



CITY OF MARSHFIELD

MEETING NOTICE

**COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, JUNE 24, 2014
Council Chambers, Lower Level, City Hall Plaza**

7:00 p.m.

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "G" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Minutes – June 10, 2014
- E. Comments from the Mayor, specifically:
 - 1) Employee Recognitions:
 - Everett Mueller, Fire & Rescue, June 28, 2004, 10 years
 - Paul Needham, Street Division, July 3, 1979, 35 years
 - Nathaniel McNamara, Fire & Rescue Department, July 6, 2014, 5 years
- F. Reading of items added to the agenda
- G. Public Comment Period/Correspondence
At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- H. Consideration of a request from St. John the Baptist Catholic Church for a variance of noise levels as permitted by Chapter 10-33(7) for the St. John's Parish Truck & Tractor Pull to be held on July 11, 2014 at the Marshfield Fairgrounds, 513 E. 17th Street. Presented by Steve Barg, City Administrator.

Recommended Action: Grant the variance.
- I. Reports from commissions, boards, and committees.

COMMON COUNCIL AGENDA
JUNE 24, 2014

J. Consent Agenda:

- 1) Meeting minutes/reports
 - a. Cable TV Committee (April 28, 2014)
 - b. Library & Community Center Committee (May 7, 2014)
 - c. Library Board (May 13, 2014)
 - d. Zoning Board of Appeals (May 13, 2014)
 - e. Central Wisconsin State Fair Association (May 19, 2014)
 - f. Committee on Aging (June 5, 2014)
 - g. Economic Development Board (June 5, 2014)
 - h. Marshfield Utility (June 9, 2014)
 - i. Sustainable Marshfield (June 10, 2014)
 - j. Parks, Recreation & Forestry Committee (June 12, 2014)
 - k. Board of Public Works (June 16, 2014)
 - l. Judiciary and License Committee (June 17, 2014)
 - m. Finance, Budget, and Personnel Committee (June 17, 2014)
 - n. Plan Commission (June 17, 2014)

Recommended Action: Receive and place on file, approving all recommended actions.

K. Consideration of items removed from the consent agenda, if any.

L. Request to approve Budget Resolution No. 15-2014 transferring \$19,000 within the Public Facilities Capital Outlay Fund from the City Hall Penthouse Roof Guardrail Project to the City Hall Penthouse Roof Replacement Project. Presented by Dan Knoeck, Director of Public Works.

Recommended action: Approve Budget Resolution No. 15-2014

M. First Reading – Ordinance No. 1280, Rezoning Request by Zimmermann Brothers Construction to change the zoning from “SR-3” Single-Family Residential to “TR-6” Two-Family Residential District, located 1021 to 1027 South Adams Avenue. Presented by Josh Miller, City Planner.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the July 8, 2014 meeting.

N. First Reading – Ordinance No. 1281, amending Sections 18-12, 18-51, 18-65, and 18-106 of the City of Marshfield Municipal Code, to allow detached accessory structures between the principal structure and the street on double-frontage lots, allow fences to be placed along the right-of-way on double-frontage lots, define the required yards for double-frontage lots, and clarify the number of accessory structures that are permitted. Presented by Josh Miller, City Planner.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the July 8, 2014 meeting.

COMMON COUNCIL AGENDA
JUNE 24, 2014

- O. First Reading – Ordinance No. 1282, creating Section 18-95 of the City of Marshfield Municipal Code, pertaining to Shoreland Zoning regulations. Presented by Josh Miller, City Planner.

Recommended Action: Waive 2nd reading, and approve Ordinance No. 1282, due to the State's requested deadline for adoption

- P. Discuss request to consider requirements related to garage sales (length, frequency, etc.) Presented by Steve Barg, City Administrator.

Recommended Action: Refer to Plan Commission for further study, if desired

- Q. Update on Wildwood-McMillan Connector Trail Project. Presented by Steve Barg, City Administrator.

Recommended Action: None, for information only

- R. Request to approve the appointment of Ed Wagner as council representative on the Mill Creek Business Park Covenant Committee. Presented by Chris Meyer, Mayor.

Recommended Action: Approve the appointment

- S. Election of one person to the Marshfield Utility Commission to fill the unexpired term of Patrick Ott. Term will begin immediately and end on September 30, 2015.

Recommended Action: None at this time. Election will be held on the July 8, 2014 Common Council meeting.

- T. Closed Session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically the City Administrator has requested a closed session to discuss acquisition of property for the Hume Avenue extension.

- U. Reconvene into open session.

- V. Action on matters discussed in closed session, if appropriate.

- W. Items for future agendas.

- X. Adjournment

Posted this day, June 20, 2014 at 4:00 p.m., by Deb M. Hall, City Clerk

Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.

JUNE 10, 2014

Regular meeting of the Common Council was called to order by Mayor Meyer at 7:00 p.m., in the Council Chambers, City Hall Plaza.

PRESENT: Michael Feirer, Alanna Feddick-Goodwin, Chris Jockheck, Gordon H. Earll, Ed Wagner, Char Smith, Gary Cummings, Rebecca Spiros, Tom Buttke and Peter Hendler

ABSENT: None

The flag was saluted and the pledge given.

CC14-118 Motion by Cummings, second by Feirer to approve the minutes of the Common Council meeting of May 27, 2014.

Motion carried

Employee Recognition

Jim Gossage, Wastewater Utility	June 14, 2004	10 years
Tim Cassidy, Engineering Division	June 16, 1999	15 years

A third closed session item; 3) Discuss possible financial assistance for proposed development project along Becker Road was added to the agenda.

Item J. Public Comment Period was moved up on the agenda to follow Item G. with no objections.

Rick Gramza, Police Chief recognized Steve Leu. Steve began his employment in the Marshfield Police Department on February 12, 1985 and retired as an Officer on June 5, 2014 after over 29 years of service.

PUBLIC COMMENT PERIOD

William Penker, 600 S. Sycamore Avenue. He spoke about the discussion of the fundraising campaign for the Library and Community Center Project which took place at the May 27th Common Council meeting. He recognized two people for their efforts. Dr. Hocking for presenting a clear view of the current state of the fundraising campaign and for clearly defining the future of the project from a monetary perspective and Alderman Wagner for his thoughtful far-sided approach to resolve the matter of fundraising timelines. Alderman Wagner's resolution undoubtedly prevented a nasty and contentious debate over the financial needs of the project. On the other hand, he believes there is a need for criticism. Supposedly there are opponents of the Library and Community Center Project. Where were they on May 27th? Where were they over the many past months? Where were their responses to warn out generalities and clichés used in support of this project? And why have they been absent for this excellent and widely seen forum? The silence and invisibility of this generic group has further marginalized questions, issues and concerns; many of which remain unanswered today imposed by those who did use this forum. By being silent and invisible the generic group supposedly in opposition to this project has become irrelevant to any future discussions.

CC14-119 Motion by Feirer, second by Hendler to grant the request from Columbus Catholic Schools for a variance of noise levels as permitted by Chapter 10-33(7) for the Ludo Games to be held on September 6, 2014 at 710 South Columbus Avenue.

Motion carried

CC14-120 Motion by Buttke, second by Cummings to grant the request from North Ridge Church for a variance of noise levels as permitted by Chapter 10-33(7) for a night of worship for their congregation and the community at Columbia Park to be held on Sunday, July 20th from 4:00 – 8:00 p.m.

Motion carried

REPORTS FROM COMMISSIONS, BOARDS AND COMMITTEES

None

CONSENT AGENDA

CC14-121 Motion by Feirer, second by Hendler to receive and place on file, approving all recommended actions for the items listed on the consent agenda. Meeting Minutes/Reports: Community Development Authority of April 27, 2014; Main Street Board of Directors of May 7, 2014; Economic Development Board Housing Study Subcommittee of May 20, 2014; Community Development Authority Financial Meeting of May 20, 2014; Fairgrounds Commission of May 21, 2014; Fairgrounds Commission of May 28, 2014; Board of Public Works of June 2, 2014; Historic Preservation Committee of June 2, 2014; Economic Development Board Housing Study Subcommittee of June 3, 2014; Judiciary and License Committee of June 3, 2014; and Finance, Budget and Personnel Committee of June 3, 2014.

Motion carried

CC14-122 Motion by Earll, second by Feddick-Goodwin to approve Budget Resolution No. 11-2014, transferring \$1,080 from a Children's Miracle Network grant to the Emergency Medical Services Fund. Ayes - 10

Motion carried

CC14-123 Motion by Smith, second by Hendler to approve Budget Resolution No. 12-2014, transferring \$13,670 from Donor TID #2 (Purdy Building) to cover TID #6 deficit and closeout. Ayes - 10

Motion carried

CC14-124 Motion by Feirer, second by Jockheck to approve Budget Resolution No. 13-2014, transferring \$15,700 from Contingency to the Taxi Service Fund for arbitration per Wisconsin Department of Transportation arbitration ruling on final invoice for Radio Cab of Marshfield, Inc. Ayes - 10

Motion carried

CC14-125 Motion by Feirer, second by Cummings to approve Budget Resolution No. 14-2014, transferring \$52,180 within the Taxi Service Fund to purchase two ADA mini-vans. \$51,528 is from additional 2014 Wisconsin Department of Transportation Capital Assistance Grant and \$652 from fund balance applied. Ayes - 10

Motion carried

CC14-126 Motion by Wagner, second by Buttke to approve Resolution No. 2014-31, Wastewater Treatment Plant Compliance Maintenance Annual Report.

Motion carried

CC14-127 Motion by Hendler, second by Cummings to approve Preliminary Resolution No. 2014-32, in the matter of Improvement Project No. 312116, Street Reconstruction, West 26th Street (Central Avenue to Wittman Avenue).

Motion carried

CC14-128 Motion by Wagner, second by Feirer to approve Preliminary Resolution No. 2014-33, in the matter of Improvement Project Nos. 312197, 352198, 312199, 316768, Street Reconstruction, Hume Avenue (McMillan Street to 500' North).

Motion carried

CC14-129 Motion by Jockheck, second by Cummings to approve Resolution No. 2014-34, amending Resolution No. 2013-58, making a minor amendment to the site plan, pertaining to the Conditional Use request by Thomas Lang to construct a single multiplex with a total of 3 residential units, located at 109 West 29th Street, the vacant parcel west of 101 West 29th Street, zoned "CMU" Community Mixed Use District.

Motion carried

CC14-130 Motion by Earll, second by Feirer to authorize the execution of the hold harmless agreement with Clyde Wynia for accepting the donation of a metal sculpture at the Marshfield Public Library.

Motion carried

CC14-131 Motion by Buttke, second by Cummings to approve Resolution No. 2014-35, amending Resolution No. 2013-23 on funding for construction of a new Library and Community Center. Ayes – 8; Nays - 2 (Feddick-Goodwin and Spiros)

Motion carried

Item 2) discuss the purchase of property for the Hume Avenue extension was eliminated from the closed session item.

CC14-132 Motion by Jockheck, second by Buttke to go into closed session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically the City Administrator had requested a closed session to 1) review issues concerning development agreement with Completion Industrial Minerals; 2) discuss the purchase of property for the Hume Avenue extension; and 3) discuss possible financial assistance for proposed development project along Becker Road. Roll call vote, all Ayes. (Time: 7:41 p.m.)

Motion carried

Present in closed session: Alderpersons Feirer, Feddick-Goodwin, Jockheck, Earll, Wagner, Smith, Cummings, Spiros, Buttke and Hendler, Mayor Meyer, City Administrator Barg, City Attorney Wolfgram, Finance Director Strey, Public Works Director Knoeck, City Engineer Turchi, Planning and Economic Development Director Angell and Deputy City Clerk Panzer.

CC14-133 Motion by Jockheck, second by Buttke to return to open session. Roll call vote, all Ayes. (Time: 8:27 p.m.)

Motion carried

No action was taken in open session regarding the closed session items.

Future Agenda Items

None

Motion by Feirer, second by Buttke to adjourn at 8:30 p.m.

Motion carried

Lori A. Panzer
Deputy City Clerk



ST. JOHN THE BAPTIST CATHOLIC CHURCH

201 West Blodgett Street
Marshfield, Wisconsin 54449-0644

Telephone 715-384-3252

City of Marshfield
P.O. Box 727
Marshfield, WI 54449

June 1st, 2014

To City Officials,

Please give consideration for a noise variance for the St. John's Parish Truck & Tractor Pull. The Event will take place at the Marshfield Fairgrounds Park at 513 E. 17th St. in Marshfield on Friday July 11th from 6:00 pm to 12:00 am.

The machines being used by the participants will be inspected for safety and excessive noise control.

You may contact me at anytime at 715-897-0343.

Thank You,

Dan McGiveron

**CABLE TV COMMITTEE MEETING MINUTES
APRIL 28, 2014**

The meeting was called to order by Chairperson Holck at 5:03 p.m. in Room 108 of the City Hall Plaza.

PRESENT: Jim Daniels, Ed Gerl, George Holck, Senen Siasoco, Shawn Warren and Alderperson Earll

ALSO PRESENT: Public Access Production Manager and Interim Coordinator Breanna Speth, City Administrator Steve Barg and Deputy Clerk Panzer

ABSENT: Dean Markwardt (excused)

PUBLIC COMMENTS

Gerl mentioned that the video streaming on the internet of the April 22nd Common Council meeting was really bad. The video kept pausing when he tried to watch it last night. Breanna will look into the matter.

Gerl pointed out that Comcast is buying out Time Warner and Charter is getting shares out of it. He passed around a newspaper article dated April 23, 2014 from the Wall Street Journal that talked about this.

APPROVAL OF MEETING MINUTES

CTV14-020 Motion by Gerl, second by Daniels to approve the minutes of the March 24, 2014 meeting as submitted.

Motion carried

CORRESPONDENCE

MCTV was mentioned in the special thanks section of the Leadership Marshfield graduation program that was distributed at their graduation ceremony on April 16, 2014.

MCTV was featured in MACCI's monthly newsletter.

MCTV's Pickleball program was featured on the city's website.

A filming request to produce a program on Felker Brothers, Inc. was received from Randy Krogman of Felker Brothers, Inc. Breanna discussed this request with Dan Kummer and they decided to decline the offer.

FOLLOW UP ON AUDITING CHARTER COMMUNICATIONS WITH A QUOTE FROM CITY AUDITORS, SCHENCK SC

Alderperson Earll didn't hear back from Finance Director Strey in regards to this matter. He will check with Finance Director Strey to see if he received a quote from Schenck SC and if not he will ask Finance Director Strey to request one from them. Alderperson Earll will report his findings at the next regular meeting.

PUBLIC ACCESS COORDINATOR'S REPORT

The Public Access Coordinator's Report for March 2014 was reviewed. (See attached report.)

CTV14-021 Motion by Warren, second by Gerl to receive and place on file the Public Access Coordinator's Report.

Motion carried

BILLS

The bill query report was reviewed.

CTV14-022 Motion by Siasoco, second by Earll to authorize payment of the following bills as presented:

We Energies	40.37
Media Distributors	164.83
Quill Corporation	39.99
Charter Business	15.21
Charter Business	258.95
Wolfgang PC LLC	209.95
Soundworks Systems (Invoices 44172 & 42646)	212.41
VIDCOM, LLC (Invoices 266, 267 & 269)	<u>7,044.00</u>

Total **\$7,985.71**

Motion carried

Chairperson Holck suggested setting a cut-off date for submission of the bills. He also suggested having the regular/routine utility bills paid automatically by the Finance Department.

CTV14-023 Motion by Gerl, second by Siasoco to set a cut-off date for submission of the bills as the Wednesday prior to the regular meeting date, and to authorize staff to make payments on the regular pre-pay bills as they are received.

Motion carried

FINANCIAL REPORTS

CTV14-024 Motion by Warren, second by Gerl to receive and place on file the audited financial report for the period of January 1, 2013 through December 31, 2013, the financial report for the period of January 1, 2014 through March 31, 2014 and the balance sheet financial statements for January 31, 2014 and February 28, 2014.

Motion carried

RECOMMENDED ITEMS FOR FUTURE AGENDAS

- Election of Chairperson and Vice Chairperson
- Set meeting date and time
- Follow up on auditing Charter Communications with a quote from city auditors, Schenck SC
- Continue strategic planning process

SET MEETING DATE AND LOCATION FOR THE MAY MEETING

The regular meeting night in May falls on Memorial Day.

CTV14-025 Motion by Siasoco, second by Gerl to eliminate the May regular meeting.

Motion carried

Next meeting is scheduled for June 23, 2014 at 5:00 p.m. in **Room 108** of the **City Hall Plaza**.

CONTINUE STRATEGIC PLANNING PROCESS

City Administrator Barg suggested holding off the strategic planning process until Dan Kummer returns to work from medical leave.

