

Marshfield Airport Committee Minutes

January 21st, 2016

Meeting called to Order at 6:00 p.m. by Chairman Berg

Present: Chris Jockheck, Paul Knauf, and John Berg

Absent: Jack Bremer and Dan Maurer

Also Present: Duffy and Jeffrey Gaier

Citizens Comments: None

AP16-01 Motion by Jockheck Second by Knauf to approve the Airport Minutes of December 21st, 2016, All Ayes,

Motion Carried

AP16-02 Motion by Knauf Second by Jockheck to approve the Airport Manager's January 2016 Report, All Ayes

Motion Carried

AP16-03 Motion by Knauf, Second by Jockheck to approve the January 2016 Activity Report, All Ayes

Motion Carried

AP16-04 Motion by Jockheck, Second by Knauf to approve the remaining Airport Bills for 2015 and bills for January 2016, All Ayes

Motion Carried

AP16-05 Motion by Jockheck, Second by Knauf to direct airport management to update the airport's CIP plan and submit the plan to City Administration for inclusion in the city's Capital Improvement Planning process. All Ayes

Motion Carried

Additional Citizens Comments: None

Motion by Jockheck, second by Knauf to adjourn at 6:55 PM, All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

Marshfield Municipal Airport Airport Management Report January 21st, 2016



The petition to the Bureau of Aeronautics, (BOA), has been verified and accepted. The items we have on the petition can now be plugged into our six year plan with the BOA. The BOA will provide us with the numbers of the financial amounts of the projects. We anticipate a meeting with the BOA sometime the end of March / beginning of April to discuss the six year plan.

This past month we has some plumbing issues that arose in the terminal building. It started with the mens urinal in the mens bathroom. The urinal water overflowed and caused a mess of water on the floor. Water was shut off at the urinal until a plumber could look at it. Next a toilet in the back bathroom stopped flushing. This toilet had an automatic flushing system on it. That has been removed and a manual flush has been put on it. Also a pressure tank in the plumbing system sprung a leak. Water in the building had to be temporary shut off to allow this pressure tank to be replaced. As part of the replacement, a shut-off valve was placed in the path to shut it off if needed for future replacement. Schreiner's Plumbing and Heating LLC was called in to repair the problems.



We recently made an addition to the back bathroom. We removed the existing sink and added a counter and a sink. This bathroom is often used by employees and pilots. The counter allows everyone to set things down without putting the item(s) on the floor. We also are able to put the hand towels on the counter, reducing soap or water hazards across the floor to reach where the existing in-the-wall towel dispenser is.

The recent cold weather has certainly affected the traffic at the airport. Not too many people want to fly in the extreme cold temperatures. A few pilots have braved the weather.



Dan Bull brought his cub in on skis for Pizza Thursday at the airport

The weather has once again impacted the credit card reader on the fuel pump. The credit card reader has two built in heaters. When the weather gets below zero, the heaters can't keep up. The modem stops working so people can't have their credit

cards processed at the fuel pumps. We can still run the white airport cards as they don't utilize the modem. As the weather warms up the credit card reader will start working again.

We have updated the FAA based registry of based aircraft on the field. The registry is used by the FAA to determine funding levels at the airports. The registry also includes aircraft in close proximity to the airport. This means the helicopter operated by Spirit Transport is also included in the registry.

The 2015 Holiday Light Flight Season is now over. This year we offered flights only on the weekends prior to Christmas. We also offered flights on the 22nd and 23rd. Of the eight nights we offered flights, three nights were canceled due to weather. This year we flew 160 people. It was our slowest year in our nine year history of offering the flights. The warmer weather didn't help any. People were just not in the holiday mood until just before Christmas.

EAA 992 will be hosting their annual chili feed on February 13th. We hope the weather will cooperate, thus allowing the potential of having wheeled and ski planes fly in. The Chili feed will begin at 11:00 AM and go until 1:00 PM or they run out of chili. We expect different kinds of chili to be present for the event as many volunteers bring different kinds of chili in.

