



CITY OF MARSHFIELD

# MEETING NOTICE

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**COMMON COUNCIL  
CITY OF MARSHFIELD, WISCONSIN  
TUESDAY, APRIL 26, 2016  
Council Chambers, Lower Level, City Hall Plaza  
7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "G" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. PUBLIC HEARING - Resolution No. 2016-16 vacating and discontinuing the portion of Draxler Drive right-of-way on the parcel of land located in the SW  $\frac{1}{4}$  - SW  $\frac{1}{4}$  of Section 22, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, adjacent to Lot 2, Wood County Certified Survey Map No. 9992, recorded as Document No 2015R11412 in Volume 36, Page 92, Wood County Register of Deeds.
- E. Reading of items added to the agenda
- F. Public Comment Period/Correspondence
- G. At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- H. Approval of Minutes: April 12, 2016 (special meeting)  
April 12, 2016 (regular meeting)  
April 19, 2016 (organizational meeting)
- I. Presentation of GFOA's Certificate of Achievement for Excellence in Financial Report. Presented by Steve Barg, City Administrator

COMMON COUNCIL AGENDA  
APRIL 26, 2016

- J. Consideration of a request from Leadership Marshfield Project - Movies in the Park for a variance of noise levels as permitted by Chapter 10-33(7) for four (4) outside movies which will begin around 9:00 p.m. and conclude around 11 p.m. on the following dates: Friday, June 3<sup>rd</sup> at Columbia Park; Friday, June 24<sup>th</sup> at Marshfield Fairgrounds Park - (drive-in style off 17<sup>th</sup> Street); Friday, July 29<sup>th</sup> at Central Avenue (between 3<sup>rd</sup> & 4<sup>th</sup> Streets); Friday, August 12<sup>th</sup> at Columbia Park. Presented by Steve Barg, City Administrator

Recommended Action: Grant the variance

- K. Consideration of a request from Main Street Marshfield for a variance of noise levels as permitted by Chapter 10-33(7) for a downtown block party to be held on June 17, 2016 located on Central Avenue in the 300 Block South from 6:00 p.m. to 11:00 p.m. Presented by Steve Barg, City Administrator

Recommended Action: Grant the variance

- L. Consideration of a request from Main Street Marshfield for a variance of noise levels as permitted by Chapter 10-33(7) for Hub City Days, July 28<sup>th</sup>, 29<sup>th</sup>, & 30<sup>th</sup> for the following events:

- 1 Thursday, July 28<sup>th</sup>, Hot Time in the City from 5 p.m. - 8 p.m.
- 2 Friday, July 29<sup>th</sup>, Movie on Central Ave from dusk until Midnight (this item was previously considered in the request on agenda item H)
- 3 Saturday, July 30<sup>th</sup>, Hub City Days 10 a.m. - 11:00 p.m.

Presented by Steve Barg, City Administrator

Recommended Action: Grant the variance

- M. Staff updates

- 1 Recognition/commendation for retiring employee Jan Michalik for her nearly 41 years of service to the City of Marshfield
- 2 Recognition/commendation for retiring employee Terry Christensen following 36 years of service to the City of Marshfield
- 3 Next strategic planning meeting will be held on May 10<sup>th</sup> at 5:30 p.m.

- N. Mayor's Comments

- O. Council Comments

- P. Reports from commissions, boards, and committees

- Q. Consent Agenda:

- 1 Meeting minutes/reports
  - a Convention & Visitors Bureau (January 26, 2016)
  - b Fairground Commission (February 4, 2016)
  - c Joint Review Board (March 15, 2016)
  - d Library Board (March 15, 2016)
  - e Fire & Police Commission (April 7, 2016)
  - f Economic Development Board (April 7, 2016)
  - g Utility Commission (April 11, 2016)
  - h Comprehensive Plan Steering Committee (April 14, 2016)
  - i Board of Public Works (April 18, 2016)
  - j Judiciary and License Committee (April 19, 2016)

COMMON COUNCIL AGENDA  
APRIL 26, 2016

- k Finance, Budget, and Personnel Committee (April 19, 2016)
- l Plan Commission (April 19, 2016)
  - 1. Resolution No. 2016-22, CUP by Central Wisconsin State Fair (CWSF) to allow the construction of a permanent stage
  - 2. Resolution No. 2016-23, CUP by Peter Nagel, allowing the construction of Forward Financial Bank at 1001 North Central Avenue
- m Business Improvement District Board (April 20, 2016)

Recommended Action: Receive/place on file, approving all recommended actions

- R. Presentation of the fiscal year 2015 Comprehensive Annual Financial Report and Independent Audit Report. Introduction by Keith Strey, Finance Director. Presentation by a representative from Schenck SC

Recommended Action: None, for information only

- S. Presentation - proposed use and floor plan for Community Center. Presented by Steve Barg, City Administrator

Recommended Action: None, for information only

- T. Second Reading – Ordinance No. 1330, Municipal Code Amendment Request by the City of Marshfield to amend Chapter 10, Public Peace and Good Order, Section 10-132 and Chapter 13, Public Works, Section 13-66, allowing exceptions to the regulations pertaining to use of sidewalks as well as obstructions and encroachments of public sidewalks and public spaces when valid Public Right-of-Way Enhancement Program (PROW) permit is issued. Presented by Josh Miller, City Planner

Recommended Action: Approve Ordinance No. 1330

- U. Request to approve Budget Resolution No. 06-2016 transferring \$675,000 from State Trust Fund Loan proceeds to the Infrastructure Construction Capital Projects Fund, Hume Avenue Street Opening (North of Becker Road). Presented by Dan Knoeck, Director of Public Works

Recommended Action: Approve Budget Resolution No. 06-2016

- V. Request to approve Resolution No. 2016-16 vacating a portion of Draxler Drive Presented by Dan Knoeck, Director of Public Works

Recommended Action: Approve Resolution No. 2016-16

- W. Consider amended joint municipal court (JMC) agreement with the Village of Spencer, and appoint the City's representatives to the JMC Advisory Committee. Presented by Steve Barg, City Administrator

Recommended Action: Approve the amended agreement and the appointments

COMMON COUNCIL AGENDA  
APRIL 26, 2016

- X. Reading of citizen appointments to various committees, boards, and commissions. Presented by Chris Meyer, Mayor

Recommended Action: Approve the Mayor's Appointments

- Y. Possible pay increase for Council members, effective May 1, 2018. Presented by Steve Barg, City Administrator

Recommended Action: Discretion of the Council

- Z. Presentation of the recommended 2017-2021 Capital Improvement Program. The CIP Administrative Committee, Plan Commission, and Board of Public Works have recommended the plan for adoption. Presented by Steve Barg, City Administrator

Recommended Action: None, final action will be scheduled on the May 10, 2016

- AA. Closed Session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) "Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

- 1 Development agreement and early occupancy agreement for property located in TID #7
- 2 Negotiation for sale of City Hall to Gorman & Company
- 3 Negotiations for purchase of Forward Financial building

- BB. Reconvene into open session

- CC. Action on matters discussed in closed session, if appropriate

- DD. Suggested items for future agendas

- EE. Adjournment

Posted this day, April 22, 2016 at 4:00 p.m., by Deb M. Hall, City Clerk

Notice

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.*

NOTICE AND LIS PENDENS

Document No.  
IN THE MATTER OF AN INTRODUCED RESOLUTION NUMBER 2016-16 OF THE COMMON COUNCIL OF THE CITY OF MARSHFIELD VACATING AND DISCONTINUING THAT PORTION OF RIGHT-OF-WAY ON DRAXLER DRIVE IN THE CITY OF MARSHFIELD, WISCONSIN, BEING A PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 22, TOWNSHIP 25 NORTH, RANGE 3 EAST:

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the Common Council of the City of Marshfield, Wisconsin, will hold a public hearing on Resolution No. 2016-16 to vacate and discontinue that portion of right-of-way on Draxler Drive in the City of Marshfield, and is more particularly described below, which hearing will be held on the 26th day of April, 2016, at 7:00 P.M., in the Marshfield City Hall, 630 South Central Avenue, in the City of Marshfield, Wisconsin, concerning the following described property, to-wit:

A Resolution vacating and discontinuing the portion of right-of-way on the parcel of land located in the SW 1/4 – SW 1/4 of Section 22, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, adjacent to Lot 2, Wood County Certified Survey Map No. 9992, recorded as Document No. 2015R11412 in Volume 36, Page 92, Wood County Register of Deeds, described as follows:

Commencing at the South quarter corner of said Section 22; thence N89°33'09"W along the South line of said Section 1308.65 feet; thence N0°27'59"E, 69.84 feet to the Southeast corner of Wood County Certified Survey Map Number 9992, recorded as Document Number 2015R11412 in Volume 36, Page 92, Wood County Register of Deeds; thence N89°29'41"W along the North line of Heritage Drive 646.05 feet to the East line of Draxler Drive; thence N0°54'19"W along the East line of Draxler Drive 200.49 feet; thence N0°31'42"E along the East line of Draxler Drive 294.66 feet; thence N89°32'23"W along the North line of Draxler Drive 70.00 feet to the point of beginning; thence continuing N89°32'23"W along the North line of Draxler Drive 65.05 feet; thence S0°30'28"W along the West line of Draxler Drive 120.29 Feet; thence S89°33'58"E, 64.83 feet; thence northerly to the point of beginning. Containing 7,820 SF more or less.

A map of the street to be vacated is attached hereto and is fully incorporated herein by this reference.

Dated this \_\_\_\_ day of March, 2016.

CITY OF MARSHFIELD

\_\_\_\_\_(Seal)  
By: GARY CUMMINGS, Common Council President

\_\_\_\_\_(Seal)  
Attest: DEB M. HALL, City Clerk

THIS INSTRUMENT WAS DRAFTED BY:  
Harold C. Wolfgram  
Wolfgram, Gamoke & Hutchinson, S.C  
P.O. Box 1178  
Marshfield, WI 54449

Wolfgram, Gamoke & Hutchinson, S.C.  
Attorney Harold C. Wolfgram  
P.O. Box 1178  
Marshfield, WI 54449

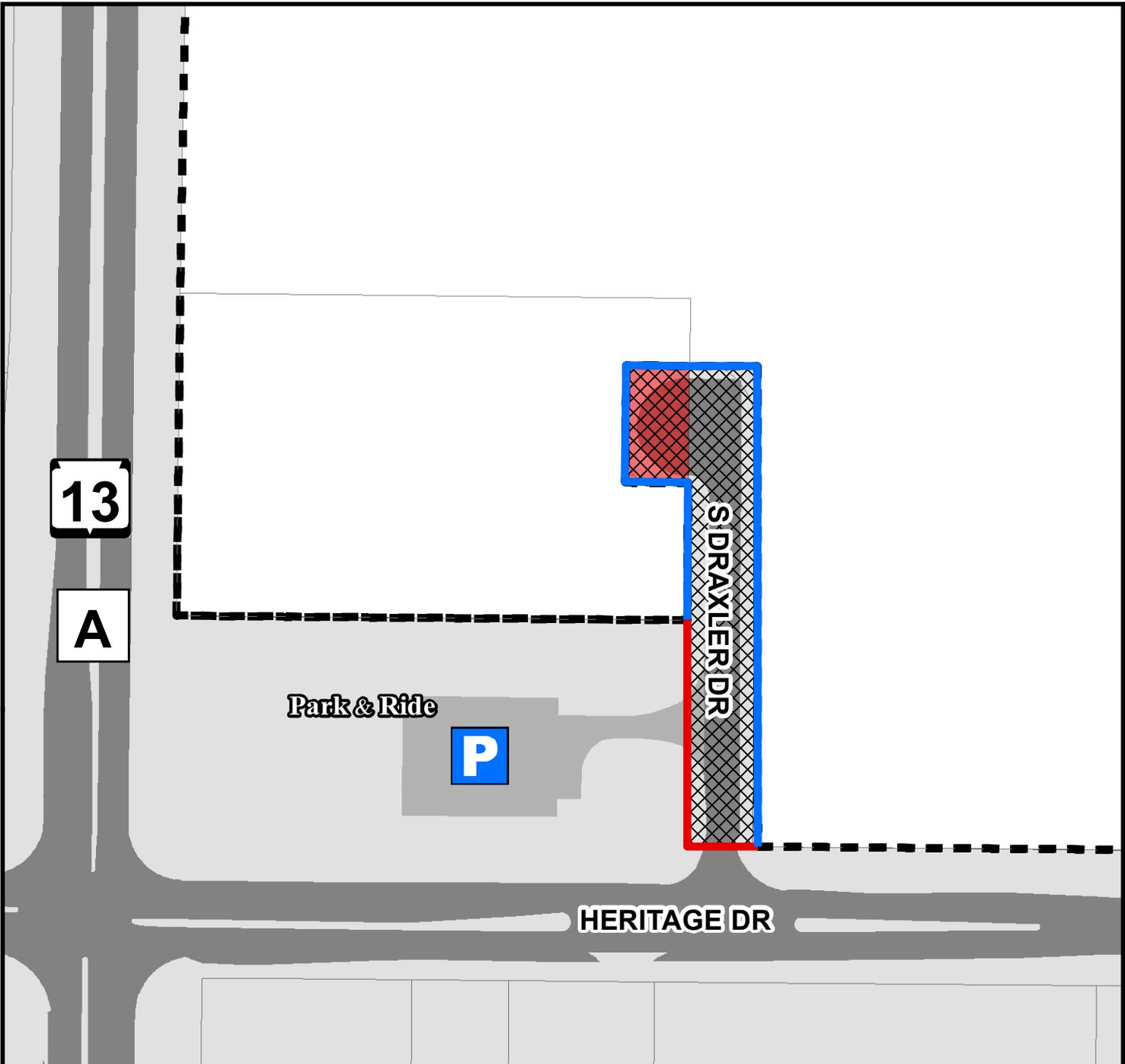
33-07393  
(Parcel Identification Number)

ACKNOWLEDGMENT

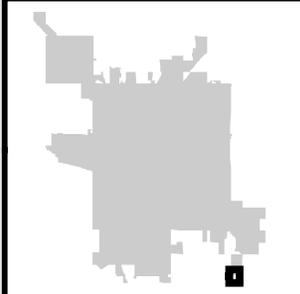
STATE OF WISCONSIN )  
 ) ss.  
WOOD COUNTY )

Personally came before me this \_\_\_\_ day of March, 2016, the above named Gary Cummings, as Common Council President for the City of Marshfield, and Deb M. Hall, as City Clerk for the City of Marshfield, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
\* \_\_\_\_\_  
Notary Public, Wood County, Wisconsin  
My commission expires: \_\_\_\_\_



-  City Limits Prior to Annexation
-  City Limits After Annexation
-  Proposed Annexation
-  Right-of-Way Vacation
-  City Limits
-  Road
-  Parking Lot
-  Parcels

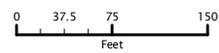


# Proposed Right-of-Way Vacation

## City of Marshfield

3/1/2016

This is not a legal survey document. This map was compiled by the City of Marshfield's Geographic Information System based on interpretation of resources to the date printed herein, duplication without consent is prohibited.



# **SPECIAL COMMON COUNCIL MEETING MINUTES**

## **APRIL 12, 2016**

**PRESENT:** Buttke, Cummings, Earll, Feddick, Feirer, Jockheck, Reinart, Spiros

**ABSENT:** Hendler, Wagner

**OTHERS:** Mayor Meyer, City Administrator Barg, Numerous City staff, Councilmember Elect Zaleski

Meyer called the meeting to order at 5:35 p.m. in the Council Chambers of the City Hall Plaza.

Members continued their review of possible items to be included in the strategic plan, focusing on the 3 categories of economic development, financial management, and communication/partnerships. After discussion, the following issues were identified for review and possible action in the next few years:

- **Economic development**
  - Highway 10 corridor
  - Development incentives
  - Water capacity
  - Relationships with other ED partners
  
- **Financial management**
  - City's role in community projects
  - Referendum for special projects (streets)
  - Increase in City's room tax rate
  - Sell our services to others
  - Debt management policy
  - 5-year financial plan
  
- **Communication/partnerships**
  - Communications strategy
  - Strengthen relationships with other organizations

The next meeting to continue this process will be held on Tuesday, May 10<sup>th</sup> at 5:30 p.m. It was agreed that Barg would send an overall list of items identified in the last 2 sessions, asking the Mayor, Council members and staff to review and prioritize these issues in preparation for that discussion.

With no other business before the Council, Mayor Meyer declared the meeting adjourned at 6:40 p.m.

Respectfully submitted,  
Steve Barg, City Administrator

**APRIL 12, 2016**

Regular meeting of the Common Council was called to order by Mayor Meyer at 7:00 p.m., in the Council Chambers, City Hall Plaza.

**PRESENT:** Michael Feirer, Alanna Feddick, Chris Jockheck, Gordon H. Earll, Rich Reinart, Gary Cummings, Rebecca Spiros, Tom Buttke and Peter Hendler.

**EXCUSED:** Ed Wagner

The flag was saluted and the pledge given.

No items were added to the agenda.

### **PUBLIC COMMENT PERIOD**

None

**CC16-053** Motion by Hendler, second by Reinhart to approve the minutes of the Common Council Special meeting of February 23, 2016.

**Motion carried**

**CC16-054** Motion by Buttke, second by Jockheck to approve the minutes of the Common Council Regular meeting of March 22, 2016.

**Motion carried**

**CC16-055** Motion by Cummings, second by Hendler to grant the variance request from Nutz Deep II, 809 S. Central Ave. for a variance of noise levels as permitted by Chapter 10-33(7) for an outside beer garden and live music on Saturday, June 4<sup>th</sup> from 11 a.m. - 11 p.m.

**Motion carried**

### **STAFF UPDATES**

None

### **MAYOR'S COMMENTS**

Employee recognitions:

Joel Binder, Street Division, April 21, 1986, 30 years

Michael Topness, Police Department, April 26, 2006, 10 years

Recognized the AmeriCorps members and program.

### **COUNCIL COMMENTS**

Alderperson Jockheck thanked the Clerk's office and the pollworkers for their hardwork on making sure elections run smoothly.

### **REPORTS FROM COMMISSIONS, BOARDS AND COMMITTEES**

None

### **CONSENT AGENDA**

**CC16-056** Motion by Buttke, second by Cummings to receive and place on file, approving all recommended actions for the items listed on the consent agenda. Meeting Minutes/Reports: Zoning Board of Appeals of February 9, 2016; Community Development Authority of February 25, 2016; Cable TV Committee of February 29, 2016; Committee on Aging of March 3, 2016; Community Development Authority Finance & Strategic Planning Committees of March 15, 2016; Airport Committee of March 24, 2016; Historic Preservation of April 4, 2016; Board of Public Works of

April 4, 2016; Judiciary and License Committee of April 5, 2016; and Finance, Budget, and Personnel Committee of April 5, 2016 (Revised Policy 3.800, Compensation; employee merit pay).

**Motion carried**

No items were removed from the consent agenda.

Bob Trussoni, Mike Eberl, John Magitti and George Holck from the Marshfield Utilities presented information on the current value of the Marshfield Utilities and presented the annual PILOT and dividend checks to the City.

First reading of Ordinance No. 1330, Municipal Code Amendment Request by the City of Marshfield to amend Chapter 10, Public Peace and Good Order, Section 10-132 and Chapter 13, Public Works, Section 13-66, allowing exceptions to the regulations pertaining to use of sidewalks as well as obstructions and encroachments of public sidewalks and public spaces when valid Public Right-of-Way Enhancement Program (PROW) permit is issued.

**CC16-057** Motion by Feirer, second by Earll to approve Budget Resolution No. 03-2016, transferring \$8,336 within the Cable Television Fund from Fund Balance to Capital Outlay to purchase camera equipment and accessories. Ayes – 9

**Motion carried**

**CC16-058** Motion by Hendler, second by Cummings to approve Budget Resolution No. 04-2016, transferring a total of \$585,000 consisting of \$529,800 from a State Trust Loan and \$55,100 of unused 2014 State Trust Loan proceeds from TID #9 to the TID #10 mall expansion project. Ayes - 9

**Motion carried**

**CC16-059** Motion by Buttke, second by Reinart to approve Budget Resolution No. 08-2016, transferring a total of \$90,000 within the Economic Development Fund consisting of \$85,000 of Fund Balance Applied and \$5,000 Donations to offset a \$50,000 reduction in Dividend transfer revenue budget and increase the Façade Improvement budget by \$40,000. Ayes - 9

**Motion carried**

**CC16-060** Motion by Earll, second by Cummings to approve Budget Resolution No. 05-2016, transferring \$11,000 from State Trust Loan proceeds to the TID #11 Urban Development budget for the creation of TID #11. Ayes – 9

**Motion carried**

**CC16-061** Motion by Hendler, second by Jockheck to approve Budget Resolution No. 07-2016, transferring \$155,000 within the TID #4 Downtown Redevelopment Fund from Fund Balance Applied (unexpended Maple Avenue Project funds) to the Omaha Parking Lot project. Ayes – 9

**Motion carried**

**CC16-062** Motion by Feirer, second by Cummings to approve Budget Resolution No. 09-2016, transferring \$150,000 within the TID #4 Downtown Redevelopment Fund for improvements on 2<sup>nd</sup> Street from Chestnut Avenue to Maple Avenue and the 1<sup>st</sup> & Cedar intersection projects. Ayes – 9

**Motion carried**

**CC16-063** Motion by Buttke, second by Feirer to approve Budget Resolution No. 10-2016, transferring \$16,210 from Donations and the Room Tax fund to the Jack Hackman Field Storage Building Project budget to construct Hackman Field Storage Building. Ayes – 9

**Motion carried**

**CC16-064** Motion by Buttke, second by Jockheck to approve Resolution No. 2016-21, Creating Tax Incremental Finance District #11. Ayes - 9  
**Motion carried**

**CC16-065** Motion by Feddick, second by Earll to postpone until the next Common Council meeting the discussion/approval to increase compensation for Council members, effective May 1, 2018.  
**Motion carried**

The Mayor thanked Alderperson Cummings for his years of service to the Council and the City.

**CC16-066** Motion by Reinart, second by Jockheck to go into closed session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

- Development agreement for property located in TID #7
- Negotiation for sale of City Hall to Gorman & Company
- Negotiations for purchase of Forward Financial building

And Wisconsin Statutes, chapter 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”

- Tax/fee delinquencies – Completion Industrial Minerals
- Litigation involving liquor license issue - Rear End

Roll call vote, all ayes. (Time: 7:50 p.m.)

**Motion carried**

Present in closed session: Alderpersons Feirer, Feddick, Jockheck, Earll, Reinart, Cummings, Spiros, Buttke, and Hendler, Mayor Meyer, City Administrator Barg, City Attorney Wolfgram, Public Works Director Knoeck, City Engineer Turchi, Finance Director Strey, Human Resources Manager/Assistant to the City Administrator Rachu, Development Services Director Angell, Alderperson Elect Zaleski and City Clerk Hall.

**CC16-067** Motion by Cummings, second by Reinhart to return to open session. Roll call vote, all ayes. (Time: 8:42 p.m.)

**Motion carried**

**CC16-068** Motion by Buttke, second by Cummings to approve the Development Agreement with BWV Investments, LLC.

**Motion carried**

**CC16-069** Motion by Hendler, second by Feirer to direct staff to proceed with settlement discussions regarding the lawsuit with Circle K Industries.

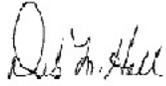
**Motion carried**

#### Future Agenda Items

Strategic Planning Session will be held on Tuesday, May 10<sup>th</sup> at 5:30 p.m.

The Organizational Meeting will be held on Tuesday, April 19<sup>th</sup> at 6:15 p.m.

Motion by Cummings to adjourn at 8:44 p.m.

A handwritten signature in cursive script, appearing to read "Deb M. Hall".

Deb M. Hall  
City Clerk

**APRIL 19, 2016**

Organizational meeting of the Common Council was called to order by Mayor Meyer at 6:18 p.m., in the Council Chambers, City Hall Plaza.

The flag was saluted and the pledge given.

City Clerk Hall administered the Oath of Office to the following newly elected City Officials:

Chris Meyer, Mayor  
Michael Feirer, 1<sup>st</sup> District Alderperson  
Ed Wagner, 5<sup>th</sup> District Alderperson  
Jason Zaleski, 7<sup>th</sup> District Alderperson  
Tom Buttke, 9<sup>th</sup> District Alderperson

**PRESENT:** Michael Feirer, Alanna Feddick, Gordon H. Earll, Ed Wagner, Rich Reinart, Jason Zaleski, Rebecca Spiros, and Tom Buttke

**ABSENT:** Chris Jockheck and Peter Hendler.

### **CITIZEN COMMENTS**

None

**CC16-070** Motion by Zaleski, second by Wagner to confirm the Mayor's appointments of the Common Council to various committees, boards, and commissions.

**Motion carried**

Mayor Meyer read his citizen appointments to various committees, boards and commissions. Final action will be taken at the April 26, 2016 Council meeting.

**CC16-071** Motion by Feddick, second by Spiros to confirm the Mayor's appointment of Dean Markwardt as Chair of the Zoning Board of Appeals.

**Motion carried**

Nominations were held for Council President.

Alderperson Buttke nominated Alderperson Earll  
Alderperson Earll nominated Alderperson Hendler

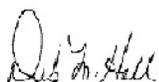
There being no further nominations the Mayor declared the nominations closed.

The Council voted by ballot. Results of the vote:

Earll – 6 votes  
Hendler – 2 votes

Alderperson Earll was elected Council President.

There being no further business the Mayor declared the meeting adjourned at 6:33 p.m.



Deb M. Hall  
City Clerk



April 4, 2016

Common Council  
City of Marshfield  
630 S. Central Ave.  
Marshfield, WI 54449

RE: Noise Variance

Dear Alderpersons,

We are writing on behalf of Leadership Marshfield Project – Movies in the Park. We are kicking off our seventh year of movie showings and have, again, organized four outdoor movie events for the summer 2016. The movie nights will begin at dusk or around 9 p.m. and conclude around 11 p.m. Since the noise ordinance is until 10:30 p.m., we are asking the council to please grant and waive the variance fee for the last half hour. Our event dates and locations are as follows:

Friday, June 3<sup>rd</sup> at Columbia Park  
Friday, June 24<sup>th</sup> at Marshfield Fairgrounds Park – (drive-in style off 17<sup>th</sup> St.)  
Friday, July 29<sup>th</sup> on Central Avenue, Marshfield – (between 3<sup>rd</sup> & 4<sup>th</sup> Streets)  
Friday, August 12<sup>th</sup> at Columbia Park

The band shell at Columbia Park, tree coverings and shelter areas at other parks, as well as the flexibility of sound towers to direct and control the sound level will help keep the noise within a controlled area. We are also working with Main Street Marshfield and the City to ensure appropriate measures are taken for the downtown area event. An FM transmitter will be instituted to allow the audience to use personal sound equipment and also help minimize the sound impact on nearby residence areas. The group will be in attendance during the entire time of the four movie events monitoring several aspects, including community involvement/attendance, crowd behavior/enthusiasm, and visual/hearing impact on the surrounding neighbors.

We sincerely enjoy planning and making these events possible for our community. Thank you for considering this request.

Sincerely,

***Movies in the Park* Leadership Marshfield Project Team**

Dennis Keffer, Curt Kracht, Brad Remmen, Karen Isaacson, Denise Sonnemann, Renee Tolppi, Stacey Schultz, and Nathan Holland



April 15, 2016

MARSHFIELD CITY COUNCIL  
c/o Deb Hall, City Clerk  
630 S. Central Avenue  
Marshfield, WI 54449

RE: REQUEST FOR NOISE VARIANCE-Kick of to Summer Block Party, June 17, 2016

- Main Street Marshfield, Inc. will be hosting a downtown block party. The event will be held Downtown on Central Avenue in the 300 Block South.
- We expect the event to begin at approximately 6pm and end at 11pm. The event will feature a live local band, a beer garden, bean bag tosses, and food vendor.