Motion by Siasoco, second by Gerl to adjourn at 5:36 p.m.
Motion carried

Lori A. Panzer
Deputy City Clerk

Public Access Coordinator's Report
Cable TV Committee Meeting 4/28/14

New Shows April 2014 (Since 3/20/2014): for MCTV 98

- Insight: Ask the Mayor
- Insight: Wood County Sheriff Tom Reichert
- Marshfield School Board Meeting (monthly)
- President Address/GOP Reply (weekly)
- Voices in the Square- Episode 1
- The Great Climate Debate – Lecture 1 of 3
- School Board Candidate Forum at UW
- Visits with Veterans: Butch Walsh
- Visits with Veterans: Clarence McMillan
- City of Marshfield Housing Study
- Feed My Starving Children 2014
- Dyslexia Awareness PSA
- Cooking With Ruth – Episode 25 (Egg Bake)
- Cooking With Ruth – Episode 26 (Irish Soda Bread)
- Transitional Shelter Ribbon Cutting Ceremony
- Giving Hope A Home: Episode 3
- Chestnut Avenue Center for the Arts Gallery Ribbon Cutting

Channel 96 Meetings

- Common Council Preview
- Common Council Organizational Meeting
- Common Council
- Public Works
- Finance, Budget, Personnel
- City Plan Commission
- Parks, Recreation, & Forestry Committee
- Marshfield Utilities Commission
- Judiciary & License Commission
- Police & Fire Commission

John Beck

- Immanuel Lutheran Worship Service (weekly)
- Immanuel Lutheran Lent Worship Services (weekly + Holy Week)

River Cities Community Access

- MSTC Board of Directors March 2014
- Wood County Board of Supervisors Meeting

Other

- LaCrosse Catholic Diocese Mass
- House of Yahweh
- Conversations from St. Norberts
- Music & the Spoken Word
- The Future of Penokee Hills (Submitted by Susan Rosa)

Personnel:

Dan Kummer has been out on medical leave since March 25, 2014. Breanna Speth has assumed management duties in his absence. There has been no interruption of PEG services during this time period. Dan hopes to return to work in at least a limited capacity during his treatment.

Breanna Speth has taken over as “interim coordinator” until Dan’s return. She continues in her role as “Production Manager,” overseeing all stages of show development. She would like to express an enormous amount of gratitude to everyone for their understanding and patience during this transition period. Breanna graduated Leadership Marshfield on April 16. This program was a phenomenal opportunity to develop professional skills and network with other local businesses. Breanna’s project group developed a video program on “Chloride Awareness & Reduction” which is airing now on MCTV.

Brett Butler is nearing completion of his training at MGTV. He will assume responsibilities at MGTV 991, including directing, graphics creation, and scheduling.

Karen Din continues to work her magic in an administrative and PR role, in the mornings. (In the afternoons, Karen works part time at Saint Joseph’s Hospital Volunteer Services.) Karen has been working closely with Granicus to optimize online meeting publication and she has been fundamental to managing our bills and camera operator schedule.

Shirley Gebert has been a great asset to the station. She manages all administrative aspects at MCTV in the afternoons (when Karen is at SJH). Karen and Shirley have been expanding our community calendar by leaps and bounds, including the additional responsibility of posting slides to our Facebook page. www.Facebook.com/MarshfieldTv is our Facebook address. Shirley also implemented our “Mail Chimp” (free) subscription, improving the look of Breanna’s “New Shows” e-mails and helping to better manage our contact database.

Jared Coffren has been on leave due to his involvement in Marshfield High School Golf. He is expected to return during the summer, or at least in the fall. We can’t wait to have him back!

Other Updates:

Our election coverage received a lot of positive feedback:

**View totals for “Questions for Candidates”
program & other April 1 Election coverage
(online views only)**

Juncer: 134
Chaney: 176
Angell: 189
Konrardy: 144

Mayor

Chris Meyer: 104
Dorothy Schnitzler: 161

School Board Candidate Forum at the UW:
98

School Board

Wood County Board

Nelson: 11
Binder: 23

Correspondence:

- A. Leadership Marshfield Material thanking Marshfield Community Television
 - a. This was the program handed out to all attendees at April 16 graduation

- B. MACCI Perspectives Magazine
 - a. MACCI's monthly newsletter featured MCTV

- C. Pickleball program featured on City website
 - a. The main page of the City website linked to our Pickleball video, increasing online hits

- D. Felker Brothers filming request (for review)
 - a. Breanna received a request from Randy Krogman of Felker Brothers, Inc, about producing a program on Felker. Not sure if this is something we can do or not, per PEG Guidelines. Breanna will be discussing with Dan, when he is able.

Special thanks...

*Associated Bank
Central City Credit Union
City of Marshfield - ED/Planning
City of Marshfield Police Dept.
Feltner Brothers Corp.
Figo's Companies Inc.
First Choice Credit Union
Fountain Financial Bank
Hawwood Construction Service
Marshfield Clinic
Marshfield Community Television
Marshfield Convention & Visitors Bureau
Marshfield Utilities
Ministry Saint Joseph's Hospital
North Ridge Church
Opportunity Development Centers Inc.
Pioneer Bank
Premier Printing (sponsored by Marshfield Sunrise Rotary)
Racht Transport
Security Health Plan
WV-Marshfield/Wood County
W&M Inc. Trucks
Wildwood Animal Hospital & Clinic LLC
Sally Cutler, Retreat Facilitator
Todd Dieckhoff & Son, Scentmaker, Monthly Project Facilitator
Leadership Marshfield Council and monthly facilitator*



*Marshfield Area Chamber
of Commerce & Industry*

*Presents
Leadership Marshfield
Graduation
April 16, 2014
6:30 pm*

A.

B.

Business Briefs

Congratulations to **Marshfield Community Television** on being the recipient of several awards at this year's annual Wisconsin Community Media's "Best of the Midwest Videofest"! The fest includes hundreds of entries from throughout the midwest and Marshfield is very fortunate to have this tremendous video taping and programming in our community. Awards they received this year include: Merit Award for tour of UW-Marshfield/Wood County, Excellence Award-Udder Mudder Event at Memory Lane Farms, and Achievement Award-MarshfieldTV.com website. In addition they received Community Producer Awards for: Never Forgotten Honor Flight and Piecemakers Quilt Show. Marshfield Community Television is located at 101 West McMillan Street, Suite 1A, and the telephone number is 715-207-0379. Way to go!



MACCI's Agri-Business Committee recently held their 7th annual Agri-Business banquet to showcase and celebrate the impact that Agriculture has in the Marshfield area. Special guests this year were Secretary Ben Brancel of the Wisconsin Department of Agriculture, Trade and Consumer Protection along with Wisconsin's 66th Alice in Dairyland, Kristin Olson. Over 100 attendees recognized twelve area outstanding Ag seniors as they were presented with scholarships for their involvement in Agriculture and community related events; Ken and Janet Bell were honored as the 2014 Friend of Ag for their dedication to the Ag industry; and Seehafer Farm (Richard Seehafer family) was presented with a plaque as this area's only Century Farm (2013).

Special thanks was also given to all the sponsors that donated Ag products and monetarily to support the events and efforts of MACCI's Agri-Business Committee.



Secretary Brancel, Janet & Ken Bell of Marshfield and Alice in Dairyland-Kristin Olson

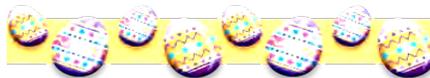


BETHEL CENTER EASTER EGG HUNT

FRIDAY, APRIL 18, 2014

3:00 PM

ALL CHILDREN 8 AND UNDER ARE INVITED TO JOIN IN ON AN EASTER EGG HUNT AT BETHEL CENTER. CHILDREN WILL BE DIVIDED INTO AGE GROUPS. THE LOCATION OF THE HUNT WILL EITHER BE INDOOR OR OUTDOOR DEPENDING ON THE AGE GROUP/WEATHER. BRING YOUR BASKET! GRANDPARENTS ARE WELCOME TO COME AND WATCH. QUESTIONS CALL TANYA AT 715-652-2103



Pictured l to r: Secretary Brancel, Tristan Yellowcloud, Neillsville; Connor Coyle, Pittsville; Emily Gilbertson, Marshfield; Lauren Berdan, Auburndate; Jordon Gropp, Spencer; Taylre Wilke, Loyal; Nathan Kunze, Abbotsford; Ashley Hartl, Stratford; Jeff Richmond, Granton; Alice in Dairyland, Kristin Olson. Not pictured: Brandi Zawislan, Colby; MiKayla Berkholtz, Wisconsin Rapids (Lincoln); and Paige Lindner, Greenwood.



C.



Welcome to the City of Marshfield Web

[Site! Departments](#)

[Parks & Recreation](#)

[Closures, Cancellations & Make-Ups](#)

[Online Registration](#)

[Parks, Facilities, Rentals, Rates](#)

[Program Brochure](#)

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Parks & Recreation

Director, [Ed Englehart](#)

Park Maintenance Supervisor, [Ben Steinbach](#)

Parks & Recreation Supervisor, [Kelly Cassidy](#)

Administrative Assistant, [Amy Beauchamp](#)

Office Assistant, [Jenny Krokstrom](#)

Recreation Supervisor (Summer), [Jeff Scott](#)

Zookeeper, [Steve Burns](#)

Check out a new activity – **Pickleball!**

[Click here](#) to watch a video and learn more!

Join us on Mondays, 2 – 4 pm or Thursdays, 6 – 8 pm

Oak Avenue Community Center

201 S. Oak Avenue, Marshfield WI

April 09, 2014

2:15 PM

Address

630 S Central Ave
Suite 201R
PO BOX 727
Marshfield, WI 54449

Office Hours:

M-F 8:00 am – 5:00 pm

Telephone Numbers:

(715) 384-4642 office
(715) 384-7831 fax
(715) 387-6409 info line

Mission Statement

To provide quality recreation opportunities for the citizens of Marshfield that are both accessible and affordable and to plan, promote, acquire, develop, and maintain parks and recreation facilities to enhance the City of Marshfield and meet the recreational needs of the community.

D.

Wednesday, April 9, 2014 9:06:17 AM Central Daylight Time

Subject: Re: Production film

Date: Wednesday, April 9, 2014 7:22:24 AM Central Daylight Time

From: RKrogman@felkerbrothers.com

To: Breanna Speth

Good morning Breanna

I am looking for a video of our production facility that I can use as a sales tool and an education video for our fall open house.

This fall we are planning on having an open house for our employees, while touring our plant we would run the video next to some of our equipment to show how it operates. As for the sales side, I would show the video during my sales presentation to current and potential customers. The video would also be used at our manufacturing facility in Kentucky to educate our employees there as to what we do in Marshfield.

I appreciate your help with this video, please let me know if you have any additional questions. I look forward to working on this project with you.

Randy Krogman
Sales Manager
Felker Piping Products
715-486-2127 (Direct)
715-223-7572 (cell)

Minutes
Marshfield Library & Community Center Committee
Wednesday, May 7, 2014 4:00 p.m.
Marshfield Public Library, Beebee Forum Room

Doty called the meeting to order at 4:02 p.m.

Attendance: Mat Bartkowiak, Kris Keogh, Jean Doty, Becky Spencer, Steve Barg, Jason Angell, Kelly Cassidy and Lori Belongia

Absent: Mayor Chris Meyer

Also present: Floreine Kurtzweil, and Joanne Ampe

Public Comment: None

Spencer moves and Bartkowiak seconds approval of the minutes of the April 2, 2014 meeting. All ayes, motion carried.

Thomalla left the fundraising report with Belongia who noted that to date the Marshfield Area Community Foundation Fund for the Library and Community Center project holds a total of \$1,108,274.05 in cash, an in-kind donation, pledge payments and outstanding on pledge payments. We have also been informed of pending pledges of \$560,000.

Belongia noted that the National Endowment for the Humanities grant application was submitted. This \$350,000 grant has a 3:1 matching requirement with \$3 of local donations to match \$1 of NEH grant funds. At the time of submission there we had already raised 50% of the matching funds required. We have 60 months after the award to raise the matching funds. December 2014 is the award date.

Barg summed up the City Finance Committee and Common Council discussions regarding grant writing services. The Common Council would like more definition of what would be included in the grant application and the opportunity to consider several grant writing firms or individuals.

The question of the Common Council advancing financing to cover pledges in progress as the construction of the project begins is being referred to the Finance Committee for their recommendation. The vote on employing a construction manager resulted in a 5 -5 vote which was broken by the Mayor in favor of employing a construction manager when the time comes.

A request to extend the fundraising deadline to May 30, 2015 will also be made to the Finance Committee.

Keogh asks about interior design work and suggests that it be presented at a future meeting.

Doty reported that the Viva Las Vegas: Elvis Lives event netted \$6,780 for the project. Belongia reported that Nelson-Jameson, Inc. is committing to a 5 year pledge for a total of \$250,000 and will take the Children's Library naming opportunity in the name of Susan E. Nelson. The idea of a thank you card to the Nelsons with the names and/or handprints of children is being developed.

The next agenda will include information on request to the Finance Committee and Common Council to consider borrowing to cover pledges in progress, an update on a Common Council member appointment to the committee.

The next meeting will be Wednesday, June 4, 2014 at 4:00 p.m.

Seeing no other business, Doty adjourned the meeting at 5:22 p.m.

Respectfully submitted,

Lori Belongia

MARSHFIELD PUBLIC LIBRARY
BOARD MEETING
211 E. Second Avenue, Marshfield, WI 54449
May 13, 2014
7:00 a.m.

The meeting was called to order at 7:00 a.m. by Jean Swenson. Attendance was taken.

Present: Joanne Ampe, Gary Cummings, Mary Hartl, Kris Keogh, Xin Ruppel, Pat Saucerman, Don Schnitzler, Jean Swenson, Kim Vrana, and Library Director Lori Belongia.

Also present: Kathy Baker and Amanda Helke

Absent: Ruth Voss

Citizen's comments, correspondence and announcements: Announcement – Swenson welcomed Gary Cummings to the Library Board. Thank you note from Ryan Coleman letting us know how great he thinks the library, staff, and materials are. Thank you card from Joanne Ampe to the Library staff for helping with the Viva Las Vegas fundraiser. A congratulations letter from Florene Thiel for organizing a great fundraiser with Garry Wesley.

Changes or additions to the agenda: None.

LB14-27 Minutes of the Library Board Meeting: Motion by Hartl, second by Keogh to approve and place on file the minutes of the April 8, 2014 Library Board Meeting. All ayes. Motion carried.

LB14-28 Director's Report: Motion by Vrana, second by Ruppel to receive and place on file the April 2014 Director's Report as corrected. All ayes. Motion carried.

LB14-29 2nd March Vendor List and 1st April Vendor List: Motion by Ampe, second by Keogh to approve Vendor Lists. All ayes. Motion carried.

LB14-30 April 2014 Financial Control Report: Motion by Schnitzler, second by Ampe to receive and place on file the April 2014 Financial Control Report. All ayes. Motion carried.

LB14-31 Business

Minutes of the Personal Committee Meeting: Motion by Hartl, second by Schnitzler to approve and place on file the minutes of the April 17, 2014 Personnel Committee meeting. All ayes. Motion carried.

Minutes of the Nominations Committee Meeting: Motion by Ruppel, second by Schnitzler to approve and place on file the minutes of the May 8, 2014 Nominations Committee meeting.

Election of Officers: Swenson called three times for any other nominations for each office. Motion by Ruppel, second by Vrana to move to suspend the bylaws to extend the President's position another term and unanimously cast a ballot for the slate of officers as follows: President: Jean Swenson, Vice-President: Kris Keogh, Secretary: Mary Hartl, Treasurer: Xin Ruppel. All ayes. Motion carried.

Date and time for regular Library Board meetings: Motion by Saucerman, second by Hartl to continue with the second Tuesday of the month at 7:00a.m. All ayes. Motion carried.

Updates:

Library & Community Center Project: Belongia updated the board on the project. She informed the board that with pledges and cash, officially 1.1 million dollars has been raised. Belongia informed the board that additional notifications of commitments will take us over \$1,700,000.

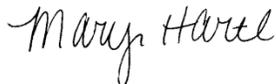
National Endowment for the Humanities Challenge grant application: Belongia informed the board that she submitted the grant application and that she should hear back around December.

LB14-32

Minutes of other organizations: Motion by Ampe, second by Schnitzler, to accept and place on file the minutes of the February 18, 2014 and March 18, 2014 FOMPL Board, April 2, 2014 Library & Community Center Committee, and the April 24, 2014 SCLS Board of Trustees. All ayes. Motion carried.

Adjournment: Seeing no other business to come before the board, Swenson adjourned the meeting at 7:49 a.m.

Respectfully submitted,



Mary Hartl
Secretary

ZONING BOARD OF APPEALS MINUTES OF MAY 13, 2014

Meeting called to order by Chairperson Gerl at 5:01 p.m. in the 1st Floor Conference Room, Suite 108, City Hall Plaza.

