



CITY OF MARSHFIELD
MEETING NOTICE

**COMMON COUNCIL MEETING AGENDA
SPECIAL MEETING
TUESDAY, NOVEMBER 1, 2016
Council Chambers Lower Level, 630 South Central Avenue
6:00 P.M. or immediately following the Board of Public Works and Finance,
Budget, and Personnel Committee.**

AGENDA

- A. Call to Order – Mayor Meyer
- B. Roll Call
- C. Pledge of Allegiance
- D. Citizen Comments
- E. Approval of minutes from the Finance, Budget, and Personnel Committee meeting of November 1, 2016. (These minutes are not included in the packet, but will be read at the meeting.)

Recommended Action: Approve November 1, 2016 minutes from the Finance, Budget, and Personnel Committee
- F. Request to approve agreements for employee health insurance with Security Health Plan, Inc. for calendar year 2017, with 2 plan designs (traditional & HSA) . Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve agreements for employee health insurance for calendar year 2017 with Security Health Plan, Inc.
- G. Request to approve a City contribution of \$500 single/\$1000 family toward employee HSA accounts in calendar year 2017. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve City contribution of \$500 single/\$1000 family toward employee HSA accounts in calendar year 2017
- H. Review recommended 2017 budget - Alderperson Alanna Feddick, Finance, Budget, and Personnel Committee presiding

COMMON COUNCIL AGENDA – SPECIAL MEETING
NOVEMBER 1, 2016

- I. Staff update – suggested changes since the October 25th budget meeting. Presented by Steve Barg, City Administrator
- J. Additional changes to the proposed 2017 budget from Mayor or Council members
- K. Approve any necessary motions, authorize bringing revised budget to public hearing
- L. Request to approve Resolution No. 2016-58 approving an increase in Committed Fund Balance classifications in the amount of \$200,000 for snow and ice removal operations as presented. Presented by Keith Strey, Finance Director

Recommended Action: Approve Resolution No. 2016-58
- M. Set date/time for public hearing on 2017 budget & tax levy –Tuesday, November 22nd at 7:00 p.m.
- N. Adjournment

Posted this day, October 28, 2016 at 2:00 p.m. by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715) 486-2023.



City of Marshfield Memorandum

DATE: October 28, 2016
TO: Mayor Meyer & City Council
FROM: Steve Barg, City Administrator
RE: Agreement for 2017 employee health insurance with Security Health Plan, and proposed City contribution of \$500 single/\$1000 family to employees health savings accounts (HSAs)

Background

On October 25th, Council heard a presentation from the City's health insurance consultant (M3) on the renewal of our employee health insurance with SHP for calendar year 2017. At that time, 2 options were presented for your review and consideration, similar to what we're using in 2016: one "traditional" plan, and one with a health savings account (HSA). (Details of these 2 options are outlined on attached sheet "A".) In his presentation, John Preuss briefly mentioned some ideas for future consideration, including a 3-tier approach ("employee + 1"), a "buy-up" option for those who wish to keep the traditional plan, and an "opt out" for those covered through other means. Staff recommends that consideration of these and other ideas not occur until 2017, when an employee insurance team is able to review them, and after more discussion can take place with our insurance consultant.

Recommendation

Staff recommends approval of entering into an agreement for employee health insurance coverage in 2017 with SHP, based on the attached 2 design plans. Staff also recommends approval of a City contribution of \$500 single/\$1000 family into employee HSA accounts in 2017. If the Council approves these items, the City's 2017 health insurance premiums will be as shown on attached sheet "B".

Attachment "A"

Your 2017 Plan Options

(In-network example)

Plan Benefit	Traditional Plan	HSA Plan
Deductible	\$1,500 Single \$3,000 Family	\$1,500 Single \$1,500 Family
Annual City HSA Deposit*	N/A	\$500/\$1,000
Coinsurance	90%	90%
Maximum Out-of-Pocket	\$4,000 Single \$8,000 Family	\$4,000 Single \$8,000 Family
Preventive Care	100%	100%
Office Visits and Chiropractic Visits Specialty Visits	\$25 copay \$50 copay	Deductible & Coinsurance
Prescription Drug (Preventative RX 100%)	\$20/\$40/\$60/\$60 Or actual cost if less	Deductible & Coinsurance
ER Copay	\$150 copay	Deductible & Coinsurance

***HSA deposits will be made by the City in January**

***HSA deposits will be prorated for new hires**

Attachment "B"

HSA Option: Employer Perspective
Employer Contribution Comparison

2017		Premium	Monthly Employer Contributions	Annual Cost	ER HSA Deposit	Savings
\$1,500 / \$3,000 Deductible Plan	Single	\$ 750.64	\$ 638.04	\$7,656.48		
	Family	\$ 1,738.69	\$ 1,477.89	\$17,734.68		
\$1,500 / \$3,000 Deductible HSA	Single	\$ 667.48	\$ 567.36	\$6,808.32	\$ 500	\$ 348.16
	Family	\$ 1,546.48	\$ 1,314.51	\$15,774.12	\$ 1,000	\$ 960.56



CITY OF MARSHFIELD

MEMORANDUM

TO: MAYOR MEYER & COMMON COUNCIL
FROM: KEITH R. STREY, FINANCE DIRECTOR
SUBJECT: RESOLUTION 2016-58 COMMITTED FUND BALANCE FOR SNOW & ICE OPERATIONS
DATE: 10/28/2016

BACKGROUND

As part of the 2017 budget development process, the option of committing General Fund Balance in an amount to offset snow & ice removal costs for above average years was reviewed. The 2017 Administrator's Recommended budget to the Council included a reduction in the requested budget for snow & ice removal operations with the recommendation to increase General Fund Committed Fund Balance by \$200,000 expressly for these operations when needed.

ANALYSIS

This change was discussed with the City's independent auditors before the recommendation was made in the 2017 budget and they agreed that it is allowable. Approval of the attached resolution would provide direction to the Finance Director to record this change in Committed General Fund Balance.

RECOMMENDATION

I recommend approval of Resolution #2016-58 approving an increase in Committed Fund Balance classifications in the amount of \$200,000 for snow & ice removal operations as presented.

Concurrence- Steve Barg, City Administrator

RESOLUTION NO. 2016-58

A resolution of the Common Council approving an increase of General Fund Committed Fund Balance for Snow & Ice Removal expenditures in the event budgeted expenditures are insufficient to fund actual expenditures.

BE IT RESOLVED by the COMMON COUNCIL of the City of Marshfield, as follows:

- 1. The amount of \$200,000 in appropriations for General Fund Snow & Ice Control operations, account number 1015331232 is hereby classified as committed; and
- 2. The Finance Director is hereby authorized to make the necessary entries in the ledgers of the City of Marshfield to reflect the foregoing.

ADOPTED _____

Mayor

APPROVED _____

Clerk