



**CITY OF MARSHFIELD, WISCONSIN
POLICIES AND PROCEDURES**

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CHAPTER: Street/Sewer Construction and Maintenance

SUBJECT: Driveway Entrances

POLICY NUMBER: 5.120

PAGES: 2

EFFECTIVE DATE: September 27, 1994

Special Notes: This policy/procedure manual does not in any way constitute an employment contract and the City of Marshfield reserves the right to amend this manual at any time subject only to approval by the Common Council.

1. All driveway entrances (between curb and gutter and sidewalks) on street improvement projects shall be paved by the City as an appurtenance of the pavement in conjunction with curb and gutter and sidewalks.
 - a. Driveway entrances (between curb and gutter and sidewalks) on new street improvements shall be paved with concrete (concrete streets) within 30 days of completion of the construction.
 - b. Said driveway entrance shall be paved with Portland Cement Concrete, with a minimum depth of 6", reinforced as per Engineering Division specifications.
2. Damages shall be given to property owners for existing driveway entrances as follows:
 - a. Portland cement concrete or bituminous asphalt (hot mix)
 - (1) 100% allowance of the current bid price of a comparative installation for documented construction which is under one year in age up to the amount of square yards existing, but not to exceed the proposed driveway size entrance as per plans and specifications.

- (2) An allowance of 80% of the current bid price of a comparative installation up to the amount of square yards existing for construction which is in very good condition (no holes, scaling, or unevenness, only hairline cracks), but not to exceed the proposed driveway size entrance as per plans and specifications.
- (3) An allowance of 50% of the current bid price of a comparative installation up to the amount of square yards existing for construction which is in average condition, but not to exceed the proposed driveway size entrance as per plans and specifications.
- (4) No allowance shall be made for existing driveways in poor condition.
- (5) As an alternate to Item (2), Item (3), or Item (4), an allowance of the current bid price of a comparative installation for documented construction based upon an estimated life of 30 years for the driveway being reconstructed up to the amount of square yards existing, but not to exceed the proposed driveway size entrance as per plans and specifications. In the event that the driveway being replaced has not existed for the full useful life as set forth previously, the cost to be assessed shall be prorated over such life on an annual basis.

b. Cold mix or gravel driveways

- (1) These shall not be considered existing pavement and shall not be reimbursed.

3. Driveway entrances on existing improved streets with curb and gutter:

- a. Driveway entrances (between curb and gutter and the sidewalk or property line) on existing streets shall be paved with concrete or hot mix asphalt as per Engineering Division specifications.

4. Abandoned driveway entrances:

- a. Driveway entrances, which are no longer used as such, shall be removed and the terrace area shall be replaced as grass at the property owner's expense.
- b. The curb and gutter at these unused driveway entrances shall be removed and replaced with a standard curb and gutter section as per Engineering Division specifications at the property owners expense.