Happy Flying

Duffy, Alice, Robert and Jeff

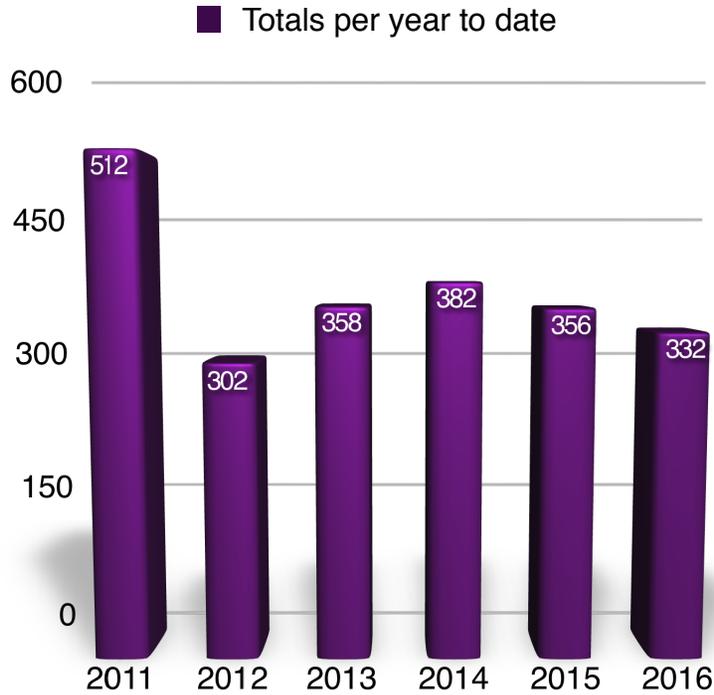


Airport Activity Report January 2016

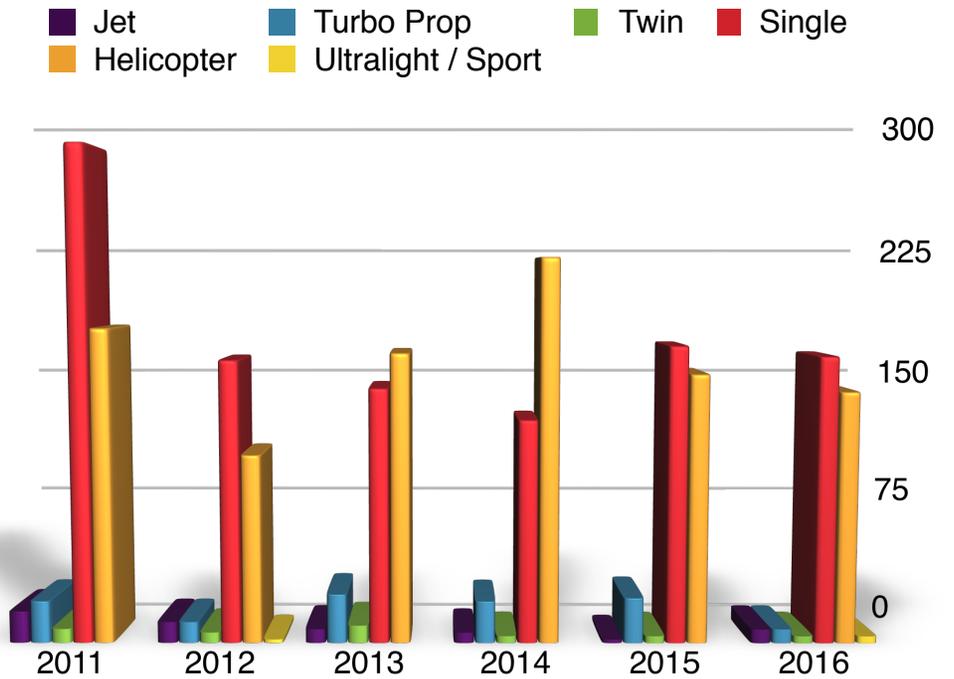


Departures and or Landings Information - Flight Operations - 36 Days Between Reports								
Year	YTD 2011	YTD 2012	YTD 2013	YTD 2014	YTD 2015	Jan 2015	Jan 2016	YTD 2016
<i>Jet</i>	18	12	8	6	2	2	8	8
<i>TurboProp</i>	24	12	28	24	26	26	8	8
<i>Twin</i>	8	6	10	4	4	4	4	4
<i>Single</i>	284	162	146	128	170	170	164	164
<i>Helicopter</i>	180	108	166	220	154	154	144	144
<i>Light Sport</i>	0	2	0	0	0	0	4	4
Total	512	302	358	382	356	356	332	332
Passengers								