PRESENT: Ken Bargender, Ed Gerl, Richard Kenyon, Dean Markwardt and 1st Alternate Todd Zieglmeier

ALSO PRESENT: City Planner Miller, Deputy Clerk Panzer and Steven Egle

ABSENT: Robert Lewerenz (excused)

Mayor Meyer by duty of statute appointed Ed Gerl as Chairman for the Zoning Board of Appeals at the Common Council meeting of April 22, 2014.

Chairperson Gerl asked for nominations for Vice Chairman.

Dean Markwardt nominated Rich Kenyon.

There being no further nominations Chairperson Gerl declared nominations closed.

ZB14-06 Motion by Markwardt, second by Zieglmeier to elect Rich Kenyon as Vice Chairman.

Motion carried

ZB14-07 Motion by Kenyon, second by Zieglmeier to approve the minutes of April 8, 2014 as submitted.

Motion carried

Deputy Clerk read the variance request from Steven Egle, for property located at 2412 South Felker Avenue, zoned "SR-3" Single Family Residential District, to construct a garage and driveway addition on the south side of the home, at a setback of 7 feet from the unopened right-of-way of East 25th Street. Section 65(8)(i)(2) requires a minimum 20 foot street side setback and Section 18-27(7) requires a 10 foot setback for a driveway. The Applicant is requesting a 13 foot variance along the south property line for the garage and a 3 foot variance from the right-of-way line for the driveway.

City Planner Miller mentioned that the Municipal Code reference Section 65(8)(i)(2) should be Section 18-65(8)(i)(2). The variance was listed accurately; the Municipal Code reference was incorrect.

City Planner Miller referred to an aerial photo map and a GIS map and explained that the applicant's property line is pretty much where the center line of 25th Street would be if 25th Street continued west. Generally the city reserves right-of-way in order to provide for additional streets in the future for future roads if they are unopened just like Felker Avenue going to the north. There is a 60' wide strip there going north and if that would ever be opened then Felker Avenue would continue north. In this case, the right-of-way was not reserved. Only a 30' stretch of it was, so no street will go through there. The applicant's house was placed where the right-of-way would be located and if the street were to go through it would be right tight up against his house. There is also a drainage way through there and a park right behind it, so it would not be ideal for a road right-of-way to be located in this area.

Background

Steven Egle is requesting a 13 foot variance along the south property line to construct an addition to the garage and a 10 foot variance along the south property line to expand the existing driveway, located at 2412 South Felker Avenue, zoned "SR-3" Single Family Residential District.

According to the Zoning Code a residential garage located on a corner lot with a lot width greater than 50 feet, must be setback from the right-of-way no less than 20 feet. The Applicant is proposing to extend the garage to a setback of 7 feet from the right-of-way, which is 13 feet into the required setback. Although the subject property is located on a corner lot, the lot is a unique circumstance because both rights-of-way are unopened. In addition, there is only a half right-of-way (30 feet) to the south of the Applicant's property. The Applicant owns the north half of what would be the 25th Street right-of-way and his garage would be encroaching into the right-of-way if it were to ever continue east from Felker Avenue.

The Director of Public Works reviewed the request and stated there are no plans to open this right-of-way to extend East 25th Street (the Applicant's side street) west from South Felker Avenue to South Palmetto Avenue. The Applicant is requesting the south property line be treated as a side yard. A lot width that isn't located on a corner lot requires a 7.5 foot side yard setback for attached accessory structures. The Applicant would still be requesting a half of foot variance from the side yard requirements.

The Zoning Code also requires a minimum pavement setback of 10 feet from the right-of-way. The applicant is proposing to extend the driveway for access into the proposed garage addition and is proposing to place the driveway in line with the garage and at a setback of 7 feet. Extending the driveway would intrude into the required setback by 3 feet. Again, if this street side yard is treated as a side yard, the Code only requires a 3 foot setback.

City Planner's statement of facts regarding the variance request:

1. The property is located at 2412 South Felker Avenue.
2. The property is zoned "SR-3" Single Family Residential District.
3. The property consists of one corner lot with an unopened right-of-way to the south.
4. The property has 100 feet of frontage to the East along South Felker Avenue and 140 feet of frontage to the south along the unopened East 25th Street right-of-way.
5. Section 18-27(7) requires a minimum pavement setback from the right-of-way of 10 feet.
6. The Applicant requests a 3 foot variance to the pavement setback to pave the driveway 7 feet away from the vacant East 25th Street.
7. Sections 18-65(8)(i)2. Requires a minimum setback for residential garages located on a corner lot with lot widths greater than 50 feet to no less than 20 feet.
8. The Applicant requests a 13 foot variance to the minimum garage setback on a corner lot that is greater than 50 feet wide to allow for a garage addition to be placed at a 7 foot setback along the vacant East 25th Street.

Variance Criteria (Section 18-165(6)(a))

(How will the variance not be contrary to the public interest?) The south side of my lot does not have a street and will not have a street in the future. Therefore, I would like to consider this a side yard, allowing for a reduced setback of 7.0 feet (actual required setback is 7.5 feet). The Public Works Department did not have an issue with the proposed variance as this unopened right-of-way will not be opened in the future as it's only 30 feet wide and my lot currently goes to the "centerline" of 25th St.

(Will substantial justice be done by granting the variance?) Since the road won't go through, it wouldn't be fair to treat this property line as a street side yard.

(Is the variance needed so that the spirit of the ordinance is observed?) The spirit of the ordinance is to require a greater setback on street side yards because there is usually a street adjacent to them. In this instance, no street will be going through there and using a standard side setback makes more sense.

(Due to special conditions, will a literal enforcement of the provisions of the zoning ordinance result in unnecessary hardship?) If the variance is not granted, I would not be able to add onto my garage. My current garage is somewhat small which makes it difficult to use (only 20 feet deep stall).

Bargender felt the applicant should petition the city to abandon the right-of-way instead of trying for the variance request. If the right-of-way is abandoned, the 30 feet would be split in half and half would go to the people to the applicant's south and the other half would go to the applicant. By doing this the applicant would acquire 15 more feet of property and he wouldn't need a variance. He also felt that this variance request is more of a want thing than an actual need.

Markwardt asked if abandoning the right-of-way was a realistic alternative.

City Planner Miller said this right-of-way is actually a storm drainage way and the city usually protects its drainage ways and doesn't generally give them up.

Bargender encouraged the applicant to pursue petitioning for the abandonment of right-of-way.

ZB14-08 Motion by Markwardt, second by Kenyon to grant the variance request from Steven Egle for a 13 foot variance along the south property line for the garage and a 3 foot variance from the right-of-way line for the driveway at 2412 South Felker Avenue to construct a garage and driveway addition on the south side of the home, at a setback of 7 feet from the unopened right-of-way of East 25th Street. Gerl, Kenyon, Markwardt and Zieglmeier voted Aye; Bargender voted Nay.

Motion carried

City Planner Miller will check to see if the city would consider abandoning this right-of-way and follow up with Steven Egle.

Deputy Clerk read the variance request from Nicolet Lumber for the temporary use of a crane at 800-1102 Heritage Drive, zoned MR-12, Multi-Family Residential. The base elevation of this site is 1239 feet above mean sea level (AMSL). The "Airport Overlay & Height Limitation Zoning Map, Marshfield Municipal Airport, Marshfield, Wisconsin," as identified in Sec. 18-93(4), limits structures at this location to not exceed 1,325.4 feet above mean sea level (AMSL). The Applicant is requesting a 20 foot temporary variance so the proposed crane could extend up to 105 feet above ground level (AGL), potentially reaching an elevation of 1,344 feet AMSL. The crane will be temporary and utilized during the construction of the apartments.

Background

Nicolet Lumber is requesting a temporary variance to the Height Limitation Zoning Ordinance for the purpose of constructing the new apartments, located at 800, 802, 804, 900, 1000, 1100, 1102 Heritage Drive, zoned "MR-12" Multifamily Residential District. Per Section 18-93(8) of the Municipal Code, a temporary height variance cannot be administratively approved.

The Applicant is requesting a 18.6 (rounded up to 20 in the notice) foot temporary variance to exceed the Height Limitation Zone of 1,325.4 feet above mean sea level (AMSL) to allow the temporary crane to reach an elevation of 1,344 AMSL or 105 feet above ground level (AGL). When we put the notice for the public hearing together, the variance was listed for 20 feet due to rounding. The actual variance request is 18.6 feet AMSL. Staff is noting that if approved, 18.6 feet is the maximum variance that can be granted as that was all that was approved by the FAA, not 20 feet.

The Applicant has requested the use of the crane over the next 3-5 years. The only portion of the site within the restricted area is on the northwest corner of the property. These will likely be the first apartments constructed, so after the first year or two, it is unlikely the variance will still be needed. The

current determination is only valid until 3/10/2015 unless extended, revised, or terminated by the issuing office. Typically, the FAA can grant an extension for an additional 18 month period. The Applicant is requesting that the variance be in place until the project is complete over the restricted air space, provided the FAA determination is still valid (including any approved extensions by the FAA).

City Planner's statement of facts regarding the variance request:

1. The property is located at 800, 802, 804, 900, 1000, 1100, 1102 Heritage Drive (parcel 33-07360).
2. The property is zoned "MR-12" Multifamily Residential District.
3. The Lot is 497,141 square feet or 11.413 acres in size, with 1,309 feet of frontage along Heritage Drive.
4. The proposed development is seven – 12 unit apartment complexes. These seven apartments are spread out throughout the Heritage Drive Frontage.
5. The apartment complexes will be built throughout the next three to five years.
6. The site elevation for the proposed crane is 1,239 feet AMSL.
7. The proposed crane is 105 feet AGL.
8. The allowable elevation for the HLZO is 1,325.4 feet AMSL.
9. The proposed crane would extend no more than 18.6 feet into the maximum elevation of the "Air-3" Height Limitation Zoning District.
10. The HLZO requires a determination from the FAA, the Wisconsin DOT and a recommendation from the airport manager.
11. The FAA issued a letter regarding the request and has made a "determination of no hazard to air navigation for temporary structure."
12. The Wisconsin DOT, Bureau of Aeronautics also issued a letter regarding the request stating "since the FAA's airspace study found there to be no hazard to air navigation, we will have no objection to the proposed structure so long as there are no objections from the Marshfield Airport."

Variance Criteria (Section 18-165 (6))

The following are the criteria and the Applicants response:

- a. *The variance will not be contrary to the public interest.* "The crane will only operate for few months each year for the next three to five years to set roof trusses and roofing materials for the construction of apartments that provide low cost affordable rental unit that have been identified as being needed by the Economic Development ("ED") Studies prepared by the City of Marshfield, As such, it (is) very much in the public(s) best interest to grant the variance."
- b. *Substantial justice will be done by granting the variance.* "The use of the crane is only temporary and the FAA has issued a determination that there is no hazard to air navigation by its operations at the subject site associated with the crane operation and even though the HLZO District's minimums will be exceeded those exceedances will only be temporary. As such, no party would be adversely affected by granting the variance."
- c. *The variance is needed so that the spirit of the ordinance is observed.* "The spirit of the HLZO District is to protect the airspace for air traffic into and out of the airport. The proposed location and height of the crane will not impact air traffic or the standards established in the HLZO District."
- d. *Due to special conditions, a literal enforcement of the provisions of the zoning ordinance will result in unnecessary hardship.* "Granting the variance is in the public best interests and should be granted. If not granted it will be hardship to all the existing and potential rental residents of the

City of Marshfield and its employers, as well.”

Airport Committee Recommendation

The Airport Committee met on Thursday, April 24, 2014 to discuss the proposed variance and make a recommendation. The Airport Committee recommended approval of the variance request.

ZB14-09 Motion by Bargender, second by Kenyon to grant the variance request from Nicolet Lumber for an 18.6 foot temporary variance for the temporary use of a temporary crane at 800-1102 Heritage Drive, so that the proposed crane can extend up to 105 feet above ground level (AGL), potentially reaching an elevation of 1,344 feet AMSL for the construction of apartments.

ZB14-10 Motion by Bargender, second by Kenyon to amend motion **ZB14-09**; to include the condition that the temporary variance is valid until 3-10-2016 provided that the FAA has a valid no hazard determination.

Motion carried

Vote on motion **ZB14-09** as amended; All Ayes.

Motion carried

Motion by Kenyon, second by Markwardt to adjourn at 5:42 p.m.

Motion carried

Lori A. Panzer
Deputy City Clerk

**CENTRAL WISCONSIN STATE FAIR
BOARD MINUTES
May 19, 2014
7:30 PM**

Meeting was called to order by President Larry Gilbertson at 7:47 pm in the Fair Office meeting room. Meeting was delayed for members in route.

ROLL CALL:

Present: Board Members: John Garbisch, Marilyn Heiman, Jeff Viergutz, Alanna Feddick, Andy Keogh, Ed Wagner, Carol Berg-Kappel, Bob Ashbeck, Larry Gilbertson, Dan McGiveron, Chris Jockheck, Gary Bymers, Keith Kay, Kathy Banks
Interim General Manager: Heidi Born-Smith

Absent: Melissa Hanke, Dennis Stroetz, Tim Heeg

Meeting began with President Gilbertson welcoming our newest member Alana Feddick (city rep) to the board. Chris Jockheck (city rep) stated he was now official and was also welcomed to the board.

Minutes of April 21, 2014 Regular Board Meeting Andy Keogh moved to approve the minutes as presented, John Garbisch seconded the motion. Motion carried.

Treasurer's Report: Marilyn Heiman reported the balances. Ed Wagner inquired where the healthy revenue balance is coming in from. Manager Heidi and John Garbisch responded. John Garbisch moved to approve, Chris Jockheck seconded, motion carried.

Manager's Report: Heidi Born-Smith reported on the continued search for a replacement for Shirley's position following her retirement after the fair; a summer person has been hired. She requested board members to step up and volunteer to raise sponsorship; sponsors. Heidi reported on the displays at the fair this year. The grandstand will be named Russ Wenzel grandstand this year.

Committee Reports:

Junior Fair: Melissa Hanke Larry Gilbertson reported for Tim Heeg and Melissa, no meeting in April. March 19th meeting was fair book changes and a revisit of the environmental fee. The Junior fair will pay the association \$1500 to cover the waste disposal and will revisit this issue in the Fall. The Junior Fair Board will meet the 21st of May.

Market Animal: Larry Gilbertson reported on the youth educational meeting held Saturday in the Hockey Building. Approximately 78 youth attended. The last Adult meeting was held on April 23. Discussed were a digital sign; trip offering to State Fair for educational purposes; sheep weigh in on June 7; which auctioneer for the sale; and educational meetings.

Draft Horse: Dennis Stroetz Larry Gilbertson reported there was a meeting on Friday April 25 at 7:30 pm at the Fair office. Sponsorships and planning for this year's show were discussed.

Building & Grounds: John Garbisch reported on the meeting held April 25. (See committee minutes) Marilyn Heiman commented on the preparations she proposed to bring the Red Cross room to a pleasant condition to be used as a first aid room.

Advertising: Jeff Viergutz noted when the brochures will be available, sponsorships of grandstand acts, stated the committee is staying within budget, and social media.

Parking & Signage: Dan McGiveron No meeting

Livestock: Larry Gilbertson No Meeting

Vendor Relations: John Garbisch No Meeting

Non-Fair: Heidi Born-Smith No Meeting

Fairest of the Fair: Marilyn Heiman No meeting

Entertainment: Heidi Born-Smith stated a meeting will be held.

Motion was made by Marilyn Heiman and seconded by Ed Wagner to accept the committee reports. Motion carried.

Fair Commission Report: Bob Ashbeck reported a meeting is scheduled for Wednesday.

Old Business: Ed Wagner commented on a discussion he had with Lance Pliml from the county board in connection with the discussions of our last month's board meeting. It was suggested we set up an exploratory committee to develop options. Debate followed.

Andy Keogh moved that the chair of the Fair Association Board put together an ad hoc committee made up of board members and whoever else from the city and the county seems appropriate, to examine the future of the fair and to come back to this board and the city and the county with alternatives that would represent a stronger future for the fair. Motion was seconded by Ed Wagner. Discussion followed. Motion carried, however one dissenting vote.

New Business: no new business.

Manager Position: President Larry Gilbertson began the discussion stating the interview committee received eight or ten applications of varying degrees. The committee agreed to interview four applicants. Three were interviewed and one declined. Kathy Banks gave the recommendation of the interview committee and led the discussion. Kathy reviewed the recommended applicant's qualifications with comments by the committee members. Following some discussion Gary Bymers moved to approve the recommendation of Duane Blanchard. John Garbisch seconded the motion. Additional discussion followed. Kathy Banks stated we have a difficult board and the committee felt Duane can fight back. Andy Keogh called the question. Objection, further discussion. Andy moved the previous question. All agreed to stop discussion and vote. The motion to offer the position of Fair Manager to Duane Blanchard carried unanimously.

The position is defined as part time, current salary of \$25,000 per year; hours are whatever it takes to get the job done. Start date of approximately June 1, 2014

It was stated that the office support staff are awesome, which is an important asset to the Fair and the new manager.

