



CITY OF MARSHFIELD
MEETING NOTICE

**COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, JULY 28, 2015
Council Chambers, Lower Level, City Hall Plaza
7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "E" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. Reading of items added to the agenda
- E. Public Comment Period/Correspondence
At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- F. Approval of Minutes – June 23, 2015 strategic planning meeting
July 14, 2015 regular meeting
- G. Staff updates
- H. Mayor's Comments
- I. Council Comments
- J. Consideration of a request from the High Street Salon for a variance of noise levels as permitted by Chapter 10-33(7) for a fundraiser to be held in the parking lot behind High Street Salon on August 14 and 15, There will be a movie shown both nights starting at 6 p.m. and ending around 8:30 p.m. Presented by Steve Barg, City Administrator

Recommended Action: Approve the noise variance as requested
- K. Reports from commissions, boards, and committees

COMMON COUNCIL AGENDA
JULY 28, 2015

L. Consent Agenda:

- 1) Meeting minutes/reports
 - a. Community Center Leasing Committee (April 27, 2015)
 - b. Library & Community Center Committee (May 6, 2015)
 - c. Library Board (May 19, 2015)
 - d. Fire & Police Commission (June 4, 2015)
 - e. Library Board (June 16, 2015)
 - f. Economic Development Board (July 2, 2015)
 - g. Utility Commission (July 13, 2015)
 - 1) Job Order #17823, replace failed U/G Blodgett to Fillmore at a cost of \$57,308
 - h. Library Finance Committee (July 14, 2015)
 - i. Business Improvement District (July 15, 2015)
 - j. Airport Committee (July 16 2015)
 - k. Economic Development Board (July 20, 2015)
 - l. Board of Public Works (July 20, 2015)
 - m. Utility Commission (July 21, 2015 special meeting)
 - n. Judiciary and License (July 21, 2015)
 - o. Finance, Budget, and Personnel Committee (July 21, 2015)
 - p. Plan Commission (July 21, 2015)
 1. Resolution No. 2015-34, CUP by Ministry Saint Joseph's Hospital to allow a building addition
 2. Resolution No. 2015-35 by Arlon Haessly to grant a parking exception to allow a single apartment unit to be converted into two separate units
 3. Resolution No. 2015-36 by John Peters to allow a reduction to the required vision triangles and setback requirements
 4. Resolution No. 2015-37 CUP by Rogers Cinema, Inc. to allow an exception to reduce the setback for a fence.
 - q. Airport Committee (July 23, 2015)

Recommended Action: Receive and place on file, approving all recommended actions

M. Consideration of items removed from the consent agenda, if any

N. Presentation – Communication study performed by City's emergency management team. Presented by Bob Haight, Fire Chief

Recommended Action: None, for information only

O. Second Reading of Ordinance No, 1307, amending Section 13-126 (7) maintenance of trees and shrubs. Presented by Tom Turchi, City Engineer

Recommended Action: Approve Ordinance No. 1307

P. First Reading – Ordinance No. 1312, amending Chapter 10 of the Municipal Code, Regulation of noise and vibrations. Presented by Tom Turchi, City Engineer

Recommended Action: None at this unless the rules are suspended; final action will be scheduled for the August 11, 2015 meeting

COMMON COUNCIL AGENDA
JULY 28, 2015

- Q. First Reading – Ordinance No. 1308 amending Section 4-38 of the Municipal Code pertaining to Room Tax. Presented by Steve Barg, City Administrator

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the August 11, 2015 meeting

- R. First Reading – Ordinance No. 1306, Detachment and Attachment request by the City of Marshfield, in accordance with the Cooperative Boundary Plan and Agreement between the Town of Cameron and the City of Marshfield, dated April, 2000, the following described territory in the Town of Cameron, Wood County, Wisconsin, for that portion of the “City Growth Area” lying outside the “No Contest Area” as identified in said plan, to be detached from the Town of Cameron and attached to the City of Marshfield, and zoned “CMU” Community Mixed Use Zoning and “LI” Light Industrial Zoning, located south of 29th Street, east of Central Avenue, north of Heritage Drive, and west of Business Park Avenue: That part of Section 20, Township 25 North, Range 3 East, in the Town of Cameron, Wood County, Wisconsin, and more particularly described in Item DD, Attachment A below. Presented by Josh Miller, City Planner