Total	682	402	447	764	474	474	442	442
Local and Transient Traffic								
<i>Transient</i>	74	74	122	176	70	70	66	66
<i>Local</i>	496	228	236	206	386	386	266	266
Training Flights								
Total	94	74	122	176	70	70	166	166
Fuel Dispensed								
<i>Av Gas</i>	1132	891	1188	567	647	647	546	546
<i>Jet A</i>	2405	1204	2345	2336	2066	2066	2148	2148
Total	3537	2095	3533	2903	2713	2713	2694	2694
All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.								

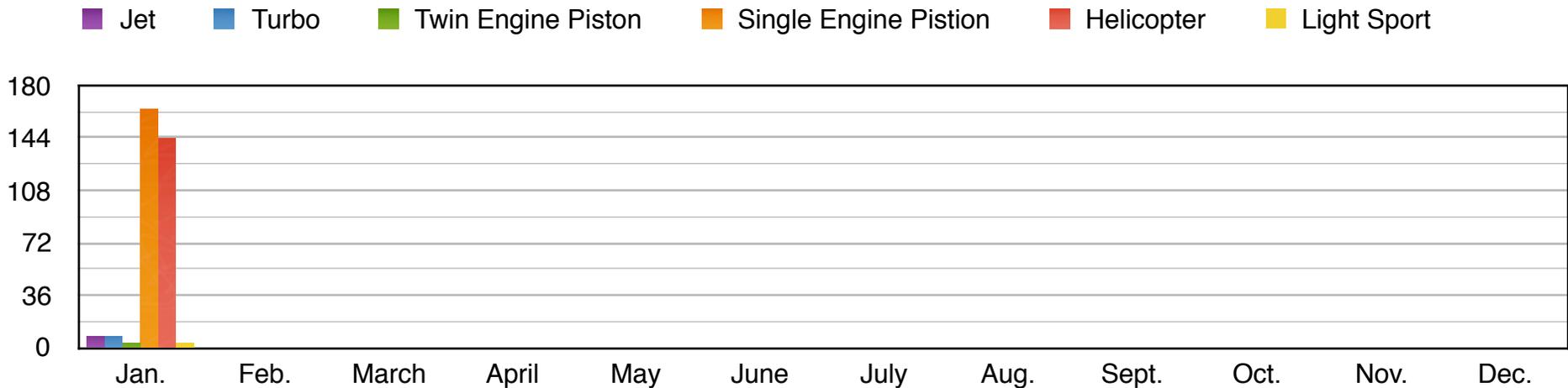
Flights Over the Past Five Years by the Present Month



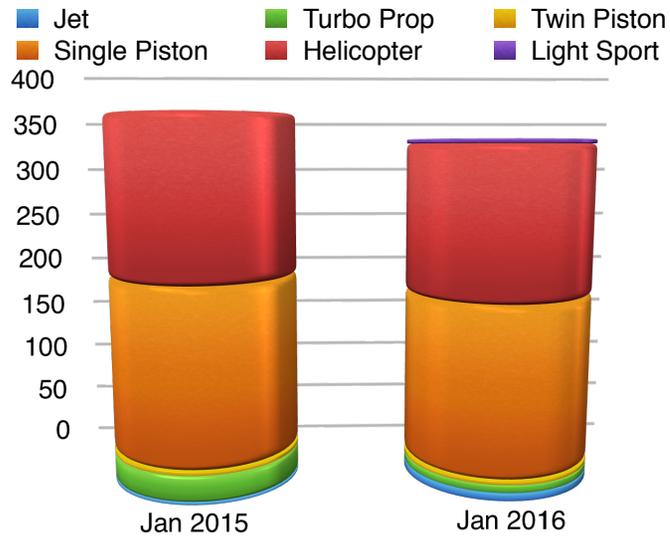
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