Larry Gilbertson instructed the board members out of respect to Duane Blanchard to hold their tongue about this decision until Duane receives our offer and has accepted or declined the position. Larry will inform Mr. Blanchard of our decision and as soon as an answer is given, the board will be notified by Email or phone.

John Garbisch suggested the News Herald be notified if the position is accepted. Board agreed.

John Garbisch moved to Adjourn. Motion was seconded. Meeting adjourned at 8:54 pm.

The next meeting will be held at 7:30 pm on June 16, 2014 at the MACCI office, 700 S. Central Avenue.

Submitted by Larry Gilbertson

Special thank you to Heidi Born-Smith for taking the meeting notes.

**City of Marshfield Committee on Aging
Senior Center, 111 S. Maple Ave.
Meeting Minutes – June 5, 2014**

The monthly meeting of the Committee on Aging was called to order at 9:30 a.m. by Amy Krogman, Administrative Assistant III.

MEMBERS PRESENT: Mike Feirer, Patty Ruder, Kathy Dieck, Becky Huebner-Leu, Jean Doty and Elsie Anderson

ABSENT: Dave Marsh

OTHERS: Judy Carlson, Connie Jacobson, Celena Wauco-Netzow, Kelly Cassidy and Amy Krogman

Amy Krogman asked for nominations for Chairperson

Jean Doty nominated Mike Feirer for Chairperson

Motion by Dieck, 2nd by Rudy to elect Mike Feirer as Chairperson.

Motion Carried

Mike Feirer took over the meeting

Feirer asked for nominations for Vice-Chairperson.

Jean Doty nominated Becky Huebner-Leu for Vice-Chairperson

Motion by Doty, 2nd by Dieck to elect Becky Huebner-Leu as Vice-Chairperson.

Motion Carried

MINUTES: Motion by Doty, 2nd by Huebner-Leu to approve the minutes from the May 1, 2014 meeting.

Motion Carried

CITIZEN'S COMMENTS:

None

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN

UPDATE: Connie Jacobson updated the committee.

WOOD COUNTY TRANSPORTATION UPDATE: Connie Jacobson updated the committee.

FORUM 55+: Judy Carlson updated the committee.

LIBRARY & COMMUNITY CENTER PROJECT UPDATE: Jean Doty updated the committee on the fundraising activities. The deadline for raising the \$4,000,000 has been extended to September 30, 2015 with construction beginning in 2016.

HEALTH FAIR UPDATE: Speaker is confirmed. The Police Department will assign someone as it gets closer. Cable Access will tape the speaker. Mike Feirer will set up a date on Insight either the week of September 21st or 28th. Jobs will be assigned at the August meeting.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

FUTURE MEETING DATE: The next meeting will be held at Parkview Apartments on August 7th at 9:30 a.m.

Motion by Huebner-Leu, 2nd by Rudy to adjourn at 10:25 a.m.

Motion Carried

Respectfully submitted,
Amy Krogman

Economic Development Board meeting June 5, 2014

Present: Dickrell, Hendler, Meissner, Michalski, Sennholz, Wagner and Staab.
Absent: None
Others: Barg, Olson, Dieringer, James-Mork, and Krogman.

Sennholz called the meeting to order at 3:00 p.m. in Room 108 of the City Hall Plaza.

Angela Dieringer, Main Street Marshfield, introduced herself to the Board.

Approve minutes

EDB14-17 Motion by Meissner, 2nd by Dickrell to approve the minutes from the May 1st Regular Meeting, the May 20th Housing Study Subcommittee, and the June 3rd Housing Study Subcommittee with the following changes: Angell and Barg are shown as absent at the Housing Study Subcommittee meetings. They were present.

Motion carried

Conflicts of interest

No members indicated that they had a conflict of interest with anything on the agenda.

Citizen comments

Sennholz invited comments from citizens, but no one spoke at this time.

Economic development reports

- General updates
 - Olson reported the ribbon cutting for Anytime Fitness was being held today. She attended a Technology meeting in Wausau and will be attending a bio med event in San Diego in June.
 - Dieringer reported she will attend a new director training in July.
 - Angell, Barg, and James-Mork will be exploring ways the CDA and the City of Marshfield can work together.
- Downtown Master Plan Update
 - Consultants have walked the downtown with Main Street and City Staff.

Preliminary Report from Housing Study Subcommittee

The key points from the Housing Study Subcommittee are:

Owner-occupied housing

- ✓ Reduce costs for constructing and maintaining homes
- ✓ Develop City subdivision (small scale; “pay as you go” infrastructure)
- ✓ Modify zoning requirements and related plans as needed to accommodate other housing options (condominiums, townhouses, etc.)

Rental housing

- ✓ Create revolving loan fund for repairs and improvements (for all housing types)
- ✓ Convert single-family rentals to single-family ownership (City incentive program)
- ✓ Implement active rental housing inspection program
- ✓ Adopt comprehensive property maintenance standards
- ✓ Solicit help from others when appropriate (MACCI, Main Street, CDA, etc.)

- ✓ Encourage and help to facilitate construction of new rental housing (increasing supply should help upgrade existing rental properties)
- ✓ Streamline City development process, so that approvals can be secured easier and more quickly
- ✓ Encourage creation of private, nonprofit development corporation to pursue various economic development opportunities

The Board discussed the key points and felt that the following should be looked at first:

- ✓ Develop City subdivision
- ✓ Implement active rental housing inspection program
- ✓ Convert single-family rentals to single-family ownership
- ✓ Use high school students to build new homes where blight has been removed.

Economic Development Specialist position

The Board discussed the possibility of creating a new position and its benefits compared with the current Business Development position housed at MACCI. It was decided to continue with the current position. However, there should be a prepared list of roles and responsibilities that are agreed to by all parties.

EDB14-18 Motion by Michalski, 2nd by Hendler for Michalski, Barg, and Angell to meet to prepare a list of roles and responsibilities for the Business Development position.

Motion Carried

EDB14-19 Motion by Wagner, second by Dickrell to adjourn to closed session under Wisconsin Statutes, Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (time: 4:31 p.m.).

Motion Carried

Present in closed session: Dickrell, Hendler, Meissner, Michalski, Sennholz, Wagner, Staab, Barg, Olson, Dieringer, and Krogman.

EDB14-20 Motion by Meissner, second by Staab to return to open session. (Time: 4:41 p.m.).

Motion Carried

Announce next Board meeting date/time

Sennholz noted that the next EDB meeting will be held on Thursday, July 10th at 3:00 p.m. in Room 108 of the City Hall Plaza.

Motion by Hendler, 2nd by Meissner, second by Meissner to adjourn at 4:44 p.m.

Respectfully submitted,
Amy Krogman, Administrative Assistant III

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
June 9, 2014**

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Mike Eberl at 4:00 p.m. on June 9, 2014 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Patrick Ott, Aaron Pitzenberger, Mike Eberl, and George Holck. Also present were Alderperson Charlotte Smith, Alderperson Gordon Earll, and the Utility staff.

- During citizen comments President Eberl presented Patrick Ott with a plaque thanking him for his four years on the commission.
- A 5 year service award was presented to Amanda Lucas.

UC/14-39 Motion by Nienaber, seconded by Pitzenberger, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/14-40 Motion by Ott, seconded by Holck, to approve payroll for May in the amount of \$208,206.82 and general bills for April in the amount of \$4,088,470.09. All ayes, motion carried.

UC/14-41 Motion by Nienaber, seconded by Ott, to approve the following job order(s):

- JO #17756 (Pankratz) OH primary upgrade-11533 CR "H": Replace existing overhead primary with OH primary for grain bin corn drying operation. \$8,090
- JO #5692 Adler Road (Lincoln to State): Adler Road lining project. \$759,391.52
- JO #5696 Adams Avenue (6th to 8th): Adams Avenue lining project. \$106,196.94
- JO #17754 Middle School UG 3PH Rebuild, 4th & Palmetto: Rebuilding an overhead line to underground three phase primary. Relocating an overhead three phase bank that supplies the administration building. \$27,400
- JO #17760 UW Villas Project, W 5th St: Relocating the new three phase riser pole twenty feet West for future rebuild. Existing single phase primary riser will be terminated in a primary ped in the terrace. Installing a new 3ph UG primary line to a new padmount transformer. \$15,854
- JO #17763 Robin Rd. 3PH OH conversion, CTH H North ½ mile: converting an old overhead single phase primary line to overhead three phase. This will supply and upgrading dairy farm. The existing line is #6 copper installed in 1973. The cost of rebuilding this line single phase is the credit toward the conversion. \$72,371

All ayes, motion carried.

April 2014 Financial Statement Notes

Electric Utility

- Net income was \$233 thousand for the month, with a net income of \$539 thousand year-to-date.
- April's net operating income was \$226 thousand, and was \$225 thousand after adjusting for PCAC timing, compared to budgeted net operating income of \$213 thousand. Year-to-date net operating income was \$942 thousand, and \$1.086 million after adjusting for PCAC timing, compared to budgeted net operating income of \$1.068 million.
- Operating expenses included \$11 thousand for a generator vent kit at M-1 and \$18 thousand for legal fees regarding M-1 air compliance permitting to the Wisconsin DNR.
- The 2013 dividend payment totaling \$281,472 was sent to the City on April 11th, and it is shown under the Equity section of the Balance Sheet. The dividend payment for the previous year was \$268,814.
- April consumption was up 1.71% from April 2013, and year-to-date consumption was up 5.16%. With the exception of Large Power, all major classes showed an increase in consumption for the year. Year-to-date energy losses were -0.25%, compared to prior year losses of 1.84%.

Water Utility

- Net income was \$23 thousand for April, with a year-to-date net loss of \$21 thousand.
- Net operating income was \$43 thousand for the month, compared to budgeted net operating income of \$51 thousand. Year-to-date net operating income was \$61 thousand, compared to budgeted net operating income of \$163 thousand.
- April consumption was down 1.39% from April 2013. Year-to-date consumption was up 0.28% from the prior year. Year-to-date water losses were 12.69%, compared to prior year losses of 11.49%.

Communication Utility

- Net income was \$19,244 for the month, compared to budgeted net income of \$13,931. Year-to-date net income was \$42,000, compared to budget net income of \$52,996.
- The General Manager and department managers reviewed noteworthy projects including:
 - The Nasonville Dairy suit is in an information gathering stage; Marshfield Utilities has provided all information requested.
 - The simplified water rate case has been approved and the rates will begin July 1st with the first billing August 1st.
 - The project on Peach should be finishing in the next few weeks.
- The General Manager presented information regarding beginning preliminary work on an office building site.

UC/14-42 Motion by Holck, seconded by Nienaber, to approve preliminary work on office building site not to exceed \$15,000. All ayes, motion carried.

- Discussion on a policy for charitable requests including regular on-going requests and larger one time requests.
- The General Manager presented information on the water main pipe rehabilitation bid.

UC/14-43 Motion by Nienaber, seconded by Holck, to approve the bid submitted by Fer-Pal Construction USA LLC in the amount of \$1,098,304.50. All ayes, motion carried.

- The General Manager presented information regarding a work contract with Stratford.

UC/14-44 Motion by Ott, seconded by Holck, to authorize the General Manager to sign the Stratford work contract. All ayes, motion carried.

UC/14-45 Motion by Pitzenberger, seconded by Nienaber, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing the General Manager's review.

All ayes, motion carried. Closed session at 4:41p.m.

Open session resumed at 5:24 p.m.

UC/14-46 Motion by Nienaber, seconded by Pitzenberger, to adjourn. All ayes, motion carried. Meeting adjourned at 5:25 p.m.


Patrick Ott, Secretary

Department: Electric
Manager: Nicolas Kumm
Contributing: Greg Geiger
Month: May 2014

- The M-1 generator ran 4 times during the month of April for approximately 20 hours.
- MEUW conducted safety training Session 1 on underground distribution on May 6th.
- Cole Eswein attended another session of the Substation Electrical Apprenticeship program at Northeast Wisconsin Technical College May 12th – 16th.
- Cole attended Cooper regulator training May 6th – 8 in Waukesha, WI.
- During the week of May 19th – 23rd the borescope, collector box alignment, and drive shaft alignment were completed on M-1. Dustin Oleson, Ray Burrill, and Cole assisted a contractor with the work.
- At month end, 31 AMI electric meters have been installed. These meters are located throughout the electric service territory to test system signal strength and software functionality.
- I presented on the AMI system to the Sustainable Marshfield Committee meeting on May 13th, 2014.
- Derrek Caflisch has been working on customer and city road projects.
- Don Rogers has been working on new customer line extensions and Marathon County road projects.
- Faith Schmidt is handling all purchase orders while other staff is on leave. She is also sending out letters for the water meter AMI change-outs and scheduling appointments with customers for the water meter AMI change-out.
- Nicolas Whipple has been developing spreadsheets to track the installation of the electric meters for the AMI project. He is writing procedures and instructions to assist our technicians changing out meters in the field.
- Cole, Dustin, Dean Bohman, and Robert Olwell completed the replacement of an 115kV insulator at McMillan Substation on May 30th. The insulator showed heating during an infrared scan.
- Jeff Holbrook, Jeff Irish, Ryan Steffen, Mike Vanderwyst, Randy Ayer, and Tim Habermeyer have been continuing with the Peach Street upgrade. Things have been progressing nicely.
- Dean Bohman and Robert Olwell have been handling customer requests, street lighting, and services. They have also been repairing all of the underground services that have failed over winter.
- Greg has been working on material issues for the Enbridge line, stray voltage issues, job order closings and make ready spring work.

Department: Office
Manager: Kent S. Mueller
Month: May 2014

- Customer service activity has been heavy after the winter moratorium was lifted in April. Delinquent electric balances (31 days or older) have dropped dramatically from \$132,674 at the end of March to \$39,556 at the end of May. There were 171 deferred payment agreements negotiated in May compared to 139 in May 2013. There were 86 customers disconnected for non-payment in May, compared to 69 in May 2013.
- On May 30th, bond interest payments totaling \$864,090.75 were wired for the June 1st scheduled payment date. Bond principal is only paid with the December 1st payment each year.
- We have received the invoice for the boiler insurance (which excludes the M-1) which is shared with the City and School District. The Utilities' portion of this coverage for 2014 is \$4,793.79, which is up slightly from \$4,771.05 in 2013. The total premium increased from \$32,881 in 2013 to \$34,095 in 2014.
- The League of Wisconsin Municipalities Mutual Insurance, which provides our liability, auto, and workers' compensation insurance, declared a dividend of over \$1.9 million for the 2013 policy year. Our portion of this dividend was \$7,404. Dividends are paid to return excess funds to the policyholders as a result of good claims experience, positive investment earnings and low expenses.
- Nick Kumm and Kent have been working with our insurance company's attorneys to provide information for the lawsuit that was filed against us by Nasonville Dairy's insurance company for loss of their product due to an outage.
- After taking the annual count of in-stock transformers in May, Tracey reconciled the physical count to the property records database.

Department: Technical Services

Manager: Cathy Lotzer

Contributing: Heather Young, Shawn Marsh, Jim Benson

Month: May 2014

- Cathy attended a Groundwater Foundation Board Meeting where discussion centered on strategic planning (following 30 years), annual budget, and grant status.
- Cathy and Heather attended the annual Midwest Reliability Organization and Mid Continent Compliance Forum workshop. The new definition of Bulk Electric System (BES) was a focus of much of the workshop.
- Cathy, Heather, Shawn, and Jim all attended the Website Committee meeting where brainstorming was done for website and Facebook updates.
- Cathy and Shawn have been working with Per Mar to firm up plans for finalization of the access control project. We hope to have the system operational in June. They have also discussed with Per Mar, phase II of the project, which is video monitoring.
- Heather attended a training course by Trinity Consultant focused on Title V-Operation Permit Compliance.
- Heather has been researching options for an environmental compliance tracking system/software. In addition, Heather and Cathy had a conference call with GDS to discuss setting up an environmental self-auditing program.
- Heather has developed an emission data spreadsheet, which will be updated on a monthly basis, as another method to track and record monitoring parameters required to determine emissions.
- Heather has working on posts to MU's Facebook and Twitter accounts.
- Heather and Cathy have been continuing the review process of MU's PGP's and other related documents.
- Shawn has been installing new PCs for replacement of remaining XP boxes and working at getting the DVR located at WTF working again.
- Shawn has been working with Jim getting two demo cameras mounted. They also worked on mounting and wiring the conference room projector and created an instruction document for connecting to the projector.
- Shawn has been working with Sensus and Priority Business Systems to get the AMI project setup and working.
- Shawn has been working to remove or relocate older website items and update the site with new items. He has also been working with Heather to try locking down the Facebook page for mobile devices.
- Jim is working on spring clean-up projects, roof drains, exterior grounds, etc. He is also working on bids for an automated chemical treatment program for the heat pump.
- Jim has been working with Merkel Electric updating garage lighting, including the tin shed and also worked with McMillan Electric running media cable for message boards.

