but should be done in the near future.

Meacham arrived at 4:09 pm.

Miller explained that staff has worked with the State Historic Preservation Office (SHPO) regarding the concrete replacement work on the interior of the Round Barn. They have accepted the proposal to replace most of the concrete bunks, curbs, walkways, mangers as well as the stanchions on the condition that at least two of the older stanchions remain as an exhibit for how the previous stanchions looked. The Fair Commission approved of this compromise and directed staff to work with contractors (Marawood) on identifying the existing stanchions that will remain intact once the project is complete.

Meacham gave an update on the progress of the restoration of the 2442. Some of the work got started on Saturday and is quite a bit behind schedule. The electrical work on the roof will be replaced as close to what it was. The contractor is hoping to be done with it by the end of January. There will have to be some painting done afterwards.

Update on Downtown Master Plan.

Miller stated that the first draft of the Downtown Master Plan update should be available by January 9th. The tentative plan is to present the plan to the Plan Commission on January 20, 2015 with a public hearing scheduled for February.

Discuss Topics and Set Date and Location for Annual Workshop Meeting.

Staff wants to find out if the Committee wants to have an annual workshop meeting or do they want to address changes to the Historic Preservation Plan during the monthly meetings.

Penker suggested holding this meeting off until the Downtown Plan has been updated. We would maybe change direction with the purpose of the meeting depending on the recommendations in the Downtown Master Plan. Look at the first two Saturdays in March.

Discuss 2015 Budget.

Miller presented the 2015 Budget:

Category	Approved 2015	Spent 2015	Remaining 2015
1. Office Supplies & Expenses	\$600.00	\$0.00	\$600.00
2. Publications, Subscriptions, Dues	\$110.00	\$0.00	\$110.00
3. Travel (Conferences/Registrations)	\$500.00	\$0.00	\$500.00
4. Operating Supplies	\$900.00	\$0.00	\$900.00
Total	\$2,110.00	\$0.00	\$2,110.00

Staff Updates.

- The Historic Preservation Committee received a Thank You note from the Library for our

attendance in the “Great Things Are Happening Here” event in November.

- Miller passed out the latest Wisconsin Landmarks Newsletter.
- Miller gave an update that the cost to laminate the QR Code stories would be \$0.57 per sheet.
- Wood said that January 11th the Blodgett Haus (222 S Central Ave) open house will be taking place. The Library and some other organizations will be there. Wood asked if someone is interested in staffing a table at the open house. He may attend and have Historic Walking Tour brochures available.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be held on Monday, February 2, 2015. The agenda of the next regularly scheduled meeting should include approval of the January 5, 2015 meeting minutes, update on the 2442, and topics for the annual workshop meeting.

Adjourn.

Motion by Penker, second by Meacham to adjourn meeting at 4:47 P.M.

Motion Carried

Respectfully submitted,



Josh Miller
City Planner