We will be working with the Police Chief to help with any security needs. We estimate around 400 people to attend.

We are requesting a one day noise variance for this event. If you have any further questions please feel free to call me.

Sincerely,

*Angie Eloranta*  
Executive Director



April 15<sup>th</sup>, 2016

MARSHFIELD CITY COUNCIL  
c/o Deb Hall, City Clerk  
630 S. Central Avenue  
Marshfield, WI 54449

RE: REQUEST FOR NOISE VARIANCE- Hub City Days July 28<sup>th</sup>, 29<sup>th</sup> & 30<sup>th</sup>, 2016

- Main Street Marshfield, Inc. will be hosting Hub City Days.
- On Thursday, we host Hot Time in the City (Business after 5) with a DJ. It goes from 5pm-8pm
- On Friday, we expect the movie on Central to go from Dusk to about Midnight.
- On Saturday, we expect the event to begin at approximately 10am and end at 11pm. The event will feature a live local band, a beer garden, crafters, food vendors, dance demonstrations, martial arts performances, car show, 3 on 3 hoops tournament, etc.

We will be working with the Police Chief to help with any security needs. We estimate around 10,000 people to attend.

We are requesting a 3 day noise variance for this event. If you have any further questions please feel free to call me.

Sincerely,

*Angie Eloranta*  
Executive Director

# Marshfield Convention & Visitors Bureau

Board Meeting Minutes – January 26, 2016 – Hotel Marshfield

**Present:** Scott Berg, Al Chaney, Alderman Gary Cummings, Todd Diedrich, Sandra Hanson, Scott Koran

**Absent/Excused:** None

**Non-Board Members Present:** CVB Director Matt McLean / MACCI Director Scott Larson / Minutes taken by Lyn Anderson

**Guests:** Wendy Barnett & Jeanie Klinke, Holiday Inn; Steve Barg, City

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**1. McLean called the meeting of the Marshfield Convention & Visitors Bureau Corporation and City Commission, jointly, to order at 11:45 am.**

**2. Minutes from November Meeting**

***Motion to approve the minutes from the November Board Meeting, as written, was made by Gary C., second by Scott K., and unanimously carried.***

**3. November and December Financial Reports**

McLean reviewed the financial reports, and noted that December's report is, basically, a draft, as the full year end report has not been completed. ***Motion to approve the November and December Financial Reports was made by Gary C., second by Al C., and unanimously carried.***

**4. November/December Activity Reports/4 CVB Pillar Updates**

McLean gave a brief overview of CVB Staff activities, and will cover some in more detail later in the Agenda.

**5. Tourism Entity Update**

McLean went over a few points in question regarding the Agreement. State law requires that we report to the municipality any expenditure over \$1,000, and they in turn provide that report to the Department of Revenue. We currently send financial reports to the City every month, and would continue to send the same monthly reports every month through 2016 for Keith's purposes only. The city would like to negotiate a term of the contract in the Agreement. If room tax laws change we would probably have to revisit the Agreement. Members did not want to make any motions for action until we have created an agreement that is amenable to both this Board and the City.

We could possibly start the 2% room tax increase on July 1<sup>st</sup>, if we are able to implement the Agreement in time, which would mean about \$30,000 additional income for the year.

Steve B. commented that they requested a copy of our bylaws to understand the CVB 501-c6 organization. Regarding the current Agreement draft, he would like it to include a statement that an outside party will do a compilation of the financials at year end. Scott L. commented that we would have a compilation in late spring or early summer. The City would also like to include that parties agree to abide by Wisconsin law in general, where applicable, and to suggest a certain level of confidentiality, which is stated in the bylaws.

Discussion regarding the length of the length of a term, took place, discussed were 5 year, 7 year, 10 years. The city favors the 5 year term, the CVB board is undecided at this time. Scott K. also commented that "what if's are possible for both sides. Steve and Matt will continue to work on the language of the Agreement, to present at a future meeting.

**6. "Kodiak Bear Adventure" Package Promotion Update**

Lyn reported that, with this promotion ending this weekend, we are very pleased with the success. Promotion results will be reported at the February meeting, but interim feedback from the hotels suggests that between 65 and 80 packages were sold in the two-month period. This promo also enjoyed a great deal of (free) media attention, including a "tweet" from former Speaker of the House, Newt Gingrich. He was visiting his wife's family in Whitehall over the Holidays, and came to Marshfield to see Munsey & Boda!

**7. 2016 Visitors Guide**

Our new 2016 Guides are ready to go to the printer, and should arrive in early February. We will also have several new racks, for display around the community.

**8. Badger State Games/Winterfest Update**

McLean reminded members that the Badger State Games snowshoeing event and Winterfest are taking place this weekend at the RiverEdge Golf Course.

**9. New Business**

No new business was discussed at this time.

**The next meeting, with lunch provided, is scheduled for Tuesday, February  
16, 2016,  
11:30 am to 1:00 pm at Hotel Marshfield**

Fairgrounds Commission Minutes  
Meeting of February 4, 2016  
Room 108, City Hall

Called to order at 5:30 by Mike Feirer

Present: Commissioners Bob Ashebeck, Ken Curry, Bill Winch, Tom Buttke, Mike Feirer, Chris Jockheck. Also in attendance: Justin Casperson, Adam Fischer, Larry Gilbertson, Andy Keogh, and Ed Wagner.

Minutes from December 10 meeting approved, 1<sup>st</sup> - Buttke, 2<sup>nd</sup> - Ashebeck.

Financial report: Current Balance in account - \$78,509.97

No bills to be paid.

Paperwork to change Fiscal Agent in progress

Fair Association report: Adam Fischer, Fair Manager

Looking at how best to use legacy gift from Wenzel estate,

Two projects being considered: permanent stage and new horse barn.

Discussion on stage, Adam shared preliminary plans.

Motion made and approved to allow Fair Board to continue to move forward and work with city staff to review and finalize plans.

1<sup>st</sup> - Buttke, 2<sup>nd</sup> - Curry.

No discussion on horse barn.

Continued discussion from previous meeting regarding ventilation system for Sheep and Swine barn. This would be paid for by Market Sale Committee, est. \$6,500 - \$7,000.

Motion made and approved to allow continued research into this project with our concerns as follows: having permanent ductwork; future maintenance done by Market Committee and having MOU to that affect. 1<sup>st</sup> - Winch, 2<sup>nd</sup> - Curry.

Continued discussion on rain gutter over Hog Wash Station.

Motion made and approved for installation of rain gutter, with all work and associated costs by Market Sale Committee. 1<sup>st</sup> - Curry, 2<sup>nd</sup> - Winch.

Parks and Recreation report: Justin Casperson, Director.

Discussion on list of possible projects at fairgrounds per list from Justin. Reviewed re-keying of all buildings to one master key system. Two bids received,

LaFarge - \$10,318

Quality Door - \$8,429

Cost will be split, 40% Parks and Rec., and 60% Commission (including Fair Board share)

Motion made and approved to rekey all appropriate locks on Fairgrounds accepting bid from Quality Door and cost split as above.

1<sup>st</sup>- Buttke, 2<sup>nd</sup>- Jockheck.

Continued discussion on other projects. Most critical is the Grandstands repair and Justin will continue working on that.

Next meeting - May 5, 5:30.

Adjourned at 6:30

Respectfully submitted,

Chris Jockheck

## **Joint Review Board March 15, 2016**

Present: Brenda Dillenburg (MSTC), Mike Martin (Wood County), Pat Saucerman (Marshfield School District), Keith Strey (City of Marshfield)  
Absent: None  
Others: City Administrator Barg, Development Services Director Angell, David Rasmussen (MSA Professional Services), Mike Kobs

Barg called the meeting to order at 6:18 p.m. in the executive conference room located in the lower level of City Hall Plaza.

### **Selection of 5<sup>th</sup> Board member**

Saucerman moved and Dillenburg seconded a motion to appoint Mike Kobs as the Joint Review Board's citizen member. Motion carried. (Kobs was present and joined the Board for the rest of the meeting at this point.)

### **Election of Board chairperson**

Dillenburg nominated Saucerman for chairperson. With no other nominations, Dillenburg moved and Strey seconded a motion to close nominations and cast a unanimous ballot for Saucerman. Motion carried. (Saucerman assumed the role of chairperson at this point.)

### **Review of proposed TID No. 11 project plan and boundary**

Rasmussen presented and highlighted the proposed TID #11 project plan. He outlined the area involved, comprised of 2 parcels totaling roughly 69 acres located east and north of Veteran's Parkway and Heritage Drive. He detailed expenses anticipated through the end of the expenditure period (2031), mainly infrastructure (sewer, water, streets, etc.), along with funds available for developer incentives. MSA's projections suggest that the project plan is financially sound, based upon a conservative estimate of new development.

Board members asked questions on the proposed plan. Angell said that, beyond the initial development expected, another company (commercial) is interested in the site. It was also noted that Lot F is primarily wetland, and this area cannot be substantially developed.

### **Set next meeting date/time**

Board members felt that another meeting is not needed until after Council approval. Barg will poll members to arrange the meeting, which will occur in late April/early May. Until then, members with questions about the project plan were encouraged to contact Barg.

Rasmussen noted that, under provisions of changes to the state's TIF law, the Board must have an annual meeting to review the status of its active TIDs. It must take place before July 1<sup>st</sup>, and the Board tentatively agreed to hold its first required meeting in May 2017.

With no other business before the Board, Saucerman adjourned the meeting at 6:51 p.m.

Respectfully submitted,  
Steve Barg, City Administrator

MARSHFIELD PUBLIC LIBRARY  
BOARD MEETING  
211 E. Second Avenue, Marshfield, WI 54449  
March 15, 2016  
7:00 a.m.

The meeting was called to order at 7:00 a.m. by Jean Swenson. Attendance was taken.

Present: Joanne Ampe, Gary Cummings, Mary Hartl, Xin Ruppel, Jean Swenson, Ruth Voss, Kim Vrana, and Library Director Lori Belongia.

Also present: Kathy Baker

Absent: Kris Keogh, Pat Saucerman, Don Schnitzler

Citizen's comments, correspondence and announcements: A thank you card from Wolf Den Pack 392 for the Library tour and story time.

Changes or additions to the agenda: None.

LB16-17 Minutes of the Library Board Meeting: Motion by Hartl, second by Vrana to approve and place on file the minutes of the February 16, 2016 Library Board Meeting. All ayes. Motion carried.

LB16-18 Director's Report: Motion by Voss, second by Ampe to receive and place on file the February 2016 Director's Report. All ayes. Motion carried.

LB16-19 2<sup>nd</sup> February and 1<sup>st</sup> March Vendor List: Motion by Voss, second by Ruppel to approve Vendor Lists. All ayes. Motion carried.

LB16-20 February 2016 Financial Control Report: Motion by Cummings, second by Hartl to receive and place on file the February 2016 Financial Control Report. All ayes. Motion carried.

LB16-21 Business

Marshfield Public Library's 2015 State Annual Report & Statement: Motion by Ampe, second by Ruppel to approve the Marshfield Public Library's 2015 State Annual Report. All ayes. Motion carried.

Administration job descriptions: Motion by Hartl, second by Cummings to approve the revisions to the administration job descriptions. All ayes. Motion carried.

Discussion of potential partnership with Opportunity Development Center: There was much discussion and questions asked. Some of the things discussed was the impact on other businesses, price point, and liability insurance.

Library & Community Center Project: Belongia updated the board on the project.

LB16-22

Minutes of other organizations: Motion by Hartl, second by Cummings, to accept and place on file the minutes of the January 19, 2016 FOMPL Board, February 25, 2016 SCLS Board of Trustees. All ayes. Motion carried.

Adjournment: Seeing no other business to come before the board, Swenson adjourned the meeting at 8:27 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Hartl".

Mary Hartl  
Secretary

**MINUTES**  
**FIRE AND POLICE COMMISSION/REGULAR MEETING**  
**APRIL 7, 2016**

The meeting was called to order by Commissioner Andy Keogh at 7:30 a.m. in the Marshfield Fire and Rescue Department training room located at 514 East Fourth Street, Marshfield, Wisconsin.

**PRESENT:** Commissioners Mueller, Gershman, Frankland, Meyers, and Keogh.

**ALSO PRESENT:** Police Chief Gramza, Fire Chief Haight, Deputy Fire Chiefs Owen and Erickson, Firefighter Jonas, and Council Member Earll.

**FP16-013** Motion by Gershman, second by Mueller to approve the minutes of the 03/03/16 regular meeting minutes.

**Motion carried.**

**FP16-014** Motion by Frankland, second by Meyers to approve the fire department's solicitation of businesses for Fire Prevention Week prizes as requested by Firefighter Erik Jonas.

**Motion carried.**

Firefighter Jonas and Deputy Fire Chief Erickson leave the meeting at 7:34 a.m.

**FP16-015** Motion by Mueller, second by Frankland to approve the fire department bills in the amount of \$36,399.49.

Roll call: Gershman yes, Mueller yes, Frankland yes, Meyers yes, and Keogh yes.

**Motion carried.**

**FP16-016** Motion by Meyers, second by Mueller to approve the police department bills in the amount of \$44,302.41.

Roll call: Gershman yes, Mueller yes, Frankland yes, Meyers yes, and Keogh yes.

**Motion carried.**

The fire department activities, training reports, and correspondence packet was reviewed and placed on file.

**FP16-017** Motion by Meyers, second by Gershman to accept with regret the resignation of Firefighter/Paramedic Eric Lang.

Roll call: Gershman yes, Mueller yes, Frankland yes, Meyers yes, and Keogh yes.

**Motion carried.**

**FP16-018** Motion by Mueller, second by Frankland to approve the hiring of a replacement firefighter/paramedic.

Roll call: Gershman yes, Mueller yes, Frankland yes, Meyers yes, and Keogh yes.

**Motion carried.**

The police department activities, training reports, and correspondence packet was reviewed and placed on file.

The crime reports were reviewed and placed on file.

**Fire and Police Commission Meeting**  
**April 7, 2016**  
**Page Two**

Commissioner Keogh made two announcements concerning (1) merit pay for city employees and (2) the chiefs' annual performance evaluations are coming up.

Because there was no further business to discuss, the meeting was adjourned at 7:55 a.m.

**COMMISSIONER KEOGH IS ISCHEDULED TO ATTEND THE APRIL 26, 2016 COMMON COUNCIL MEETING AT 7:00 P.M.**

A handwritten signature in black ink, appearing to read "Nate Mueller".

**Marshfield Fire and Police Commission**  
**Nate Mueller, Secretary**

**Economic Development Board meeting  
April 7, 2016**

Present: Tom Buttke, Ron Dickrell, Bill Sennholz, Aaron Staab (arrived at 3:08), Ed Wagner, Tammy Meissner, Bob Trussoni, and Al Michalski  
Absent: None  
Others: Ray Mullins, Angie Eloranta, Karen Olson, Jason Angell, Sylvia Wagner, and Amy Krogman

Sennholz called the meeting to order at 3:00 p.m. in Room 108 of the City Hall Plaza.

**Approve minutes - March 3, 2016**

**EDB16-06** Motion by Buttke, second by Dickrell to approve the March 3, 2016 minutes as presented.

**Motion carried**

**Citizen comments**

No citizen comments

**Conflicts of interest**

No conflicts

**Consider possible budget resolution**

**EDB16-07** Motion by Wagner, second by Meissner to recommended approval to the Common Council Budget Resolution 08-2016, covering dividend payment adjustment and providing additional façade program funding.

**Motion carried**

**Discussion and possible action on 2016-2016 priorities**

Housing - Need to decide whether or not we want to look at establishing the programs now or are they better run after the corporation is established. Committee needs to meet to see what options they want to explore.

Economic Development Corp - Sennholz met with a prospective member who would be instrumental in moving the project along. There is a contact list of potential board members and will be working on that shortly.

Community Square - Meissner, Sennholz, Eloranta, and Angell met recently. Looking at funding sources and have started discussing naming rights. Randy Lueth will put together different rendering for different naming opportunities. These renderings are very important when doing the fundraising. The cost for these rendering will be approximately \$1,500. It was decided the fundraising should be led by someone other than EDB members.

**EDB16-08** Motion by Buttke, second by Michalski to authorize staff to execute a contract for renderings of the Community Square with Randy Lueth up to \$2,000.

**Motion carried**

Discussion was held regarding contracting with the Marshfield Area Community Foundation.

**EDB16-09** Motion by Dickrell, second by Staab to proceed with a contract with the Marshfield Area Community Foundation and direct Jason Angell, Bill Sennholz, and Tammy Meissner to finalize the contract for council approve, once the City Attorney has approved it.

**Motion carried**

**Economic development activity updates**

Eloranta reported on the following:

- She and Olson went to Wisconsin Rapids to talk to businesses about expanding in Marshfield. A lot of businesses were fairly new, but showed some interest.
- Working with people who are interested in the façade program to get the applications ready to be presented.
- Wisconsin State Main Street Boards is tomorrow. 220 are registered and are coming from across the state.
- Trying to get word out about the pop-up shops. Will be having one in July and December.

Olson reported on the following:

- She is going to attend a retail event on April 20<sup>th</sup> in Milwaukee. Bill Schofield, the developer who spearheaded getting Kohls here, will facilitate one of the roundtables on Central Wisconsin properties. This is a statewide event with retailers from Chicago.
- Scheduling a “where’s the money” event on April 26. Anybody who offers financing for small businesses come and discuss available funding. This is open to lenders, attorneys, small businesses, etc.
- Continue to hear workforce issues. Business is doing well, but they can’t find workforce.
- Stevens Point is hosting a symposium related to bioscience. Students will be visiting our bio industry.

Angell reported on the following

- Leadership Marshfield Day. Every year students go to three different larger businesses. This year it was Marshfield Door, Prevention Generics, and Nasonville Dairy.
- Development is picking up. Number of projects breaking ground in the next 30 to 60 days. Several projects are in the works. Gap financing with CWED is also picking up. 3 out of the 4 applications were from Marshfield.
- Trimpac development has been restructured and council will be asked to approve it at their next meeting.
- Tammy’s and Al’s terms are up this year. Tammy has agreed to serve another term, Al will not be reappointed. Al was thanked for serving on the committee.

Next meeting date will be Thursday May 5<sup>th</sup>, 2016

Motion by Wagner, second by Buttke to adjourn at 3:55

Respectfully submitted,

Amy Krogman  
Administrative Assistant III

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY  
MARSHFIELD UTILITY COMMISSION  
APRIL 11, 2016**

**COMMISSION MEETING MINUTES**

A regular meeting of the Marshfield Utility Commission was called to order by President Mike Eberl at 4:00 pm on April 11, 2016 in the downstairs meeting room of the utility office. Present were Commissioners Mike Eberl, John Maggitti, Harry Borgman, and George Holck. Also present were Alderperson Gordon Earll, Attorney John Adam Kruse, Michael Vigeant and Utility staff. Absent were Commissioner Alen Johnson and Alderperson Peter Hendler.

- Michael Vigeant with GreatBlue reviewed the customer satisfaction survey results.
- The Financial Manager presented the first draft of the capital budget.
- The General Manager presented information on water and electric rate cases for authorization to proceed.

**UC/16-22** Motion by Maggitti, seconded by Borgman, to authorize utility staff to proceed with water and electric rate cases and to lobby for increased rate of returns. All ayes, motion carried.

**UC/16-23** Motion by Holck, seconded by Borgman, to approve payroll for March in the amount of \$240,543.90 and general bills for March in the amount of \$2,471,195.24. All ayes, motion carried.

**UC/16-24** Motion by Maggitti, seconded by Borgman, to dispense with reading the minutes of the previous meeting and accept them as submitted. All ayes, motion carried.

- The General Manager reviewed the operations and financial reports.
- The General Manager reviewed information compiled on the value of the utility for City Council presentation.

**UC/16-25** Motion by Borgman, seconded by Maggitti, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing General Manager review.

All ayes, motion carried. Closed session at 5:12 p.m.

**UC/16-26** Motion by Holck, seconded by Borgman, to resume in open session. All ayes, motion carried. Open session resumed at 6:22 p.m.

**UC/16-27** Motion by Eberl, seconded by Maggitti, to move the General Manager's compensation to mid-point as of April 1, 2016. All ayes, motion carried.

**UC/16-28** Motion by Holck, seconded by Borgman, to adjourn. All ayes, motion carried. Meeting adjourned at 6:24 p.m.



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John Maggitti, Secretary

**2017 COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE MINUTES**  
**OF THURSDAY, APRIL 14, 2016**

Due to a lack of a quorum, no meeting was called to order and no action was taken on any items. The remaining members stayed around to discuss some of the items on the agenda in Conference Room 108 of City Hall Plaza at 3:06 pm.

**PRESENT:** Bob Trussoni; Dan Knoeck; Justin Casperson; Sam Warp; Michelle Morley (via phone); and Bob Haight (arrived at 3:18).

**ABSENT:** Mayor Chris Meyer (excused); Chairperson Joe Gustafson (excused); Alderperson Ed Wagner (excused); and Ann-Marie Nelson Brine (excused).

**ALSO**

**PRESENT:** Josh Miller, City Planner; Jason Angell, Director of Development Services; and Sam Schroeder, Zoning Administrator.

A quorum was not present at the scheduled meeting. The members present did discuss the following:

- Public Participation – YP group meeting April 25, 2016 at the curling club – Josh will also be given a presentation to Rotary that day
  - Josh went over questions that they will be asking
  - Should reach out to the high school before school gets out
- Survey – 450 responses approx. 50 were outside of the City limits and were not included in the numbers
  - 44% out of 1000
  - Looking for 30%
  - Get results next month – UW-River Falls Survey Research Center will present to the results to Council
- Comp Plan Survey’s picked up from the library
  - Older aged – opportunity for living wage jobs
  - Drugs – Haight commented that we have more in the community that you would expect
  - City funding education – taxes, roads, parks
- Look at ways to keep the community and the Council informed of City projects
- Existing Conditions
  - Health, Safety, and Medical – Clinic is going through a diligence period in evaluating the purchase of the Hospital therefore we don’t have a lot of information about the future growth of the campus – we will revisit this in the fall and maybe they will have additional information by then
  - Medical Campus Growth? Directions – N and E? – Demand for CBRF’s –
  - Josh toured the Laird Center, leading edge research – dental and physician records connection , food Safety lab,
  - Education – sports facilities
  - Non-profits and charities mentioned – never seen in other plans but should be included – Vital Signs report – Talk to Paula – St. Vincent De Paul

separate – reference that there is a number of groups point to a place to find them and who to contact

- Child care facilities – large gap especially two and under – may want to look at the zoning code

Bob Trussoni left at 4:07 PM

- Do Human Resources (HR) departments with larger business provide a list or suggestions for child care? Miller stated that he would reach out to the Marshfield Area Human Resources Association (MAHRA) to see
  - 211 underutilized – look at Paula’s top 5 or 10 related questions
  - Pair down a lot of the sections throughout the existing conditions
  - Intergovernmental – Parks and Rec with Red Cross, City and Town of McMillan, no longer a joint boundary agreement between the City and Town of Cameron, City and Wood County (Bob) – also ED funding with Wood County?
  - MAVAS division 116 fire, Township on road maintenance
  - State and Fed Jurisdictions – add FAA
  - Utilities – Sewer and Water – not all developed properties are served by City Services – strategy? Map underserved areas – developed on private wells and holding tanks
  - Health Safety and Medical place in another existing chapter or small quick chapter
- Next meeting scheduled for Thursday, May 12<sup>th</sup>, 2016

**Meeting adjourn at 4:30 P.M.**

Respectfully submitted,

Sam Schroeder  
Zoning Administrator

**BOARD OF PUBLIC WORKS MINUTES**  
**OF APRIL 18, 2016**

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Tom Buttke, Ed Wagner, Mike Feirer, Chris Jockheck & Gary Cummings

**EXCUSED:** None

**ALSO PRESENT:** Alderman Earll; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; Assistant Street Superintendent Hawley, Assistant Street Superintendent Bornbach; Tim Rasmussen – Street Department; Parks & Recreation Director Casperson; Library Director Belongia; Brian Panzer – UW Marshfield/Wood County; Joe Dolezal – The Boson Company; the media; and others.

**PW16-43** Motion by Cummings, second by Feirer to recommend approval of the minutes of the April 4, 2016 Board of Public Works meeting.

**Motion Carried**

**Citizen Comments – None**

Joe Dolezal, The Boson Company presented an update of the Everett Roehl Marshfield Public Library & Community Center.

**PW16-44** Motion by Wagner, second by Feirer to recommend approval of the proposed permanent stage (outdoor commercial entertainment) on City-owned property for Grandstand Area in the Fairgrounds, located at 513 East 17<sup>th</sup> Street.

**Motion Carried**

**PW16-45** Motion by Cummings, second by Jockheck to recommend approval of the low quotation submitted by Beaver Creek Nursery of Marshfield, WI for 2016 Terrace Tree Replacement in the amount of \$10,413 and authorize execution of a contract.

**Motion Carried**

Street Superintendent Winch presented an update on Emerald Ash Borer. Portage and Wood Counties have now been quarantined with regard to ash wood due to the presence of EAB in Stevens Point. The Street Department is progressing with the implementation of the EAB Preparedness Plan. The plan calls for removal of 192 ash trees and treatment of 218 ash trees on city streets, over a 2 year period. With the mild winter, crews have been able to remove all 192 trees that were planned for removal. A Forestry Intern will be hired this summer to begin treatment of the remaining trees.

**PW16-46** Motion by Cummings, second by Feirer to recommend approval of the low quotation submitted by American Asphalt of Mosinee, WI for 2016 Asphalt Paving Projects at a cost not to exceed budgeted funding, excluding the 8<sup>th</sup> Street lift Station and authorize execution of a contract. Further recommend approval of the bid submitted by RC Pavers of Weston, WI for paving at the 8<sup>th</sup> Street Lift Station at a cost of \$4,560 and authorize execution of a contract.

**Motion Carried**

City Administrator Barg presented a summary presentation of the 2017-2021 Capital Improvement Program as prepared by the CIP Administrative Committee.

**PW16-47** Motion by Wagner, second by Cummings to recommend approval of the 2017-2021 Capital Improvement Program as recommended by the CIP Administrative Committee, to thank the committee for their work, and refer to the Common Council for their consideration.

**Motion Carried**

City Administrator Barg presented an update on the Downtown Parking Review Committee. A report/recommendation will be provided to the Board of Public Works within 45 – 60 days.

**PW16-48** Motion by Feirer, second by Cummings to adjourn to closed session at 6:00 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Possible purchase of land on Holly Avenue
- Possible agreement with the Central Wisconsin State Fair Board

And pursuant to Wisconsin Statute Chapter 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Issue with Everett Roehl Marshfield Public Library & Community Center Landscape Contract.

**Roll call vote, all ‘Ayes’ Motion Carried**

**Present in Closed Session:** Aldermen Feirer, Wagner, Jockheck, Cummings, Buttke & Earll; City Administrator Barg; City Attorney Wolfgram (left at 6:49 PM) ; Director of Public Works Knoeck; City Engineer Turchi; Parks & Recreation Director Casperson; and Library Director Belongia (left closed session at 6:26 PM);

**PW16-49** Motion by Wagner, second by Cummings to reconvene in open session at 6:51 PM.

**Roll call vote, all ‘Ayes’ Motion Carried**

**PW16-50** Motion by Wagner, second by Cummings that the City rescind the award of bid to Carl’s Landscape for the Everett Roehl Marshfield Public Library Landscape Contract for failure to meet required timelines for providing a signed contract, bonds and proof of insurance.