Department: Water
Manager: Dave Wasserburger
Month: May 2014

- Kris Zwicky, MEUW Safety Coordinator, conducted a Facility Inspection at the Water Department Facility located at 1210 S Oak Street on May 15, 2014. The inspection went well with a few minor issues that needed addressing. These items have either been corrected or are in progress of being corrected.
- John Richmond attended an “Advanced Asset Management Practice for Water and Wastewater” class held at UW Madison on May 13 and 14. The class was designed for agencies, consultants, water and wastewater managers and others who are interested in asset management strategies and practices applied to water and wastewater, and who wish to gain further experience in the asset management field.
- Andy Busscher and Jeff Nikolai both took the WDNR Waterworks Operator Certification exams for both Distribution Certification and Groundwater Treatment Certification on May 7th in Eau Claire. Both Jeff and Andy passed both exams and are now certified as “Operator in Training.”
- In order to move above grade T they must have earned at least 1 year experience and have filled out a Waterworks Operator Certification Experience Form and submit to WDNR for review and approval.
- Crews have installed five new valves in the Adler Road area which will help to control water flow in this area during repairs and reconstruction. These valves were replaced because they either leaked to the surface when closed or did not close properly.
- The reconstruction of North Street from St Joseph Avenue to Wood Avenue started May 29th. We will replace 1305 feet of 4” cast iron watermain with 8” ductile iron watermain and we will replace 23 water services.
- We have installed 2279, or 27.5% of the water meters for the AMI project. We are still reading with a VGB drive-by unit but have been told that the base station is nearing completion.
- Bids were opened for the Adler Road CIPP project on May 22nd. There was only one bid received. This bid was submitted by Fer-Pal Infrastructure. This is the same company we worked with on the CIPP project in 2012 on Palmetto Avenue and they did very good work. The bid came in at 15% below the engineering estimate. The engineering recommendations are to accept the bid.
- Bid advertisements for the Depot Street Water Tower were published May 21st and May 28th. Bid opening for this will be June 16th.

- The South Side Aeration Unit was repaired in May. The floor of the unit failed and had to be replaced. Chemical reaction with the aluminum and the carbon dioxide in the water caused severe pitting of the unit. The unit was originally installed in 2002.
- A mixing unit was installed in the 3,000,000 gallon Hume Reservoir. This unit should help eliminate ice formation in the winter months and prevent temperature stratification, prevent biological growth, help maintain chlorine residual, and reduce disinfection byproducts in the summer months.
- We replaced our 2005 Vacuum Excavator with a new Vacuum Excavator. The spoils tank on the old unit had rusted away and remaining useful life was limited. Having a reliable vacuum excavator is critical to our winter operations and directly impacts our ability to properly correlate water leaks during the winter months.

Groundwater Guardians

Collection of Expired and unwanted pharmaceutical and personal health care products continue at the Marshfield Police Department.

SUSTAINABLE MARSHFIELD COMMITTEE MEETING MINUTES, JUNE 10, 2014

Amy Krogman, Administrative Assistant III, called the meeting to order at 5:30 p.m. in Executive Conference Room, City Hall Plaza.

Members Present:, Sue Weister, Char Smith, Randy Lueth, Dorothy Schnitzer and Julie Schafer

Members Absent: Marty Anderson and Jackie Ruby

Others Present: Amy Krogman and Floreine Kurtzweil

SMC14-12 Motion by Lueth, 2nd by Smith to approve the May 13, 2014 minutes..

Motion Carried

Citizen Comments:

Floreine Kurtzweil shared news articles regarding recycling. Krogman will send copies of these articles to the committee members.

RECYCLING EDUCATION IDEAS – PUBLIC ACCESS TAPING:

The committee discussed the different options for the Public Access Taping. It was decided to focus on recycling of plastic. Marty Anderson and Betsy Tanenbaum will be asked to help with this taping. Details will be discussed at the July meeting.

2015 BUDGET

The committee discussed the 2015 budget and whether or not to have an expo in 2015. This will be decided at the July meeting.

NEWS HERALD ARTICLES

July – Marty Anderson
August – Jackie Ruby
September – Sue Weister
October – Dorothy Schnitzer

Future agenda items

Recycling education
2015 Budget

Motion by Smith 2nd by Lueth to adjourn at 6:10 p.m.

Respectfully submitted,
Amy Krogman
Administrative Assistant III

Parks, Recreation, and Forestry Committee Minutes of June 12th, 2014

Meeting called to order by John White Jr., at 5:30 p.m. in room 108 in City Hall Plaza, 630 S. Central Avenue.

Present: John White Jr., Chris Viegut, Jane Yaeger, Ali Luedtke, Rich Reinart and Alderman Tom Buttke

Excused: Kristy Palmer

Absent:

Also Present: Ed Englehart, Parks and Recreation Director; Ben Steinbach, Parks and Recreation Maintenance Supervisor; Steve Burns, Zookeeper; Kelly Cassidy, Parks & Recreation Supervisor; John Christenson; Dave Freeman; and Bryan Sauer.

PR14-14 Motion by Buttke, seconded by Yaeger to approve the minutes of the May 8, 2014 meeting.

Motion Carried 6-0

Public Comments: None

The committee set Thursday, July 10, 2014 at 5:30 p.m. as the date and time of their next meeting.

David Freeman requested to sell Hub City Ice Cream products and drinks from a mobile vending unit in City parks. Englehart distributed information regarding previous actions taken by the Parks, Recreation and Forestry Committee for similar requests in 2000 and 2010 and included his recommendations as to where sales should not occur. Buttke stated that due to the establishment of the new zoo store he would not want sales to occur in Wildwood Park since all of the profit from the zoo store goes to support programs and improvements at the zoo. Mr. Freeman commented that he concurred with not selling his products at Wildwood Park and Hefko Swimming Pool since his business was located in close proximity to the park and pool. He was hoping to be able to sell ice cream at Griese Park and Steve J. Miller Recreation Area. Englehart expressed concerns of conflict from the facility user groups that operate concession stands or sell concessions at their events such as the Vox Concerts at Columbia Park, MYSA soccer at Griese Park, American Legion and Chaparral Baseball at Jack Hackman Field, and MSA at the Fairgrounds softball fields to help offset their facility fees or at times make improvements to the baseball, softball and soccer facilities. Discussion was held.

PR14-15 Motion by Yaeger, seconded by Buttke to approve Hub City Ice Cream Company, operated by David and Sandy Freeman, to sell ice cream, water and soda in park areas for short stops of 15-20 minutes on a trial basis through October 2015 with the exception of Wildwood Park, Hefko Swimming Pool, and locations where organizations renting park facilities are operating concession stands or selling concessions, unless approved by the Parks and Recreation Director with agreement from the organization renting the park facilities.

Motion Carried 6-0

Englehart presented a request to waive the Columbia Park band shell rental fees for the Vox Concert series that are open to the public at no charge. Brian Sauer, operator of the Vox Concert series, commented that he would appreciate the waiving of the fee and it would assist him in being able to continue to offer the free concerts at Columbia Park. Englehart commented that there are 11 concerts scheduled for Columbia Park this summer and fall and the rental fee is \$33 per use.

PR14-16 Motion by Buttke, seconded by Viegut to approve waiving the rental fee for the Columbia Park band shell for concerts open to the public at no charge.

Motion Carried 6-0

Steve Burns, Zookeeper, and John Christenson, volunteer, presented a proposal for the expansion and enhancement of the Cougar Exhibit at Wildwood Park Zoo. They distributed drawings and photos that identified the location of the expansion. The funding for the expansion will come from private donations, the Kiwanis Club of Marshfield, Kiwanis Foundation and the Zoological Society. Christenson also displayed a scaled model of the proposed bridge that will carry the cougars over the walkway to the expanded area. If the Parks, Recreation and Forestry Committee approve the proposal, staff will establish more detailed cost estimates and review with the Building Inspector prior to taking to the Board of Public Works for approval to proceed with construction. Burns responded to questions from the committee regarding how he will manage the cougars in the new space and in use of the bridge.

PR14-17 Motion by Viegut, seconded by Luedtke to approve the preliminary plan for the enlargement and enhancement of the cougar exhibit as presented.

Motion Carried 6-0

Englehart updated the committee regarding the Comprehensive Outdoor Recreation Plan process and distributed a draft version. This is a very preliminary draft and staff has not yet reviewed. Staff will be meeting with the consultant in late June and is expecting to have a more complete draft ready for the committee to view at their July meeting. A great deal of additional work remains on the recommendations in the plan based on the input from the public and staff. This preliminary draft information will be emailed to the committee members.

Information Items: Staff updated the Committee on their respective areas of responsibility and answered questions regarding the monthly reports. Buttke shared information on the Zoological Society store at the zoo and the many zoo special events scheduled for the coming weekend. Cassidy read off the 17 business sponsors of the free swim at Hefko Swimming Pool. Each sponsor pays \$250 for the free swim. A banner is posted at the swimming pool recognizing each sponsor.

Committee Member Questions, Comments, and Suggestions: Viegut commended Steve and Ben on how great the zoo and park look with the latest mowing and trimming. Buttke echoed those comments. Viegut inquired about the status of the Wildwood Station trail maintenance surfacing. Englehart commented that he had met with representatives from Fahrner Asphalt Sealers and Seal Master Pavement Products to discuss options to address the problem of the peeling of the sealer. They determined that residue from the trees makes it difficult for the sealer to adhere to the asphalt so they are going to remove any loose sealer and apply a different product on the trail at no cost to the City.

Future Agenda Items: Vox Concert series fees for use of Wildwood Station Building, Comprehensive Outdoor Recreation Plan update, and Upper Pond fishing improvements.

Communications: Staff shared information they had received from the public regarding facilities and programs since the last meeting.

PR14-18 Motion by Buttke, seconded by Yaeger to adjourn the meeting.

Motion Carried 6-0 Meeting adjourned at 7:00 p.m.

Ed Englehart, Parks & Recreation Director

BOARD OF PUBLIC WORKS MINUTES
OF JUNE 16, 2014

Meeting called to order by Vice-Chairman Cummings at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Tom Buttke, Gary Cummings, Chris Jockheck and Ed Wagner

EXCUSED: Mike Feirer

ALSO PRESENT: Alderperson Earll; City Administrator Barg; City Engineer Turchi; Street Superintendent Panzer; Building Services Supervisor Pokorny; the media; and others.

PW14-90 Motion by Wagner, second by Jockheck to recommend approval of the minutes of the June 2, 2014 Board of Public Works meeting.

Motion Carried

Citizen Comments – None

Street Superintendent Panzer presented a Street Division construction update. City Engineer Turchi presented an Engineering Division construction update.

PW14-91 Motion by Buttke, second by Jockheck to recommend approval of the bid submitted by Scott Construction, Inc. of Lake Delton, WI for 2014 seal coating at a cost not to exceed \$98,591.57 and authorize execution of a contract.

Motion Carried

PW14-92 Motion by Wagner, second by Jockheck to recommend approval of the low base bid submitted by Maurer Roofing, Inc. of Marshfield WI for City Hall Plaza Penthouse Roof Project at a cost not to exceed \$57,200, authorize execution of a contract and further recommend approval of Budget Resolution No. 15-2014 transferring \$19,000 to fund this project.

Motion Carried

PW14-93 Motion by Wagner, second by Buttke to recommend that the first Board of Public Works meeting for July, 2014 be held on Monday, June 30, 2014 and the second meeting for July, 2014 be held on Monday, July 14, 2014, both at 5:30 PM.

Motion Carried

Recommended items for future agendas: None

Motion by Wagner, second by Buttke that the meeting be adjourned at 5:45 PM.

Motion Carried

Thomas R. Turchi, Acting Secretary
BOARD OF PUBLIC WORKS

JUDICIARY AND LICENSE COMMITTEE
MINUTES OF JUNE 17, 2014

Meeting called to order by Chairperson Wagner at 5:00 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Ed Wagner, Rebecca Spiros and Gordon Earll

ABSENT: Alderperson Alanna Feddick-Goodwin

ALSO PRESENT: Police Chief Gramza and City Clerk Hall

JLC14-062 Motion by Earll, second by Spiros to approve the minutes of the June 3, 2014 meeting.
Motion carried

CITIZEN COMMENTS

None

JLC14-063 Motion by Spiros, second by Earll to approve by unanimous consent the following:

- a) Fifteen (15) Beverage Operator Licenses for the 2013-2015 license year to: Daniel Baltus, Alexander Becker, Jamie Brown, James Davia, Jessica Kasper-Logan, Samantha Kosmicki, Kelsey Loos, Jordan Munger, Rachel Novotny, Luke Schmidtke, Ashley Schmitt, Rebekah Stafford, Allie Stangl, Camille Warner and Joshua Wix.
- b) Transient Merchant License to Freeman Magic Carpets, Inc.
- c) Transient Merchant License to Tree-Ripe Citrus Co.
- d) Temporary Class "B" Retailer's License (Picnic) for the Friends of the Marshfield Dog Park for August 27 – September 1, 2014.
- e) Change of agent for the "Class A" Combination Liquor License of Ultra Mart Foods located at 641 S. Central Avenue to Jeron Scheider.
- f) Three (3) "Class B" Combination Liquor and Fermented Malt Beverage Licenses for the 2014-2015 license year to the following: Brown's Bar, Owner – Michael Brown at 504 E. 4th Street; Bey's Bar, Owner – Jeremiah Henseler at 305 N. Central Avenue; and Next Door, Owner – Jeremiah Henseler at 301 N. Central Avenue.

Motion carried

JLC14-064 Motion by Spiros, second by Earll to deny a Beverage Operator license to Maria Schlag based on her criminal record is substantially related to the requirements of the job and for failure to list all her violations.

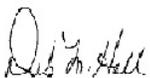
Motion carried

Future Agenda Items

Job requirements for servers and bartenders.

Motion by Earll, second by Spiros to adjourn at 5:20 p.m.

Motion carried



Deb M. Hall
City Clerk

FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF JUNE 17, 2014

Meeting called to order by Vice-Chairperson Hendler at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Rebecca Spiros, Gordon Earll, Peter Hendler and Char Smith

ABSENT: Alderperson Alanna Feddick

ALSO PRESENT: Alderperson Wagner, City Administrator Barg and City Personnel (Keith Strey, Deb Hall and Kent Mueller from the Utility)

Citizen Comments

None

FBP14-052 Motion by Spiros, second by Smith to approve the items on the consent agenda:

1. Minutes of the June 3, 2014 meeting.
2. Bills in the amount of \$506,693.88
3. Report of Personnel Actions of June 17, 2014
4. Treasurer's Report of May 2014

Motion carried

No items were removed from the consent agenda.

FBP14-053 Motion by Earll, second by Smith to approve the Request for Proposals for Banking Services as presented.

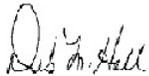
Motion carried

FUTURE AGENDA ITEMS

None

Motion by Spiros, second by Smith to adjourn at 5:38 p.m.

Motion carried



Deb M. Hall
City Clerk

**CITY PLAN COMMISSION
MARSHFIELD, WISCONSIN
MINUTES OF JUNE 17, 2014**

Meeting called to order by Chairman Meyer at 7:00 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mayor Meyer; Ken Wood, John Beck; Ed Wagner, Laura Mazzini and Bill Penker

ABSENT: None

ALSO PRESENT: City Administrator Barg; Planning & Economic Development Director Angell; City Planner Miller; Zoning Administrator Schroeder; and others.

PC14-41 Motion by Beck, second by Wood to recommend approval of the minutes of the May 20, 2014 City Plan Commission meeting.

Motion Carried

PUBLIC HEARING – Rezoning Request by Zimmermann Brothers Construction to change the zoning from “SR-3” Single-Family Residential to “TR-6” Two-Family Residential District, located 1021 to 1027 South Adams Avenue.

COMMENTS:

- Gary Mauritz, 1019 Park Street, stated that he is in favor of the request. He questioned the building style and price points expected.
- Pat Zimmermann, Zimmermann Brothers Construction, stated they would build ranch style units with rent at \$1,000 - \$1,200 per month.

PC14-42 Motion by Wood, second by Beck to recommend approval of the rezoning request by Zimmermann Brothers Construction to change the zoning from “SR-3” Single-Family Residential to “TR-6” Two-Family Residential District, located 1021 to 1027 South Adams Avenue and request an ordinance be drafted for Common Council consideration.

Meyer, Wagner, Wood & Meyer voted ‘Aye’, Penker & Mazzini voted ‘No’

Motion Carried

PUBLIC HEARING – Conditional Use Request by Lutheran Social Services, to permit an 8-bed CBRF, “Community Living Arrangement” use in the “CMU” Community Mixed Use District, with an exception to the City and Aldermanic District population limitations, located at 1600 North Chestnut Avenue (Wood County - Norwood Health Center).

