



CITY OF MARSHFIELD, WISCONSIN POLICIES AND PROCEDURES

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| 1. COMMON COUNCIL | 4. FINANCIAL |
| 2. ADMINISTRATIVE | 5. PUBLIC WORKS |
| 3. PERSONNEL | 6. PARKS AND RECREATION |

CHAPTER: Street/Sewer Construction and Maintenance

SUBJECT: Street Construction and Reconstruction

POLICY NUMBER: 5.200

PAGES: 1

EFFECTIVE DATE: May 14, 2013

REVISION DATE:

Special Notes: This policy/procedure manual does not in any way constitute an employment contract and the City of Marshfield reserves the right to amend this manual at any time subject only to approval by the Common Council.

The Board of Public Works shall establish a policy regarding the construction and reconstruction of city streets. Street construction and reconstruction projects shall be recommended by the Director of Public works and referred to the CIP Administrative Committee for prioritization.

1. New and existing streets functionally classified as local streets and that are not designated as Heavy Traffic Routes shall be constructed and/or reconstructed as asphalt streets with concrete curb and gutter and storm sewer.
2. New and existing streets functionally classified as collector or arterial streets and those streets designated as Heavy Traffic Routes shall be constructed and/or reconstructed as concrete streets with concrete curb and gutter, storm sewer and sidewalk.
3. Streets within the Central Business District shall be constructed and/or reconstructed with concrete pavement.
4. Asphalt pavement on street construction and reconstruction projects and mill-in-place asphalt replacement projects shall be assessed to benefited properties in accordance with Section 13-96 of the Municipal Code.
 - a. Construction and reconstruction shall be defined as placement of new subbase material, base course and hard surface pavement for the full width of the street and for a length of not less than one city block.

- b. Mill-in-place asphalt replacement shall be defined as pulverizing and mixing the existing asphalt surface with the existing base material and reshaping the base material prior to paving for the full width of the street and for a length of not less than one city block.
 - c. Asphalt and concrete patching, asphalt overlays over concrete pavement, and asphalt overlays on asphalt streets with curb & gutter shall be considered maintenance activities and are not assessable.
 - d. Existing ditched streets with sidewalk that are proposed for mill-in-place asphalt replacement shall first be evaluated for reconstruction and conversion to curb & gutter. The property owners shall be given the opportunity to choose curb & gutter through a survey process. If more than 70 percent of the property owners on the project respond in favor of the curb & gutter conversion, then the project will be included in the next Capital Improvement Program (CIP) request for prioritization by the CIP committee.
5. On streets where sanitary sewer and water main are available, sewer and water laterals shall be installed to all developable lots a minimum of one year prior to paving.