**Motion Carried**

**Recommended items for future agendas:**

- Alderman Wagner asked for an update on the timing for a possible referendum for street improvements. This will be discussed as part of the CIP presentation to the Common Council.

Motion by Cummings second by Jockheck that the meeting be adjourned at 6:53 PM.

**Motion Carried**

Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS

**JUDICIARY AND LICENSE COMMITTEE**  
**MINUTES OF APRIL 19, 2016**

Meeting called to order by Chairman Wagner at 5:00 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Ed Wagner, Gordon Earll, and Alanna Feddick

**ABSENT:** None

**ALSO PRESENT:** Police Chief Gramza and City Clerk Hall

**CITIZEN COMMENTS**

None

**JLC16-024** Motion by Earll, second by Feddick to approve the minutes of the Judiciary and License Committee of April 5, 2016.

**Motion carried**

There were no citizen comments

**JLC16-025** Motion by Feddick, second by Earll to approve by unanimous consent the following:

- a) Four (4) Beverage Operator Licenses for the 2015-2017 year to: Jessica Colby, Lucas Olli, Timothy Tolppi and Shanel Torstenson.
- b) Temporary Class "B" Retailer's License to the Marshfield Baseball Association (Marshfield Chaparrals) for the 2016 Baseball Season
- c) Temporary Class "B" Retailer's License to the Marshfield American Legion Baseball for the 2016 Baseball Season
- d) Temporary "Class B" Retailer's License to the Marshfield Area United Way for May 7, 2016.

**Motion carried**

**Alcohol Compliance Checks**

**JLC16-026** Motion by Feddick, second by Earll to assess demerit points to the following with the caveat that if the operators already have demerit points assessed that they should be brought back for review. (failed compliance checks on 4/08/16):

- 25 demerit points to Baltus Oil Co. Inc. (1502 S. Central Ave.) and 25 demerit points to Jazmine Adair (operator) for selling alcohol to a minor.
- 25 demerit points to El Mezcal (2313 N. Central Ave.) for selling alcohol to a minor.
- 25 demerit points to World Buffet (503 E. Ives Street) for selling alcohol to a minor.
- 25 demerit points to Pizza Hut (1407 N. Central Ave.) and 25 demerit points to Barbara Winslow (operator) for selling alcohol to a minor.
- 25 demerit points to Taqueria El Sol (1705 S. Central Avenue) for selling alcohol to a minor.
- 25 demerit points to Baltus Oil Co. Inc. (539 S. Central Ave.) and 25 demerit points to Charlene Wienke (operator) for selling alcohol to a minor.
- Applebee's (2114 N. Central Ave.) and 25 demerit points to Taylor Sanders and Joseph Mccune (operators) for selling alcohol to a minor.
- 25 demerit points to Mr. G's (136 S. Central Ave.) and 25 demerit points to John Barwick (operator) for selling alcohol to a minor.

**Motion carried**

**Tobacco Compliance Checks**

2 establishments failed; The Store at 1505 W. McMillan Street and Baltus Oil Co., Inc. at 1727 N. Central Avenue. This was an informational item only.

Alderman Wagner talked about the process for replacing Section 9-32(8) Improper Exhibitions. At the last meeting he handed out some information that he put together based on the research that he had done. If the committee wants to pursue replacing Section 9-32(8) that was repealed then they have to have a very clear record of what they found to be necessary to regulate and if they find something that is in the realm of protection of the public health, safety and welfare to regulate then the ordinance would need to be crafted very narrowly and based only on the evidence that they had before them. He recommended that they hold a series of hearings to gather findings.

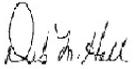
The Committee will continue discussing this item at their next meeting.

Future Agenda Items

Replacing Section 9-32(8) Improper Exhibitions

Motion by Feddick, second by Earll to adjourn at 5:31 p.m.

**Motion carried**



Deb M. Hall  
City Clerk

**FINANCE, BUDGET AND PERSONNEL COMMITTEE**  
**MINUTES OF APRIL 19, 2016**

Meeting called to order by Chairperson Feddick at 5:35 p.m., in the Common Council Chambers, City Hall Plaza.

**PRESENT:** Alderpersons Rich Reinart, Gordon Earll, Alanna Feddick, and Rebecca Spiros

**ABSENT:** Peter Hendler

**ALSO PRESENT:** Mayor Meyer, Alderperson Buttke, City Administrator Barg and City Personnel (Keith Strey, Amy VanWyhe, Jennifer Rachu, Dan Knoeck, Bob Haight, Rick Gramza and Deb M. Hall)

**Citizen Comments**

None

**FBP16-034** Motion by Earll, second by Reinart to approve the items on the consent agenda:

1. Minutes of the April 5, 2016 meeting
2. Bills in the amount of \$5,886,421.34
3. March 2016 Treasurer's Report

**Motion carried**

No items were removed from the consent agenda.

A presentation was given by Fire Chief Haight regarding refilling the vacant Firefighter/Paramedic position at the Marshfield Fire & Rescue Department as approved at the April 7, 2016 Police and Fire Commission meeting.

**FBP16-035** Motion by Earll, second by Spiros to recommend approval to the Common Council of Budget Resolution No. 06-2016, transferring \$675,000 from State Trust Fund Loan proceeds to the Infrastructure Construction Capital Projects Fund, Hume Avenue Street Opening (North of Becker Road).

**Motion carried**

**FBP16-036** Motion by Reinart, second by Spiros to go into closed session pursuant to Wisconsin Statutes, chapter 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Pay grade adjustment

Roll call vote, all ayes. (Time: 5:39 p.m.)

**Motion carried**

Present in closed session: Alderpersons Feddick, Reinart, Earll, Spiros and Buttke, City Administrator Barg and City Personnel (Keith Strey, Jennifer Rachu and Deb Hall).

**FBP16-037** Motion by Spiros, second by Earll to return to open session. Roll call vote, all ayes. (Time: 6:08 p.m.)

**Motion carried**

**FBP16-038** Motion by Spiros, second by Reinart to approve the movement of the Development Services Director from Pay Grade S to Pay Grade T and that the incumbent in this position move from Step 4 of pay grade S (\$42.75 per hour) to Step 4 of pay grade T (\$44.47 per hour) of the 2015 Compensation Scale effective the next pay period after Council approval.

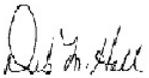
**Motion carried**

**FUTURE AGENDA ITEMS**

None

Motion by Spiros to adjourn at 6:09 p.m.

**Motion carried**



Deb M. Hall  
City Clerk

**CITY PLAN COMMISSION  
MARSHFIELD, WISCONSIN  
MINUTES OF APRIL 19, 2016**

Meeting called to order by Mayor Meyer at 7:00 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Mayor Meyer; Ed Wager, Josh Witt, Bill Penker & Ken Wood

**EXCUSED:** Joe Gustafson

**ABSENT:** Laura Mazzini

**ALSO PRESENT:** City Administrator Barg; Director of Public Works Knoeck; Development Services Director Angell; City Planner Miller; Zoning Administrator Schroeder; Adam Fischer – Central WI State Fair; the media and others.

**PC16-14** Motion by Wood, second by Witt to recommend approval of the minutes of the March 15, 2016 City Plan Commission meeting.

**Motion Carried**

**Citizen Comments: None**

**PUBLIC HEARING** - Conditional Use Request by Central Wisconsin State Fair (CWSF) to allow the construction of a permanent stage, east of the grandstands in Marshfield Fairgrounds Park, to provide outdoor commercial entertainment for various events within property zoned “CD” Campus Development, prior to the adoption of a Campus Master Plan, located at 513 East 17th Street (Parcel 33-03458).

**COMMENTS:**

- David Hirsch, 412 East 14<sup>th</sup> Street, stated he is concerned with dust in the parking lot at the Fairgrounds when events are held. Dust is a health issue. Townships provide dust control for residents on gravel roads and he is wondering why it hasn’t been addressed in the 23 years he has lived there. More events will bring more dust.
- Adam Fischer, Central WI State Fair Executive Director, stated that they have been discussing a permanent stage for a number of years. Every year they bring in a temporary stage at this location. It has become very expensive to pay for a temporary stage and they would expect a five year payback on this project. The Fair Board is also eager to have a campus plan drafted and are looking forward to seeing that process get started.
- Janet Marshall, 410 East 14<sup>th</sup> Street, also lives near the Fairgrounds and is concerned about what else might be going on at the fairgrounds – more activities throughout the year means more noise, etc.

**PC16-15** Motion by Wood, second by Penker to recommend approval of the Conditional Use Request by Central Wisconsin State Fair (CWSF) to allow the construction of a permanent stage, east of the grandstands in Marshfield Fairgrounds Park, to provide outdoor commercial entertainment for various events within property zoned “CD” Campus Development, prior to the adoption of a Campus Master Plan, located at 513 East 17th Street (Parcel 33-03458), subject to the following:

1. A draft Campus Master Plan, meeting the requirements of the Zoning Coe, must be submitted to the City within one year of Common Council approval of the Conditional Use Permit.
2. Minor changes to the site plan such as setbacks and structure details may be administratively approved.

**Motion Carried**

**PUBLIC HEARING** - Conditional Use Request by Peter Nagel, representing Forward Financial Bank, to allow the construction of a Large and Group Development with off-site parking, including an exception to exceed the maximum district height allowance within property zoned “CMU” Community Mixed Use, located at 1001 North Central Avenue (Parcels 33-03257 and 33-03257B).

**COMMENTS: None**

**PC16-16** Motion by Witt, second by Penker to recommend approval of the Conditional Use Request by Peter Nagel, representing Forward Financial Bank, to allow the construction of a Large and Group Development with off-site parking, including an exception to exceed the maximum district height allowance within property zoned “CMU” Community Mixed Use, located at 1001 North Central Avenue (Parcels 33-03257 and 33-03257B), contingent on the following:

1. The principal bank building is allowed to be constructed at a maximum height of 55 feet.
2. The Applicant may combine parcels 33-03257 and 33-03257B through a certified survey map. The combination of these two lots will be required prior to the development and any future separation of the “future tenant building”.
3. The “future tenant building” and equipment/vehicle shed may be administratively approved, provided they meet all zoning requirements.
4. Signage may be approved administratively provided that there is not a need for exceptions.
5. Minor site changes and building details may be administratively approved as long as the changes do not result in development becoming non-compliant with this conditional use permit or other zoning code requirements.

**Motion Carried**

City Administrator Barg presented a summary presentation of the 2017-2021 Capital Improvement Program as prepared by the CIP Administrative Committee.

**Items for Future Agendas:**

- Planner Miller suggested the possibility of a Pedestrian/Bike Advisory Committee, which may be discussed at a future meeting.

**Staff Updates:**

- City Planner Miller gave an update on the Comprehensive Plan process.

There being no objections, the Mayor adjourned the meeting at 7:44 PM

**Daniel G. Knoeck, Secretary**  
**CITY PLAN COMMISSION**



# City of Marshfield Memorandum

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TO: Mayor Meyer & Common Council  
FROM: Josh Miller, City Planner  
DATE: April 26, 2016

RE: Resolutions 2016-22 and 2016-23 – April 2016 Conditional Use Permits.

## **Background**

On April 19, the Plan Commission reviewed two Conditional Use Permit requests. The first request was to allow Outdoor Commercial Entertainment uses and a new stage within property zoned “CD” Campus Development prior to the adoption of a campus master plan on the medical campus. The second request was to allow the construction of a Large and Group Development with off-site parking, including an exception to exceed the maximum district height allowance. For more details on the projects below, please review the application materials in the packet from the April 19, 2016 Plan Commission meeting. The packet is available on the City’s website.

## **Analysis**

### **Resolution 2016-22**

Conditional Use Request by Central Wisconsin State Fair (CWSF) to allow the construction of a permanent stage, east of the grandstands in Marshfield Fairgrounds Park, to provide outdoor commercial entertainment for various events within property zoned “CD” Campus Development, prior to the adoption of a Campus Master Plan, located at 513 East 17th Street (Parcel 33-03458).

A public hearing was held on Tuesday, April 19, 2016 where two neighbors expressed concern about the use of the Fairgrounds. One neighbor experiences a lot of dust in his yard from the parking and another neighbor has concerns if the stage will bring a lot more activities that could be a disturbance to the neighborhood. Adam Fischer, spoke in favor of the stage that it will allow more utilization of the Fairgrounds and pay for itself in the long run versus setting up a temporary stage every time there are events. The Plan Commission recommended the following action:

Based on findings that the Conditional Use Review criteria is being met, APPROVE a Conditional Use Request Central Wisconsin State Fairgrounds to allow the construction of a permanent stage east of the Marshfield Fairgrounds Park grandstands to provide outdoor entertainment for various events within property zoned "CD" Campus Development zoning district prior to the adoption of a Campus Master Plan, located at 513 East 17th Street (Parcel 33-03458) with the following conditions:

1. A draft Campus Master Plan, meeting the requirements of the Zoning Code, must be submitted to the City within one year of Common Council approval of the Conditional Use Permit.
2. Minor changes to the site plan such as setbacks and structure details may be administratively approved.

Because the use is Outdoor Commercial Entertainment on public property, the Board of Public Works also reviewed the project and recommended approval.

The Clerk will submit the resolution to the appropriate Register of Deeds upon approval by the Common Council.

### **Resolution 2016-23**

Conditional Use Request by Peter Nagel, representing Forward Financial Bank, to allow the construction of a Large and Group Development with off-site parking, including an exception to exceed the maximum district height allowance within property zoned "CMU" Community Mixed Use, located at 1001 North Central Avenue (Parcels 33-03257 and 33-03257B).

A public hearing was held on Tuesday, April 19, 2016 where no public comment was made. The Plan Commission recommended the following action:

Staff recommends approval of the Conditional Use Request by Peter Nagel representing Forward Financial Bank based on the information presented and the conditional use criteria being met, to allow the construction of a group and large development including off-site parking and with an exception to exceed the maximum height restriction in the "CMU" Community Mixed Use district, located at 1001 North Central Avenue (parcels 33-03257 and 33-03257B) with the following conditions:

1. The principal Bank building is allowed to be constructed at a maximum height of 55 feet.

2. The Applicant may combine parcels 33-03257 and 33-03257B through a certified survey map. The combination of these two lots will be required prior to the development and any future separation of the “future tenant building”.
3. The “future tenant building” and equipment/vehicle shed may be administratively approved, provided they meet all zoning requirements.
4. Signage may be approved administratively provided that there is not a need for exceptions.
5. Minor site changes and building details may be administratively approved as long as the changes do not result in development becoming non-compliant with this conditional use permit or other zoning code requirements.

The Clerk will submit the resolutions to the appropriate Register of Deeds upon approval by the Common Council.

### **Council Options**

The Common Council can take the following actions:

1. Approval of the request with any exceptions, conditions, or modifications the Council feels are justifiable and applicable to the request.
2. Denial of the request with justification stated by the Council.
3. Table the request for further study.

### **Recommendation**

Approve Resolution 2016-22 and Resolution 2016-23.

### **Attachments**

1. Resolution 2016-22
2. Resolution 2016-23

Concurrence:



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Jason Angell  
Director of Development Services



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Steve Barg  
City Administrator

**RESOLUTION NO. 2016-22**  
Document Title

Document Number

A Resolution approving a Conditional Use Request by Central Wisconsin State Fair, to allow the construction of a permanent stage, east of the grandstands in Marshfield Fairgrounds Park, to provide outdoor commercial entertainment for various events within property zoned "CD" Campus Development, prior to the adoption of a Campus Master Plan, located at 513 East 17th Street, City of Marshfield, Wood County, Wisconsin.

**WHEREAS**, it is determined by the Plan Commission that the proposed conditional use and amendment meets the criteria listed in Section 18-161(6)(c) of the Marshfield Municipal Code; and

**WHEREAS**, the City Clerk, having published a Notice of Public Hearing regarding such conditional use application, pursuant thereto, a public hearing having been held on the 19<sup>th</sup> day of April, 2016 at 7:00 pm, and the Plan Commission having heard all interested parties or their agents and attorneys; and

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Marshfield, Wisconsin, do ordain as follows:

**SECTION 1.** That since the Common Council finds it in the public interest to allow the proposed conditional use permit, described in Section 2, on the following described property, subject to the conditions listed below:

The NE ¼ of the NW ¼ of Section 17, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, excluding the easterly 378.18' thereof and excluding all dedicated road right-of-ways.

**SECTION 2.** The above described property, is allowed to construct a stage for Outdoor Commercial Entertainment for various events, as presented, for property zoned "CD" Campus Development District, located at 513 East 17th Street.

**SECTION 3.** The conditional use permit is subject to the following conditions:

1. A draft Campus Master Plan, meeting the requirements of the Zoning Code, must be submitted to the City within one year of Common Council approval of the Conditional Use Permit.
2. Minor changes to the site plan such as setbacks and structure details may be administratively approved.

**SECTION 4.** The City Clerk is hereby directed to record a certified copy of this Resolution as the Conditional Use Permit in the office of the Register of Deeds of Wood County, Wisconsin, upon approval by the Common Council.

NOTE: This action is recommended by the City Plan Commission.

ADOPTED \_\_\_\_\_

CHRIS L. MEYER, Mayor

ATTEST:

APPROVED \_\_\_\_\_

DEB M. HALL, City Clerk

Drafted by: City of Marshfield, Josh Miller  
Development Services Department  
630 South Central Avenue  
6<sup>th</sup> Floor, Suite 602  
Marshfield, WI 54449

STATE OF WISCONSIN COUNTY OF \_\_\_\_\_

Personally came before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ the above named **CHRIS L. MEYER & DEB M. HALL** to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Recording Area
Name and Return Address
<b>City of Marshfield</b>
<b>Attn: City Clerk</b>
<b>630 S Central Ave, Suite 502</b>
<b>Marshfield, WI 54449</b>

**33-03458**

Parcel Identification Number (PIN)

Notary Public, Wood County, Wisconsin  
My Commission Expires: \_\_\_\_\_

**RESOLUTION NO. 2016-23**

Document Title

Document Number

A Resolution approving a Conditional Use Request by Peter Nagel, representing Forward Financial Bank to allow the construction of a Large and Group Development with off-site parking, including an exception to exceed the maximum district height allowance within property zoned "CMU" Community Mixed Use, located at 1001 North Central Avenue, City of Marshfield, Wood County, Wisconsin.

**WHEREAS**, it is determined by the Plan Commission that the proposed conditional use and amendment meets the criteria listed in Section 18-161(6)(c) of the Marshfield Municipal Code; and

**WHEREAS**, the City Clerk, having published a Notice of Public Hearing regarding such conditional use application, pursuant thereto, a public hearing having been held on the 19<sup>th</sup> day of April, 2016 at 7:00 pm, and the Plan Commission having heard all interested parties or their agents and attorneys; and

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Marshfield, Wisconsin, do ordain as follows:

**SECTION 1.** That since the Common Council finds it in the public interest to allow the proposed conditional use permit, described in Section 2, on the following described property, subject to the conditions listed below:

Being Lot 1 and Lot 2 of Wood County Certified Survey Map #9827, recorded in Volume 35, Page 127, located in the NW ¼ of the SE ¼ of Section 5, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin.

**SECTION 2.** The above described property, is allowed to construct a group and large development with off-site parking, including an exception to the maximum district height allowance within property zoned "CMU" Community Mixed Use, located at 1001 North Central Avenue.

**SECTION 3.** The conditional use permit is subject to the following conditions:

1. *The principal Bank building is allowed to be constructed at a maximum height of 55 feet.*
2. *The Applicant may combine parcels 33-03257 and 33-03257B through a certified survey map. The combination of these two lots will be required prior to the development and any future separation of the "future tenant building".*
3. *The "future tenant building" and equipment/vehicle shed may be administratively approved, provided they meet all zoning requirements.*
4. *Signage may be approved administratively provided that there is not a need for exceptions.*
5. *Minor site changes and building details may be administratively approved as long as the changes do not result in development becoming non-compliant with this conditional use permit or other zoning code requirements.*

**SECTION 4.** The City Clerk is hereby directed to record a certified copy of this Resolution as the Conditional Use Permit in the office of the Register of Deeds of Wood County, Wisconsin, upon approval by the Common Council.

NOTE: This action is recommended by the City Plan Commission.

ADOPTED \_\_\_\_\_

CHRIS L. MEYER, Mayor

ATTEST:

APPROVED \_\_\_\_\_

DEB M. HALL, City Clerk

Drafted by: City of Marshfield, Samuel Schroeder  
Development Services Department  
630 South Central Avenue  
6<sup>th</sup> Floor, Suite 602  
Marshfield, WI 54449

STATE OF WISCONSIN COUNTY OF \_\_\_\_\_

Personally came before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ the above named **CHRIS L. MEYER & DEB M. HALL** to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wood County, Wisconsin  
My Commission Expires: \_\_\_\_\_

Recording Area

Name and Return Address

**City of Marshfield  
Attn: City Clerk  
630 S Central Ave, Suite 502  
Marshfield, WI 54449**

**33-03257 and 33-03257B**

Parcel Identification Number (PIN)

**BUSINESS IMPROVEMENT DISTRICT BOARD**  
**Minutes of Wednesday, January 20, 2016 meeting**

Members Present: Tom Buttke, Pat Schreiner, Brian Hopperdietzel, Scott Koran, Al Nystrom, and Dewey Schutz

Members Absent: Carol Knauf

Others Present: Amy Krogman, Angie Eloranta, Lois TeStrake, Jason Angell, and Steve Barg

Meeting called to order at 8:00 a.m. by Chairman Al Nystrom

**BID16-04** Motion by Koran, second by Hopperdietzel to approve the January 20<sup>th</sup> minutes.  
**Motion carried**

No citizen's comments

Committee discussed 1<sup>st</sup> quarter financials. Eloranta reported that Main Street Marshfield is contributing an extra \$5,000 in the façade program due to the popularity of the program.

**BID16-05** Motion by Schreiner, second by Schutz to approve the financials as presented.  
**Motion Carried**

*Marshfield Street Marshfield Update*

Eloranta reported on the following:

Business calls for the last quarter.

- Several owners had expressed a concern with the 300 block and drug problems. She passed this information on to Chief Gramza.
- There will be 20 businesses staying open on Thursday evenings from Memorial Day to Labor Day.
- She and Karen Olson did a recruitment visit to Wisconsin Rapids to talk to businesses about expanding into Marshfield.

Vacancies/new businesses

- Mystic Hollow has closed
- Knights and Maidens has opened on 2<sup>nd</sup> Street where Mystic Hollow was
- Investment Concepts recently had their ribbon cutting on 4<sup>th</sup> Street.
- Dustbusters is opening 3<sup>rd</sup> Street

Promotions:

- A Leadership Marshfield group is planning a Wine Walk in the downtown area on Mother's Day weekend. Proceeds will go to United Way.
- The Summer Block Party will be held June 18<sup>th</sup>.
- Third Tuesday event has been moved to Thursdays

- Main Street will be celebrating milestone anniversaries.
- Earth Day clean-up will be held on April 22<sup>nd</sup>.
- In May, they will be painting apples for the apple walking path
- Flower Power is looking for help with the parking lots. Planters are going well. May have to look into contracting someone for the parking lots.
- Hardacre Park - once paintings are completed, there will be musicians playing on Thursday evenings. These will be scheduled from August to October (weather dependent).

### *Professional Development*

Eloranta will be attending the national conference which will be held in Milwaukee

### *City of Marshfield Update*

Jason Angell updated the committee on the following:

- Community Square - assembling fundraising components. One major donor interested in naming rights.
- Comprehensive Plan - Josh Miller is working on that project. Another community input meeting will be held later in the summer

Steve Barg reported on

- 2<sup>nd</sup> Street Corridor Project starting soon.
- The city bought property behind Kitchen Table area. The Omaha parking lot will be improved and expanded.
- The alley located between 5<sup>th</sup> & 6<sup>th</sup> & Chestnut & Central is being updated
- There is a team taking a comprehensive look at downtown parking.
- Next week there will be a meeting to go over the recommendations from the first impression group from Chippewa Falls.
- Discussion still going on with Gorman and Forward Financial. Working with both to finalize the offer to purchase.

Eloranta stated there were 10 applicants for the Façade Program, 7 were approved. The EDB and Main Street Marshfield put in additional funds so that more projects could be completed. She is working with some of the applicants to help improve their applications.

St. Vincent DePaul requested financial assistance from the city for their improvements, which was denied. They do wonderful work, but the council felt that this would open the door for non-profits to request money.

### *Update on Master Plan*

Barg updated the committee as to what the city has done from the document

- 2<sup>nd</sup> Street Corridor
- Community Square
- Working with Main Street on the rear entrances
- Parking Recommendations

Eloranta updated the committee on what Main Street has done:

- 2<sup>nd</sup> Street Corridor
  - Worked with New Visions to add art installations
  - Talked about bike racks more visible.
- Update design guidelines. They are on line now.
- Recruitment - working on pop up shop in July.
- Updated the PROW with outdoor dining

Barg suggested this item remain on the agenda for a quarterly update

Nystrom asked Eloranta to bring a draft of the 2017 Operating Plan to the next meeting.

Next meeting date will be July 20<sup>th</sup> at 8:00 a.m.

Motion by Koran, second by Hopperdietzel to adjourn at 8:58 a.m. **Motion carried**

Respectfully submitted,

Amy Krogman  
Administrative Assistant III



**City of  
Marshfield**

# Memorandum

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DATE: April 22, 2016  
TO: Mayor Meyer and Members of the Common Council  
FROM: Dan Knoeck, Director of Public Works  
SUBJECT: Review of the Floor Plans for the Community Center Project

## **BACKGROUND**

On Tuesday, April 26<sup>th</sup>, the latest draft of the floor plans for the Community Center project will be presented to the Common Council. As it has been some time since the project has been discussed by the Council, staff thought it would be helpful to recap previous actions that have been taken, leading up to Tuesday's meeting.

## **ANALYSIS**

**February 24, 2015** – The Council adopted Resolution No. 2015-14 authorizing fundraising to continue for the Community Center component of the project, known as Phase 2, and establishing some financial parameters. A copy of this resolution and the Council meeting minutes are attached for reference. Also at that meeting, the Council appointed a Community Center Leasing Committee to study leasing options and opportunities.

**April 14, 2015** – The Community Center Leasing Committee recommendations were approved by the Common Council through the consent agenda, and through separate actions by the Council. A copy of the Leasing Committee minutes and Council minutes are attached for reference. The Council also approved motions in favor of having ADRC, the Marshfield History Museum, and the Parks & Recreation Department as tenants.

The Community Center Leasing Committee met one more time in April to discuss lease rates and terms, however determined that a better estimate of build out costs was needed to establish accurate rates for cost recovery. Shortly thereafter, Phase 1 of the project was put out for bid, with bid results coming in over budget. From that point forward, staff effort was focused on redesign of the Library building and the Community Center discussion was delayed.

**October 19, 2015** – The Board of Public Works recommended approval to move forward with Phase II of the agreement with Zimmerman Architectural Studios, Inc. for design development of the Community Center. The Board also recommended approval of an amendment to the agreement with the Boson Company for construction management services related to the Community Center. This would allow Boson to complete detailed cost estimates for the Community Center project. These recommendations were

approved by the Common Council on October 26, 2015, through the consent agenda. A copy of the October 19, 2015 Board of Public Works minutes is attached for reference.