COMMENTS: None

PC14-43 Motion Beck, second by Wood to recommend approval of the Conditional Use Request by Lutheran Social Services, to permit an 8-bed CBRF, “Community Living Arrangement” use in the “CMU” Community Mixed Use District, with an exception to the City and Aldermanic District population limitations, located at 1600 North Chestnut Avenue (Wood County - Norwood Health Center), contingent on the following conditions:

1. Parking for staff and residents must be provided on site.
2. No additional screening is required for the CBRF.
3. The Conditional Use Permit shall be revoked if the State determines the zoning district, neighborhood or facility is not meeting the requirements under State Law.

Beck, Wood & Meyer voted ‘Aye’, Wagner, Penker & Mazzini voted ‘No’

Motion Failed

PUBLIC HEARING – Municipal Code Amendment to Sections 18-12, 18-51, 18-65, and 18-106 of the City of Marshfield Municipal Code, to allow detached accessory structures between the principal structure and the street on double-frontage lots, allow fences to be placed along the right-of-way on double-frontage lots, define the required yards for double-frontage lots, and clarify the number of accessory structures that are permitted.

COMMENTS: None

PC14-44 Motion Penker, second by Wood to recommend approval of the Municipal Code Amendment to Sections 18-12, 18-51, 18-65, and 18-106 of the City of Marshfield Municipal Code, to allow detached accessory structures between the principal structure and the street on double-frontage lots, allow fences to be placed along the right-of-way on double-frontage lots, define the required yards for double-frontage lots, and clarify the number of accessory structures that are permitted, and request an ordinance be drafted for Common Council consideration.

Motion Carried

PUBLIC HEARING – Municipal Code Amendment Request to Article VI: Overlay Zoning District, creating Section 18-95 of the City of Marshfield Municipal Code, pertaining to Shoreland Zoning regulations.

COMMENTS: None

PC14-45 Motion by Wagner, second by Penker to recommend approval of the Municipal Code Amendment Request to Article VI: Overlay Zoning District, creating Section 18-95 of the City of Marshfield Municipal Code, pertaining to Shoreland Zoning regulations and request an ordinance be drafted for Common Council consideration.

Motion Carried

Mayor Meyer asked for volunteers from the Plan Commission to serve on the McMillan-Marshfield Joint Plan Commission. Wagner, Mazzini and Beck volunteered, and are appointed to the McMillan-Marshfield Joint Plan Commission by unanimous consent.

Motion by Wood, second by Beck that the meeting be adjourned at 7:58 PM.

Motion Carried

Jason Angell, Honorary Secretary
CITY PLAN COMMISSION



City of Marshfield Memorandum

TO: Board of Public Works
FROM: Dick Pokorny, Building Services Supervisor
DATE: June 12, 2014

RE: Request for approval of bid for City Hall Plaza Penthouse Roof Project 1-14
CIP BS-K-3944

BACKGROUND The City of Marshfield has owned the City Hall Plaza complex since the late 1980's and all the roofs were replaced back then. These old "built up" asphalt systems generally last about 20 years. This one has shown some small signs of leakage. The newer rubber type roofs last about 25 years, can be more easily patched, and make it easier to accommodate changes to components that are on these roofs (such as to air handlers or vent fans). The roof and walls of the mechanical penthouse provide lease space for those seeking a high location (approximately 100' tall) for antennas, associated equipment, and cabling. We currently have 15 such lease holders vying for this space. This roof also needs additional insulation to reduce energy costs.

About 6 years ago this project was envisioned as one of two projects in an overall scheme to incorporate a guardrail system during the roof's replacement. This rail assembly would help provide a place to mount the antennas, and also support the equipment and cabling that is on the roof deck. This assembly would help lessen the logistical nightmare for the next time the roof needs replacing and in doing so, reduce the cost. Unfortunately hidden costs nearly doubled the \$155,000.00 originally funded for this project. This project was then downscaled to an installation of a mechanically fastened rubber roof membrane.

ANALYSIS Bids were submitted by two companies for this project and were opened in the offices of the Building Services Supervisor on Thursday June 12, 2014. Please see the attached bid summary. These bids were solicited for removal of only the gravel portion of the existing roof, plus the installation of new insulation and a new rubber membrane. Only 1" of insulation can be added due to a cellular company's extremely heavy equipment platform, which cannot be easily removed or raised.

Please note that CIP BS-K-3944 is funded for \$66,000.00 and the guardrail portion of the combined project – BS-K-3943 is funded for \$90,000.00. We have spent approximately \$15,000 for initial engineering services out of the Guardrail Project. We also anticipate additional costs to the City of Marshfield for relocation of penthouse roof equipment, plumbing drain and vent work, asbestos removal, road closure costs, and a small guardrail adjacent to the roof hatch. These other items are anticipated to cost approximately \$27,800.00 including a small amount for contingency.

RECOMMENDATION I recommend approval of the low base bid from Maurer Roofing, Inc. at a cost not to exceed \$57,200.00 and authorize execution of a contract. I further recommend approval of Budget Resolution 15-2014 transferring \$19,000.00 from BS-K-3943 Penthouse Guardrail Project, to BS-K-3944 Penthouse Roof Project and refer this to the Common Council for consideration.

dp

Concurrence:

Daniel G. Knoeck
Director of Public Works

Concurrence:

Steve Barg
City Administrator

Concurrence:

Keith Strey
Finance Director

BUDGET RESOLUTION NO. 15-2014

A resolution changing the 2014 budget of the City of Marshfield, Wisconsin.

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the sum of \$19,000 is hereby transferred within the Public Facilities Capital Outlay Fund, from the City Hall Penthouse Roof Guardrail Project a/c #4055574023.233943 to the City Hall Penthouse Roof Replacement Project, a/c #4055574023.233944.
2. That upon the adoption of this resolution by a two thirds vote of the entire membership of the COMMON COUNCIL, and within ten (10) days thereafter, the CITY CLERK publish notice of this change in the official newspaper.

ADOPTED _____
_____ Mayor

APPROVED _____
_____ Attest – City Clerk

PUBLISHED _____

DETAIL OF BUDGET RESOLUTION NO. 15-2014 BY OBJECT NUMBER

TRANSFERRED FROM:

<u>Public Facilities Capitol Outlay Fund, a/c# 4055574023.233943:</u>	
1 58830 – Buildings	\$19,000

TRANSFERRED TO:

<u>Public Facilities Capitol Outlay Fund, a/c# 4055574023.233944:</u>	
1 58830 – Buildings	\$ 19,000



City of Marshfield Memorandum

TO: Mayor Meyer & Common Council
FROM: Sam Schroeder, Zoning Administrator
DATE: June 24, 2014

RE: First Reading Ordinance No. 1280 rezoning request by the Zimmermann Brothers Construction Company to change the zoning from “SR-3” Single-Family Residential District to “TR-6” Two-Family Residential District, located on the east side on South Adams Avenue, at a vacant lot, with the address of 1021 to 1027 South Adams Avenue.

Background

Zimmermann Brothers Construction recently bought a strip of land located at 1021–1027 South Adams Avenue, which is South of West Park Street and North of West 11th Street. The Zimmermann Brothers are requesting to change the zoning from “SR-3” Single Family Residential to “TR-6” Two Family Residential. If the zoning map amendment is approved the Applicant has future plans to develop this lot into two separate duplex lots. As the lot sit, the Applicant would not be able to develop two duplex lots at its current size without getting an approval of a variance or acquiring more land because of the minimum lot size requirements.

Analysis

Reviewing the 2007 City of Marshfield 20 year Comprehensive Plan, this area is identified as existing suburban residential, which has a density of less than 5 units per acre. Developing two duplex lots within this neighborhood would still coincide with the Comprehensive Plan.

Looking at the general context of the neighborhood, the primary zoning districts are “SR-2” and “SR-3”, with South Adams Avenue being the dividing line. From a larger scale there are individual parcel outliers that are either zoned “SR-4” or “TR-6”. These outliers were created when the City wide rezoning took place on January 1, 2013. It was the intention of the city wide rezoning to match the closest zoning district to the existing use.

The concern that follows the Applicants request is the possibility of creating a spot zone. Spot zone or spot zoning is interpreted as amending a small tract of

land to grant it special privileges that are not extended to other land in the surrounding area which solely benefit the property owner and not the interest of the general public. This definition and many other definitions found other places can be up to interpretation, but needs to be evaluated with caution for future developments.

In the staff report written for the Plan Commission, staff did recommend denial of the rezoning request, because of the possibility of creating a spot zone. Staff continues to stand with the initial recommendation of denial as to not create a spot zone.

Plan Commission Recommendation

A public hearing was held on June 17, 2014 where two people spoke in favor of the rezoning. One of the two was the Applicant who also went on record that a notice was sent to all of the adjoining neighbors and did not receive any objections from any of them.

The Plan Commission recommends approval of the rezoning of the parcel from "SR-3" Single Family Residential District to "TR-6" Two Family Residential District.

Council Options

The Common Council can take the following actions:

1. Approval of the request with any exceptions, conditions, or modifications the Council feels are justifiable and applicable to the request.
2. Denial of the request with justification stated by the Council.
3. Table the request for further study.

Council Action

None at this time unless the rules are suspended; final action will be requested after the second reading scheduled for the July 8, 2014 Common Council meeting.

Attachments

1. Ordinance 1280
2. Location Map

Concurrence:



Jason Angell
Planning and Economic Development Director



Steve Barg
City Administrator

ORDINANCE NO. 1280

AN ORDINANCE REZONING ONE PARCEL LOCATED ON THE EAST SIDE OF THE STREET, ON A VACANT PARCEL, WITH THE ADDRESS OF 1021 TO 1027 SOUTH ADAMS AVENUE (PARCEL NUMBER 33-03683) FROM THE “SR-3” SINGLE-FAMILY RESIDENTIAL DISTRICT TO “TR-6” TWO-FAMILY RESIDENTIAL DISTRICT.

WHEREAS, the Common Council of the City of Marshfield, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below; and

WHEREAS, the City Clerk, having published a Notice of Public Hearing regarding such change in zoning and, pursuant thereto, a public hearing having been held on the 17th day of June, 2014 at 7:00pm, and the Plan Commission having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of Marshfield, Wisconsin, do ordain as follows:

SECTION I. Zoning

The following described property is hereby rezoned from “SR-3” Single-Family Residential District to “TR-6” Two-Family Residential District , as set forth in, and regulated by, the provisions of Chapter 18, Marshfield Municipal Code:

Being part of the NW ¼ of the SE ¼ and the SW ¼ of the SE ¼ of Section 7, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin.

More fully described as Lots One (1), Two (2), and Three (3), Block One of the Porter Greenwood’s Subdivision of the City of Marshfield, except rights-of-way and the easterly Twenty-Three feet of said Lots and that part of the vacant adjacent Omaha Street lying southerly of said Lots in Block One.

SECTION II. Effective Date

This Ordinance shall be effective upon passage and publication as required by law and the Zoning Administrator is hereby directed to make the necessary changes to the Zoning Maps forthwith.

ADOPTED: _____

Chris L. Meyer, Mayor

APPROVED: _____

ATTEST: _____

PUBLISHED: _____

Deb M. Hall, City Clerk



City of Marshfield Memorandum

TO: Mayor Meyer & Common Council
FROM: Josh Miller, City Planner
DATE: June 24, 2014

RE: First Reading – Ordinance No. 1281 amending Sections 18-12, 18-51, and 18-65 of the City of Marshfield Municipal Code, to allow detached accessory structures between the principal structure and the street on double-frontage lots, allow fences to be placed along the right-of-way on double-frontage lots, define the required yards for double-frontage lots, and clarify the number of accessory structures that are permitted.

Background

The zoning code currently prohibits accessory buildings between a principal building and a street frontage. While this works for keeping accessory buildings out of the front or street side yard, it makes it impossible to find a suitable location for an accessory structure or fence in the case of a double frontage lot. Last fall, the Zoning Board of Appeals heard a variance request to allow an accessory structure between a principal building and a street frontage. The Applicant happened to have 4 separate street frontages, making the placement of an accessory structure without a variance nearly impossible. The Zoning Board of Appeals granted the variance and suggested that staff look into amending the ordinance to address double frontage situations.

Analysis

Staff is proposing the amendment to allow accessory structures and fences for what would be considered the back yard of a double frontage lot. According Chapter 18 of the Marshfield Municipal Code, a double frontage lot is defined as follows:

Buildings on lots having frontage on two nonintersecting streets need not have a rear yard if an equivalent open space is provided on the lot in lieu of such required rear yard; applicable front yards must be provided, however, on both streets.

The zoning code also prohibits an accessory building to be located between the principal structure and the street frontage. Under the current requirements, a

property owner wouldn't be able to have a shed, detached garage, or privacy fence in their back yard. Staff believes this is creating a hardship for those property owners and is proposing to make the following changes:

- a. Changes the definition of double frontage to mean an interior lot having frontage on two streets or lots having frontage on two non-intersecting streets, and allow one of the frontages to be considered a rear yard as determined by the Zoning Administrator.
- b. Moves and amends Sections 18-51(3)(b) and (c) to Sections 18-65(8) and (9) and amend (c) to address front yard setbacks and when an accessory structure can be constructed in relation to a principal structure.
- c. No residential accessory building or structure shall be constructed prior to the construction of the principal structure, except an accessory structure when abutting lot to a residential lot under the same ownership that contains the principal building.
- d. No nonresidential accessory building or structure shall be constructed prior to the construction of the principal structure, except for an accessory structure when abutting a lot under the same ownership that containing the principal building.
- e. Detached accessory buildings must comply with either the required front or street side yard setbacks, or the setback of the existing façade facing the street, whichever is more permissive.
- f. An accessory structure existing at the time of adoption of this Chapter may be reconstructed on the same footprint regardless of setback.
- g. The minimum front yard setback for garages is 20 feet.
- h. Accessory buildings shall not be located directly between the principal building and the street in the front yard.
- i. For rear yards on a double frontage lot, detached accessory buildings shall be setback a minimum of 20 feet or the average of the adjacent principal buildings, whichever is closer to the street per the requirements Section 18-72.
- j. Detached garages that have direct street access from the rear yard must have a minimum setback of 20 feet.
- k. Make nonresidential accessory building requirements for garages on a corner lot the same as the requirements for residential buildings.
- l. Up to three residential accessory buildings (attached and detached) shall be permitted by right for each dwelling unit for single family uses and two residential accessory buildings (attached and detached) shall be permitted by right for each dwelling unit for multifamily uses.
- m. Allow privacy or chain link fences to be placed in required street side yards and rear yards of double frontage lots, and require a minimum 3-foot setback from all rights-of-way property lines. Amending the definition of double frontage will allow for this without additional changes to the ordinance.
- n. Limit nonresidential accessory structures to a total of 3 buildings by right, except for industrial zoned properties.

Staff also made some changes to the format of the Residential and Nonresidential Accessory Use section to make it much easier to read. The primary change was to have each type of setback, such as front yard, rear yard, side yard, etc., listed separately as its own subsection, rather than group all the setbacks under one subsection.

Section 18-159(4) requires that the Zoning Administrator evaluate whether the proposed amendment meets the following:

1. Advances the purposes of this Chapter as outlined in Section 18-03.

The proposed amendment will help protect the comfort and convenience of property owners with double frontage lots.
2. Advances the purposes of the general Article in which the amendment is proposed to be located.

The proposed amendment covers multiple articles, but it will allow for an equitable approval for detached garages and sheds in the City.
3. Advances the purposes of the specific Section in which the amendment is proposed to be located.

The proposed amendment covers multiple sections, but it will allow for an equitable approval for detached garages and sheds in the City.
4. Is in harmony with the recommendations of the Comprehensive Plan.

One of the planning goals in the Comprehensive Plan states that properties should screen and/or buffer unsightly outdoor equipment, materials, and vehicle storage areas from public view from streets and other right-of-ways. Allowing garages and accessory structures in the back of double frontage lots will help to reduce the need for outdoor storage areas.
5. Maintains the desired overall consistency of land uses, land use intensities, and land use impacts within the pertinent zoning districts.

The proposed amendment will afford those with double frontage lots, the same rights to place a detached shed or garage in their backyard that other property owners presently have.
6. Addresses any of the following factors that may not be addressed in the current zoning text:
 - a. A change in the land market, or other factors which require a new form of development, a new type of land use, or a new procedure to

- meet said change(s).
- b. New methods of development or types of infrastructure.
 - c. Changing governmental finances to meet the needs of the government in terms of providing and affording public services.
 - d. Errors, omissions, corrections, and clarification of regulations.

The proposed amendment addresses an omission as double frontage lots were not considered when the regulations for fences were developed.

Plan Commission Recommendation

A public hearing was held on June 17, 2014 where no comments were made. The Plan Commission recommended approving the proposed ordinance as presented.

Council Options

The Common Council can take the following actions:

1. Approval of the request with any exceptions or conditions the Commission feels are justifiable and applicable to the request.
2. Denial of the request with justification stated by the Plan Commission.
3. Table the request for further study.