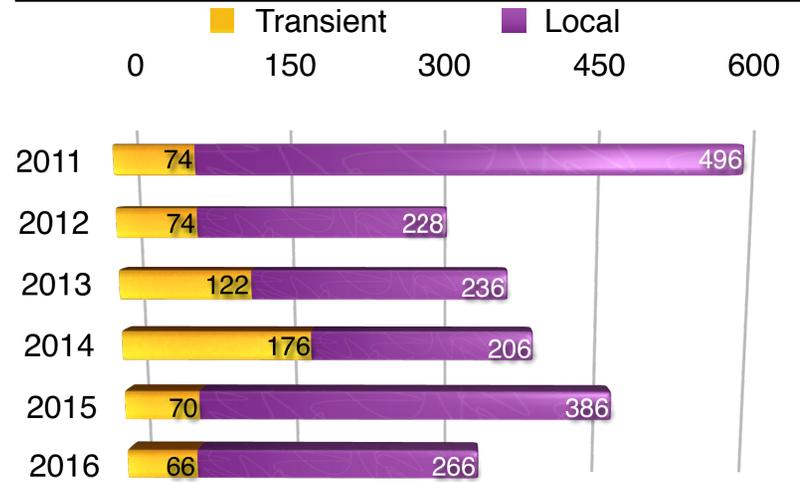
Operations by Aircraft for the Year of 2016



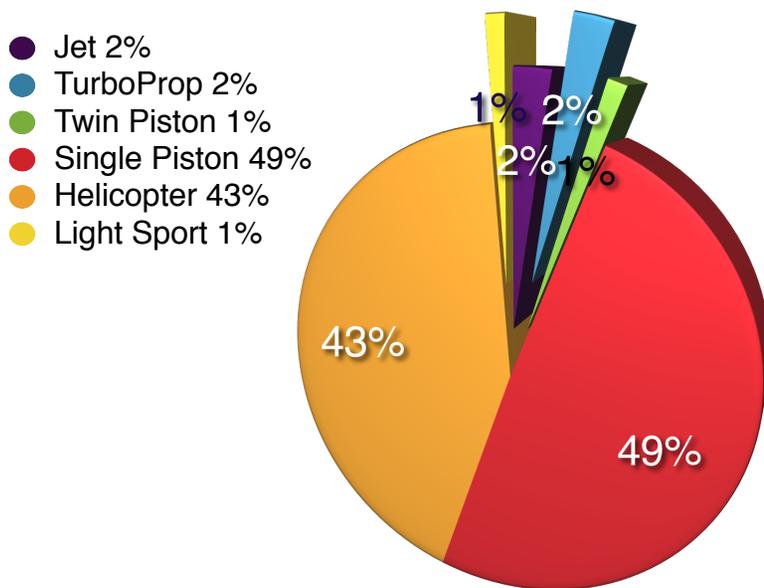
This Month Compared to the Same Month Last Year