Since October of 2015, staff has been through several iterations of floor plan layouts and we believe we are at a point where the end users and tenants are comfortable with the plans and we are ready for Boson to develop cost estimates. Staff is seeking concurrence from the Council to move forward with cost estimating.

**RECOMMENDATION**

Staff doesn't anticipate action on Tuesday night, unless the Council is comfortable with the proposed plan. However, we are seeking your approval of this plan, and direction to move forward with securing cost estimates for the required renovation work, and we will plan to have this item on the May 10<sup>th</sup> agenda for Council action.

Concurrence:   
Steve Barg, City Administrator

**RESOLUTION NO. 2015-14**

**RESOLUTION ON CONSTRUCTION OF PHASE 2 OF  
A NEW LIBRARY AND COMMUNITY CENTER**

**WHEREAS**, the Common Council appointed a Library/Community Center Steering Committee to oversee the design of an expansion to the existing library or the building of a new library and remodeling of the existing library as a Library/Community Center; and

**WHEREAS**, on June 10, 2014, the Common Council approved Resolution No. 2014-35 setting the requirements to be met for moving forward with Phase 1 of the project (construction of new library and a connector between the current library and the new building, and limited renovation of the current library to serve as the community center), at an anticipated cost of \$7 million; and,

**WHEREAS**, on October 28, 2014, with total private fundraising having reached the required \$4 million goal, Council authorized Phase 4 architectural drawings and the hiring of a construction manager to proceed with construction of the Phase 1 project; and,

**WHEREAS**, efforts continue to raise the \$2 million necessary for Phase 2 of this project, which consists of a more significant renovation and remodeling of the current library for the desired use of a quality community center; and,

**WHEREAS**, no City financial contribution is anticipated for completion of Phase 2; as the entire \$2 million is expected from private fundraising, grants, and/or other funding sources; and,

**WHEREAS**, when completed, this new facility will provide significant benefit to all residents of the City of Marshfield, and to those who visit our community.

**NOW, THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MARSHFIELD** that the fundraising team working on behalf of this project is authorized to continue working to raise funds in the name of the City to finance Phase 2 of the project, and that a report on the status of this project shall be given at least quarterly to the Common Council until the fundraising goal is met, or until this resolution is rescinded by the Council.

**BE IT FURTHER RESOLVED**, that the Marshfield Community Foundation is authorized to act as the fiscal agent and depository for funds collected for Phase 2 of this project.

**BE IT FURTHER RESOLVED**, no construction related to Phase 2 shall begin until the private fundraising goal is reached, and the Council has approved the necessary borrowing to cover the cost of this improvement.

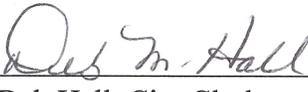
**BE IT FURTHER RESOLVED**, that if the private fundraising goal is not reached by the end of the capital campaign, it is understood that the scope of the project would be reduced to match the available funds.

**BE IT FURTHER RESOLVED**, that funds raised in Phase 2 will be applied to any gap in funding or overruns for the Library project first before being applied to the Community Center.

ADOPTED 2-24-15

  
\_\_\_\_\_  
Chris L. Meyer, Mayor

APPROVED 2-24-15

  
\_\_\_\_\_  
Deb Hall, City Clerk

**FEBRUARY 24, 2015**

**PUBLIC HEARING:** Called to order by Mayor Meyer at 6:52 p.m., in the Council Chambers, City Hall Plaza regarding vacating and discontinuing the alley and a portion of East First Street.

**FOR:** None

**AGAINST:** None

**COMMENTS:** None

The public hearing closed at 6:53 p.m.

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Regular meeting of the Common Council was called to order by Mayor Meyer at 7:00 p.m., in the Council Chambers, City Hall Plaza.

**PRESENT:** Michael Feirer, Chris Jockheck, Gordon H. Earll, Ed Wagner, Char Smith, Rebecca Spiros, Tom Buttke and Peter Hendler

**ABSENT:** Alanna Feddick and Gary Cummings

The flag was saluted and the pledge given.

No items were added to the agenda.

#### **PUBLIC COMMENT PERIOD**

William Penker, 600 S. Sycamore Avenue. He spoke about the public hearing that was held last Tuesday to receive comments about the proposed Downtown Master Plan. This was an opportunity to further engage citizens. Unfortunately not one person from the downtown business community or other groups with some degree of vested interest provided testimony and support or opposition to the plan. Is that a positive image? What does the city logo communicate? Is it positive or negative? Does it provide a strong visual hook that grabs ones attention? Does it provide an image to remember or one to forget? The proposed Downtown Plan calls for a change and improvement in visual communication and visual engagement. As the City develops a dynamic communication program perhaps it would be worthwhile to consider a broad review of the City's visual messages. What are the visuals that are branding and identifying Marshfield and is our visual brand and identity a positive or negative communication?

Shirley Mook, 201 S. Vine Avenue. She spoke about the Military Exhibit that is located in the basement of the Library and attendance has increased many fold. They are looking forward to proceeding with Phase 2 when the Community Center becomes a reality. Phase 2 will address the history of Marshfield. Marshfield does not have a community museum. They will require only open space. They will do all of their own fundraising, construction and lighting. Phase 2 will be perfectly in accord with the goals set forth for the future community center.

**CC15-021** Motion by Hendler, second by Feirer to approve the minutes of the Common Council meeting of February 10, 2015 regular meeting.

**Motion carried**

**CC15-022** Motion by Jockheck, second by Buttke to approve the minutes of the Common Council meeting of February 10, 2015 special meeting.

**Motion carried**

## **STAFF UPDATES**

None

## **EMPLOYEE RECOGNITION**

William Braunsky, Cemetery                      March 6, 1995                      20 years

## **COUNCIL COMMENTS**

Aldersperson Jockheck reminded everyone about the Marshfield Civility Project Forum on Wednesday, March 4<sup>th</sup> at 6:30 p.m. at the Marshfield Public Library in the Beebe Forum Room.

## **REPORTS FROM COMMISSIONS, BOARDS AND COMMITTEES**

None

## **CONSENT AGENDA**

**CC15-023** Motion by Wagner, second by Spiros to receive and place on file, approving all recommended actions for the items listed on the consent agenda. Meeting Minutes/Reports: Convention & Visitors Bureau of November 25, 2014; Community Development Authority of January 22, 2015; Main Street Marshfield of February 4, 2015; Utility Commission of February 9, 2015 (1. JO #7452, Upgraded switches for fiber infrastructure for redundant system and camera project, \$114,440; and 2. JO #7455, Hume substation relay upgrades: Replace bank 6 feeder relays and Hume substation RTU cabinet. Orion LX substation automation platform and HMI installation, \$170,000); Parks, Recreation, and Forestry of February 12, 2015; Board of Public Works of February 16, 2015; Community Development Authority Finance Committee of February 17, 2015; Community Development Authority Strategic Planning of February 17, 2015; Judiciary and License of February 17, 2015; Finance, Budget, and Personnel of February 17, 2015 (Resolution No. 2015-07, carryover of 2014 appropriations); and Plan Commission of February 17, 2015 (Resolution No. 2015-08 CUP for 304 and 308 West 27<sup>th</sup> Circle)

**Motion carried**

No items were removed from the consent agenda.

A presentation of Debt Status and Policy Review was given by Dave Anderson from Public Financial Management, Inc. (PFM).

**CC15-024** Motion by Wagner, second by Buttke to approve Resolution No. 2015-10, providing for the sale of approximately \$2,830,000 General Obligation Promissory Notes, Series 2015A.

Ayes - 8

**Motion carried**

**CC15-025** Motion by Hendler, second by Feirer to approve initial Resolution No. 2015-11, authorizing General Obligation Bonds in an amount not to exceed \$3,435,000 for Community Development projects in Tax Incremental Districts. Ayes - 8

**Motion carried**

**CC15-026** Motion by Wagner, second by Jockheck to approve Resolution No. 2015-12, directing publication of notice to electors relating to bond issue.

**Motion carried**

**CC15-027** Motion by Feirer, second by Earll to approve Resolution No. 2015-13, providing for the sale of \$3,435,000 General Obligation Community Development Bonds, Series 2015B. Ayes – 8  
**Motion carried**

First reading of Ordinance No. 1294, Municipal Code Amendment to Chapter 18, General Zoning Ordinance, Section 18-94, pertaining to an update to the Wellhead Protection section of code and Wellhead Protection map to bring the ordinance into compliance with the Department of Natural Resources regulations and add a new well to the map.

First reading of Ordinance No. 1295, Municipal Code Amendment to Chapter 18, General Zoning Ordinance, Section 18-12, pertaining to the definition of “Gross Floor Area”, Section 18-114 pertaining to the standards for a Group and Large Development, and Section 18-161 pertaining to the procedures for a Conditional Use Permit. The amendment is being proposed in an effort to clarify the regulations and allow more administrative approval for minor amendments.

First reading of Ordinance No. 1296, Municipal Code Amendment to Chapter 3. General Government, Section 3-66(2), amending this chapter to include the supervision of leases of city facilities.

**CC15-028** Motion by Buttke, second by Wagner to approve Resolution No. 2015-03, vacating and discontinuing the alley and a portion of East First Street.  
**Motion carried**

**CC15-029** Motion by Earll, second by Smith to approve Budget Resolution No. 04-2015, transferring \$15,000 within the Cable Television fund to extend fiber from McMillan Street to the Marshfield Community Television Studio at 101 West McMillan Street. Ayes – 8  
**Motion carried**

Update on Library & Community Center from the construction manager, and continued discussion/action from February 10<sup>th</sup> meeting on Phase 2 of this project.

**CC15-030** Motion by Earll, second by Wagner to approve Resolution No. 2015-14 on construction of Phase 2.

**CC15-031** Motion by Wagner, second by Smith to **amend motion CC15-030** to include in the resolution that funds raised in Phase 2 will be applied to any gap in funding or overruns for the Library project first before being applied to the Community Center.

**Motion carried**

**CC15-032** Motion by Wagner, second by Jockheck to **amend motion CC15-030** to include another paragraph stating if the private fundraising goal is not reached by the end of the capital campaign, it is understood that the scope of the project would be reduced to match the available funds.

**Motion carried**

Vote on motion **CC15-030 as amended**. Ayes - 8

**Motion carried**

Reviewed current floor plan detailing available Community Center space.

Discussed appointing a team (with 2 Council members) to study leasing options and opportunities, and report to the Finance, Budget & Personnel Committee.

The Mayor recommended appointing the Chairs of the Finance, Budget and Personnel Committee and the Board of Public Works (or their designee), along with Dan Knoeck, Lori Belongia and Kelly Cassidy.

**CC15-033** Motion by Hendler, second by Earll to suspend the rules and vote on the committee.  
**Motion carried**

**CC15-034** Motion by Buttke, second by Hendler to approve the Leasing Committee composed of Alderperson Feirer (BPW Chairperson), Alderperson Feddick (FBP Chairperson), Lori Belongia, Kelly Cassidy and Dan Knoeck.  
**Motion carried**

**CC15-035** Motion by Buttke, second by Hendler to refer to the Leasing Committee the guidelines for leasing space in the Community Center.  
**Motion carried**

Discussed recouping individual unit build-out costs through tenant leases.

**CC15-036** Motion by Wagner, second by Hendler that any build-out costs will be recovered from the tenant(s) or the tenant(s) can provide them on their own within a reasonable amount of time and they have to meet City standards.  
**Motion carried**

**CC15-037** Motion by Jockheck, second by Smith to elect Kathy Heintz-Dzikowich to the Marshfield Utility Commission to fill the unexpired term of Aaron Pitzenberger. This term begins immediately, and it ends on September 30, 2017.

**Motion carried**

Alderperson Spiros left the meeting at 8:32 p.m.

**CC15-038** Motion by Wagner, second by Jockheck to go into closed session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically the City Administrator had requested a closed session to discuss collective bargaining strategy with Firefighters Local 1021, IAFF. Roll call vote, all ayes. (Time: 8:33 p.m.)

**Motion carried**

Present in closed session: Alderpersons Feirer, Jockheck, Earll, Wagner, Smith, Buttke and Hendler, City Administrator Barg, Mayor Meyer, City Attorney Wolfgram, Human Resources Manager Baehr, Finance Director Strey, Fire Chief Haight and City Clerk Hall.

**CC15-039** Motion by Wagner, second by Buttke to return to open session. Roll call vote, all ayes.  
(Time: 9:05 p.m.)

**Motion carried**

No action was taken in open session regarding the closed session item.

Future Agenda Items

None

Motion by Hendler, second by Feirer to adjourn at 9:06 p.m.

Deb M. Hall  
City Clerk

Minutes of the  
Marshfield Community Center Leasing Committee  
Wednesday, March 18, 2015 10:00 a.m.  
Marshfield City Hall, Room 108

Knoeck called the meeting to order at 10:00 a.m.

Attendance: Dan Knoeck, Mike Feirer, Alanna Feddick, Kelly Cassidy and Lori Belongia

Feddick was asked to Chair the committee and she accepted. All were in assent.

There were no public comments and no changes to the agenda.

Knoeck presented an overview of the recommended leasing guidelines and the committee discussed them.

Knoeck moves and Feirer 2nds a motion to approve the guidelines as presented.

The committee discusses the matter of rate differentials based on the desirability of location and type of organization. They also reviewed the current operating costs for the Library (soon to be Community Center). It was determined that recommendations to the Common Council and more specific direction from the Common Council were needed.

Knoeck moves and Feddick seconds a motion recommending to the Common Council that the Marshfield History Museum be allowed approximately 2,400 square feet of space in basement of the Community Center, that the Common Council consider whether or not to subsidize the lease rate and refer setting the lease rate back to this committee for further work. All ayes, motion carried.

Belongia moves and Cassidy seconds a motion recommending that the Aging & Disability Resource Center be allowed approximately 3,370 square feet of space on the 1<sup>st</sup> floor of the Community Center, that ADRC be contacted about their expectations for financing build out improvements and refer the setting of the lease rate and term back to this committee. All ayes, motion carried.

Feirer moves and Knoeck 2nds a motion recommending to the Common Council that the Parks and Recreation Department be moved to the 1<sup>st</sup> floor of

the Community Center and that staff be directed to develop a budget for the departmental build out and move. Cassidy abstains, motion carried.

If the Common Council decides to return any of the above matters to the Community Center Leasing Committee, they will meet at 3:30 p.m. on Wednesday, April 15, 2015

Seeing no other business Feddick adjourned the meeting at 10:38 a.m.

Respectfully submitted,

Lori Belongia

**APRIL 14, 2015**

Regular meeting of the Common Council was called to order by Mayor Meyer at 7:03 p.m., in the Council Chambers, City Hall Plaza.

**PRESENT:** Michael Feirer, Alanna Feddick, Chris Jockheck, Gordon H. Earll, Ed Wagner, Char Smith, Gary Cummings, Rebecca Spiros, Tom Buttke and Peter Hendler

**ABSENT:** None

The flag was saluted and the pledge given.

No items were added to the agenda.

### **PUBLIC COMMENT PERIOD**

None

**CC15-059** Motion by Hendler, second by Feirer to approve the minutes of the Common Council meeting of March 24, 2015 regular meeting.

**Motion carried**

**CC15-060** Motion by Cummings, second by Feirer to approve the minutes of the Common Council meeting of March 24, 2015 special meeting.

**Motion carried**

### **STAFF UPDATES**

None

### **MAYOR'S COMMENTS**

None

### **COUNCIL COMMENTS**

Aldersperson Jockheck announced that there will be another Marshfield Civility Forum on April 15, 2015 at 6:30 p.m. at the UW in the Commons area regarding the UW budget cuts and the possibly of a public authority and what that would mean to students and the community.

### **REPORTS FROM COMMISSIONS, BOARDS AND COMMITTEES**

Harry Borgman representing the Marshfield Utility Commission. The Commission approved a dividend to be paid to the City in the amount of \$267,490. In addition they also approved a PILOT amount of \$1,769,895.

### **CONSENT AGENDA**

**CC15-061** Motion by Feirer, second by Spiros to receive and place on file, approving all recommended actions for the items listed on the consent agenda. Meeting Minutes/Reports: Library Board of February 10, 2015; Community Development Authority of February 19, 2015; Cable TV Committee of February 23, 2015; Main Street Marshfield of March 4, 2015; Historic Preservation Committee of March 7, 2015; Community Development Authority Finance Committee of March 17, 2015; Community Development Authority Strategic Planning Committee of March 17, 2015; City Plan Commission of March 17, 2015; Community Center Leasing Committee of March 18, 2015; Economic Development Board of March 25, 2015; Airport Committee of March 26, 2015; Mill Creek Business Park Covenant Committee of March 31, 2015; Committee on Aging of April 2, 2015; Historic Preservation Committee of April 6, 2015; Board of Public Works of April 6, 2015; Judiciary and License Committee of April 7, 2015; Finance, Budget, and Personnel Committee of April 7, 2015; and Judiciary and License Committee of April 14, 2015 as read by the Clerk.

**Motion carried**

Aldersperson Wagner requested to remove Resolution No. 2015-16 from the Consent Agenda.

**CC15-062** Motion by Buttke, second by Feirer to approve Resolution No. 2015-16, Conditional Use Permit allowing exceptions to the minimum required number of parking stalls and to allow a greater than zero-foot setback from the right-of-way line. Ayes - 9; Nay – 1 (Smith)

**Motion carried**

**CC15-063** Motion by Hendler, second by Earll to approve Resolution No. 2015-19, opposing the elimination of the personal property tax.

**Motion carried**

Before the Council began the discussion on the funding request from UW Marshfield/Wood County for the STEM Project the Mayor turned the Chair over to Council President Earll since he has a conflict of interest because he is an employee of UW Marshfield/Wood County.

**CC15-064** Motion by Buttke, second by Spiros to approve Resolution No. 2015-20, supporting city funding for the Science, Technology, Engineering, and Mathematics (STEM) project on the campus of the UW-Marshfield/Wood County.

**CC15-065** Motion by Wagner, second by Smith to amend Resolution No. 2015-20 to change #1 to read: In order to bind the City of Marshfield to a commitment of \$1 million toward the construction of a new Science, Technology, Engineering, and Math, hereinafter STEM building, and the renovation of the existing Science building, the fundraising authority representing the Wood County campus must complete their goal of \$6 million not later than September 30, 2016. Ayes – 9; Nay – 1 (Jockheck)

**Motion carried**

Motion by Jockheck to eliminate items #3 and #4 listed on the Resolution.  
Died for lack of a second

Vote on motion **CC15-064 as amended**; Ayes – 10

**Motion carried**

Mayor Meyer resumed the Chair.

**CC15-066** Motion by Earll, second by Cummings to allow the Marshfield History Museum to occupy approximately 2,400 square feet of space in the lower level of the future Community Center.

Aldersperson Buttke called for the question.

Vote on calling the question. Ayes – 9; Nay – 1 (Wagner)

**Motion carried**

Vote on motion **CC15-066**; Ayes – 8; Nays – 2 (Wagner, Smith)

**Motion carried**

**CC15-067** Motion by Buttke, second by Spiros to approve sending the Marshfield History Museum lease back to the Leasing Committee with the understanding that the Council will consider subsidizing the rent.

**Motion carried**

**CC15-068** Motion by Buttke, second by Earll to allow the Aging & Disability Resource Center (ADRC) to occupy approximately 3,370 square feet of space on the first floor, to authorize the leasing committee to contact ADRC about their expectations for financing build-out improvements, and to direct the leasing committee to review and make recommendations on the lease rate and term.

Nay – 1 (Smith)

**Motion carried**

**CC15-069** Motion by Cummings, second by Feirer to approving relocation of the Parks & Recreation Department to the first floor of the new Community Center, and to direct staff to develop a budget to cover the expected build-out improvements and relocation costs. Nays – 2 (Wagner, Smith)

**Motion carried**

**CC15-070** Motion by Buttke, second by Earll to approve Resolution No. 2015-21, approving Certified Survey Map for the new library site and dedicating additional right-of-way on Maple Avenue.

Ayes - 10

**Motion carried**

**CC15-071** Motion by Hendler, second by Spiros to refer Resolution No. 2015-22 to the Plan Commission, to vacate and discontinue portions of relocated Yellowstone Drive and Galvin Avenue right-of-way.

**Motion carried**

First reading of Ordinance No. 1298, amending Section 9-29 of Marshfield Municipal Code (Processing of Applications) and Section 9-34 (Revocation and Suspension of Licenses; Nonrenewal).

First reading of Ordinance No. 1299, amending Section 9-58 of Marshfield Municipal Code (Pawnbrokers, Secondhand Article and Jewelry Dealers).

**CC15-072** Motion by Hendler, second by Jockheck to authorize the appropriate city officials to be listed as signatories on the letter opposing the repeal of Wisconsin Statutes Chapter 113.48 (2)(f) that allows for the use of the state building trust fund to equip UW college campuses. Ayes

**Motion carried**

**CC15-073** Motion by Cummings, second by Jockheck to authorize signing onto the letter opposing elimination of the federal historic tax credit program.

**Motion carried**

**CC15-074** Motion by Buttke, second by Wagner to approve the 2016-2020 Capital Improvement Program. Ayes – 10

**Motion carried**

Future Agenda Items

None

There will be a Special Council meeting (Strategic Planning) on Tuesday, April 28, 2015 at 5:30 p.m. in Room 108 of City Hall Plaza.

On April 21<sup>st</sup> the Organization meeting will be held.

The Mayor thanked Alderperson Smith for representing District 6.

Motion by Smith to adjourn at 8:47 p.m.

Deb M. Hall  
City Clerk

**BOARD OF PUBLIC WORKS MINUTES**  
**OF OCTOBER 19, 2015**

Meeting called to order by Chairman Buttke at 5:00 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Mike Feirer, Tom Buttke, Ed Wagner, Gary Cummings, & Chris Jockheck

**EXCUSED:** None

**ALSO PRESENT:** Mayor Meyer; Aldermen Earll and Reinart, City Administrator Barg; Director of Public Works Knoeck; Finance Director Strey; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; Parks & Recreation Director Casperson; Cemetery Coordinator Baltus; Library Director Belongia; Phil Severson – Strand Associates, Inc; the media; and others.

**PW15-112** Motion by Feirer, second by Cummings to recommend approval of the minutes of the October 5, 2015 Board of Public Works meeting.

**Motion Carried**

**Citizen Comments – None**

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

Phil Severson, Strand Associates, Inc. presented the 2015 Wastewater User Fee Study.

**PW15-113** Motion by Jockheck, second by Feirer to recommend approval of the revised Wastewater User Charges as presented in Table 2 of Strand Associates, Inc. memo dated October 13, 2015, to be adopted with an effective date of January 1, 2016 and request an ordinance be drafted for Common Council consideration.

**Wagner voted No. Motion Carried**

**PW15-114** Motion by Feirer, second by Jockheck to recommend approval to move forward with Phase II of the agreement with Zimmerman Architectural Studios, Inc. for design development for the Community Center for the Everett Roehl Marshfield Public Library and Community Center project.

**Motion Carried**

**PW15-115** Motion by Feirer, second by Cummings to recommend approval of an amendment to the agreement with The Boson Company for construction manager services for Phase II of the Everett Roehl Marshfield Public Library & Community Center project at a cost of \$36,800 and authorize execution of the amendment.

**Motion Carried**

**PW15-116** Motion by Jockheck, second by Wagner to recommend approval of the proposal submitted by Beaver Creek Nursery & Landscape LLC for snow removal services for 2015 – 2020 for various Parks & Recreation locations.

**Motion Carried**

**PW15-117** Motion by Wagner, second by Feirer to recommend approval of the schedule for 8<sup>th</sup> Street Lift Station project as presented and authorize advertising for bids.

**Motion Carried**

**PW15-118** Motion by Cummings, second by Wagner to recommend approval of the WisDOT plans for pavement replacement on STH 13/Veterans Parkway from McMillan Street to the north City limits and authorize the Director of Public Works to sign the plans on behalf of the City.

**Motion Carried**

Barg presented summary of the Cemetery Chapel discussion over the last 18 to 20 months or so. The Board heard from Myron Silberman, original architect for the Chapel back in 1976. As of a week ago, there were no real responses for funding, and he was thinking that the best they could do was to try to keep the walls up as a memorial for 140 some Marshfield soldiers who have given their life for our country. He received a call last week from Carrol Vaughn, of Tulsa, Oklahoma who had some interest in saving the chapel. He explained the condition of the chapel to Mrs. Vaughn. Dennis Immerfall, a local architect, has done a thorough assessment of the building identifying all that needs to be done. The Vaughn family does not want to see the chapel razed and is interested in setting up a foundation to fund repairs to the chapel. Myron is aware of a similar situation in Spooner, WI where an effort was made to save their chapel as a place to house cremated remains. The chapel could actually be used for several purposes. Myron feels that this could come together quickly as the Vaughn family is quite determined to save the chapel, as is he. He will be heading to Florida soon and will return in May of 2016.

**PW15-119** Motion by Wagner, second by Cummings to recommend deferring action on the Vaughn-Hansen Memorial Chapel at Hillside Cemetery until May of 2016 and ask Mr. Silberman to come back with a report on the efforts of the Vaughn family to create a foundation and the amount of funds that they have been able to raise for the building.

**Motion Carried**

**Recommended items for future agendas: None**

Motion by Wagner, second by Cummings that the meeting be adjourned at 6:02 PM.

**Motion Carried**

Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS



# City of Marshfield Memorandum

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TO: Mayor Meyer & Common Council  
FROM: Josh Miller, City Planner  
DATE: April 12, 2016

RE: First Reading – Ordinance No. 1330, Municipal Code Amendment Request by the City of Marshfield to amend Chapter 10, Public Peace and Good Order, Section 10-132 and Chapter 13, Public Works, Section 13-66, allowing exceptions to the regulations pertaining to use of sidewalks as well as obstructions and encroachments of public sidewalks and public spaces when valid Public Right-of-Way Enhancement Program (PROW) permit is issued.

## **Background**

The Public Right-of-Way Enhancement Program (PROW) was designed to allow the businesses along Central Avenue in the downtown to take advantage of the wider sidewalks and display signs or allow outdoor decorations to attract pedestrians to their storefronts. The policy was amended in March to allow outdoor seating and dining areas and to expand the area to include properties between and adjacent to Chestnut Avenue and Maple Avenue.

When the PROW policy was adopted in 2009, there were other sections of the Municipal Code pertaining to public nuisances and encroachments into the sidewalk that prohibited the uses allowed by the PROW policy. At that time, these sections of code were identified as needing to be amended, but that never happened. As staff was preparing to amend the PROW policy last month, it was discovered that those sections of code still prohibited the uses allowed by the policy.

## **Analysis**

Chapter 10 of the Municipal Code deals with Public Peace and Good Order. Section 10-132(2) addresses the use of sidewalks and states the following:

(2) *Sale of merchandise on festival days.* Persons displaying or selling merchandise on city sidewalks shall be permitted only in compliance with the following:

(a) Such person displays or sells merchandise customarily sold by him or her on or from the sidewalk immediately adjacent to his or her regular place of business, or and with the consent of the owner or occupant of the business place adjacent to the sidewalk. Sales shall only be permitted on days specified and authorized by the chief of police or his designee.

(b) A clear space is provided for pedestrian travel of not less than one-half of the width of the sidewalk or a minimum of four feet, whichever is greater.

(c) Except for instances where enhancements have been placed on a public sidewalk or public property and meet the requirements of Policy 5.080 (PROW) and have an approved PROW permit, the sidewalk shall be cleared of all merchandise, produce and other wares, and all paper and debris within one hour after the close of business on each day and left in a clean, sanitary condition, and such sidewalk shall be cleared entirely and left in a clean, sanitary condition within one hour after the close of business on the last day concerned. No merchandise, produce, other wares, paper or debris shall be swept, shoveled or dumped into the street.

