

**SEASONAL EMPLOYEE
WORK PERFORMANCE SUMMARY**

Employee Name:

Address:

Division:

Position:

Ending Date:

Is this the first time this employee has worked for the City of Marshfield? Yes No

Number of prior years:

How would you describe this employee's work performance?

Using a scale of 1 – 10, with 10 being the best possible, please evaluate the following:

Competence for assigned tasks:

Initiative:

Dependability (Attendance)

Interpersonal Skills

Total=

Do you recommend for re-hire? Yes No

Comments:

Immediate Supervisor

Department Head