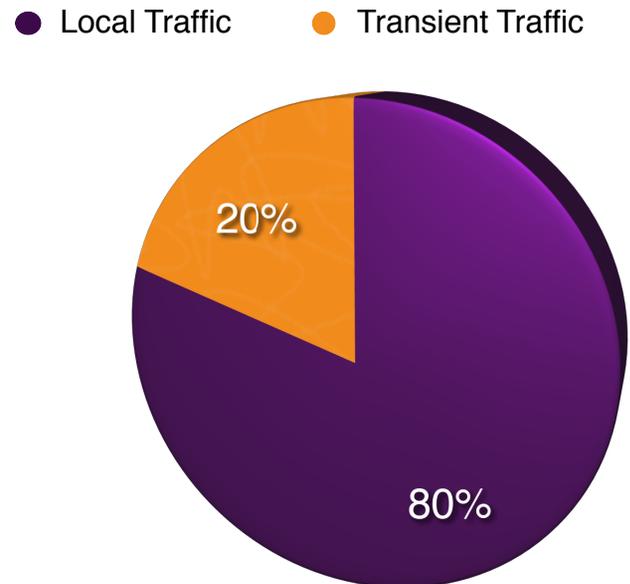
Transient Vs. Local Traffic



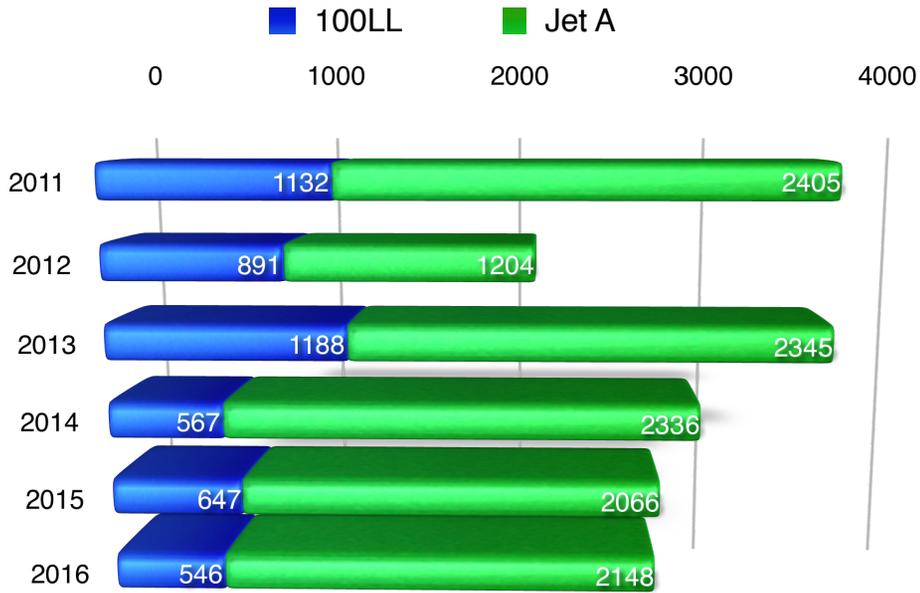
Percentage By Type Of Aircraft That Came Into Marshfield In 2016



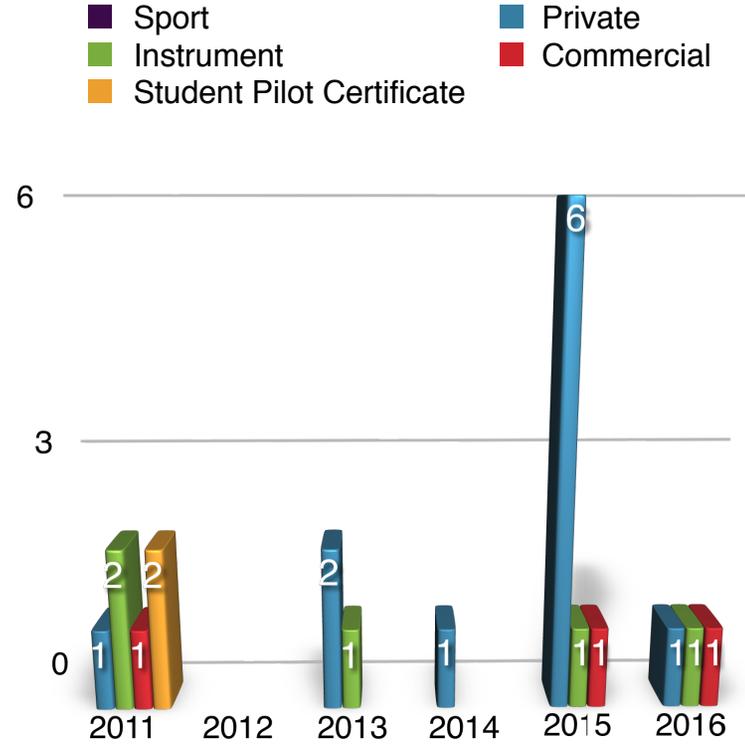
Percentage of Local Vs. Transient Traffic for 2016