(d) Such displays or sales shall be restricted as to the number of days in each year, designated by the department of public works, at the request of the mayor or the Marshfield Area Chamber of Commerce and Industry.

Staff is recommending an exception for the Policy 5.080 (PROW) to be incorporated into Section 10-132(2)(c).

Staff also noticed a typo in that the first paragraph "Policy Established" of Section 10-132. The subsection is listed as (2), but should be (1). As part of this ordinance staff is recommending to change that subsection to (1).

Chapter 13 of the Municipal Code pertains to Public Works. Section 13-66 addresses Obstructions and Encroachments on public property and states the following:

(1) *Prohibited.* No person shall encroach upon or obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachment or encumbrance to be placed or remain on any public way adjoining the premises of which he is the owner or occupant, except as provided in subsection (2) of this section. No person shall prohibit or obstruct the flow of water in any ditch, sewer, gutter or culvert in, along or across any street, alley, lane, sidewalk or natural surface drain in the city.

(2) *Exceptions.* The prohibitions of subsection (1) of this section shall not apply to the following:

(a) Signs and clocks attached to buildings which project not more than six feet from the face of such building and which do not extend at any point lower than ten feet above the sidewalk, street or alley.

(b) Awnings which do not extend at any point lower than seven feet above the sidewalk, street or alley.

(c) Public utility encroachments authorized by the city.

(d) Goods, wares, merchandise or fixtures being loaded or unloaded which do not extend more than three feet on a sidewalk, provided such goods, wares, etc., do not remain thereon for more than three hours.

(e) Building materials when a permit therefor has been issued by the director of public works. Such permission shall be granted for periods not to exceed four months.

(f) Debris resulting from automobiles which have been wrecked or damaged, if the owner or operator removes such debris within 12 hours of the accident. (g) Newspaper vending boxes, provided, however, that such boxes shall not be installed within four feet of any public or private driveway, shall not exceed a size reasonably necessary to effect their purpose, shall be placed at either the outside or inside edge of the sidewalk, if a sidewalk is available, and shall be limited to one such box for any newspaper publication on any street between two intersecting streets. The owner of such boxes shall provide liability insurance covering personal injury and property damage which might or could result from the establishment of such boxes in an amount of \$25,000.00/50,000.00 for personal injury and \$5,000.00 for property damage; such policies shall name the City of Marshfield

as an additional insured, and a certificate of insurance showing the existence of such policy, containing not less than a ten-day cancellation provision, shall be filed with the city clerk. Such insurance policy shall describe the location of the box covered by the policy, and the city shall be furnished a copy of such policy, or the description of such location shall be included in the certificate of insurance referred to in this subsection.

**(g) Any enhancements placed on public sidewalk or public property that follow Policy 5.080 (PROW) and have an approved PROW permit.**

Staff is recommending adding a section (g) as part of Section 16-66(2), allowing exceptions for enhancements placed on a public sidewalk or on public property that follow the requirements in Policy 5.080 (PROW).

### **Board of Public Works Recommendation**

The Board of Public Works approved the proposed changes to Policy 5.080 (PROW) on Monday March 14, 2016. As part of staff's recommendation, it was noted that for the PROW policy to be in place, an ordinance would need to be adopted, amending Sections 10-132 and 13-66 of the municipal code.

### **Common Council Options**

The Common Council can take the following actions:

1. Approval of the request with any exceptions, conditions, or modifications the Council feels are justifiable and applicable to the request.
2. Denial of the request with justification stated by the Council.
3. Table the request for further study.

### **Recommendation**

None at this time unless the rules are suspended; final action will be requested after the second reading scheduled for the April 26, 2016 Common Council meeting.

### **Attachments**

1. Ordinance No. 1330
2. Redline Ordinance No. 1330

Concurrence:



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Dan Knoeck  
Director of Public Works



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Steve Barg  
City Administrator

## ORDINANCE NO. 1330

### **An Ordinance amending Sections 10-132, and 13-66 of the City of Marshfield Municipal Code pertaining to allowing exceptions to the uses of sidewalks and the encroachment standards for enhancements that adhere to Policy 5.080 (PROW).**

The Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 10-132 of the Marshfield Municipal Code, is hereby amended to read as follows:

#### **Sec. 10-132. Use of sidewalks.**

(21) *Policy established.* The board of public works shall establish a policy governing temporary sidewalk closing. The city engineer shall administer the policy. No person shall close, block or cause to be blocked any sidewalk in the City of Marshfield with vehicles, equipment, material storage, dumpsters, excavation, scaffolding, or any other item without a permit from the city engineer.

(2) *Sale of merchandise on festival days.* Persons displaying or selling merchandise on city sidewalks shall be permitted only in compliance with the following:

(a) Such person displays or sells merchandise customarily sold by him or her on or from the sidewalk immediately adjacent to his or her regular place of business, or and with the consent of the owner or occupant of the business place adjacent to the sidewalk. Sales shall only be permitted on days specified and authorized by the chief of police or his designee.

(b) A clear space is provided for pedestrian travel of not less than one-half of the width of the sidewalk or a minimum of four feet, whichever is greater.

(c) Except for instances where enhancements that have been placed on a public sidewalk or public property and meet the requirements of Policy 5.080 (PROW) and have an approved PROW permit, the sidewalk shall be cleared of all merchandise, produce and other wares, and all paper and debris within one hour after the close of business on each day and left in a clean, sanitary condition, and such sidewalk shall be cleared entirely and left in a clean, sanitary condition within one hour after the close of business on the last day concerned. No merchandise, produce, other wares, paper or debris shall be swept, shoveled or dumped into the street.

(d) Such displays or sales shall be restricted as to the number of days in each year, designated by the department of public works, at the request of the mayor or the Marshfield Area Chamber of Commerce and Industry.

SECTION 2. Section 13-66(2) of the Marshfield Municipal Code, is hereby amended to include the following section:

(g) Any enhancements placed on public sidewalk or public property that follow Policy 5.080 (PROW) and have an approved PROW permit.

SECTION 3. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 4. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 5. This ordinance shall take effect and be in force from and after the day after its passage and publication as provided by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Chris L. Meyer, Mayor

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

Deb M. Hall, City Clerk

## ORDINANCE NO. 1330

### **An Ordinance amending Sections 10-132, and 13-66 of the City of Marshfield Municipal Code pertaining to allowing exceptions to the uses of sidewalks and the encroachment standards for enhancements that adhere to Policy 5.080 (PROW).**

The Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 10-132 of the Marshfield Municipal Code, is hereby amended to read as follows:

#### **Sec. 10-132. Use of sidewalks.**

(1) *Policy established.* The board of public works shall establish a policy governing temporary sidewalk closing. The city engineer shall administer the policy. No person shall close, block or cause to be blocked any sidewalk in the City of Marshfield with vehicles, equipment, material storage, dumpsters, excavation, scaffolding, or any other item without a permit from the city engineer.

(2) *Sale of merchandise on festival days.* Persons displaying or selling merchandise on city sidewalks shall be permitted only in compliance with the following:

(a) Such person displays or sells merchandise customarily sold by him or her on or from the sidewalk immediately adjacent to his or her regular place of business, or and with the consent of the owner or occupant of the business place adjacent to the sidewalk. Sales shall only be permitted on days specified and authorized by the chief of police or his designee.

(b) A clear space is provided for pedestrian travel of not less than one-half of the width of the sidewalk or a minimum of four feet, whichever is greater.

(c) Except for instances where enhancements have been placed on a public sidewalk or public property and meet the requirements of Policy 5.080 (PROW) and have an approved PROW permit, the sidewalk shall be cleared of all merchandise, produce and other wares, and all paper and debris within one hour after the close of business on each day and left in a clean, sanitary condition, and such sidewalk shall be cleared entirely and left in a clean, sanitary condition within one hour after the close of business on the last day concerned. No merchandise, produce, other wares, paper or debris shall be swept, shoveled or dumped into the street.

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ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Chris L. Meyer, Mayor

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

Deb M. Hall, City Clerk



**City of  
Marshfield**  
**Memorandum**

---

April 21, 2016

TO: Mayor Meyers and Members of the Common Council

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Budget Resolution 06-2016, Hume Ave Street Opening – North of Becker Road

**BACKGROUND**

In February of 2016, the Common Council approved a Development Agreement with Nicolet Lumber for construction of 11 apartments with 12 units each on approximately 22 acres of land east of the tennis courts by Marshfield Senior High School. The Development Agreement requires the City to extend Hume Avenue to the north to serve the multi-family housing development. The street extension will also include an extension of sewer and water, storm sewer, curb and gutter and new sidewalk. The project will also include the reconstruction of one block of Hume Avenue from Becker Road to Emerald Street. The project will be funded through long term debt from a State trust Fund loan. A budget resolution is necessary to add this project to the 2016 budget.

**ANALYSIS**

Attached is Budget Resolution 06-2016 which establishes the budget authority for the project.

**RECOMMENDATION**

I recommend approval of Budget Resolution 06-2016.

Concurrence:   
Steve Barg, City Administrator

  
Keith Strey, Finance Director

BUDGET RESOLUTION NO. 06-2016

A resolution changing the 2016 budget of the City of Marshfield, Wisconsin.

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the sum of \$675,000 is hereby transferred from State Trust Fund Loan proceeds, a/c #4014900008.080000 to the Infrastructure Construction Capital Projects Fund, Hume Avenue Street Opening (North of Becker Road), a/c #4015331531.312253, a/c #401.5749031.312254, a/c #4015734431.312255 and a/c #4015734531.316781.
2. That upon the adoption of this resolution by a two-thirds vote of the entire membership of the COMMON COUNCIL, and within ten (10) days thereafter, the CITY CLERK publish notice of this change in the official newspaper.

ADOPTED \_\_\_\_\_  
Mayor

APPROVED \_\_\_\_\_  
Attest – Deputy City Clerk

PUBLISHED \_\_\_\_\_

DETAIL OF BUDGET RESOLUTION NO. 06-2016 BY OBJECT NUMBER

**TRANSFERRED FROM:**

1. Infrastructure Construction Capital Projects Fund, a/c #4014900008.080000:
  - a. 49140 – Proceeds of State Trust Fund Loan \$ 675,000

**TRANSFERRED TO:**

1. Hume Avenue (North of Becker Road), Street a/c #4015331531.312253:
  - a. 51000 Series – Personnel Services \$ 275,000
  - b. 52400 – Repair & Maintenance Services \$ 35,000
  
1. Hume Avenue (North of Becker Road), Water a/c #40157490531.312254:
  - a. 51000 Series – Personnel Services \$ 115,000
  - b. 52400 – Repair & Maintenance Services \$ 10,000
  
2. Hume Avenue (North of Becker Road), Sidewalk a/c #4015734431.312255:
  - a. 52400 – Repair & Maintenance Services \$ 85,000
  
3. Hume Avenue (North of Becker Road), Storm a/c #4015734531.316781:
  - a. 51000 Series – Personnel Services \$ 145,000
  - b. 52400 – Repair & Maintenance Services \$ 10,000

\* \* \* \*



**City of  
Marshfield**

# Memorandum

---

April 21, 2016

TO: Mayor Meyer and Members of the Common Council

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Resolution 2016-16, Vacation of a Portion of Draxler Drive

## **BACKGROUND**

The Common Council recently approved Ordinance 1327 annexing Draxler Drive to the City of Marshfield. This short roadway serves the Draxler property that was annexed to the City in the fall of 2015 for the purpose of a new development near the intersection of Veterans Parkway and Heritage Drive. The proposed development requires that the cul-de-sac bulb be vacated as shown on the attached drawing. Resolution 2016-16 would accomplish that.

## **ANALYSIS**

Staff is currently planning infrastructure to serve this newly annexed area. TIF District No. 11 is being created to provide funding for the infrastructure improvements. As additional development occurs it is very likely that Draxler Drive will be extended to the north, negating the need for the cul-de-sac at this location. We will ask for an easement for a temporary cul-de-sac bulb to the east of Draxler Drive until such time as the road is extended.

## **RECOMMENDATION**

Recommend approval of Resolution 2016-16 with the following condition:

- An easement shall be granted for a temporary cul-de-sac to the east of Draxler Drive at a location to be determined by the City Engineer.

**CITY OF MARSHFIELD RESOLUTION NO. 2016-16**

Document Title

Document Number

A Resolution vacating and discontinuing that portion of right-of-way on Draxler Drive in the City of Marshfield, Wisconsin, being a part of the SW ¼ of the SW ¼ of Section 22, Township 25 North, Range 3 East.

**WHEREAS**, it is deemed that the public interest requires the vacation and discontinuance of that portion of the above described public way in the City of Marshfield, Wood County, Wisconsin; and

**WHEREAS**, the City Council has determined that said portion of public right-of-way should be vacated pursuant to Section 66.1003(4) Wis. Statutes.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Marshfield, Wisconsin, as follows:

**SECTION 1.** That since the public interest requires it, the following described portion of right-of-way is hereby vacated and discontinued, subject to the conditions listed below: A parcel of land located in the SW ¼ - SW ¼ of Section 22, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, adjacent to Lot 2, Wood County Certified Survey Map No. 9992, recorded as Document No. 2015R11412 in Volume 36, Page 92, Wood County Register of Deeds, described as follows:

Commencing at the South quarter corner of said Section 22; thence N89°33'09"W along the South line of said Section 1308.65 feet; thence N0°27'59"E, 69.84 feet to the Southeast corner of Wood County Certified Survey Map Number 9992, recorded as Document Number 2015R11412 in Volume 36, Page 92, Wood County Register of Deeds; thence N89°29'41"W along the North line of Heritage Drive 646.05 feet to the East line of Draxler Drive; thence N0°54'19"W along the East line of Draxler Drive 200.49 feet; thence N0°31'42"E along the East line of Draxler Drive 294.66 feet; thence N89°32'23"W along the North line of Draxler Drive 70.00 feet to the point of beginning; thence continuing N89°32'23"W along the North line of Draxler Drive 65.05 feet; thence S0°30'28"W along the West line of Draxler Drive 120.29 Feet; thence S89°33'58"E, 64.83 feet; thence northerly to the point of beginning. Containing 7,820 SF more or less.

**SECTION 2.** Vacation and discontinuance of said excess right-of-way is subject to the following conditions:

- None

**SECTION 3.** The title to this portion of the street as so vacated and discontinued is vested in the current owner of the lot to which it originally belonged, which is Lot 2, Wood County Certified Survey Map No. 9992, recorded as document number 2015R11412, in Volume 36, Page 92, Wood County Register of Deeds.

**SECTION 4.** The City Clerk be and she hereby is directed to record a certified copy of this Resolution together with a map of that portion of the public street hereinabove vacated in the office of the Register of Deeds of Wood County, Wisconsin.

NOTE: This Resolution is recommended by the City Plan Commission.

ADOPTED \_\_\_\_\_

CHRIS L. MEYER, Mayor

ATTEST:

APPROVED \_\_\_\_\_

DEB M. HALL, City Clerk

THIS INSTRUMENT WAS DRAFTED BY:  
Daniel G. Knoeck, Director of Public Works  
City of Marshfield  
P. O. Box 727  
Marshfield, WI 54449

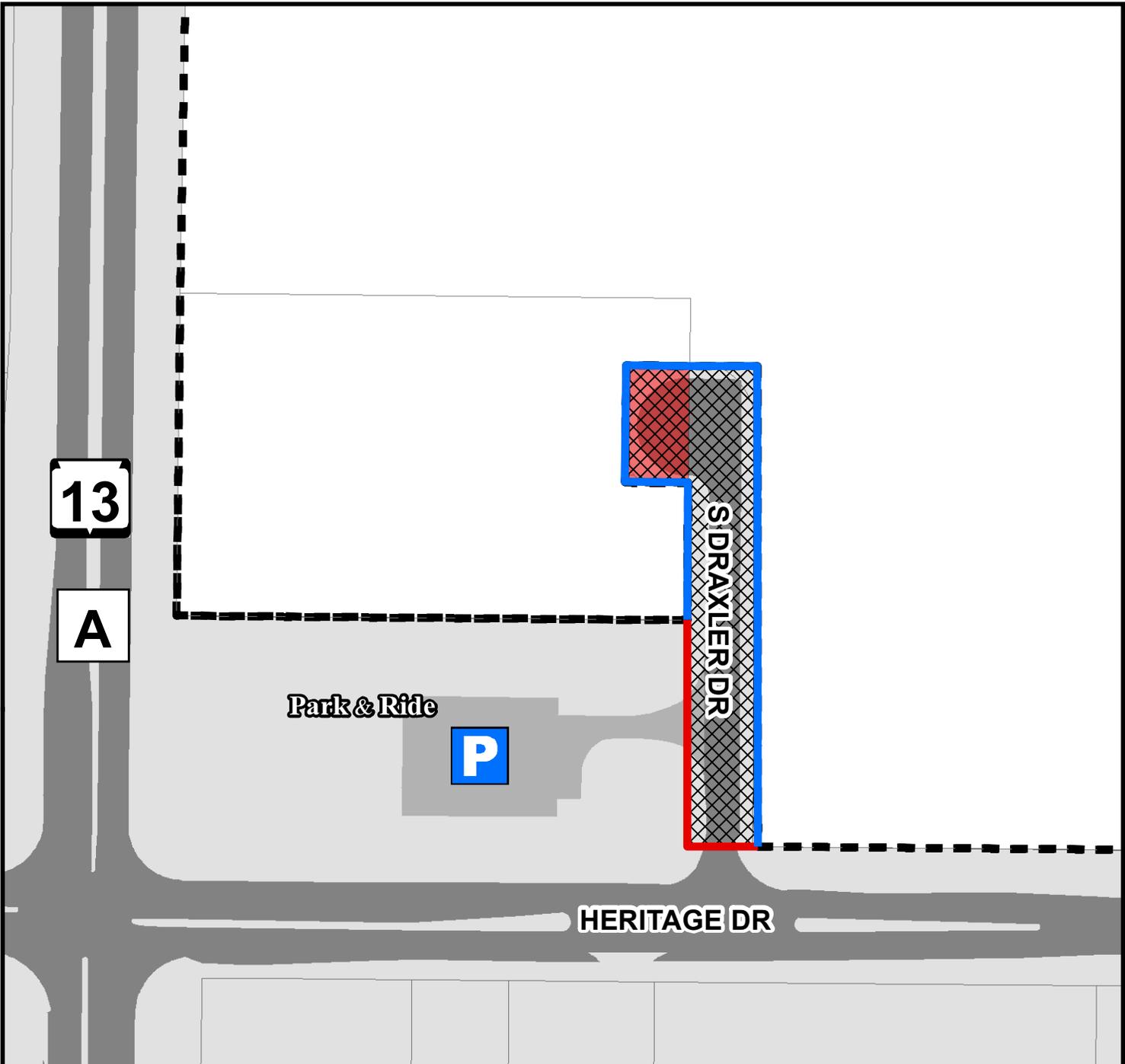
Recording Area

Name and Return Address

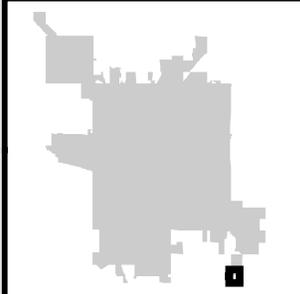
City of Marshfield, City Clerk  
630 South Central Avenue – Suite 519  
Marshfield, WI 54449

33-07393

Parcel Identification Number (PIN)



-  City Limits Prior to Annexation
-  City Limits After Annexation
-  Proposed Annexation
-  Right-of-Way Vacation
-  City Limits
-  Road
-  Parking Lot
-  Parcels

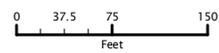


# Proposed Right-of-Way Vacation

## City of Marshfield

3/1/2016

This is not a legal survey document. This map was compiled by the City of Marshfield's Geographic Information System based on interpretation of resources to the date printed herein, duplication without consent is prohibited.





# City of Marshfield Memorandum

---

DATE: April 20, 2016  
TO: Mayor Meyer & City Council  
FROM: Steve Barg, City Administrator  
RE: Amended joint municipal court agreement with the Village of Spencer;  
and appointment of the City's Advisory Committee representatives

## **Background**

Last fall, the City signed an agreement to operate a joint municipal court with the Village of Spencer, effective January 1, 2016. It's early, but the arrangement seems to be working well for both municipalities. However, 2 issues recently came to light: 1) We haven't appointed an Advisory Committee, required under Section 7 of the attached agreement; and, 2) When drafting this agreement, we failed to include language that had been in our City Code, that the judge must be a licensed practicing attorney in the State of Wisconsin.

## **Follow-up**

With respect to the first issue, the agreement states that the City will have 5 members on the advisory committee, and the Village will have 2 members. The Village has appointed 2 Board members (Jim Day and Harry Toufar), and our Judiciary & License Committee members expressed willingness to serve in this role, too. Therefore, I recommend that the following be appointed as our members: Gordy Earll, Alanna Feddick, Ed Wagner, Rick Gramza, Steve Barg. As noted in the agreement, the Advisory Committee will only meet "as needed", but it might be helpful for the committee to have an annual meeting, at least the first 2-3 years, to make sure that the court is working well for everyone involved..

Regarding the judge qualifications, I've attached an amended agreement for your review and consideration. As you see, a sentence was added to Section 9 to include the "licensed and practicing attorney" requirement.

## **Recommendation**

Staff recommends that the Council appoint the 5 City representatives listed in this memo to the Advisory Committee, and further that the Council approve the amended agreement.

## **AGREEMENT TO OPERATE A JOINT MUNICIPAL COURT FOR THE CITY OF MARSHFIELD AND VILLAGE OF SPENCER**

This Agreement is entered into this 23rd day of October 2015, by and between the City of Marshfield (Marshfield) and the Village of Spencer (Spencer), both municipal corporations which are organized and existing under the laws of the State of Wisconsin, hereinafter called the "Member Municipalities".

**WHEREAS**, Section 755.01(1) of Wisconsin Statutes provides that a municipality may establish a municipal court to be maintained at the expense of the municipality; and,

**WHEREAS**, Section 755.01(4) of Wisconsin Statutes provides that two or more cities, town or villages may enter into an agreement under Section 66.0301 of Wisconsin Statutes for the joint exercise of the power granted under Section 755.01(1), after enactment of identical ordinance by each affected city, town or village; and

**WHEREAS**, member municipalities have expressed a willingness to enter into an agreement for the joint operation of a municipal court pursuant to Section 66.0301 of Wisconsin Statutes.

**NOW, THEREFORE**, In consideration of the benefits expected to be realized by each municipality from joint operation of the municipal court, the member municipalities contract and agree as follows:

- 1) **TERM.** This agreement shall be in effect for the period beginning on the date when it has been duly executed by both member municipalities, and shall remain in effect until either party takes action to abolish the Court.
- 2) **GENERAL.** The Court shall be organized and shall operate pursuant to, and in full accordance, with Chapter 755 and Section 66.0301 of Wisconsin Statutes., ordinances adopted by the member municipalities, and the terms of this agreement. Should any conflicts arise, applicable portions of Wisconsin Statutes shall prevail.
- 3) **ORGANIZATION.** Except for matters required by Wisconsin Statutes to be determined by governing bodies of the respective member municipalities, general operations of the court shall be under the City of Marshfield, and the jurisdictional authority of the court shall be exercised by the Municipal Court Judge.
- 4) **CLERK AND JUDGE.** The Court Clerk and Judge shall both be employees of the City of Marshfield, with wages and any fringe benefits established by the Marshfield City Council. The clerk shall be appointed by the Judge, pursuant to Section 755.10 of Wisconsin Statutes.
- 5) **FORFEITURES, FEES, PENALTY ASSESSMENTS AND COST.** The Court Clerk shall pay over all forfeitures, fees, penalty assessments, and costs paid to the Court under a judgment to the City of Marshfield Finance Director by the close of business on the Tuesday of the week following receipt. At time of payment, the Judge shall provide supporting documents for receipts, including citation numbers, the offense for which forfeiture was imposed, and the total of all forfeitures, fees, penalty assessments, and costs, if any. The City shall create a separate special revenue fund to account for funds collected on citations issued by the Village of Spencer. The Finance Director shall credit this special revenue fund as monies are received from the Court. By the 10<sup>th</sup> day of each month, the Finance Director shall disburse all costs, assessments, and surcharges due by law to Wood and/or Marathon County, or the State of Wisconsin, and all forfeitures collected on Village of Spencer citations during the previous month.
- 6) **BUDGET.** The Judge's office shall submit an annual budget to the City's Finance Director by no later than July 31<sup>st</sup> of each year for the following year. Prior to submission, Village of Spencer representatives shall be given a reasonable opportunity to review and comment on the proposed budget. Once approved by the Marshfield City Council, the budget shall be officially established for Court operations for the following year.

- 7) **ADVISORY COMMITTEE.** An Advisory Committee shall be created to review issues or concerns relating to the Court, but the Committee shall have no formal power or authority. The Committee shall be comprised of five (5) members appointed by the City of Marshfield, and two (2) members appointed by the Village of Spencer. The Committee will meet only when deemed necessary and appropriate to address any issues or concerns.
- 8) **EFFECTIVE DATE.** This agreement shall not take effect until it has been approved by governing bodies of both municipalities, and both members have adopted substantially identical ordinances relating to establishment and operation of the Court. Once a joint municipal court is established, the Village of Spencer shall not create a separate municipal court under Wisconsin Statutes. Upon adoption, each municipality shall send a certified copy of its ordinance to the appropriate filing officer noted in Section 11.02(3)(e) of Wisconsin Statutes.
- 9) **ELECTION OF JUDGE.** As this agreement is being signed during the term of the current Judge, this Judge shall continue to serve in this capacity until the end of his term of office. At that time, an election shall be held as outlined in Section 755.01(4) of Wisconsin Statutes, with electors from each municipality eligible to vote.
- 10) **FINANCIAL PARTICIPATION.** During the term of this agreement, the financial arrangement shall be as follows:
  - a) The City of Marshfield shall retain \$40 from all Village of Spencer citations; keeping \$35, and sending \$5 to the State of Wisconsin. The City reserves the right to adjust this annually as needed, depending on the actual cost of court services and revenues received, and to recoup the Village of Spencer's share of necessary improvements (computer software, etc.) Adjustments can also be made as a result of any statutory changes impacting costs or fees.
  - b) The City of Marshfield reserves the right to assess an added charge each year for shortfalls that exist between funds retained from Village of Spencer citations and the amount required to cover any extra costs related to the Village of Spencer, including, but not limited to, staffing, technology needs, etc.
  - c) The Village of Spencer shall make its own arrangements for legal services, and shall bear the full cost associated with prosecuting all citations issues by the Village of Spencer's Police Department.
- 11) **TERMINATION.** Either member may elect to withdraw from the joint municipal court at any time, and for any reason, if written notice is given to the other member at least 90 days in advance. Neither member may seek to abolish the Court while this agreement is in effect. If the Village of Spencer elects to withdraw, the Village will be required to reimburse the City of Marshfield for any existing net shortfall at the time of termination.

In Witness Whereof, the parties have executed this agreement under seal to take effect on the above written date.