Recommendation

None at this time unless the rules are suspended; final action will be scheduled at the July 8, 2014 meeting.

Attachments

1. Draft Redline Ordinance
2. Draft Ordinance

Concurrence:



Jason Angell
Planning and Economic Development Director



Steve Barg
City Administrator

REDLINE ORDINANCE NO. 1281

An Ordinance amending Section 18-12, 18-51, and 18-65 of the City of Marshfield Municipal Code pertaining to Accessory Structure and Double Frontage Lot regulations.

The Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 18-12 of the Marshfield Municipal Code is hereby amended to include the changes to the “Lot, double-frontage” definition as follows:

Section 18-12: Definitions

Lot, double-frontage: Buildings on lots having frontage on two nonintersecting streets ~~need not have a rear yard if an equivalent open space is provided on the lot in lieu of such required rear yard; applicable front yards must be provided, however, on both streets, or an interior lot having frontage on two streets. A rear yard shall be determined by the Zoning Administrator.~~

SECTION 2. Section 18-51(3) of the Marshfield Municipal Code is hereby amended to read as follows:

Section 18-51: Regulation of Allowable Uses

- (3) Accessory Land Uses. Accessory land uses are allowed subject to all the requirements and exemptions applicable to principal land uses permitted by right as listed in Subsection (1), above. Accessory land uses allowed only with a conditional use permit are subject to all the requirements and exemptions applicable to principal land uses requiring a conditional use permit as listed in Subsection (2), above. Accessory land uses shall also comply with the ~~following listed~~ regulations listed in Section 18-65. No accessory use shall be established on any lot prior to the establishment of an allowable principal use, unless otherwise stated in this Chapter. City parks are exempt from this requirement. With the exception of an in-home suite or Accessory Dwelling Units, in no instance shall an accessory building, cellar, basement, tent, or recreational trailer to be used as a residence.
- ~~(a) No accessory use shall be established on any lot prior to the establishment of an allowable principal use, unless otherwise stated in this Chapter. City parks are exempt from this requirement.~~
- ~~(b) No accessory building or structure shall be constructed prior to the construction of the principal structure, except for a garage on an abutting lot to a residential lot under the same ownership containing the principal buildings. Structures in City parks are also exempt from this requirement.~~
- ~~(c) Detached accessory buildings shall not be located between a principal building and a street frontage on the same lot, nor within any required front yard.~~
- ~~(d) With the exception of an in-home suite or Accessory Dwelling Units, in no instance shall an accessory building, cellar, basement, tent, or recreational trailer be used as a residence.~~

SECTION 3. Section 18-65(8) and (9) of the Marshfield Municipal Code is hereby amended to read as follows:

Section 18-65: Accessory Land Uses and Structures

- (8) Residential Accessory Building: Structures primarily used to shelter parked passenger vehicles (including garages and carports) or to store residential maintenance equipment of the subject property (such as a shed).

Regulations:

- (a) ~~Three total buildings shall be permitted by right. Up to three residential accessory buildings (attached and detached) shall per permitted by right for each dwelling unit for single family uses and two residential accessory buildings (attached and detached) shall be permitted by right for each dwelling unit for multifamily uses.~~
- (b) The accessory building area shall not exceed the ground floor area of the principal building used for residence. Split-level homes and multi-story homes may include the living space above the garage when calculating the ground floor area.
- (c) Residential Accessory Buildings up to 1,200 square feet of gross ground floor area are permitted by right for single family dwellings.
- (d) Residential Accessory Buildings up to 900 square feet of gross ground floor area per unit are permitted by right for buildings with two dwelling units or greater.
- (e) The measurement of accessory building size shall include the total of all detached or attached accessory buildings on the lot. Portions of an attached garage not used for storage, but physically separated from the rest of the garage are not counted towards the accessory building space such as a workshop or basement access. Accessory uses and structures listed in Section 18-65(10)-(198) are not counted towards the 1,200 or 900 square foot allowance.
- (f) No accessory use, building, or structure shall be constructed prior to the construction of the principal structure, except for an accessory structure when abutting a residential lot under the same ownership that contains the principal building.
- (g) See Article II for accessory building maximum building heights and district setbacks.
- (h) A conditional use permit is required for exceptions to any of the above regulations.
- (i) Separation from principal dwelling units. Detached accessory buildings shall be located a minimum of 6 feet from a residential dwelling unit on the same lot, except where the structure will be constructed to fire-rating standards of the Uniform Dwelling Code. If the fire-rating standard is met, an accessory building may be located closer than 6 feet and still be considered detached. Minor attachments may be located in the required separation area and do not render the structures attached for setback purposes.
- (j) Garage setbacks on corner lots.
 - 1. For lots 50 feet wide and less, the street side setback of a garage may be reduced to no less than 17 feet.
 - 2. For lots more than 50 feet wide, the street side setback of a garage may be reduced to no less than 20 feet.
- (k) Detached accessory building setback.
 - 1. Front yards.
 - a. Detached accessory buildings must comply with either the required front yard setbacks, or the setback of the existing façade facing the front yard street, whichever is more permissive. On an interior lot, the minimum front yard setback for a detached garage is 20 feet.
 - b. Accessory buildings shall not be located directly between the principal building and the street in the front yard.
 - 2. Street side yards.
 - a. Detached accessory buildings must comply with either the required street side yards setbacks, or the setback of the existing façade facing the street side yard street,

whichever is more permissive. Garages on corner lots must comply with subsection (j) above.

3. Side yards.
 - a. All detached accessory buildings shall be set back at least 3 feet from all side yard property lot lines.
 4. Rear yards.
 - a. All detached accessory buildings shall be setback at least 5 feet from all rear yard property lines unless greater setbacks are required in other sections of this Chapter.
 - b. For rear yards on a double frontage lot, detached accessory buildings shall be setback from the right-of-way, a minimum of 20 feet or the average, per the requirements Section 18-72, whichever is more permissive.
 - c. Detached garages that have direct street access from the rear yard must have a minimum setback of 20 feet.
 5. In those instances where the rear or side lot line is coterminous with an alley right-of-way, the Minimum Garage Setback to Alley requirements of the district shall apply.
 6. An accessory structure existing at the time of adoption of this Chapter may be reconstructed on the same footprint regardless of setback.
 - ~~7. All detached accessory buildings shall be set back at least 3 feet from all side yard property lot lines and at least 5 feet from all rear yard property lines unless greater setbacks are required in other sections of this Chapter.~~
 - ~~8. Detached accessory buildings are not permitted in the required front or street side yards unless reconstructed on the same footprint existing at the time of adoption of this Chapter.~~
 - ~~9. In those instances where the rear or side lot line is coterminous with an alley right-of-way, the Minimum Garage Setback to Alley requirements of the district shall apply.~~
- (l) Accessory buildings attached to principal buildings. When an accessory building is structurally attached to a principal building, it shall be subject to, and must conform to, all regulations of this chapter applicable to principal buildings except where encroachments are specifically allowed elsewhere in this chapter.
- (9) Nonresidential Accessory Building: Buildings primarily used to shelter business vehicles or to store maintenance equipment of the subject property. Accessory buildings and uses for public facilities are exempt from the regulations listed below.

Regulations:

- (a) Three total buildings shall be permitted by right for all nonresidential uses except for City parks and properties located in an industrial zoned district.
- (b) No accessory use, building, or structure shall be constructed prior to the construction of the principal structure, except for an accessory structure when abutting a lot under the same ownership that contains the principal building. City parks are exempt from this requirement.
- (c) See Article II for maximum accessory building heights and district setbacks.
- (d) A conditional use permit is required for exceptions to any of the above regulations.
- (e) Garage setbacks on corner lots.
 1. For lots 50 feet wide and less, the street side setback of a garage may be reduced to no less than 17 feet.

2. For lots more than 50 feet wide, the street side setback of a garage may be reduced to no less than 20 feet.
 - ~~3. For lots more than 50 feet wide, the average setback of the 4, or fewer, nearest buildings may be used to determine the street side setback of a garage, but in no case shall the reduced setback be less than 20 feet.~~
- (f) Detached accessory building setback.
1. Front yards.
 - a. Detached accessory buildings must comply with either the required front yard setbacks, or the setback of the existing façade facing the front yard street, whichever is more permissive. On an interior lot, the minimum front yard setback for a detached garage is 20 feet.
 - b. Accessory buildings shall not be located directly between the principal building and the street in the front yard.
 2. Street side yards.
 - a. Detached accessory buildings must comply with either the required street side yards setbacks, or the setback of the existing façade facing the street side yard street, whichever is more permissive. Garages on corner lots must comply with subsection (e) above.
 3. Side yards.
 - a. All detached accessory buildings shall be set back a minimum of 3 feet from all side yard property lot lines.
 4. Rear yards.
 - a. All detached accessory buildings shall be setback at least 5 feet from all rear yard property lines unless greater setbacks are required in other sections of this Chapter.
 - b. For rear yards on a double frontage lot, detached accessory buildings shall be setback from the right-of-way, a minimum of 20 feet or the average, per the requirements Section 18-72, whichever is more permissive.
 - c. Detached garages that have direct access from the rear yard must have a minimum setback of 20 feet.
 5. In those instances where the rear or side lot line is coterminous with an alley right-of-way, the Minimum Garage Setback to Alley requirements of the district shall apply.
 6. An accessory structure existing at the time of adoption of this Chapter may be reconstructed on the same footprint regardless of setback.
 - ~~7. All accessory buildings shall be set back at least 3 feet from all side yard property lot lines and at least 5 feet from all rear yard property lines unless greater setbacks are required in other sections of this Chapter.~~
 - ~~8. Detached accessory buildings are not permitted in the required front or street side yards unless reconstructed on the same footprint existing at the time of adoption of this Chapter.~~
 - ~~9. In those instances where the rear or side lot line is coterminous with an alley right-of-way, the Minimum Garage Setback to Alley requirements of the district shall apply.~~
- (g) Accessory buildings attached to principal buildings. When an accessory building is structurally attached to a principal building, it shall be subject to, and must conform to, all regulations of this

chapter applicable to principal buildings except where encroachments are specifically allowed elsewhere in this chapter.

SECTION 4. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 5. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 6. This ordinance shall take effect and be in force from and after the day after its passage and publication as provided by law.

ADOPTED: _____

Chris L. Meyer, Mayor

APPROVED: _____

ATTEST: _____

PUBLISHED: _____

Deb M. Hall, City Clerk

ORDINANCE NO. 1281

An Ordinance amending Section 18-12, 18-51, and 18-65 of the City of Marshfield Municipal Code pertaining to Accessory Structure and Double Frontage Lot regulations.

The Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 18-12 of the Marshfield Municipal Code is hereby amended to include the changes to the “Lot, double-frontage” definition as follows:

Section 18-12: Definitions

Lot, double-frontage: Buildings on lots having frontage on two nonintersecting streets, or an interior lot having frontage on two streets. A rear yard shall be determined by the Zoning Administrator.

SECTION 2. Section 18-51(3) of the Marshfield Municipal Code is hereby amended to read as follows:

Section 18-51: Regulation of Allowable Uses

- (3) Accessory Land Uses. Accessory land uses are allowed subject to all the requirements and exemptions applicable to principal land uses permitted by right as listed in Subsection (1), above. Accessory land uses allowed only with a conditional use permit are subject to all the requirements and exemptions applicable to principal land uses requiring a conditional use permit as listed in Subsection (2), above. Accessory land uses shall also comply with the regulations listed in Section 18-65. No accessory use shall be established on any lot prior to the establishment of an allowable principal use, unless otherwise stated in this Chapter. City parks are exempt from this requirement. With the exception of an in-home suite or Accessory Dwelling Units, in no instance shall an accessory building, cellar, basement, tent, or recreational trailer to be used as a residence.

SECTION 3. Section 18-65(8) and (9) of the Marshfield Municipal Code is hereby amended to read as follows:

Section 18-65: Accessory Land Uses and Structures

- (8) Residential Accessory Building: Structures primarily used to shelter parked passenger vehicles (including garages and carports) or to store residential maintenance equipment of the subject property (such as a shed).

Regulations:

- (a) Up to three residential accessory buildings (attached and detached) shall per permitted by right for each dwelling unit for single family uses and two residential accessory buildings (attached and detached) shall be permitted by right for each dwelling unit for multifamily uses.
- (b) The accessory building area shall not exceed the ground floor area of the principal building used for residence. Split-level homes and multi-story homes may include the living space above the garage when calculating the ground floor area.
- (c) Residential Accessory Buildings up to 1,200 square feet of gross ground floor area are permitted by right for single family dwellings.
- (d) Residential Accessory Buildings up to 900 square feet of gross ground floor area per unit are permitted by right for buildings with two dwelling units or greater.

- (e) The measurement of accessory building size shall include the total of all detached or attached accessory buildings on the lot. Portions of an attached garage not used for storage, but physically separated from the rest of the garage are not counted towards the accessory building space such as a workshop or basement access. Accessory uses and structures listed in Section 18-65(10)–(18) are not counted towards the 1,200 or 900 square foot allowance.
- (f) No accessory use, building, or structure shall be constructed prior to the construction of the principal structure, except for an accessory structure when abutting a residential lot under the same ownership that contains the principal building.
- (g) See Article II for accessory building maximum building heights and district setbacks.
- (h) A conditional use permit is required for exceptions to any of the above regulations.
- (i) Separation from principal dwelling units. Detached accessory buildings shall be located a minimum of 6 feet from a residential dwelling unit on the same lot, except where the structure will be constructed to fire-rating standards of the Uniform Dwelling Code. If the fire-rating standard is met, an accessory building may be located closer than 6 feet and still be considered detached. Minor attachments may be located in the required separation area and do not render the structures attached for setback purposes.
- (j) Garage setbacks on corner lots.
 - 1. For lots 50 feet wide and less, the street side setback of a garage may be reduced to no less than 17 feet.
 - 2. For lots more than 50 feet wide, the street side setback of a garage may be reduced to no less than 20 feet.
- (k) Detached accessory building setback.
 - 1. Front yards.
 - a. Detached accessory buildings must comply with either the required front yard setbacks, or the setback of the existing façade facing the front yard street, whichever is more permissive. On an interior lot, the minimum front yard setback for a detached garage is 20 feet.
 - b. Accessory buildings shall not be located directly between the principal building and the street in the front yard.
 - 2. Street side yards.
 - a. Detached accessory buildings must comply with either the required street side yards setbacks, or the setback of the existing façade facing the street side yard street, whichever is more permissive. Garages on corner lots must comply with subsection (j) above.
 - 3. Side yards.
 - a. All detached accessory buildings shall be set back at least 3 feet from all side yard property lot lines.
 - 4. Rear yards.
 - a. All detached accessory buildings shall be setback at least 5 feet from all rear yard property lines unless greater setbacks are required in other sections of this Chapter.
 - b. For rear yards on a double frontage lot, detached accessory buildings shall be setback from the right-of-way, a minimum of 20 feet or the average, per the requirements Section 18-72, whichever is more permissive.

- c. Detached garages that have direct street access from the rear yard must have a minimum setback of 20 feet.
 - 5. In those instances where the rear or side lot line is coterminous with an alley right-of-way, the Minimum Garage Setback to Alley requirements of the district shall apply.
 - 6. An accessory structure existing at the time of adoption of this Chapter may be reconstructed on the same footprint regardless of setback.
 - (l) Accessory buildings attached to principal buildings. When an accessory building is structurally attached to a principal building, it shall be subject to, and must conform to, all regulations of this chapter applicable to principal buildings except where encroachments are specifically allowed elsewhere in this chapter.
- (9) Nonresidential Accessory Building: Buildings primarily used to shelter business vehicles or to store maintenance equipment of the subject property. Accessory buildings and uses for public facilities are exempt from the regulations listed below.

Regulations:

- (a) Three total buildings shall be permitted by right for all nonresidential uses except for City parks and properties located in an industrial zoned district.
- (b) No accessory use, building, or structure shall be constructed prior to the construction of the principal structure, except for an accessory structure when abutting a lot under the same ownership that contains the principal building. City parks are exempt from this requirement.
- (c) See Article II for maximum accessory building heights and district setbacks.
- (d) A conditional use permit is required for exceptions to any of the above regulations.
- (e) Garage setbacks on corner lots.
 - 1. For lots 50 feet wide and less, the street side setback of a garage may be reduced to no less than 17 feet.
 - 2. For lots more than 50 feet wide, the street side setback of a garage may be reduced to no less than 20 feet.
- (f) Detached accessory building setback.
 - 1. Front yards.
 - a. Detached accessory buildings must comply with either the required front yard setbacks, or the setback of the existing façade facing the front yard street, whichever is more permissive. On an interior lot, the minimum front yard setback for a detached garage is 20 feet.
 - b. Accessory buildings shall not be located directly between the principal building and the street in the front yard.
 - 2. Street side yards.
 - a. Detached accessory buildings must comply with either the required street side yards setbacks, or the setback of the existing façade facing the street side yard street, whichever is more permissive. Garages on corner lots must comply with subsection (e) above.
 - 3. Side yards.
 - a. All detached accessory buildings shall be set back a minimum of 3 feet from all side yard property lot lines.
 - 4. Rear yards.