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the August 11, 2015 meeting

- S. First Reading – Ordinance No. 1309, Campus Master Plan Amendment request by Marshfield Municipal Airport to amend the five year Master Campus Plan, addressing when Federal Aviation Administration approval is needed for non-aeronautical uses, located at 210, 320, 324, and 400 West 29th Street, including all parcels owned by the City of Marshfield under the Airport’s jurisdiction zoned “CD” Campus Development District. Presenter by Josh Miller, City Planner

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the August 11, 2015 meeting

- T. First Reading – Ordinance No. 1310, Municipal Code Amendment Request to amend Chapter 18, General Zoning Ordinance, Section 18-72 to allow the front and street side yard setbacks to be adjusted by averaging adjoining properties in all districts and to clarify language pertaining to such adjustments. Presenter by Josh Miller, City Planner

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the August 11, 2015 meeting

- U. First Reading – Ordinance No. 1311, Municipal Code Amendment Request to amend Chapter 18, General Zoning Ordinance, Sections 18-25 through 18-33, 18-54, and 18-65 (1) & (2), allowing Minor Home Occupations as a permitted accessory use and Conditional Home Occupations as a conditional accessory use in all residential zoning districts and to clarify the requirements for a home occupation. Presented by Josh Miller, City Planner

COMMON COUNCIL AGENDA
JULY 28, 2015

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the August 11, 2015 meeting

- V. Request to approve Budget Resolution No. 16-2015 transferring \$5,000 from Safe Routes to School Program donations to the Planning & Economic Development Budget for event prizes and awards. Presented by Josh Miller, City Planner

Recommended Action: Approve Budget Resolution No. 16-2015

- W. Request to approve Budget Resolution No. 18-2015 transferring \$11,900 from TID #9 Fund Balance Applied to TID #9 Urban Development Budget for the TID #9 amendment. Presented by Jason Angell, Director of Planning and Economic Development

Recommended Action: Approve Budget Resolution No. 18-2015

- X. Request to approve Budget Resolution No.19-2015 transferring \$8,334 within the General Fund Airport Budget from Repairs and Maintenance operating expense to Land capital outlay expense. Presented by Jeff Gaier, Marshfield Airport

Recommended Action: Approve Budget Resolution No. 19-2015

- Y. Adjourn to closed session under Wisconsin Statutes Chapter 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Possible purchase of land near Marshfield Fairgrounds Park

- Z. Reconvene in Open Session

- AA. Action on matter discussed in closed session, if appropriate

- BB. Items for future agendas

- CC. Adjournment

- DD. Attachment A – Legal Description for Item 5.

That part of Section 20, Township 25 North, Range 3 East, in the Town of Cameron, Wood County, Wisconsin, and more particularly described as follows:

1. Beginning at the SW corner of the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20, T25N, R3E; thence East on the South line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20, T25N, R3E to the East line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20, T25N, R3E; thence north on the east line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20, T25N, R3E, to the North line of the Heritage Drive (formerly known as United States Highway 10); thence West along the North line of Heritage Drive for a distance of 30.09 feet; thence N 00°21'13" E for a distance of 783.04 feet; thence N 89°03'35" W on a line extended to the west line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20, T25N, R3E; thence south on the west line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20, T25N, R3E, to the point of beginning; EXCEPT

COMMON COUNCIL AGENDA
JULY 28, 2015

The following parcels and road right-of-way which are contained within the above described real property in paragraph 1 of the above legal description shall be excluded from the property subject to detachment from the Town of Cameron and attachment to the City of Marshfield due to these parcels and right of way having previously been annexed by the City of Marshfield:

- a. Road right-of-way for Central Avenue (formerly known as State Highway 13 and Maple Avenue), described as follows:

That portion of South Central Avenue road right-of-way from the center of the intersection of Commerce Drive to a point approximately 300 feet south of the intersection of Heritage Drive further described as follows: Part of the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ and the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 19; the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ and the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 20; the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 29; and the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 30, all in Town 25 North, Range 3 East, Wood County, Wisconsin, described as follows:

Commencing at the West quarter corner of said Section 20, the Point of Beginning; thence S $88^{\circ}36'11''$ E along the North line of the SW $\frac{1}{4}$ of said Section 20, 60.00 feet to the East Right of Way Line of Central Avenue; thence S $00^{\circ}24'47''$ W along the East Right of Way Line of Central Avenue, 1,314.07 feet; thence S $00^{\circ}24'08''$ W along the East Right of Way Line of Central Avenue, 638.35 feet; thence S $01^{\circ}45'48''$ E along the East Right of Way Line of Central Avenue, 531.25 feet, thence S $48^{\circ}06'55''$ E, 120.79 feet; thence S $02^{\circ}46'31''$ E, 130.28 feet; thence S $48^{\circ}44'30''$ W, 147.36 feet; thence S $02^{\circ}25'35''$ E 99.73 feet; thence N $89^{\circ}52'08''$ W, 152.69 feet; thence N $15^{\circ}55'24''$ W, 236.18 feet; thence N $00^{\circ}43'45''$ W, 66.01 feet; thence N $23^{\circ}31'20''$ E, 224.60 feet to the West Right of Way Line of Central Avenue; thence N $00^{\circ}21'00''$ E along the West Right of Way Line of Central Avenue 1,079.04 feet; thence N $00^{\circ}26'14''$ E along the West Right of way Line of Central Avenue, 1,314.14 feet to the North line of the SE $\frac{1}{4}$ of said Section 19; thence S $89^{\circ}53'29''$ E, 60.00 feet along the North line of the SE $\frac{1}{4}$ of said Section 19, to the Point of Beginning; and

2. Beginning at the southeast corner of Wood County Certified Survey Map Number 3785; thence north along the east line of the said Wood County Certified Survey Map Number 3785 to the south line of 29th Street; thence east along with south line of 29th Street to the northwest corner of Wood County Certified Survey Map Number 2404; thence south along the west line of Wood County Certified Survey Map Number 2404 to the southwest corner of Wood County Certified Survey Map Number 2404; thence east along the south line of Wood County Certified Survey Map Number 2404 to the southeast corner of Wood County Certified Survey Map 2404, being the northwest corner of the SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 20, T25N, R3E; thence east long the north line of the SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 20, T25N, R3E to the east line of the west $\frac{1}{2}$ of the SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 20, T25N, R3E; thence south along the east line of the west $\frac{1}{2}$ of the SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 20, T25N, R3E; to the south line of the SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 20, T25N, R3E; thence S $00^{\circ}10'08''$ W for a distance of 33.01 feet; thence N $88^{\circ}41'03''$ W for a distance of 650.63 feet; thence N $88^{\circ}41'03''$ W for a distance of 878.80 feet; thence S $00^{\circ}21'13''$ W for a distance of 360 feet; thence N

COMMON COUNCIL AGENDA
JULY 28, 2015

88°41'03" W on a line extended to the west line of the NW ¼ SW ¼, Section 20, T25N, R3E; thence north on the west line of the NW ¼ SW ¼, Section 20, T25N, R3E to the southwest corner of the SW ¼ NW ¼, Section 20, T25N, R3E; thence north along the west line of the SW ¼ NW ¼, Section 20, T25N, R3E to the north line extended on that property described in Volume 312 of deeds, Page 521, Wood County records; thence east along the north line of the property described in said deed a distance of 270.6 feet, more or less; thence south along the east line of the property described in said deed, a distance of 100 feet, more or less; thence east at right angles a distance of 273.77 feet, more or less, to the centerline of proposed Cedar Avenue, extended; thence north a distance of 1,235 feet, more or less, along the centerline of said proposed street; thence west at right angles to said proposed street, a distance of 544.5 feet more or less to the west line of the NW ¼ NW ¼, Section 20, T25N, R3E; thence north along the west line of the NW ¼ NW ¼, Section 20, T25N, R3E, to a point which is the extension of the south line of Wood County Certified Survey Map Number 3785; thence east along the south line of Wood County Certified Survey Map Number 3785 to the point of beginning; EXCEPT

The following parcels and road right-of-way which are contained within the above described real property in paragraph 2 of the above legal description shall be excluded from the property subject to detachment from the Town of Cameron and attachment to the City of Marshfield due to these parcels and right of way having previously been annexed by the City of Marshfield:

- a. Lot 1 of Wood County Certified Survey Map No. 8547, recorded in Volume 29 of Survey Maps, Page 147, located in part of the NW1/4 of the NW1/4 of Section 20, Township 25 North, Range 3 East, and adjacent right of way of Cherry Avenue, City of Marshfield, Wood County.
- b. Part of the South Half (S1/2) of the Northwest Quarter (NW1/4) of Section Twenty (20), Township Twenty-Five (25) North, Range Three (3) East, in the Town of Cameron, Wood County, Wisconsin, described as follows:

Commencing on the South line of the South Half (S1/2) of the Northwest Quarter (NW1/4) of Section Twenty (20), Township Twenty-Five (25) North, Range Three (3) East at a point where said South line intersects with the East line of Central Avenue (formerly known as State Trunk Highway 13), thence East 916.65 feet, thence North 462 feet to the point of beginning, thence North 294 feet, thence East 498 feet, thence South 294 feet, thence West 498 feet back to the point of beginning.

- c. Road right-of-way known as 35th Street (formerly known as Nikolay Drive) described as follows:

Commencing at the west ¼ corner of Section Twenty (20), Township Twenty-Five (25) North, Range Three (3) East, thence South 88°41'03" east along the east-west quarter line of said Section 20, a distance of 60 feet to the east right-of-way line of Central Avenue (formerly known as State Trunk Highway 13), the point of beginning; thence north 00°21'13" east along said east right-of-way line of Central Avenue, a distance of 33.01 feet to the north line of 35th Street; thence south 88°41'03" east along said north right-of-way line of 35th

COMMON COUNCIL AGENDA
JULY 28, 2015

Street, a distance of 1,892.22 feet; thence south 00°10'08" west a distance of 66.01 feet to the south right-of-way line of 35th Street; thence north 88°41'03" west along said south line of 35th Street to the east right-of-way line of Central Avenue; thence north 00°21'13" east along said east line of Central Avenue to the point of beginning.

- d. Road right-of-way for Central Avenue (formerly known as State Highway 13 and Maple Avenue), described as follows:

That portion of road right-of-way described above in paragraph 2 that also falls within the area described below:

That portion of South Central Avenue road right-of-way from the center of the intersection of Commerce Drive to a point approximately 300 feet south of the intersection of Heritage Drive further described as follows: Part of the NE ¼ of the SE ¼ and the SE ¼ of the SE ¼ of Section 19; the NW ¼ of the SW ¼ and the SW ¼ of the SW ¼ of Section 20; the NW ¼ of the NW ¼ of Section 29; and the NE ¼ of the NE ¼ of Section 30, all in Town 25 North, Range 3 East, Wood County, Wisconsin, described as follows:

Commencing at the West quarter corner of said Section 20, the Point of Beginning; thence S 88°36'11" E along the North line of the SW ¼ of said Section 20, 60.00 feet to the East Right of Way Line of Central Avenue; thence S 00°24'47" W along the East Right of Way Line of Central Avenue, 1,314.07 feet; thence S 00°24'08" W along the East Right of Way Line of Central Avenue, 638.35 feet; thence S 01°45'48" E along the East Right of Way Line of Central Avenue, 531.25 feet, thence S 48°06'55" E, 120.79 feet; thence S 02°46'31" E, 130.28 feet; thence S 48°44'30" W, 147.36 feet; thence S 02°25'35" E 99.73 feet; thence N 89°52'08" W, 152.69 feet; thence N 15°55'24" W, 236.18 feet; thence N 00°43'45" W, 66.01 feet; thence N 23°31'20" E, 224.60 feet to the West Right of Way Line of Central Avenue; thence N 00°21'00" E along the West Right of Way Line of Central Avenue 1,079.04 feet; thence N 00°26'14" E along the West Right of way Line of Central Avenue, 1,314.14 feet to the North line of the SE ¼ of said Section 19; thence S 89°53'29" E, 60.00 feet along the North line of the SE ¼ of said Section 19, to the Point of Beginning.

Posted this day, July 24, 2015 at 2:00 p.m., by Deb M. Hall, City Clerk

Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.