**CITY OF MARSHFIELD**

Approved: Oct 23rd, 2015  
Date

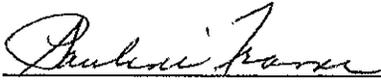
By: [Signature]  
Mayor

Attest: [Signature]  
Clerk

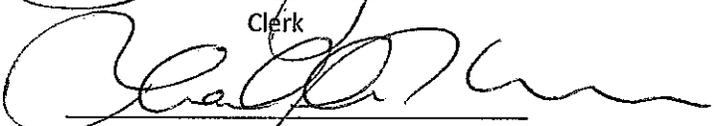
[Signature]  
Finance Director

VILLAGE OF SPENCER

Approved: October 26, 2015  
Date

By:   
President

Attest:   
Clerk

  
Treasurer

# AMENDED

## AGREEMENT TO OPERATE A JOINT MUNICIPAL COURT FOR THE CITY OF MARSHFIELD AND VILLAGE OF SPENCER

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**CITY OF MARSHFIELD**

Approved: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Finance Director

**VILLAGE OF SPENCER**

Approved: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Treasurer

**Marshfield Common Council  
Boards, Commissions and Committees  
2016-2017**

**Board of Public Works**

Mike Feirer  
Chris Jockheck  
Ed Wagner  
Gordy Earll  
Tom Buttke

**Finance Budget and Personnel**

Alanna Feddick-Goodwin  
Jason Zaleski  
Rich Reinart  
Rebecca Spiros  
Peter Hendler

**Judiciary and License**

Alanna Feddick-Goodwin  
Gordy Earll  
Ed Wagner  
Rebecca Spiros - Alternate

**Airport Committee (3 Years)**

Berg	John	1401 S Adams	715-207-5529	<a href="mailto:jberg65486@gmail.com">jberg65486@gmail.com</a>	2017
Bremer	Jack	301 Magnolia Dr.	715-384-8700	<a href="mailto:jcbremer@charter.net">jcbremer@charter.net</a>	2018
Mauer	Dan	410 Meadow Ln	715-377-6500	<a href="mailto:danmaurer35@gmail.com">danmaurer35@gmail.com</a>	2019
Knauf	Paul	300 W 28th Circle	715-384-8839	<a href="mailto:racecar40@frontier.com">racecar40@frontier.com</a>	2019

**Chris Jockheck**

**Board of Appeals (3 Years)**

Gerl	Ed	810 E 3rd	715-841-1429	<a href="mailto:edgerl@charter.net">edgerl@charter.net</a>	2017	
Lewerenz	Robert	715 E 9th St		<a href="mailto:bob@bestimatellc.com">bob@bestimatellc.com</a>	2018	
Kenyon	Richard	412 Wildwood Ct		<a href="mailto:kenyon1@gmail.com">kenyon1@gmail.com</a>	2018	
*	Markwardt	Dean	423 Meadow Lane	715-384-4187	<a href="mailto:deallois@charter.net">deallois@charter.net</a>	2019
	Bargender	Ken	206 Hawthorn	715-387-0451	<a href="mailto:gkkbar@charter.net">gkkbar@charter.net</a>	2019

Alternate 1    Zieglmeier    Todd    808 E. Cleveland St.    [zieglmeier@charter.net](mailto:zieglmeier@charter.net)

Alternate 2    Wegner    Adam    608 E. Felker

**Marshfield Common Council  
Boards, Commissions and Committees  
2016-2017**

**Board of Review (5 Years)**

	Patchett	Celia	1206 Briarwood			2017
	Helwig	Sharon	1920 Phesant Run Drive	715-384-4423	<a href="mailto:helwig.sharon@gmail.com">helwig.sharon@gmail.com</a>	2018
	Lewernz	Bob	715 E 9th Street	715-506-0040	<a href="mailto:bob@bestimatellc.com">bob@bestimatellc.com</a>	2020
	Fischer	Adam	1323 17th St.	715-207-5325	<a href="mailto:afischer.cwsf@gmail.com">afischer.cwsf@gmail.com</a>	2019
	Mazzini	Laura	811 E. Harrison, Apt. 107	715-207-6163	<a href="mailto:laura_mazzini@outlook.com">laura_mazzini@outlook.com</a>	
Alternate 1	Vacant					
Alternate 2	Vacant					

**Business Improvement District (3 Years)**

	Schreiner	Patrick	Shreiner Plumbing			2017
	Koran	Scott	Rogers Cinema	715-387-1036	<a href="mailto:scott@rogerscinema.com">scott@rogerscinema.com</a>	2017
	Knauf	Carol	C2276 Eau Plaine Rd., Stratford	715-387-6640	<a href="mailto:cjknauf@gmail.com">cjknauf@gmail.com</a>	2018
	Nystrom	Alan	BMO Harris Bank	715-389-8309	<a href="mailto:alan.nystrom@micorp.com">alan.nystrom@micorp.com</a>	2018
	Schutz	Duane	Nutz Deep II	(715) 387-2597	<a href="mailto:info@nutzdeep2.com">info@nutzdeep2.com</a>	2019
	Hopperdietzel	Brian	Marshfield Monument		<a href="mailto:mfldmonument@gmail.com">mfldmonument@gmail.com</a>	2019

**Tom Buttkee**

**Cable TV (3 Years)**

	Gerl	Ed	810 E 3rd St	715-841-1429	<a href="mailto:edgerl@charter.net">edgerl@charter.net</a>	2017
	Nystrom	Don	1507 W 5th Street	715-384-2768		2017
	Siasoco	Sonny	1414 N Broadway	715-384-3739	<a href="mailto:sonnySiasoco@netzero.com">sonnySiasoco@netzero.com</a>	2018
	Daniels	Jim	1410 E. Fillmore St.		<a href="mailto:jimdaniels1410@gmail.com">jimdaniels1410@gmail.com</a>	2018
	Gentz	April	501 N Central Ave	608-331-0004	<a href="mailto:aprilg@muellerbook.com">aprilg@muellerbook.com</a>	2019
	Markwardt	Dean	423 Meadow Lane	715-384-4187	<a href="mailto:deallois@charter.net">deallois@charter.net</a>	2019

Midstate tech Ex-Officio  
Private School Ex-Officio

**Gordy Earll**

**Central Wisconsin State Fair Board of Directors**

**Jason Zaleski**

**Marshfield Common Council  
Boards, Commissions and Committees  
2016-2017**

**Board of Health**

Kieffer Dr. Matthew

**City Plan Commission (3 Years)**

Wood	Ken	808 E 9th St	715-387-3032	<a href="mailto:hiddenmarshfield@yahoo.com">hiddenmarshfield@yahoo.com</a>	2017
Mazzini	Laura	811 E. Harrison, Apt. 107	715-207-6163	<a href="mailto:laura_mazzini@outlook.com">laura_mazzini@outlook.com</a>	2017
Kaprelian	John	315 S Linden Ave	715-207-6416	<a href="mailto:johnk@forwardbank.com">johnk@forwardbank.com</a>	2017
Gustafson	Joe	415 Magee St	715-305-6824		2018
Penker	Bill	600 S Sycamore	715-389-2354	<a href="mailto:chemist357@yahoo.com">chemist357@yahoo.com</a>	2019
*	Meyer	Chris	Mayor/Chair		

**Ed Wagner**

**Committee on Aging (3 Years)**

Doty	Jean	217 Wisconsin	715-387-4060	<a href="mailto:jeano@charter.net">jeano@charter.net</a>	2017
Diecks	Kathy	3100 Popp Ave.	715-207-0051	<a href="mailto:kdieck@charter.net">kdieck@charter.net</a>	2017
Vacant				-	2018
Ruder	Pat	306 N. Cherry	715-384-4928	<a href="mailto:jackpat8@charter.net">jackpat8@charter.net</a>	2019
Huebner-Leu	Becky	1313 E 26th Street	715-305-6004	<a href="mailto:rebecca.huebner-leu@ministryhealth.org">rebecca.huebner-leu@ministryhealth.org</a>	2019

MSSC Anderson Elsie 1301 N. Hinman, Apt. 207

**Mike Feirer**

**Community Development Authority (4 Years)**

Will be resigning in MAY					2018
Hardacre	Marilyn	512 Hardacre Ave	715-384-8422	<a href="mailto:hardacre@charter.net">hardacre@charter.net</a>	2018
Keogh	Andy	1715 N. Apple	715-387-3517	<a href="mailto:adeogh@charter.net">adeogh@charter.net</a>	2019
Lafontaine	Dave	1206 Adler	715-384-9193	<a href="mailto:dlafont@charter.net">dlafont@charter.net</a>	2019
Katzenberg	Jeanette	Cedar Rail Court, Apt. 128	715-207-6128		2019

**Tom Buttke**

**Peter Hendler**

**Marshfield Common Council  
Boards, Commissions and Committees  
2016-2017**

**Convention and Visitors Bureau (1 Year)**

Diedrich	Todd	M106 Meadow Ave	715-305-7878	diedrich.todd@marshfieldclinic.org
Koran	Scott	2500 S Oak	715-387-1036	scott@rogerscinema.com
Cheney	Al	1000 N Oak	715-387-5587	chaney.al@marshfieldclinic.org
Berg	Scott	100 S. Chestnut	715-384-8118	
Hanson	Sandra	Baymont Hotel	715-384-5240	

**None appointed at this time**

**Economic Development Board (3 years)**

Staab	Aaron	1830 Pheasant Run Dr.	715-305-7973	<a href="mailto:astaab@staabco.com">astaab@staabco.com</a>	2017
Sennholz	Bill	1710 Arlington	715-384-3898	<a href="mailto:bills@forwardbank.com">bills@forwardbank.com</a>	2018
Dickrell	Ron	506 S. Lincoln	715-387-1464	<a href="mailto:rdickrell@gmail.com">rdickrell@gmail.com</a>	2018
Meissner	Tammy	11457 Cty Rd V	715-389-9131	<a href="mailto:tammymeissner@hotmail.com">tammymeissner@hotmail.com</a>	2019
Martin	Andy			<a href="mailto:andym@innmacspe.com">andym@innmacspe.com</a>	2019

**Ed Wagner  
Tom Buttke**

**Fairgrounds Commission**

**Chris Jockheck  
Mike Feirer  
Tom Buttke**

**Fire & Police Commission (5 Years)**

Frankland	Terry	300 Meadow Lane	715-486-8800	<a href="mailto:t.frankland@vhtrucks.com">t.frankland@vhtrucks.com</a>	2017
Meyers	Mike	2316 Madison Ave.	715-305-1571	<a href="mailto:mdmbmm@charter.net">mdmbmm@charter.net</a>	2018
Mueller	Nate	409 W 5th Street	715-305-1705	<a href="mailto:nate@muellerbook.com">nate@muellerbook.com</a>	2019
Keogh	Andy	1715 N Apple	715-650-7110	<a href="mailto:andrew.keogh@uwc.edu">andrew.keogh@uwc.edu</a>	2020
Gershman	Randy	311 S Ley Ave	715-486-5222	<a href="mailto:randy.gershman@edwardjones.com">randy.gershman@edwardjones.com</a>	2021

**Historic Preservation Committee (3 Years)**

Keogh	Kris	2715 N. Apple			2017
Wood	Ken	(Elected by Plan Commission)	715-387-3032	<a href="mailto:hiddenmarshfield@yahoo.com">hiddenmarshfield@yahoo.com</a>	2017
Schnitzler	Vickie	301 S. Cedar Ave.	715-221-6161	<a href="mailto:schnitzl@charter.net">schnitzl@charter.net</a>	2018
Penker	Bill	600 S Sycamore	715-389-2354	<a href="mailto:chemist357@yahoo.com">chemist357@yahoo.com</a>	2018
Bargander	Ken	206 Hawthorn	715-387-0451	<a href="mailto:gkkbar@charter.net">gkkbar@charter.net</a>	2019
Coleman	Kris	301 S Vine		<a href="mailto:mkcoleman262@gmail.com">mkcoleman262@gmail.com</a>	2019

**Jason Zaleski**

**Marshfield Common Council**  
**Boards, Commissions and Committees**  
**2016-2017**

**Housing Rehabilitation Committee (2 Years - terms running concurrent with Mayor)**

Will Reappoint when needed

Leshner	Robert	1040 Colonial St		HOLD FOR NOW	2014
Vacant				HOLD FOR NOW	2014
Hensler	Tom	2807 S Peach		HOLD FOR NOW	2014
Benson	Jim	1410 S Erickson		HOLD FOR NOW	2014
Witt	Janet	1626 N Fig Ave		HOLD FOR NOW	2014

**Library Board of Trustees (3 Years)**

Ampe	Joanne	301 S Schmidt Ave	715-387-1986	<a href="mailto:ampe@charter.net">ampe@charter.net</a>	2017
Schnitzler	Don	301 S Cedar	715-387-4044	<a href="mailto:schnitzler.donald@charter.net">schnitzler.donald@charter.net</a>	2017
Keogh	Kris	1715 N. Apple	715-387-3517	<a href="mailto:adeogh@charter.net">adeogh@charter.net</a>	2018
Ruppel	Xin	509 West 11th St.	715-207-0335	<a href="mailto:xwruppel@gmail.com">xwruppel@gmail.com</a>	2018
Vrana	Kim	1026 W. Laird	715-387-6201	<a href="mailto:kvrana@charter.net">kvrana@charter.net</a>	2019
Swensen	Jean	1111 E 21st St	715-384-8394	<a href="mailto:kjswensen@frontier.com">kjswensen@frontier.com</a>	2019
Saucerman	Pat	Board of Education - Public Schools	715-387-1101	<a href="mailto:saucerman@marshfield.k12.wi.us">saucerman@marshfield.k12.wi.us</a>	
Hartl	Mary	Marshfield Area Catholic Schools	715-897-5541	<a href="mailto:hartl.mary@ccstaff.org">hartl.mary@ccstaff.org</a>	
Voss	Ruth	Town of McMillan	715-384-2744	<a href="mailto:dmmoewe@gmail.com">dmmoewe@gmail.com</a>	

**Tom Buttke**

**Parks, Recreation and Forestry (3 Years)**

Faber	Nick	1521 Adler Rd.	920-979-7322	<a href="mailto:Nfaber@wipfli.com">Nfaber@wipfli.com</a>	2017	
Viegut	Chris	1001 W 4th St	715-305-9790	<a href="mailto:viegutc@gmail.com">viegutc@gmail.com</a>	2017	
Sautner-Yaeger	Jane	2300 S Madison	715-387-0118	<a href="mailto:yaegerjs@stjosephs-marshfield.org">yaegerjs@stjosephs-marshfield.org</a>	2018	
Luedtke	Ali	311 N. Hinman Ave.	715-387-6572	<a href="mailto:luedtkeaa@gmail.com">luedtkeaa@gmail.com</a>	2019	
White Jr.	John	206 S Schmidt Ave	715-305-5646	<a href="mailto:packpackpack@gmail.com">packpackpack@gmail.com</a>	2019	
Zoo Society	Palmer	Kristy	1032 Roberta Lane	715-387-1807	<a href="mailto:kristypalmer60@gmail.com">kristypalmer60@gmail.com</a>	2019

**Rich Reinart**

**Sister City**

**Alanna Feddick-Goodwin**

**Mainstreet Marshfield**

**Rich Reinart**

**Marshfield Common Council**  
**Boards, Commissions and Committees**  
**2016-2017**

**Utility Commission (5 Years - Elected October 1)**

Eberl	Mike	1213 W Jefferson St	715-384-4394	<a href="mailto:meberl@afxcustomodal.com">meberl@afxcustomodal.com</a>	2016
Pitzenberger	Aaron		507-993-9515	<a href="mailto:pitzaar@gmail.com">pitzaar@gmail.com</a>	2017
Holck	George		715-384-7817	<a href="mailto:wallepits@dwave.net">wallepits@dwave.net</a>	2018
Borgman	Harry	1207 E. 21st St.	715-384-3227	<a href="mailto:hmnieaber@charter.net">hmnieaber@charter.net</a>	2019
Maggitti	John	1610 Arlington	715-650-0142	<a href="mailto:graceham3@yahoo.com">graceham3@yahoo.com</a>	2020

**Peter Hendler**  
**Gordy Earll**

**University Commission**

**Alanna Feddick-Goodwin**  
**Rebecca Spiros**  
**Gordy Earll**



# City of Marshfield Memorandum

---

DATE: April 22, 2016  
TO: Mayor Meyer & City Council  
FROM: Steve Barg, City Administrator  
RE: Increased compensation for Council members

## **Background**

On November 30<sup>th</sup>, after reviewing a survey of other cities shown below, and 3 options to increase pay for Council members, the FBP Committee selected Option #2:

<u>City</u>	<u>Pay</u>	<u>Pop.</u>	<u>Mayor/Council representation</u>
DePere	\$6,392	24,359	PT mayor & 8 Council members
WI Rapids	\$5,880	18,039	FT mayor & 8 Council members
Wausau	\$5,355	39,106	FT mayor & 11 Council members
Stevens Point	\$5,300	26,670	FT mayor & 11 Council members
Superior	\$4,800	26,869	FT mayor & 10 Council members
<b>Marshfield</b>	<b>\$4,000</b>	<b>19,186</b>	<b>PT mayor &amp; 10 Council members</b>
Chippewa Falls	\$3,000	13,718	PT mayor & 7 Council members

- Option #1: Flat rate of \$250/month (\$3,000/year) with \$50 added for each regular meeting attended of the Council and the Council committee (Finance, Budget & Personnel or Board of Public Works) on which that member serves, to a combined maximum of 4/month. A member attending all required meetings could receive an additional \$200 per month (\$2400/year), for a total of \$5,400.
- Option #2: Flat rate of \$425/month (\$5,100/year), reduced by \$100 for any month in which a member misses 2 or more required Council/Committee meetings.
- Option #3: Flat rate of \$5,000 per year (regardless of meeting attendance).

On December 15<sup>th</sup>, the Council deadlocked 5-5, and the proposal failed. On January 12<sup>th</sup>, Councilmember Earll requested that this topic be revisited, given the level of interest.

## **Further analysis**

While Council pay hasn't risen in 16 years, the proposed increase might have seemed too much. But it's clear that from the survey we've fallen behind other cities. To get us closer to our comparables, staff offered the following for the FBP Committee's consideration:

- Flat rate of \$375/month (\$4,500/year), reduced by \$100 per month for any month in which a member misses 2 or more required Council/Committee meetings (Board of Public Works or Finance, Budget & Personnel Committee)

This would advance us closer to comparable cities, and it would also reflect the concern that has been raised about meeting attendance.

**FBP Committee action**

After a brief discussion at its February 16<sup>th</sup> meeting, the FBP Committee voted 4-1 to just send this item to the full Council with no recommendation, based on the expectation that it would be debated at that time anyway. (Note: It has since been on the agenda twice, but it was postponed with the goal of having all Council members present for the discussion.)

**Recommendation**

Staff requests that the Council discuss this issue and provide its direction. If an increase is ultimately approved, the change won't take effect until May 1, 2018, following the April 2018 elections.



# City of Marshfield Memorandum

---

DATE: April 22, 2016  
TO: Mayor Meyer & City Council  
FROM: Steve Barg, City Administrator  
RE: Proposed Capital Improvement Program for 2017-2021

## **Background**

Every year, the City updates its 5-year Capital Improvement Program (CIP) to reflect the current funding priorities for capital projects. Other than the annual budget, the CIP is our most important financial document. Projects contained within the CIP are financed using a combination of sources, including tax levy, fund balance applied, long-term borrowing, user fees, and room tax revenues, and for this year, a limited amount of fund balance for the proposed “Community Square” project.

## **Goals**

Although there are many needs in streets, parks, buildings, etc., City policy identifies the following as the top priorities: 1) protect health/safety; and, 2) maintain existing facilities and infrastructure. After reviewing last year’s budget and information from our financial advisor, the CIP Committee established the following as the maximum amounts in setting capital spending caps: \$120,000 from the operating budget for 2017, and adding \$20,000 each year after that (to \$200,000 in 2021); \$2,700,000 from long-term borrowing in 2017, and adding \$100,000 for each of the next 3 years (to \$3,000,000 in 2020, and the same in 2021). This required the Committee to make difficult choices, but they were able to fund most of the projects, including a total of approximately \$9.1 million in asphalt surfacing.

## **Referendum option**

This year, the CIP Committee included a second option that we call “Plan B”. It includes another 9 street reconstructions and an extra \$1.8 million in asphalt surfacing during the 5 years, funded by a 1 mil increase in the City’s tax rate. (A list of the additional projects is attached.) The Committee’s recommendation is to put this option to a referendum, likely to be held in connection with the August 16<sup>th</sup> primary election.

## **Board of Public Works & Plan Commission review**

The proposed CIP was reviewed by the Board of Public Works and Plan Commission on April 18<sup>th</sup> and April 19<sup>th</sup> respectively. Neither suggested any additions or changes, and the Board of Public Works expressed support for the referendum option (Plan B).

**Recommendation**

Staff requests that the Council review the proposed CIP, and provide any suggestions for additions/changes. The CIP will then be placed on the May 10<sup>th</sup> Council meeting for final action, at which time staff will seek your direction on the referendum option (Plan B).

City of Marshfield  
City Hall Plaza  
630 S. Central Avenue  
P.O. Box 727  
Marshfield, WI 54449



Steve Barg  
City Administrator  
(715) 387-6597  
Fax (715) 384-9310

DATE: April 18, 2016  
TO: Mayor Meyer, Common Council, Plan Commission  
FROM: Steve Barg, City Administrator  
RE: Proposed Capital Improvement Program (CIP)

### **Introduction**

On behalf of the CIP Committee, I am pleased to provide the proposed 2017-2021 Capital Improvement Program (CIP) for your review. As a 5-year plan for the development of facilities, infrastructure and other capital projects, the CIP is an important financial planning tool. The Committee and City staff worked hard to go through the growing list of capital project needs, and to prioritize these items for your consideration.

### **Funding Sources**

Funding for capital projects comes from a variety of sources, including the following:

- Operating funds from current year tax levies, primarily budgeted in the City's general fund
- Special assessments levied against benefiting property owners, when deemed appropriate
- Borrowed funds secured from the use of long-term debt instruments, such as notes and bonds
- Room tax funds from a portion of the revenues generated by the City's 6% hotel/motel taxes
- Wastewater utility funds generated through customer fees and borrowing specific to this utility
- Non-local revenue received from other agencies, primarily the state or federal government
- Cemetery perpetual care funds from contributions made for future maintenance of grave sites
- Donations from the various civic and cultural groups, including the Wildwood Park Zoo Society
- TIF revenues from the incremental tax values generated on properties within active TIF districts
- Fund balance (this is proposed as a partial funding source for the "Community Square" project)

### **Financial Planning**

The Committee began by establishing the following guidelines for the level of operating funds expected to be available for capital projects, and the maximum amount of borrowing deemed to be acceptable:

Year	Available from operating funds	Available from borrowed funds
2017	\$120,000	\$2,700,000
2018	140,000	2,800,000
2019	160,000	2,900,000
2020	180,000	3,000,000
2021	200,000	3,000,000

The planned issuance of long-term debt for recurring projects during the 5-year period is as follows:

#### **2017**

- E 29<sup>th</sup> - Washington to Hume - Reconstruction \$60,000
- Asphalt Street Surfacing & Mill-in-Place – 2017 \$1,718,000
- 4<sup>th</sup> Street & Peach Avenue – Traffic Signal Upgrade \$252,000
- City Hall Plaza Brick Waterproofing \$40,000

■ Forward Financial Building - Purchase & Remodel	\$75,000
■ Wildwood-McMillan Connector Trail	\$125,000
■ Park Asphalt Maintenance Program	\$20,000
■ McMillan Street at Galvin Ave - Culvert Extension	\$105,000
■ Laemie Ave - 21 <sup>st</sup> to 1,200 ft North - Storm Sewer	\$290,000
■ UW 2017 Projects	\$15,000

### **2018**

■ Hwy 13/Spencer Em Warning Siren Replacement	\$18,000
■ E. 29 <sup>th</sup> - Hume to Veterans Parkway - Reconstruction	\$665,000
■ Asphalt Street Surfacing & Mill-in-Place 2018	\$1,775,000
■ Automation Controls (Police Dept.)	\$60,000
■ Zoo Welcome Center and Cougar Exhibit	\$155,000
■ STH 13/Popp Avenue Area Storm Sewer	\$50,000
■ UW 2018 Projects	\$77,000

### **2019**

■ Reconstruction of Pavement (Airport)	\$125,000
■ E 29 <sup>th</sup> - Washington to Hume - Reconstruction	\$646,000
■ Alley Reconstruction - Central/Maple - 5 <sup>th</sup> to 6 <sup>th</sup>	\$88,000
■ Asphalt Street Surface & Mill-in-Place - 2019	\$1,930,000
■ Emergency Generator Replacement (Police Dept.)	\$53,000
■ UW 2019 Projects	\$58,000

### **2020**

■ Construct Parallel Twy to Rwy 16/24	\$9,000
■ E. 17 <sup>th</sup> Street - Maple to Peach - Reconstruction	\$1,304,000
■ Asphalt Street Surfacing & Mill-in-Place – 2020	\$1,687,000

### **2021**

■ Replace MALSRs	\$120,000
■ Lincoln Ave - 5 <sup>th</sup> to Adler - Reconstruction	\$598,000
■ Asphalt Street Surfacing & Mill-in-Place – 2021	\$1,941,000
■ Traffic Signal Interconnect - Central to Vets Pkwy	\$60,000
■ McMillan & St. Joes - Traffic Signals or Roundabout	\$250,000
■ UW 2021 Projects	\$31,000

The City may only borrow up to 5% of its total equalized value. Since the City's current equalized value is \$1,427,677,300, its debt limit is \$71,383,865. As of December 31, 2015, the City's outstanding debt is \$35,932,355; 50.3% of what is allowed by State law, leaving \$35,451,510 of borrowing capacity available for new debt.

Unfortunately, due to the City's current tight financial condition, and its desire to limit its future debt, some capital projects were either deleted from the proposed CIP or moved into a "non-year" (sometime beyond 2021). Although these are important improvements, the Committee and staff focused its attention and the City's limited resources on projects deemed essential to public health and safety, and those that maintain our current facilities and infrastructure to the greatest degree possible.

### **Plan B (referendum)**

As part of its recommendation, the CIP Committee developed a second plan, containing more funding for capital projects. The revenue source is an increase of \$1.00/\$1000 in assessed value in the City property tax rate (now at \$9.07) for 5 years, raising an additional \$6.8 million. Included in "Plan B" is a list of major work staff recommends if the referendum passes, including \$5 million in street reconstruction projects and an additional \$1.8 million in our asphalt program. If the Council wants to hold a referendum, this would be possible with the August 16<sup>th</sup> primary election, which would enable staff to include the 2017 projects with the proposed 2017 City budget. A list of the proposed additional projects is contained within this section.

**Summary**

As you see, the Committee had a challenging task in preparing this year's CIP. Hopefully you will find that this document represents the best attempt to finance important capital projects, while still being financially prudent and responsible. Please let me know if you have any questions or concerns.