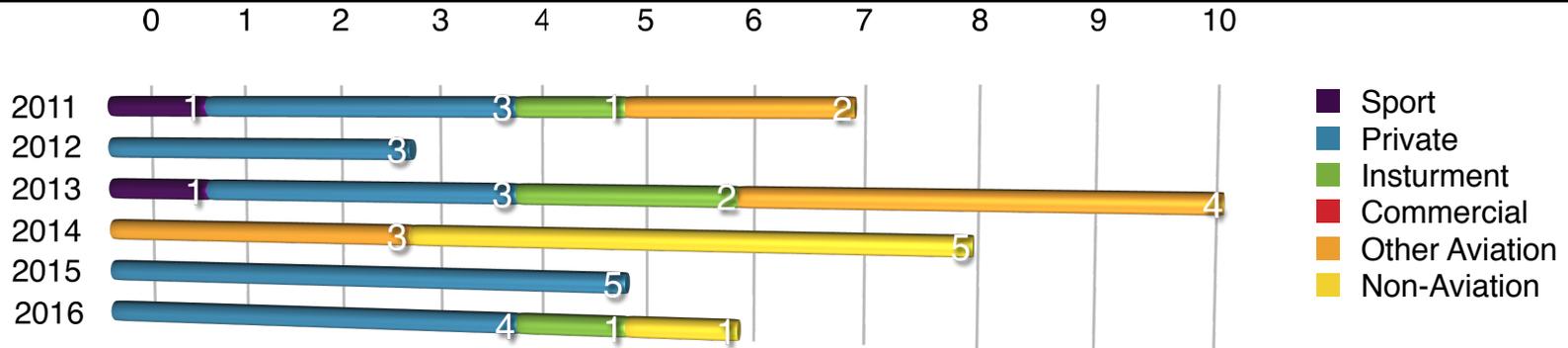
Fuel Sold - 6 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



Individuals and Businesses that have used the Airport The Month of January 2016

Duffy's Aircraft Sales and Leasing Inc.
Aviation On Demand
Spirit Transport
Dan Hiller
CrossWind Aviation LLC
Wheelers Chevy Olds Pontiac Cadillac
Inc.,
Dan Wheeler
Myles Richmond
Duffy Gaier
Bob Gaier
Jeffrey & Elizabeth Gaier
Al Hatz
Georgi Georgiev
Don Halloran
Howard Rand
Steve Humphrey
Mayo One (Medflight Eau Claire)
Custom Fabrication and Repair
Brian Barnett
Kirk Haslow
Haslow Farms
Father Eric Berns
April Thums
Scott Singkofer
Art Scottberg
David Vance
Bruce Wineman
Medevac (Medflight Wausau)

Jake Jasinski
Troy Rens
Shannon Richter
Linus Snyder
Landis Senescing
Todd masephol
Andrew Beckel
John Carlson
Tom Davis
Jack Freudenthal
Stephen Freundl
Jason Hauge
Medford Flying Club
Life Link III (Medflight New Richmond)
Enbridge
MQA Aviation LLC
Matt Thomas
Burrnett Co. Flying Service
Michael Tyler
Bob Thill
Don Winch
Valley Medical - Fixed Wing Medflight
Harry Dolan
Am I High Aviation
Wausau Flying Service
Krist Oil
Festival Foods
Hawthorne Aviation (formerly Heartland
Aviation of Eau Claire) - Medflight

LJ Aviation
Roehl Transport
RRL Realestate LLC
LJ Aviation
Kyle Bradamore
MSA Pinnacle LLC
Grupe Bryce
P Gingrich
Theda Star (Medflight)
Patrick Colwell
Thomas Pue
Steve Mickel
Morey Airplane Company
Harold Green
Alex Myers
Joshua Vande Hei
George Sporie Jr.
Dagmar Beckel Machyckova
Kelsey Vanden Heuvel

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

Marshfield Hotel	Chips	Starbucks (in Target)
Holiday Inn	McDonalds	Nuts Deep
Blue Heron / West 14th	Little Casears	Crabby Daves
Marshfield Clinic	Target	
St. Joseph's Hospital	Hardees	
Festival Foods	The Store	
V & H Heavy Trucks	Baltus	
Roehl Transport	Wildwood Zoo	
Custom Fabrication and Repair	Nasonville Dairy	
Subway	El Mexical	

Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

Central Wisconsin Apple User Group

Marshfield Youth Hockey

C12 Group (Christian CEOs and owners building great busi-

Summary Report

January has been cold, to the point that aviation in Marshfield has come to a slow trickle. Student activity has remained active even if they are not flying much.