- a. All detached accessory buildings shall be setback at least 5 feet from all rear yard property lines unless greater setbacks are required in other sections of this Chapter.
 - b. For rear yards on a double frontage lot, detached accessory buildings shall be setback from the right-of-way, a minimum of 20 feet or the average, per the requirements Section 18-72, whichever is more permissive.
 - c. Detached garages that have direct street access from the rear yard must have a minimum setback of 20 feet.
5. In those instances where the rear or side lot line is coterminous with an alley right-of-way, the Minimum Garage Setback to Alley requirements of the district shall apply.
 6. An accessory structure existing at the time of adoption of this Chapter may be reconstructed on the same footprint regardless of setback.
- (g) Accessory buildings attached to principal buildings. When an accessory building is structurally attached to a principal building, it shall be subject to, and must conform to, all regulations of this chapter applicable to principal buildings except where encroachments are specifically allowed elsewhere in this chapter.

SECTION 4. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 5. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 6. This ordinance shall take effect and be in force from and after the day after its passage and publication as provided by law.

ADOPTED: _____

Chris L. Meyer, Mayor

APPROVED: _____

ATTEST: _____
Deb M. Hall, City Clerk

PUBLISHED: _____



City of Marshfield Memorandum

TO: Mayor Meyer & Common Council
FROM: Josh Miller, City Planner
DATE: June 24, 2014

RE: First Reading – Ordinance No. 1282 creating Section 18-95 of the City of Marshfield Municipal Code, pertaining to Shoreland Zoning regulations.

Background

In 2013, the Wisconsin Legislature passed 2013 WI Act 80 pertaining to shoreland zoning. The Act repealed existing annexation and incorporation provisions and created new annexation and incorporation provisions. Similar to the original provisions for County zoning, the newly created statutes continue to require cities and villages to adopt shoreland zoning standards for shoreland areas annexed into the municipal boundaries after May 7, 1982. Currently, the City references Wood and Marathon County Shoreland Zoning requirements in Chapter 20, Shoreland-Wetlands of the Marshfield Municipal Code. The County regulations are much more restrictive than what the Statutes require for cities and since the City of Marshfield is in two different Counties, staff would be required to know two separate set of ordinances. Therefore, staff is recommending that the City adopt its own regulations to make implementation and enforcement much more streamlined and straight forward. According to Act 80, municipalities are required to have their own ordinances in place by July 1, 2014.

Analysis

Unlike the previous requirements under State law, the new statutory requirements do not require cities and villages to enforce shoreland zoning standards that are at least as restrictive as the county ordinance at the time of annexation or incorporation. The new statutory requirements only require cities and villages to adopt shoreland zoning standards that require at least all of the following:

- A shoreland setback of at least 50 feet from the ordinary high water mark, for all principal structures.
- A provision allowing construction within the setback if the principal

building is placed on a lot or parcel, within a distance equal to the average setback of the principal buildings on the adjacent lots, or at least 35 feet from the ordinary high-water mark, whichever distance is greater.

- The maintenance of a vegetative buffer zone extending 35 feet inland from the ordinary high-water mark of a navigable waterway except that cities and villages may allow:
 - The removal of invasive, dead or diseased vegetation as long as the property owner replants the vegetative buffer zone with new vegetation.
 - A viewing and access corridor, where the vegetation is removed, that is no greater than 30 feet wide for every 100 feet of shoreline and extends no more than 35 feet inland from the ordinary high-water mark.

The City does have an option to be more restrictive than that listed in the Statutes, but staff opted to use the minimum requirements as a starting point and will continue to monitor the situation if additional regulations are needed. Staff used a model ordinance, provided by the League of Wisconsin Municipalities, as a starting point for the attached draft. Included in the ordinance is also optional language that addresses accessory structures along the shoreland. The draft ordinance does include language to allow for accessory structures within the shoreland district.

Staff sent the draft ordinance to the Wisconsin Department of Natural Resources (DNR) for review, but had not received a response by the time this staff report was prepared. As part of that review, the DNR was asked how to address variances and nonconforming structures. Additional language may need to be included in the ordinance to reference the variance and nonconforming sections in the zoning code or reference the State Statute at a later date. Because of the deadline, staff is proposing to approve the ordinance as is and will bring any comments received from the DNR as an ordinance amendment in the future.

Section 18-159(4) requires that the Zoning Administrator evaluate whether the proposed amendment meets the following:

1. Advances the purposes of this Chapter as outlined in Section 18-03.

The proposed amendment will help protect the surface water resources of the City and surrounding area.

2. Advances the purposes of the general Article in which the amendment is proposed to be located.

Article VI is an overlay district and is designed to allow the City to address regulations for natural resources, regardless of the underlying zoning

regulations.

3. Advances the purposes of the specific Section in which the amendment is proposed to be located.

The proposed amendment is creating a new section to comply with new Statutory requirements.

4. Is in harmony with the recommendations of the Comprehensive Plan.

The Comprehensive Plan recommends avoiding development activity in sensitive “environmental corridors” as directed by the Land Use Plan and applicable statutes. The proposed amendment will make the regulations for the shoreland areas easier to understand and implement rather than following two different county ordinances.

5. Maintains the desired overall consistency of land uses, land use intensities, and land use impacts within the pertinent zoning districts.

The proposed amendment will make regulations consistent for all regulated shoreland areas throughout the City.

6. Addresses any of the following factors that may not be addressed in the current zoning text:
 - a. A change in the land market, or other factors which require a new form of development, a new type of land use, or a new procedure to meet said change(s).
 - b. New methods of development or types of infrastructure.
 - c. Changing governmental finances to meet the needs of the government in terms of providing and affording public services.
 - d. Errors, omissions, corrections, and clarification of regulations.

The proposed amendment addresses an omission that is required by State Statute.

Plan Commission Recommendation

A public hearing was held on June 17, 2014 where no comments were made. The Plan Commission recommended approving the proposed ordinance as presented.

Council Options

The Common Council can take the following actions:

1. Approval of the request with any exceptions or conditions the Commission feels are justifiable and applicable to the request.

2. Denial of the request with justification stated by the Plan Commission.
3. Table the request for further study.

Recommendation

Due to the Statutory deadline of July 1, 2014, staff is recommending suspending the rules of requiring a second reading and approving Ordinance 1282.

Attachments

1. Draft Ordinance
2. Map of Properties Annexed Since May 7, 1982

Concurrence:



Jason Angell
Planning and Economic Development Director



Steve Barg
City Administrator

ORDINANCE NO. 1282

An Ordinance creating Section 18-95 of the City of Marshfield Municipal Code pertaining to shoreline zoning regulations.

SECTION 1. Section 18-95 of the Marshfield Municipal Code is hereby created to read as follows:

Section 18-95: Shoreland Zoning

- (1) Statutory Authorization. This ordinance is adopted pursuant to the authorization in Wis. Stats. 62.23 and 62.233.
- (2) Shorelands. In addition to any other applicable use, site, or sanitary restrictions and regulations, the following regulations shall apply to all shorelands, as defined in Section 18-95(3)(b) below.
- (3) Definitions. For the purposes of this Chapter the following terms are defined as:
 - (a) Principal Building. The main building or structure on a single lot or parcel of land and includes any attached garage or attached porch.
 - (b) Shorelands. The area within the following distances from the ordinary high-water mark of navigable waters, as defined under Wis. Stats. 281.31 (2) (d):
 1. One thousand feet from a lake, pond or flowage. If the navigable water is a glacial pothole lake, this distance shall be measured from the high-water mark of the lake.
 2. Three hundred feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.
 - (c) Shoreland setback area. An area in a shoreland that is within a certain distance of the ordinary high-water mark in which the construction or placement of principal buildings or structures has been limited or prohibited under an ordinance enacted under Wis. Stats 59.692.
 - (d) Vegetative buffer zone. The land that extends from the ordinary high-water mark to 35 feet inland, subject to the standards in Section 18-95(7) below.
- (4) Applicability.
 - (a) The lands within the Shoreland District are subject to all applicable provisions of the City of Marshfield Municipal Code. Where the provisions of this Section are more restrictive than other regulations in the Municipal Code, the provisions of this Section shall apply.
 - (b) Any shoreland that was annexed by the City after May 7, 1982, and was subject to the Wood County or Marathon County Shoreland Zoning Ordinances under Wis. Stat. 59.692, prior to annexation, shall be subject to the requirements of this Chapter excluding the following:
 1. Shoreland regulations do not apply to lands adjacent to an artificially constructed drainage ditch, pond, or storm water retention basin if the drainage ditch, pond, or retention basin is not hydrologically connected to a natural navigable water body.
- (5) District Boundaries.
 - (a) The Shoreland District areas regulated by this ordinance shall include all the lands (referred to herein as shorelands) in the City that are:
 1. Within 1,000 feet of the ordinary highwater mark of navigable lakes, ponds or flowages. Lakes, ponds or flowages shall be presumed to be navigable if they are listed in the Wisconsin Department of Natural Resources Surface Water Data viewer available on the DNR website, or are shown on United States Geological Survey quadrangle maps or other zoning base maps.

2. Within 300 feet of the ordinary highwater mark of navigable rivers or streams, or to the landward side of the floodplain, whichever distance is greater. Rivers and streams shall be presumed to be navigable if they are designated as continuous waterways or intermittent waterways on United States Geological Survey quadrangle maps. Flood hazard boundary maps, flood insurance rate maps, flood boundary-floodway maps, county soil survey maps or other existing county floodplain zoning maps shall be used to delineate floodplain areas.
- (b) Determinations of navigability and ordinary highwater mark location shall initially be made by the Zoning Administrator. When questions arise, the Zoning Administrator shall contact the appropriate district office of the Wisconsin Department of Natural Resources for a final determination of navigability or ordinary highwater mark.
- (6) Setbacks. Areas within shorelands as defined by this Chapter shall be subject to the following:
 - (a) Principal Building Setbacks.
 1. All principal buildings shall be setback at least 50 feet from the ordinary high-water mark, except as provided in subsection (2) below.
 2. Construction or placement of a principal building within the shoreland setback area established under subsection (1) above shall be allowed if all of the following apply:
 - a. The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.
 - b. The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.
 - (b) Accessory Structures.
 1. Accessory structures and buildings accessory to permitted and conditional uses may be located within a shoreland, but:
 - a. Shall not be closer than 10 feet to the average annual high water mark; and shall meet the accessory structure requirements in Section 18-65.
 - b. Shall not be used for human habitation or animal shelter.
 - c. Shall not be placed in the vegetative buffer zone required in Section 18-95(7), unless placed in the allowed viewing or access corridor as defined in Section 18-95(7)(a)(2).
 2. Accessory structures meeting all applicable requirements of the underlying zoning district and the City Municipal Code may be placed in side and street yards for properties abutting navigable waterways.
- (7) Vegetative Buffer Zone. Areas within shorelands as defined by this Chapter shall be subject to the following:
 - (a) Any person who owns shoreland property that contains vegetation shall maintain that vegetation in a vegetative buffer zone along the entire shoreline of the property and extending 35 feet inland from the ordinary high-water mark of the navigable water, except as provided in subsections (1) and (2) below.
 1. If the vegetation in a vegetative buffer zone contains invasive species or dead or diseased vegetation, the owner of the shoreland property may remove such vegetation, except that if the owner removes all of the vegetation as described herein within the vegetative buffer zone, the owner shall reestablish vegetation within the vegetative buffer zone.
 2. A person who is required to maintain or establish a vegetative buffer zone under this section shall be allowed to remove all of the vegetation in a part of that zone in order to establish a

viewing or access corridor that is no greater than 30 feet wide for every 100 feet of shoreline frontage and that extends no more than 35 feet inland from the ordinary high-water mark.

SECTION 2. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 3. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 4. This ordinance shall take effect and be in force from and after the day after its passage and publication as provided by law.

ADOPTED: _____

Chris L. Meyer, Mayor

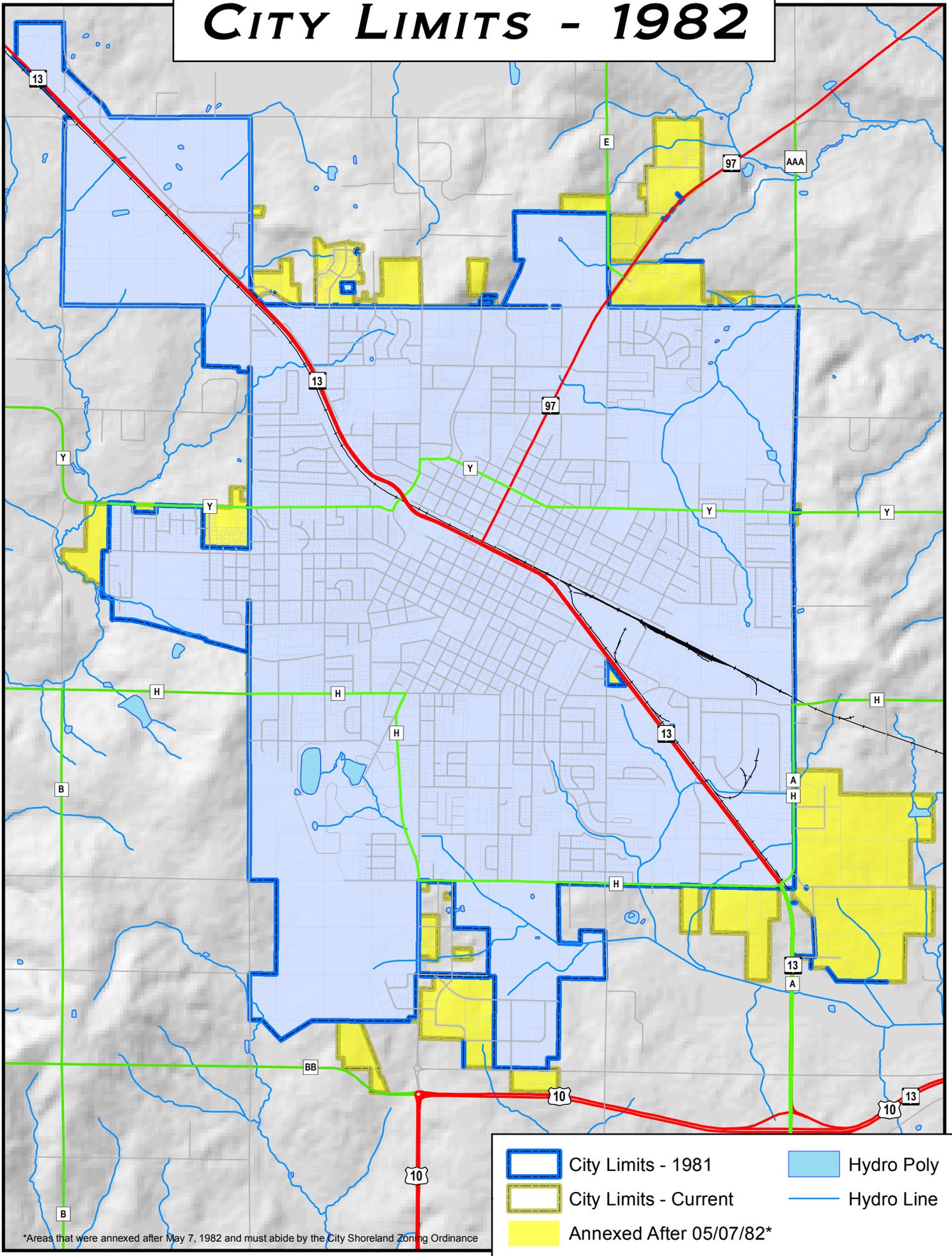
APPROVED: _____

ATTEST: _____

PUBLISHED: _____

Deb M. Hall, City Clerk

CITY LIMITS - 1982



*Areas that were annexed after May 7, 1982 and must abide by the City Shoreland Zoning Ordinance

	City Limits - 1981		Hydro Poly
	City Limits - Current		Hydro Line
	Annexed After 05/07/82*		



City of Marshfield Memorandum

DATE: June 18, 2014
TO: Mayor Meyer & City Council
FROM: Steve Barg, City Administrator
RE: Restrictions related to garage sales

Background

Currently, there are few limitations on garage sales. The only restrictions are that all sales must occur during daylight hours, and temporary signs must be removed at the end of the sale. However, the code doesn't address length or frequency of garage sales, or anything else related to conducting them.

At the last Council meeting, Councilmember Earll asked that this be an agenda item for a future meeting. Discussing this at staff level, we felt it was appropriate to see how much interest Council has in this issue, before asking the Plan Commission to review it further.

Recommendation

Staff asks that the Council discuss the issue on Tuesday night, and if deemed appropriate, to refer the matter to the Plan Commission for more study and recommendation.

SB:sb