Respectfully submitted,

Steve Barg  
City Administrator

City of Marshfield, Wisconsin  
*Capital Improvement Program*  
 2017 thru 2021

**PROJECTS BY FUNDING SOURCE**

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
<b>Borrowed - Taxes on Incremental Value</b>								
Central Ave - Arnold to Harrison - Pavement Rehab	EN-A-2251	1			100,000			100,000
<b>Borrowed - Taxes on Incremental Value Total</b>					<b>100,000</b>			<b>100,000</b>
<b>Borrowed - Nonrecurring Projects</b>								
Forward Financial Building - Purchase & Remodel	FM-K-3968	2		3,100,000				3,100,000
Community Center Remodel	FM-K-3969	1	1,000,000					1,000,000
Garage Expansion	PD-K-5705	2			55,000	767,000		822,000
Hefko Pool	PR-L-2811	2		200,000	5,300,000			5,500,000
Remodel/Renovate Science Areas (STEM Cap. Proj)	UW-K-7325	2	1,000,000					1,000,000
<b>Borrowed - Nonrecurring Projects Total</b>			<b>2,000,000</b>	<b>3,300,000</b>	<b>5,355,000</b>	<b>767,000</b>		<b>11,422,000</b>
<b>Borrowed Funds - Recurring Projects</b>								
Replace MALSRs	AI-N-3812	1					120,000	120,000
Reconstruction of Pavement	AI-N-3816	1			125,000			125,000
Construct Parallel Twy to Rwy16/34	AI-N-3823	1				9,000		9,000
Hwy 13/Spencer Em Warning Siren Replacement	EM-N-5509	1		18,000				18,000
Lincoln Ave - 5th to Adler - Reconstruction	EN-B-1916	2					598,000	598,000
E 29th - Washington to Hume - Reconstruct	EN-B-2074	1	60,000		646,000			706,000
E 29th - Hume to Veterans Parkway - Reconstruct	EN-B-2195	1		665,000				665,000
E 17th Street - Maple to Peach - Reconstruction	EN-D-2067	1				1,304,000		1,304,000
Alley Reconstruction - Central/Maple - 5th to 6th	EN-D-2108	1			88,000			88,000
Asphalt Street Surfacing & Mill-in-Place - 2017	EN-D-2140	1	1,718,000					1,718,000
Asphalt Street Surface & Mill-in-Place - 2019	EN-D-2192	1			1,930,000			1,930,000
Asphalt Street Surfacing & Mill-in-Place - 2018	EN-D-2202	1		1,775,000				1,775,000
Asphalt Street Surface & Mill-in-Place 2020	EN-D-2216	1				1,687,000		1,687,000
Asphalt Street Surface & Mill-in-Place 2021	EN-D-2239	1					1,941,000	1,941,000
4th Street & Peach Avenue - Traffic Signal Upgrade	EN-F-2109	1	252,000					252,000
Traffic Signal Interconnect - Central & Vets Pkwy	EN-F-2204	2					60,000	60,000
McMillan & St Joes - Traffic Signals or Roundabout	EN-F-2250	1					250,000	250,000
City Hall Plaza Brick Waterproofing	FM-K-3962	1	40,000					40,000
Forward Financial Building - Purchase & Remodel	FM-K-3968	2	75,000					75,000
Automation Controls	PD-K-5707	2		60,000				60,000
Emergency Generator Replacement	PD-K-5711	2			53,000			53,000
Wildwood-McMillan Connector Trail	PR-L-1647	1	125,000					125,000
Zoo Welcome Center and Cougar Exhibit	PR-L-2847	1		155,000				155,000
Parks Asphalt Maintenance Program	PR-L-2854	2	20,000					20,000
STH 13/ Popp Avenue Area Storm Sewer	SW-G-6772	2		50,000				50,000
McMillan Street at Galvin Ave - Culvert Extension	SW-G-6775	1	105,000					105,000
Laemle Ave - 21st to 1,200 ft North - Storm Sewer	SW-G-6776	1	290,000					290,000
2017 Projects	UW-K-7336	n/a	15,000					15,000

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
2018 Projects	UW-K-7337	n/a		77,000				77,000
2019 Projects	UW-K-7338	n/a			58,000			58,000
2021 Projects	UW-K-7340	n/a					31,000	31,000
<b>Borrowed Funds - Recurring Projects Total</b>			<b>2,700,000</b>	<b>2,800,000</b>	<b>2,900,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>14,400,000</b>

### Donations/Private Funds

Downtown Community Square	DS-N-2866	2	900,000					900,000
Community Center Remodel	FM-K-3969	1	1,000,000					1,000,000
Wildwood-McMillan Connector Trail	PR-L-1647	1	125,000					125,000
Zoo Welcome Center and Cougar Exhibit	PR-L-2847	1		200,000				200,000
<b>Donations/Private Funds Total</b>			<b>2,025,000</b>	<b>200,000</b>				<b>2,225,000</b>

### Fees - Wastewater Utility

Lincoln Ave - 5th to Adler - Reconstruction	EN-B-1916	2					146,000	146,000
E 17th Street - Maple to Peach - Reconstruction	EN-D-2067	1				40,000		40,000
Sanitary Sewer Lining - City Wide	EN-J-1796	1	578,000	875,000	875,000	835,000	729,000	3,892,000
Wood Ave - Blodgett to North - Sanitary Sewer	EN-J-2205	1	297,000					297,000
<b>Fees - Wastewater Utility Total</b>			<b>875,000</b>	<b>875,000</b>	<b>875,000</b>	<b>875,000</b>	<b>875,000</b>	<b>4,375,000</b>

### Fund Balance

Downtown Community Square	DS-N-2866	2	400,000					400,000
<b>Fund Balance Total</b>			<b>400,000</b>					<b>400,000</b>

### Operating Funds

Reconstruction of Pavement	AI-N-3816	1		9,000				9,000
Construct Parallel Twy to Rwy16/34	AI-N-3823	1		8,000		21,000		29,000
Runway 16/34 Exten and Partial Parallel Taxiway	AI-N-3825	1		5,000	12,000	50,000		67,000
Construct South Hangar Area Including Taxiways	AI-N-3826	1				4,000	30,000	34,000
Asphalt Street Surface & Mill-in-Place - 2019	EN-D-2192	1			39,000			39,000
McMillan & St Joes - Traffic Signals or Roundabout	EN-F-2250	1	25,000					25,000
Sidewalk Reconstruction - 2017 Ordered Repairs	EN-N-2142	1	30,000					30,000
Sidewalk Reconstruction - 2019 Ordered Repairs	EN-N-2193	1			30,000			30,000
Sidewalk Reconstruction - 2018 Ordered Repairs	EN-N-2207	1		30,000				30,000
Sidewalk Reconstruction - 2020 Ordered Repairs	EN-N-2217	1				30,000		30,000
Sidewalk Reconstruction - 2021 Ordered Repairs	EN-N-2240	1					30,000	30,000
Fairgrounds - Round Barn Improvements	FG-K-5600	1	25,000	25,000	25,000	25,000	25,000	125,000
Roof Replacement	PD-K-5706	2			54,000			54,000
Columbia Park Bandshell	PR-L-2821	2	15,000					15,000
Parks Maintenance Building	PR-L-2843	2					75,000	75,000
Zoo Welcome Center and Cougar Exhibit	PR-L-2847	1	25,000					25,000
Parks ADA Improvement Program	PR-L-2860	1		20,000				20,000
2018 Projects	UW-K-7337	n/a		43,000				43,000
2020 Projects	UW-K-7339	n/a				50,000		50,000
2021 Projects	UW-K-7340	n/a					40,000	40,000
<b>Operating Funds Total</b>			<b>120,000</b>	<b>140,000</b>	<b>160,000</b>	<b>180,000</b>	<b>200,000</b>	<b>800,000</b>

### Room Tax

<b>Source</b>	<b>Project#</b>	<b>Priority</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Oak Avenue Community Center Gym Floor	<i>PR-K-2867</i>	2					75,000	75,000
Playground Improvement Program	<i>PR-L-2804</i>	1				80,000		80,000
Softball Facilities	<i>PR-L-2808</i>	2			110,000			110,000
Zoo Pond & Stream	<i>PR-L-2818</i>	2				15,000	35,000	50,000
Braem Park Parking Lot	<i>PR-L-2827</i>	1		120,000				120,000
Parks Maintenance Building	<i>PR-L-2843</i>	2				15,000		15,000
Zoo Welcome Center and Cougar Exhibit	<i>PR-L-2847</i>	1		20,000				20,000
Parks Asphalt Maintenance Program	<i>PR-L-2854</i>	2			30,000		30,000	60,000
Braem Park Tennis Courts	<i>PR-L-2857</i>	1	140,000					140,000
Parks ADA Improvement Program	<i>PR-L-2860</i>	1				30,000		30,000
<b>Room Tax Total</b>			<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>700,000</b>
<b>GRAND TOTAL</b>			<b>8,260,000</b>	<b>7,455,000</b>	<b>9,530,000</b>	<b>4,962,000</b>	<b>4,215,000</b>	<b>34,422,000</b>

City of Marshfield, Wisconsin  
*Capital Improvement Program*  
 2017 thru 2021

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
<b>Airport</b>								
Replace MALSRs	AI-N-3812	1					120,000	120,000
<i>Borrowed Funds - Recurring Projects</i>							120,000	120,000
Reconstruction of Pavement	AI-N-3816	1		9,000	125,000			134,000
<i>Borrowed Funds - Recurring Projects</i>							125,000	125,000
<i>Operating Funds</i>								9,000
Construct Parallel Twy to Rwy16/34	AI-N-3823	1		8,000		30,000		38,000
<i>Borrowed Funds - Recurring Projects</i>							9,000	9,000
<i>Operating Funds</i>								29,000
Runway 16/34 Exten and Partial Parallel Taxiway	AI-N-3825	1		5,000	12,000	50,000		67,000
<i>Operating Funds</i>							5,000	67,000
Construct South Hangar Area Including Taxiways	AI-N-3826	1				4,000	30,000	34,000
<i>Operating Funds</i>							4,000	34,000
<b>Airport Total</b>				22,000	137,000	84,000	150,000	393,000
<b>Development Services</b>								
Downtown Community Square	DS-N-2866	2	1,300,000					1,300,000
<i>Donations/Private Funds</i>							900,000	900,000
<i>Fund Balance</i>							400,000	400,000
<b>Development Services Total</b>			1,300,000					1,300,000
<b>Emergency Management</b>								
Hwy 13/Spencer Em Warning Siren Replacement	EM-N-5509	1		18,000				18,000
<i>Borrowed Funds - Recurring Projects</i>							18,000	18,000
<b>Emergency Management Total</b>				18,000				18,000
<b>Engineering</b>								
Central Ave - Arnold to Harrison - Pavement Rehab	EN-A-2251	1			100,000			100,000
<i>Borrowed - Taxes on Incremental Value</i>							100,000	100,000
Lincoln Ave - 5th to Adler - Reconstruction	EN-B-1916	2					744,000	744,000
<i>Borrowed Funds - Recurring Projects</i>							598,000	598,000
<i>Fees - Wastewater Utility</i>							146,000	146,000
E 29th - Washington to Hume - Reconstruct	EN-B-2074	1	60,000		646,000			706,000
<i>Borrowed Funds - Recurring Projects</i>							60,000	706,000
E 29th - Hume to Veterans Parkway - Reconstruct	EN-B-2195	1		665,000				665,000
<i>Borrowed Funds - Recurring Projects</i>							665,000	665,000
E 17th Street - Maple to Peach - Reconstruction	EN-D-2067	1				1,344,000		1,344,000
<i>Borrowed Funds - Recurring Projects</i>							1,304,000	1,304,000
<i>Fees - Wastewater Utility</i>							40,000	40,000
Alley Reconstruction - Central/Maple - 5th to 6th	EN-D-2108	1			88,000			88,000
<i>Borrowed Funds - Recurring Projects</i>							88,000	88,000
Asphalt Street Surfacing & Mill-in-Place - 2017	EN-D-2140	1	1,718,000					1,718,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
<i>Borrowed Funds - Recurring Projects</i>			1,718,000					1,718,000
Asphalt Street Surface & Mill-in-Place - 2019	EN-D-2192	1			1,969,000			1,969,000
<i>Borrowed Funds - Recurring Projects</i>					1,930,000			1,930,000
<i>Operating Funds</i>					39,000			39,000
Asphalt Street Surfacing & Mill-in-Place - 2018	EN-D-2202	1		1,775,000				1,775,000
<i>Borrowed Funds - Recurring Projects</i>				1,775,000				1,775,000
Asphalt Street Surface & Mill-in-Place 2020	EN-D-2216	1				1,687,000		1,687,000
<i>Borrowed Funds - Recurring Projects</i>						1,687,000		1,687,000
Asphalt Street Surface & Mill-in-Place 2021	EN-D-2239	1					1,941,000	1,941,000
<i>Borrowed Funds - Recurring Projects</i>							1,941,000	1,941,000
4th Street & Peach Avenue - Traffic Signal Upgrade	EN-F-2109	1	252,000					252,000
<i>Borrowed Funds - Recurring Projects</i>			252,000					252,000
Traffic Signal Interconnect - Central & Vets Pkwy	EN-F-2204	2					60,000	60,000
<i>Borrowed Funds - Recurring Projects</i>							60,000	60,000
McMillan & St Joes - Traffic Signals or Roundabout	EN-F-2250	1	25,000				250,000	275,000
<i>Borrowed Funds - Recurring Projects</i>							250,000	250,000
<i>Operating Funds</i>			25,000					25,000
Sanitary Sewer Lining - City Wide	EN-J-1796	1	578,000	875,000	875,000	835,000	729,000	3,892,000
<i>Fees - Wastewater Utility</i>			578,000	875,000	875,000	835,000	729,000	3,892,000
Wood Ave - Blodgett to North - Sanitary Sewer	EN-J-2205	1	297,000					297,000
<i>Fees - Wastewater Utility</i>			297,000					297,000
Sidewalk Reconstruction - 2017 Ordered Repairs	EN-N-2142	1	30,000					30,000
<i>Operating Funds</i>			30,000					30,000
Sidewalk Reconstruction - 2019 Ordered Repairs	EN-N-2193	1			30,000			30,000
<i>Operating Funds</i>					30,000			30,000
Sidewalk Reconstruction - 2018 Ordered Repairs	EN-N-2207	1		30,000				30,000
<i>Operating Funds</i>				30,000				30,000
Sidewalk Reconstruction - 2020 Ordered Repairs	EN-N-2217	1				30,000		30,000
<i>Operating Funds</i>						30,000		30,000
Sidewalk Reconstruction - 2021 Ordered Repairs	EN-N-2240	1					30,000	30,000
<i>Operating Funds</i>							30,000	30,000
<b>Engineering Total</b>			<b>2,960,000</b>	<b>3,345,000</b>	<b>3,708,000</b>	<b>3,896,000</b>	<b>3,754,000</b>	<b>17,663,000</b>
<b>Facilities Management</b>								
City Hall Plaza Brick Waterproofing	FM-K-3962	1	40,000					40,000
<i>Borrowed Funds - Recurring Projects</i>			40,000					40,000
Forward Financial Building - Purchase & Remodel	FM-K-3968	2	75,000	3,100,000				3,175,000
<i>Borrowed - Nonrecurring Projects</i>				3,100,000				3,100,000
<i>Borrowed Funds - Recurring Projects</i>			75,000					75,000
Community Center Remodel	FM-K-3969	1	2,000,000					2,000,000
<i>Borrowed - Nonrecurring Projects</i>			1,000,000					1,000,000
<i>Donations/Private Funds</i>			1,000,000					1,000,000
<b>Facilities Management Total</b>			<b>2,115,000</b>	<b>3,100,000</b>				<b>5,215,000</b>
<b>Fair Commission</b>								
Fairgrounds - Round Barn Improvements	FG-K-5600	1	25,000	25,000	25,000	25,000	25,000	125,000
<i>Operating Funds</i>			25,000	25,000	25,000	25,000	25,000	125,000
<b>Fair Commission Total</b>			<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>
<b>Parks &amp; Recreation</b>								
Oak Avenue Community Center Gym Floor	PR-K-2867	2					75,000	75,000
<i>Room Tax</i>							75,000	75,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Wildwood-McMillan Connector Trail	PR-L-1647	1	250,000					250,000
<i>Borrowed Funds - Recurring Projects</i>			125,000					125,000
<i>Donations/Private Funds</i>			125,000					125,000
Playground Improvement Program	PR-L-2804	1				80,000		80,000
<i>Room Tax</i>						80,000		80,000
Softball Facilities	PR-L-2808	2			110,000			110,000
<i>Room Tax</i>					110,000			110,000
Hefko Pool	PR-L-2811	2		200,000	5,300,000			5,500,000
<i>Borrowed - Nonrecurring Projects</i>				200,000	5,300,000			5,500,000
Zoo Pond & Stream	PR-L-2818	2				15,000	35,000	50,000
<i>Room Tax</i>						15,000	35,000	50,000
Columbia Park Bandshell	PR-L-2821	2	15,000					15,000
<i>Operating Funds</i>			15,000					15,000
Braem Park Parking Lot	PR-L-2827	1		120,000				120,000
<i>Room Tax</i>				120,000				120,000
Parks Maintenance Building	PR-L-2843	2				15,000	75,000	90,000
<i>Operating Funds</i>							75,000	75,000
<i>Room Tax</i>						15,000		15,000
Zoo Welcome Center and Cougar Exhibit	PR-L-2847	1	25,000	375,000				400,000
<i>Borrowed Funds - Recurring Projects</i>				155,000				155,000
<i>Donations/Private Funds</i>				200,000				200,000
<i>Operating Funds</i>			25,000					25,000
<i>Room Tax</i>				20,000				20,000
Parks Asphalt Maintenance Program	PR-L-2854	2	20,000		30,000		30,000	80,000
<i>Borrowed Funds - Recurring Projects</i>			20,000					20,000
<i>Room Tax</i>					30,000		30,000	60,000
Braem Park Tennis Courts	PR-L-2857	1	140,000					140,000
<i>Room Tax</i>			140,000					140,000
Parks ADA Improvement Program	PR-L-2860	1		20,000		30,000		50,000
<i>Operating Funds</i>				20,000				20,000
<i>Room Tax</i>						30,000		30,000
<b>Parks &amp; Recreation Total</b>			<b>450,000</b>	<b>715,000</b>	<b>5,440,000</b>	<b>140,000</b>	<b>215,000</b>	<b>6,960,000</b>

### Police Department

Garage Expansion	PD-K-5705	2			55,000	767,000		822,000
<i>Borrowed - Nonrecurring Projects</i>					55,000	767,000		822,000
Roof Replacement	PD-K-5706	2			54,000			54,000
<i>Operating Funds</i>					54,000			54,000
Automation Controls	PD-K-5707	2		60,000				60,000
<i>Borrowed Funds - Recurring Projects</i>				60,000				60,000
Emergency Generator Replacement	PD-K-5711	2			53,000			53,000
<i>Borrowed Funds - Recurring Projects</i>					53,000			53,000
<b>Police Department Total</b>				<b>60,000</b>	<b>162,000</b>	<b>767,000</b>		<b>989,000</b>

### Storm Water

STH 13/ Popp Avenue Area Storm Sewer	SW-G-6772	2		50,000				50,000
<i>Borrowed Funds - Recurring Projects</i>				50,000				50,000
McMillan Street at Galvin Ave - Culvert Extension	SW-G-6775	1	105,000					105,000
<i>Borrowed Funds - Recurring Projects</i>			105,000					105,000
Laemle Ave - 21st to 1,200 ft North - Storm Sewer	SW-G-6776	1	290,000					290,000
<i>Borrowed Funds - Recurring Projects</i>			290,000					290,000

<b>Department</b>	<b>Project#</b>	<b>Priority</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
<b>Storm Water Total</b>			<b>395,000</b>	<b>50,000</b>				<b>445,000</b>
<b>UW - Marshfield/Wood County</b>								
Remodel/Renovate Science Areas (STEM Cap. Proj)	UW-K-7325	2	1,000,000					1,000,000
<i>Borrowed - Nonrecurring Projects</i>			<i>1,000,000</i>					<i>1,000,000</i>
2017 Projects	UW-K-7336	n/a	15,000					15,000
<i>Borrowed Funds - Recurring Projects</i>			<i>15,000</i>					<i>15,000</i>
2018 Projects	UW-K-7337	n/a		120,000				120,000
<i>Borrowed Funds - Recurring Projects</i>				<i>77,000</i>				<i>77,000</i>
<i>Operating Funds</i>				<i>43,000</i>				<i>43,000</i>
2019 Projects	UW-K-7338	n/a			58,000			58,000
<i>Borrowed Funds - Recurring Projects</i>					<i>58,000</i>			<i>58,000</i>
2020 Projects	UW-K-7339	n/a				50,000		50,000
<i>Operating Funds</i>						<i>50,000</i>		<i>50,000</i>
2021 Projects	UW-K-7340	n/a					71,000	71,000
<i>Borrowed Funds - Recurring Projects</i>							<i>31,000</i>	<i>31,000</i>
<i>Operating Funds</i>							<i>40,000</i>	<i>40,000</i>
<b>UW - Marshfield/Wood County Total</b>			<b>1,015,000</b>	<b>120,000</b>	<b>58,000</b>	<b>50,000</b>	<b>71,000</b>	<b>1,314,000</b>
<b>GRAND TOTAL</b>			<b>8,260,000</b>	<b>7,455,000</b>	<b>9,530,000</b>	<b>4,962,000</b>	<b>4,215,000</b>	<b>34,422,000</b>

City of Marshfield, Wisconsin  
*Capital Improvement Program*  
 2017 thru 2021

**PROJECTS BY YEAR**

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2017</b>				
Downtown Community Square	Development Services	DS-N-2866	2	1,300,000
E 29th - Washington to Hume - Reconstruct	Engineering	EN-B-2074	1	60,000
Asphalt Street Surfacing & Mill-in-Place - 2017	Engineering	EN-D-2140	1	1,718,000
4th Street & Peach Avenue - Traffic Signal Upgrade	Engineering	EN-F-2109	1	252,000
McMillan & St Joes - Traffic Signals or Roundabout	Engineering	EN-F-2250	1	25,000
Sanitary Sewer Lining - City Wide	Engineering	EN-J-1796	1	578,000
Wood Ave - Blodgett to North - Sanitary Sewer	Engineering	EN-J-2205	1	297,000
Sidewalk Reconstruction - 2017 Ordered Repairs	Engineering	EN-N-2142	1	30,000
City Hall Plaza Brick Waterproofing	Facilities Management	FM-K-3962	1	40,000
Forward Financial Building - Purchase & Remodel	Facilities Management	FM-K-3968	2	75,000
Community Center Remodel	Facilities Management	FM-K-3969	1	2,000,000
Fairgrounds - Round Barn Improvements	Fair Commission	FG-K-5600	1	25,000
Wildwood-McMillan Connector Trail	Parks & Recreation	PR-L-1647	1	250,000
Columbia Park Bandshell	Parks & Recreation	PR-L-2821	2	15,000
Zoo Welcome Center and Cougar Exhibit	Parks & Recreation	PR-L-2847	1	25,000
Parks Asphalt Maintenance Program	Parks & Recreation	PR-L-2854	2	20,000
Braem Park Tennis Courts	Parks & Recreation	PR-L-2857	1	140,000
McMillan Street at Galvin Ave - Culvert Extension	Storm Water	SW-G-6775	1	105,000
Laemle Ave - 21st to 1,200 ft North - Storm Sewer	Storm Water	SW-G-6776	1	290,000
Remodel/Renovate Science Areas (STEM Cap. Proj)	UW - Marshfield/Wood County	UW-K-7325	2	1,000,000
2017 Projects	UW - Marshfield/Wood County	UW-K-7336	n/a	15,000
<b>Total for 2017</b>				<b>8,260,000</b>
<b>2018</b>				
Reconstruction of Pavement	Airport	AI-N-3816	1	9,000
Construct Parallel Twy to Rwy16/34	Airport	AI-N-3823	1	8,000
Runway 16/34 Exten and Partial Parallel Taxiway	Airport	AI-N-3825	1	5,000
Hwy 13/Spencer Em Warning Siren Replacement	Emergency Management	EM-N-5509	1	18,000
E 29th - Hume to Veterans Parkway - Reconstruct	Engineering	EN-B-2195	1	665,000
Asphalt Street Surfacing & Mill-in-Place - 2018	Engineering	EN-D-2202	1	1,775,000
Sanitary Sewer Lining - City Wide	Engineering	EN-J-1796	1	875,000
Sidewalk Reconstruction - 2018 Ordered Repairs	Engineering	EN-N-2207	1	30,000
Forward Financial Building - Purchase & Remodel	Facilities Management	FM-K-3968	2	3,100,000
Fairgrounds - Round Barn Improvements	Fair Commission	FG-K-5600	1	25,000
Hefko Pool	Parks & Recreation	PR-L-2811	2	200,000
Braem Park Parking Lot	Parks & Recreation	PR-L-2827	1	120,000
Zoo Welcome Center and Cougar Exhibit	Parks & Recreation	PR-L-2847	1	375,000
Parks ADA Improvement Program	Parks & Recreation	PR-L-2860	1	20,000
Automation Controls	Police Department	PD-K-5707	2	60,000
STH 13/ Popp Avenue Area Storm Sewer	Storm Water	SW-G-6772	2	50,000
2018 Projects	UW - Marshfield/Wood County	UW-K-7337	n/a	120,000
<b>Total for 2018</b>				<b>7,455,000</b>

Project Name	Department	Project #	Priority	Project Cost
<b>2019</b>				
Reconstruction of Pavement	Airport	AI-N-3816	1	125,000
Runway 16/34 Exten and Partial Parallel Taxiway	Airport	AI-N-3825	1	12,000
Central Ave - Arnold to Harrison - Pavement Rehab	Engineering	EN-A-2251	1	100,000
E 29th - Washington to Hume - Reconstruct	Engineering	EN-B-2074	1	646,000
Alley Reconstruction - Central/Maple - 5th to 6th	Engineering	EN-D-2108	1	88,000
Asphalt Street Surface & Mill-in-Place - 2019	Engineering	EN-D-2192	1	1,969,000
Sanitary Sewer Lining - City Wide	Engineering	EN-J-1796	1	875,000
Sidewalk Reconstruction - 2019 Ordered Repairs	Engineering	EN-N-2193	1	30,000
Fairgrounds - Round Barn Improvements	Fair Commission	FG-K-5600	1	25,000
Softball Facilities	Parks & Recreation	PR-L-2808	2	110,000
Hefko Pool	Parks & Recreation	PR-L-2811	2	5,300,000
Parks Asphalt Maintenance Program	Parks & Recreation	PR-L-2854	2	30,000
Garage Expansion	Police Department	PD-K-5705	2	55,000
Roof Replacement	Police Department	PD-K-5706	2	54,000
Emergency Generator Replacement	Police Department	PD-K-5711	2	53,000
2019 Projects	UW - Marshfield/Wood County	UW-K-7338	n/a	58,000
<b>Total for 2019</b>				<b>9,530,000</b>
<b>2020</b>				
Construct Parallel Twy to Rwy16/34	Airport	AI-N-3823	1	30,000
Runway 16/34 Exten and Partial Parallel Taxiway	Airport	AI-N-3825	1	50,000
Construct South Hangar Area Including Taxiways	Airport	AI-N-3826	1	4,000
E 17th Street - Maple to Peach - Reconstruction	Engineering	EN-D-2067	1	1,344,000
Asphalt Street Surface & Mill-in-Place 2020	Engineering	EN-D-2216	1	1,687,000
Sanitary Sewer Lining - City Wide	Engineering	EN-J-1796	1	835,000
Sidewalk Reconstruction - 2020 Ordered Repairs	Engineering	EN-N-2217	1	30,000
Fairgrounds - Round Barn Improvements	Fair Commission	FG-K-5600	1	25,000
Playground Improvement Program	Parks & Recreation	PR-L-2804	1	80,000
Zoo Pond & Stream	Parks & Recreation	PR-L-2818	2	15,000
Parks Maintenance Building	Parks & Recreation	PR-L-2843	2	15,000
Parks ADA Improvement Program	Parks & Recreation	PR-L-2860	1	30,000
Garage Expansion	Police Department	PD-K-5705	2	767,000
2020 Projects	UW - Marshfield/Wood County	UW-K-7339	n/a	50,000
<b>Total for 2020</b>				<b>4,962,000</b>
<b>2021</b>				
Replace MALSRs	Airport	AI-N-3812	1	120,000
Construct South Hangar Area Including Taxiways	Airport	AI-N-3826	1	30,000
Lincoln Ave - 5th to Adler - Reconstruction	Engineering	EN-B-1916	2	744,000
Asphalt Street Surface & Mill-in-Place 2021	Engineering	EN-D-2239	1	1,941,000
Traffic Signal Interconnect - Central & Vets Pkwy	Engineering	EN-F-2204	2	60,000
McMillan & St Joes - Traffic Signals or Roundabout	Engineering	EN-F-2250	1	250,000
Sanitary Sewer Lining - City Wide	Engineering	EN-J-1796	1	729,000
Sidewalk Reconstruction - 2021 Ordered Repairs	Engineering	EN-N-2240	1	30,000
Fairgrounds - Round Barn Improvements	Fair Commission	FG-K-5600	1	25,000
Oak Avenue Community Center Gym Floor	Parks & Recreation	PR-K-2867	2	75,000
Zoo Pond & Stream	Parks & Recreation	PR-L-2818	2	35,000
Parks Maintenance Building	Parks & Recreation	PR-L-2843	2	75,000
Parks Asphalt Maintenance Program	Parks & Recreation	PR-L-2854	2	30,000
2021 Projects	UW - Marshfield/Wood County	UW-K-7340	n/a	71,000
<b>Total for 2021</b>				<b>4,215,000</b>

