



CITY OF MARSHFIELD, WISCONSIN POLICIES AND PROCEDURES

1. COMMON COUNCIL
2. ADMINISTRATIVE
3. PERSONNEL
4. FINANCIAL
- 5. PUBLIC WORKS**
6. PARKS AND RECREATION

CHAPTER: Public Works Administration

SUBJECT: Use of Disabled Child Warning Signs within the Public Right-of-Way

POLICY NUMBER: 5.170

PAGES: 3

EFFECTIVE DATE: June 27, 2012

DEPARTMENT OF PRIMARY RESPONSIBILITY: Public Works, Engineering Division

Section 1. PURPOSE AND INTENT OF THE PROGRAM

This policy addresses the use of disabled child warning signs. Warning signs are used when it is deemed necessary to warn traffic of existing or potentially hazardous conditions on or adjacent to a highway or street. Warning signs require caution on the part of the vehicle operator and may call for a reduction in speed or a maneuver in the interest of safety for the motorist or pedestrian. The use of warning signs should be kept to a minimum. Overuse of warning signs, especially for conditions which are apparent, tends to breed disrespect for signs in general, and they lose their effectiveness. Warning signs many times have an initial positive effect but soon lose the attention of regular passers-by.

Section 2. PROCESS

Traffic safety concerns or requests shall be submitted to Engineering Division staff who will work to gather the pertinent facts and help clearly define the problem and seek a solution. Those facts will be reviewed by the City Engineer and the Police Chief and a recommendation will be brought before the Board of Public Works. Recommendations of the Board of Public Works will be forwarded to the Common Council for approval. Staff's safety review recommendation will be shared with the requesting party.

Section 3. POLICY

1. Disabled Person Warning Signs –
 - a. Warning signs will be installed upon the request of a disabled person or by the representative of a disabled person up to the age of 13.
 - b. Requesters will need to apply for this type of sign on a bi-annual basis.
 - c. Requestors will be asked to provide the City with a doctor's signature to be included with the application.
 - d. Requestors will be asked to notify the City to remove the sign when the disability no longer exists or the person moves.
 - e. Signs shall be black on yellow, standard warning colors.
 - f. The City Engineer and the Police Chief will provide the Board of Public Work with a recommendation for the need based upon the following criteria.
 1. Crash History – review types and probable causes.
 2. Other signs in the immediate area that may be in conflict with the proposed sign.
 3. Visibility – are their specific obstructions that cannot be moved that may warrant consideration.
 4. Other Considerations.
 - g. Signs that are available include:
 1. "Deaf Child Area"
 2. "Blind Child Area"
 3. "Autistic Child Area"
 4. "Disabled Child Area"
 - h. Signs will include an advisory speed of 5 - miles per hour slower than the posted speed limit. Example: 25 MPH would have an advisory speed of 20 MPH.

APPLICATION FORM

Person making Request _____

Request for (Name) _____

Date of Birth _____ / _____ (Month / Year)

Address _____

Phone No. _____

E-mail address: _____

Doctors Signature: _____ Date: _____

Sign Request:

Deaf Child Area // Blind Child Area // Disabled Child Area // Autistic Child Area

Submit application to:

Engineering Division
6th Floor, City Hall Plaza
630 South Central Avenue
P.O. Box 727
Marshfield, WI 54449
(715) 486-2034

Signature

Date

Print Name

City Engineer: Approval: _____ Date: _____

Police Chief: Approval: _____ Date: _____

Date Approved by the Board of Public Works: _____

Date Sign Installed: _____