Jeff

City of Marshfield - General Airport Budget - 2015						Page 1 of 2
Account # 101-53510-33						
Obj. #	Description	2015 Amount Approved	2015 December Invoices	Firm Expenses Paid	Used To Date	Balance
52100	Professional Services	44,950.00		Manager's contract	44,950.00	-
52210	Electric	18,925.00	1,476.03	Marshfield Utilities & Alliant Energies	15,174.57	3,750.43
52220	Water	496.00	60.09	Marshfield Utilities	442.53	53.47
52230	Sewer	560.00	74.25	Marshfield Utilities	495.49	64.51
52240	Fire Protection Charge	1,934.00	163.20	Marshfield Utilities	1,596.84	337.16
52260	Heating - Gas	3,386.00		General terminal	2,126.49	1,259.51
52300	Telephone	1,290.00		Frontier	1,324.85	(34.85)
52400	Rep/Maint. Serv-Streets	17,200.00	3,775.00	Duffy's Aircraft Sales - snow removal	7,650.00	9,550.00
52500	Repair/Mainte. Service	60,967.00	50.95	UniFirst - floor mats	68,432.23	(7,465.23)
			250.00	Maid to Order Cleaning Service		
			186.46	Herman's Machining & Welding, LLC - fabricate two switch box covers - material & labor		
			1,629.00	Power Pac, Inc. - Briggs powered snowblower		
			1,324.00	Nikolay Companies - Equipment & labor to spread granite		
			672.00	Roehl Transport, Inc. - deliver big snowplow blade		
			5,000.00	Crack Filling Service, Corp. - 4000# of sealant		
			1,848.00	Duffy's Aircraft Sales - mechanic - maintenance on Kodiak, big tractor, and snowplow blade		
			416.45	Stratford Sign Co. - reflective signs for airport		

Jeff

City of Marshfield - General Airport Budget - 2016						Page 1 of 2
Account # 101-53510-33						
Obj. #	Description	2016 Amount Approved	2016 Invoices	Firm Expenses Paid	Used To Date	Balance
52100	Professional Services	46,073.00	3,839.42	Manager's contract	3,839.42	42,233.58
52210	Electric	16,062.00		Marshfield Utilities & Alliant Energies		16,062.00
52220	Water	408.10				408.10
52230	Sewer	315.91		Marshfield Utilities		315.91
52240	Fire Protection Charge	2,087.32		Marshfield Utilities		2,087.32
52260	Heating - Gas	2,278.00	348.68	General terminal	348.68	1,929.32
52300	Telephone	1,377.24	124.90	Frontier	124.90	1,252.34
52400	Rep/Maint. Serv-Streets	19,200.00	2,450.00	Duffy's Aircraft Sales - snowplowing	2,450.00	16,750.00
52500	Repair/Mainte. Service	52,000.00	79.50	Vital Communication, Inc. - 5e Patch cable & set up phone in meeting room.	554.59	51,445.41
			297.90	Merkel Co., Inc. - Repaired beacon light		
			126.24	Merkel Co., Inc. - Repaired light in terminal		
			50.95	Unifirst Corp. - Mats		

City of Marshfield - 2016 Airport Budget continued

		Amount			Used	Page 2 of 2
		Requested	Expenses		To Date	Balance
52900	Other Contractual Ser.	3,000.00				3,000.00
53100	Office Supplies & Exp.	500.00				500.00
53200	Publications & dues	200.00				200.00
53400	Operating supplies	1,600.00				1,600.00
53500	Rep/Mainte. Supplies	6,800.00	41.60	Future Electronics - antenna booster & parts	133.71	6,666.29
			92.11	Duffy's Aircraft Sales - Paints & storage containers from Fleet Farm.		
55110	Buildings & Contents	2,722.72				2,722.72
55140	Professional Liability	320.48				320.48
55150	Airport Liability	4,350.00				4,350.00
55170	Boiler	375.18				375.18
58830	Airport Buildings					-
Grand Totals		159,669.95	7,451.30		7,451.30	152,218.65