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>GRAND TOTAL</b>				34,422,000

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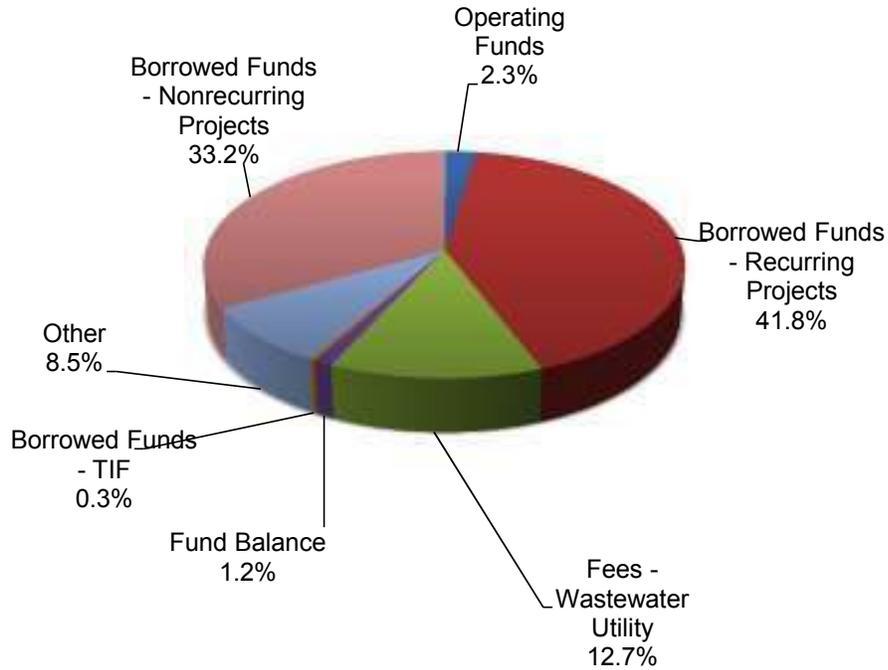
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City of Marshfield, Wisconsin  
*Capital Improvement Program*  
 2017 thru 2021

**FUNDING SOURCE SUMMARY**

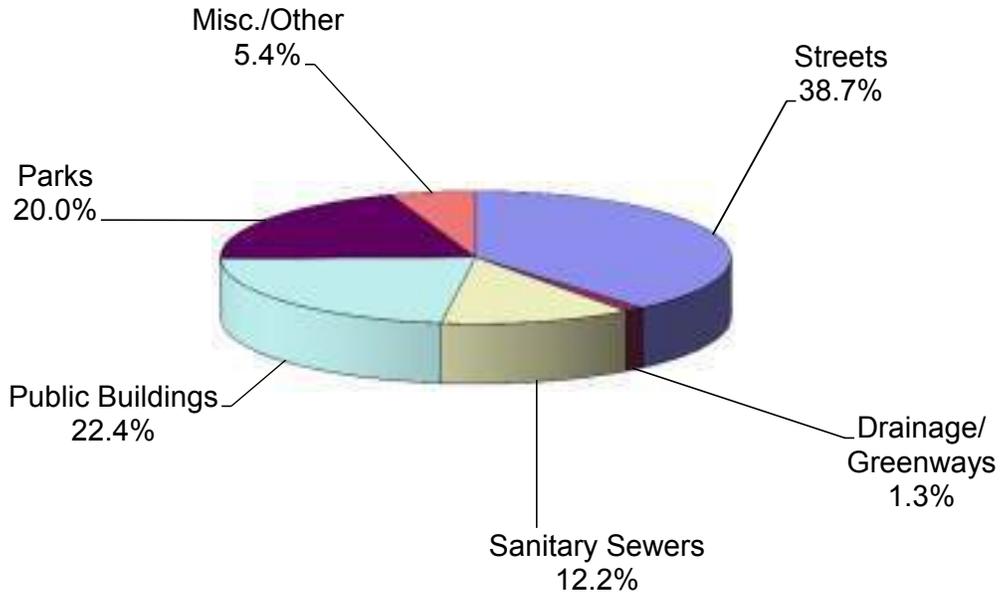
<b>Source</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Borrowed - Taxes on Incremental Value			100,000			100,000
Borrowed - Nonrecurring Projects	2,000,000	3,300,000	5,355,000	767,000		11,422,000
Borrowed Funds - Recurring Projects	2,700,000	2,800,000	2,900,000	3,000,000	3,000,000	14,400,000
Donations/Private Funds	2,025,000	200,000				2,225,000
Fees - Wastewater Utility	875,000	875,000	875,000	875,000	875,000	4,375,000
Fund Balance	400,000					400,000
Operating Funds	120,000	140,000	160,000	180,000	200,000	800,000
Room Tax	140,000	140,000	140,000	140,000	140,000	700,000
<b>GRAND TOTAL</b>	<b>8,260,000</b>	<b>7,455,000</b>	<b>9,530,000</b>	<b>4,962,000</b>	<b>4,215,000</b>	<b>34,422,000</b>

**2017-2021  
CAPITAL IMPROVEMENT PROGRAM  
SUMMARY BY FUNDING SOURCE**



Operating Funds		\$800,000
Borrowed Funds - Recurring Projects		14,400,000
Borrowed Funds - Nonrecurring Projects		11,422,000
Borrowed Funds - TIF		100,000
Wastewater Utility Fees		4,375,000
Wastewater Utility Debt		0
Fund Balance		400,000
Other		
Non-Local Funding	\$0	
Room Tax Funds	700,000	
Donations/Private Funds	2,225,000	2,925,000
		<u>\$34,422,000</u>

**2017-2021  
CAPITAL IMPROVEMENT PROGRAM  
SUMMARY BY PROJECT TYPE**



Streets	\$13,324,000
Drainage/Greenways	445,000
Sanitary Sewers	4,189,000
Public Buildings	7,718,000
Parks	6,885,000
Wastewater	0
Misc./Other	1,861,000
<b>Total</b>	<u><u>\$34,422,000</u></u>

SCHEDULE D

CITY OF MARSHFIELD 2017-2021 CAPITAL IMPROVEMENT PROGRAM  
 PROJECTED TAX LEVY RATES TO FINANCE CAPITAL IMPROVEMENT PROJECTS

BUDGET YEAR	ANNUAL DEBT SERVICE FOR CURRENT OUT-STANDING DEBT	CURRENT/ PROJECTED TAX LEVY RATE (mils) FOR OUTSTANDING DEBT	CIP COMMITTEE RECOMMENDED RECURRING BORROWING 2017-2021 CIP	PROJECTED TAX LEVY RATE IMPACT OF FUTURE DEBT ISSUES (mils)	TAX LEVY RATE EXISTING/ FUTURE DEBT SERVICE (mils)	CIP COMMITTEE OPERATING FUND REQUIREMENT 2017-2021 CIP	TAX LEVY RATE TO FUND OPERATING FUND REQUIREMENT (mils)	CURRENT/ PROJECTED TAX LEVY REQUIREMENT FOR 2017-2021 CIP
2017	\$ 4,716,469	\$3.42	2,700,000	\$0.24	\$3.66	\$ 120,000	\$0.09	\$3.75
2018	4,413,966	3.17	2,800,000	0.47	3.65	140,000	0.10	3.75
2019	4,592,316	3.27	2,900,000	0.72	3.99	160,000	0.11	4.10
2020	3,977,417	2.80	3,000,000	0.96	3.77	180,000	0.13	3.89
2021	3,841,820	2.68	3,000,000	1.21	3.89	200,000	0.14	4.03

**Note: Above calculations assume a 1.0% annual growth in City's assessed valuation  
 The projected annual borrowing listed above does not include debt for, Fire Equipment, TIF District and nonrecurring projects.**

SCHEDULE E

CITY OF MARSHFIELD 2017-2021 CAPITAL IMPROVEMENT PROGRAM  
 VARIANCES BETWEEN RECOMMENDED BORROWED / OPERATING FUNDS  
 AND INITIAL REQUESTED BORROWED / OPERATING FUNDS

BUDGET YEAR	CIP COMMITTEE RECOMMENDED BORROWING 2017-2021	INITIAL CIP REQUESTED BORROWING 2017-2021	VARIANCE	CIP COMMITTEE RECOMMENDED OPERATING FUNDS 2017-2021	INITIAL CIP REQUESTED OPERATING FUNDS 2017-2021	VARIANCE	TOTAL VARIANCE
2017	\$ 2,700,000	\$ 3,172,000	\$ (472,000)	\$ 120,000	\$ 450,000	\$ (330,000)	\$ (802,000)
2018	2,800,000	3,003,000	(203,000)	140,000	532,000	(392,000)	(595,000)
2019	2,900,000	3,057,000	(157,000)	160,000	297,000	(137,000)	(294,000)
2020	3,000,000	4,136,000	(1,136,000)	180,000	311,000	(131,000)	(1,267,000)
2021	3,000,000	6,110,000	(3,110,000)	200,000	559,000	(359,000)	(3,469,000)
	<u>\$ 14,400,000</u>	<u>\$ 19,478,000</u>	<u>\$ (5,078,000)</u>	<u>\$ 800,000</u>	<u>\$ 2,149,000</u>	<u>\$ (1,349,000)</u>	<u>\$ (6,427,000)</u>

**Note: The projected annual borrowing listed above does not include debt for Fire Equipment, TIF District and Nonrecurring projects.**

SCHEDULE F

CITY OF MARSHFIELD 2017-2021 CAPITAL IMPROVEMENT PROGRAM  
 CIP COMMITTEE RECOMMENDED  
 GENERAL OBLIGATION (G.O.) DEBT SUMMARY

<u>BUDGET YEAR</u>	<u>CIP COMMITTEE RECOMMENDED RECURRING PROJECT DEBT</u>	<u>CIP COMMITTEE RECOMMENDED NONRECURRING PROJECT DEBT</u>	<u>CIP COMMITTEE RECOMMENDED TIF DISTRICT PROJECT DEBT</u>	<u>TOTAL CIP COMMITTEE RECOMMENDED G. O. DEBT</u>
2017	\$ 2,700,000	\$ 2,000,000	\$ -	\$ 4,700,000
2018	2,800,000	3,300,000	-	6,100,000
2019	2,900,000	5,355,000	100,000	8,355,000
2020	3,000,000	767,000	-	3,767,000
2021	<u>3,000,000</u>	<u>-</u>	<u>-</u>	<u>3,000,000</u>
	<u>\$ 14,400,000</u>	<u>\$ 11,422,000</u>	<u>\$ 100,000</u>	<u>\$ 25,922,000</u>

2017 - 2021 Capital Improvement Program  
Plan B - Referendum  
Projects to be completed with Referendum Funding

Asphalt Program	\$1,819,000
5th Street - Chestnut to Oak	\$860,000
9th - Central to Chestnut & Chestnut	\$787,000
Arnold - Peach to Elm	\$224,000
Broadway - Blodgett to North	\$408,000
Blodgett - St Joseph to Wood	\$601,000
Cleveland - Walnut to Doege	\$638,000
Grant Street - Central to Chestnut	\$158,000
Laurel Court	\$253,000
Schmidt - State to Ives	<u>\$1,072,000</u>
<b>Grand Total</b>	<b>\$6,820,000 *</b>

\* 1 Mil = \$1,363,548 per year for 5 years for a total of \$6,827,740  
CIP funding was rounded to \$6,820,000

# Capital Improvement Program

2017 *thru* 2021

**Department** Engineering

## City of Marshfield, Wisconsin

**Contact** Dan Knoeck

**Project #** EN-C-1837  
**Project Name** West 5th Street - Chestnut to Oak - Reconstruction

**Type** N/A

**Useful Life** 50

**Category** C - Street - Collector

**Priority** Level 1

**Assessable Project** Yes

**Companion Project** Yes

**Description**  
 Street and Utility Reconstruction including new concrete pavement with curb & gutter, and new sidewalk, sanitary sewer, sanitary sewer laterals, storm sewer, water main, and water lateral.

**Justification**  
 The street surface is in fair to poor condition. The sanitary sewer main has had some spot failures and is in need of replacement. Other underground utilities are also in need of reconstruction.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Engineering					110,000	110,000
Sanitary Sewer Construction					270,000	270,000
Street Construction					620,000	620,000
Storm Sewer Construction					110,000	110,000
Water Main and/or Services					50,000	50,000
<b>Total</b>					<b>1,160,000</b>	<b>1,160,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Fees - Wastewater Utility					300,000	300,000
Operating Funds - Referendum					860,000	860,000
<b>Total</b>					<b>1,160,000</b>	<b>1,160,000</b>

**Budget Impact/Other**  
 Roadway maintenance costs will decrease initially and then increase as the pavement ages.  
  
 Companion Projects: EN-J-1838 (Sanitary Sewer), EN-N-2174 (Water Services) and SW-H-6702 (Storm Sewer)

# Capital Improvement Program

2017 *thru* 2021

**Department** Engineering

## City of Marshfield, Wisconsin

**Contact** Dan Knoeck

**Project #** EN-D-2133  
**Project Name** 9th - Central to Chestnut & Chestnut - Reconst

**Type** N/A

**Useful Life** 40

**Category** D - Street - Residential/Neighb

**Priority** Level II

**Assessable Project** Yes

**Companion Project** Yes

### Description

9th Street - Central to Chestnut and Chestnut - 9th to 11th, street and utility reconstruction including new concrete pavement with curb & gutter, new sidewalk, sanitary sewer laterals, storm sewer, water main, and water laterals.

### Justification

The existing pavement is in fair condition, however there is a need for additional parking and sidewalk along 9th Street.

Expenditures	2017	2018	2019	2020	2021	Total
Construction			510,000			510,000
Engineering			85,000			85,000
Sanitary Sewer Construction			50,000			50,000
Sidewalk - New Installation			67,000			67,000
Storm Sewer Construction			120,000			120,000
Water Main and/or Services			10,000			10,000
<b>Total</b>			<b>842,000</b>			<b>842,000</b>

Funding Sources	2017	2018	2019	2020	2021	Total
Fees - Wastewater Utility			55,000			55,000
Operating Funds - Referendum			787,000			787,000
<b>Total</b>			<b>842,000</b>			<b>842,000</b>

### Budget Impact/Other

Roadway maintenance costs will be reduced initially and then increase as pavement ages.

Companion Projects: EN-J-2134 (Sanitary Sewer), EN-N-2135 (New Sidewalk), EN-N-2136 (Water Services), SW-H-6763 (Storm Sewer)

Capital Improvement Program  
 City of Marshfield, Wisconsin

2017 *thru* 2021

**Department** Engineering  
**Contact** Dan Knoeck  
**Type** N/A  
**Useful Life** 40  
**Category** D - Street - Residential/Neighb  
**Priority** Level II

**Project #** EN-D-1851  
**Project Name** Arnold Street - Peach to Elm - Reconst

**Assessable Project** Yes  
**Companion Project** Yes

**Description**  
 Reconstruction of Arnold Street from Peach Ave to Elm Ave in conjunction with water main and sanitary sewer replacement. The new street will consist of curb & gutter with an asphalt center and sidewalk.

**Justification**  
 The sanitary sewer is in need of replacement. The street surface is in poor condition. The water department must replace the water main due to it's history of failures.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction		166,000				166,000
Engineering		17,000				17,000
Storm Sewer Construction		41,000				41,000
<b>Total</b>		<b>224,000</b>				<b>224,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Operating Funds - Referendum		224,000				224,000
<b>Total</b>		<b>224,000</b>				<b>224,000</b>

**Budget Impact/Other**  
 Roadway maintenance costs will decrease initially and then increase as the pavement ages.  
  
 Companion Projects - SW-H-6755 (Storm Sewer w/Paving)

**Capital Improvement Program**  
**City of Marshfield, Wisconsin**

2017 *thru* 2021

**Department** Engineering  
**Contact** Dan Knoeck  
**Type** N/A  
**Useful Life** 50  
**Category** D - Street - Residential/Neighb  
**Priority** Level II

**Project #** EN-D-2175  
**Project Name** **Broadway Ave - Blodgett to North - Reconstruction**

**Assessable Project** Yes  
**Companion Project** Yes

**Description**  
 Reconstruct approximately 1000 LF of existing residential street and construct curb, gutter with asphalt pavement and sidewalk. The street will measure 28 feet from face of curb to face of curb due to the narrow right-of-way.

**Justification**  
 The street is in very poor condition and the sanitary sewer is in need of replacement. Existing ditches are difficult to maintain. Curb and gutter will allow for a better fit in the narrow right-of-way.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction		250,000				250,000
Engineering		44,000				44,000
Sanitary Sewer Construction		84,000				84,000
Sidewalk - New Installation		34,000				34,000
Storm Sewer Construction		78,000				78,000
Water Main and/or Services		10,000				10,000
<b>Total</b>		<b>500,000</b>				<b>500,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Fees - Wastewater Utility		92,000				92,000
Operating Funds - Referendum		408,000				408,000
<b>Total</b>		<b>500,000</b>				<b>500,000</b>

**Budget Impact/Other**  
 Roadway maintenance costs will decrease initially and then increase as the pavement ages.  
 Companion Projects: EN-J-2176 (Sanitary Sewer), SW-G-6766 (Storm Sewer), EN-N-2177 (Water Services), EN-N-2180 (New Sidewalk)

**Capital Improvement Program**  
**City of Marshfield, Wisconsin**

2017 *thru* 2021

**Department** Engineering  
**Contact** Dan Knoeck  
**Type** N/A  
**Useful Life** 40  
**Category** D - Street - Residential/Neighb  
**Priority** Level II

**Project #** EN-D-2243  
**Project Name** Blodgett Street - St Joseph to Wood - Reconstruct

**Assessable Project** Yes  
**Companion Project** Yes

**Description**  
 Reconstruction of Blodgett Street from St Joseph Ave to Wood Ave. The new street will consist of curb & gutter with an asphalt center.

**Justification**  
 The existing street is in very poor condition. Existing sidewalk with ditches makes this a candidate for conversion to curb & gutter with an asphalt center. Street reconstruction will allow for replacement of sewer and water laterals.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction		456,000				456,000
Engineering		57,000				57,000
Sanitary Sewer Construction		52,000				52,000
Storm Sewer Construction		63,000				63,000
Water Main and/or Services		30,000				30,000
<b>Total</b>		<b>658,000</b>				<b>658,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Fees - Wastewater Utility		57,000				57,000
Operating Funds - Referendum		601,000				601,000
<b>Total</b>		<b>658,000</b>				<b>658,000</b>

**Budget Impact/Other**  
 Roadway maintenance costs will decrease initially and then increase as the pavement ages.  
 Companion Projects - EN-J-2244 (Sanitary Sewer Laterals), SW-H-6778 (Storm Sewer w/Paving) and EN-N-2245 (Water Services)

# Capital Improvement Program

2017 *thru* 2021

**Department** Engineering

## City of Marshfield, Wisconsin

**Contact** Dan Knoeck

**Project #** EN-D-2241  
**Project Name** Cleveland Street - Walnut to Doege - Reconstruct

**Type** N/A  
**Useful Life** 40  
**Category** D - Street - Residential/Neighb  
**Priority** Level II

**Assessable Project** Yes

**Companion Project** Yes

### Description

Reconstruction of Cleveland Street from Walnut Ave to Doege Street in conjunction with sanitary sewer replacement. The new street will consist of curb & gutter with an asphalt center.

### Justification

The sanitary sewer main and laterals are in need of replacement. This underground reconstruction will require the street surface to be rebuilt which provides an opportunity to upgrade this ditched street with sidewalks to curb & gutter with sidewalks. .

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction				460,000		460,000
Engineering				74,000		74,000
Sanitary Sewer Construction				184,000		184,000
Storm Sewer Construction				96,000		96,000
Water Main and/or Services				26,000		26,000
<b>Total</b>				<b>840,000</b>		<b>840,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Fees - Wastewater Utility				202,000		202,000
Operating Funds - Referendum				638,000		638,000
<b>Total</b>				<b>840,000</b>		<b>840,000</b>

### Budget Impact/Other

Roadway maintenance costs will decrease initially and then increase as the pavement ages.

Companion Projects - EN-J-2144 (Sanitary Sewer), SW-H-6777 (Storm Sewer w/Paving) and EN-N-2242 (Water Services)

# Capital Improvement Program

2017 *thru* 2021

**Department** Engineering

## City of Marshfield, Wisconsin

**Contact** Dan Knoeck

**Project #** EN-D-2114  
**Project Name** Grant St - Central to Chestnut - Street Reconst

**Type** N/A

**Useful Life** 40

**Category** D - Street - Residential/Neighb

**Priority** Level II

**Assessable Project** Yes

**Companion Project** Yes

### Description

Street and utility reconstruction including new asphalt pavement with curb & gutter, sidewalk replacement, sanitary sewer, sanitary sewer laterals, storm sewer, and water laterals.

### Justification

The existing asphalt street surface is in poor to failing condition. Reconstruction will allow conversion of this street from ditches to curb & gutter and improve drainage. Utilities must be upgraded before the new surface is constructed.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction					120,000	120,000
Engineering					20,000	20,000
Sanitary Sewer Construction					72,000	72,000
Storm Sewer Construction					25,000	25,000
<b>Total</b>					<b>237,000</b>	<b>237,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Fees - Wastewater Utility					79,000	79,000
Operating Funds - Referendum					158,000	158,000
<b>Total</b>					<b>237,000</b>	<b>237,000</b>

### Budget Impact/Other

Roadway maintenance costs will be reduced initially and then increase as pavement ages.

Companion Projects - EN-J-2115 (Sanitary Sewer), SW-H-6756 (Storm Sewer w/Paving)

# Capital Improvement Program

2017 *thru* 2021

**Department** Engineering

## City of Marshfield, Wisconsin

**Contact** Dan Knoeck

**Project #** EN-D-2247

**Type** N/A

**Project Name** Laurel Ct - Laurel St to Cul-de-sac - Reconstruct

**Useful Life** 40

**Category** D - Street - Residential/Neighb

**Assessable Project** Yes

**Priority** Level II

**Companion Project** Yes

### Description

Reconstruction of Laurel Court north of Laurel Street. The new street will consist of curb & gutter with an asphalt center.

### Justification

The existing street is in very poor condition. Existing sidewalk around the cul-de-sac bulb is not connected to the sidewalk on Laurel Street. The existing ditches make it difficult to complete the sidewalk so this street is a candidate for conversion to curb & gutter with an asphalt center.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction			193,000			193,000
Engineering			23,000			23,000
Storm Sewer Construction			37,000			37,000
<b>Total</b>			<b>253,000</b>			<b>253,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Operating Funds - Referendum			253,000			253,000
<b>Total</b>			<b>253,000</b>			<b>253,000</b>

### Budget Impact/Other

Roadway maintenance costs will decrease initially and then increase as the pavement ages.

Companion Projects - SW-H-6779 (Storm Sewer w/Paving)

**Capital Improvement Program**  
**City of Marshfield, Wisconsin**

2017 *thru* 2021

**Department** Engineering  
**Contact** Dan Knoeck  
**Type** N/A  
**Useful Life** 40  
**Category** D - Street - Residential/Neighb  
**Priority** Level II

**Project #** EN-D-2248  
**Project Name** Schmidt Ave - State to Ives - Reconstruct

**Assessable Project** Yes  
**Companion Project** Yes

**Description**  
 Reconstruction of Schmidt Avenue from State Street to Ives Street with curb & gutter, an asphalt center and sidewalk.

**Justification**  
 The existing street is in very poor condition. This street serves as a direct link from the neighborhood to the Wildwood/McMillan Trail, just south of State Street which makes this a candidate for conversion to curb & gutter with sidewalk.

<b>Expenditures</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Construction				718,000		718,000
Engineering				98,000		98,000
Sidewalk - New Installation				106,000		106,000
Storm Sewer Construction				150,000		150,000
<b>Total</b>				<b>1,072,000</b>		<b>1,072,000</b>

<b>Funding Sources</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
Borrowed Funds - Recurring Projects				1,072,000		1,072,000
<b>Total</b>				<b>1,072,000</b>		<b>1,072,000</b>

**Budget Impact/Other**  
 Roadway maintenance costs will decrease initially and then increase as the pavement ages.  
 Companion Projects - SW-H-6780 (Storm Sewer w/Paving) and EN-N-2249 (Sidewalk)

SCHEDULE D

CITY OF MARSHFIELD 2017-2021 CAPITAL IMPROVEMENT PROGRAM  
 PROJECTED TAX LEVY RATES TO FINANCE CAPITAL IMPROVEMENT PROJECTS

BUDGET YEAR	ANNUAL DEBT SERVICE FOR CURRENT OUT-STANDING DEBT	CURRENT/ PROJECTED TAX LEVY RATE (mils) FOR OUTSTANDING DEBT	CIP COMMITTEE RECOMMENDED RECURRING BORROWING 2017-2021 CIP	PROJECTED TAX LEVY RATE IMPACT OF FUTURE DEBT ISSUES (mils)	TAX LEVY RATE EXISTING/ FUTURE DEBT SERVICE (mils)	CIP COMMITTEE OPERATING FUND REQUIREMENT 2017-2021 CIP	REFERENDUM OPERATING FUND REQUIREMENT 2017-2021 CIP	TAX LEVY RATE TO FUND OPERATING FUND REQUIREMENT (mils)	CURRENT/ PROJECTED TAX LEVY REQUIRMENT FOR 2017-2021 CIP
2017	\$ 4,716,469	\$3.42	2,700,000	\$0.24	\$3.66	\$ 120,000	\$ 1,364,000	\$1.08	\$4.74
2018	4,413,966	3.17	2,800,000	0.47	3.65	140,000	1,364,000	1.08	4.73
2019	4,592,316	3.27	2,900,000	0.72	3.99	160,000	1,364,000	1.08	5.07
2020	3,977,417	2.80	3,000,000	0.96	3.77	180,000	1,364,000	1.09	4.86
2021	3,841,820	2.68	3,000,000	1.21	3.89	200,000	1,364,000	1.09	4.98

**Note: Above calculations assume a 1.0% annual growth in City's assessed valuation  
 The projected annual borrowing listed above does not include debt for, Fire Equipment, TIF District and nonrecurring projects.**