



CITY OF MARSHFIELD
MEETING NOTICE

**COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, OCTOBER 25, 2016
Council Chambers, Lower Level, City Hall Plaza
7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "E" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. Reading of items added to the agenda
- E. Public Comment Period/Correspondence
At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- F. Approval of Minutes: October 11, 2016 regular meeting
 October 17, 2016 budget meeting
- G. Staff updates
 - Emergency planning exercise
- H. Mayor's Comments
 - 1 Committee Openings
 - a. Zoning Board of Appeals, 2nd alternate
- I. Council Comments
- J. Reports from commissions, boards, and committees

COMMON COUNCIL AGENDA
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K. Consent Agenda:

1 Meeting minutes/reports

- a. Fire & Police Commission (September 8, 2016)
- b. Airport Committee (September 22, 2016)
- c. Main Street Marshfield (October 5, 2016)
- d. Fire & Police Commission (October 6, 2016)
- e. Utility Commission (October 10, 2016)
 1. JO #17881, Willow Ave. OH to UG Conversion Phase 1 (Water Tower 2nd feed) – installation of conduit for fiber and power from N. Willow Ave. to the Depot St. water tower at a cost of \$29,713
 2. JO# 30021, Fiber for AMI in Depot St. water tower at a cost of \$46,993
- f. Comprehensive Plan Steering Committee (October 13, 2016)
- g. Board of Public Works (October 17, 2016)
- h. Library Board (October 18, 2016)
- i. Judiciary & License Committee (October 18, 2016)
- j. Finance, Budget & Personnel Committee (October 18, 2016)
- k. Plan Commission (October 18, 2016)
 1. Resolution No. 2016-50 Final Plat approval request by Vern Berg for Popp Place
 2. Resolution No. 2016-52 CUP to allow the construction of a large accessory building to exceed 1,200 square feet located at 1216 North Lincoln Ave. (Parcel No. 33-04324A)
 3. Resolution No. 2016-53 CUP to allow an expansion with property zoned "CD" Campus Development prior to the adoption of a campus master plan – adding a hyperbaric addition to the East Wing of the Marshfield Clinic, rescinding the original resolution for the new hospital facility
 4. Resolution No. 2016-54 CUP to allow an expansion within property zoned "CD" Campus Development prior to the adoption of a campus master plan - modifying the off-site parking on West McMillan Street and adding pedestrian trails to Security Health Plan, amending the original resolution
 5. Resolution No. 2016-55 Extraterritorial Final Plat approval request by Jeff Hill for Bushman Estates

I. Judiciary and License Committee (October 25, 2016)

Recommended Action: Receive/place on file, approving all recommended actions

***Minutes not included in packet**

L. Action on items removed from the consent agenda, if any.

M. First Reading - Ordinance No. 1340 amending Section 14-69 (1)(a) and (b) of the Marshfield Municipal Code pertaining to provisions regarding holding tank service charges, portable toilet waste and septic tank waste. Presented by Sam Warp, Wastewater Superintendent

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the November 8, 2016 meeting

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- N. Second Reading - Ordinance No. 1339 amending the Marshfield Municipal Code to provide clarification that Transportation Network Companies, as defined by Wisconsin Statutes Chapter 44.40(6), are exempt from licensure requirements of Section 9-56(1). Presented by Rick Gramza, Police Chief

Recommended Action: Approve Ordinance No. 1339

- O. Request to approve Budget Resolution No. 24-2016 removing \$223,500 from the Convention & Visitors Bureau Fund 203 and transferring \$188,000 with Room Tax Fund 202 from Other Financing Uses to Convention & Visitors Bureau budget to eliminate the separate budget (Fund 203) for the Convention & Visitors Bureau. Presented by Keith Strey, Finance Director

Recommended Action: Approve Budget Resolution No. 24-2016

- P. Request to approve Resolution No. 2016-51 approving a Certified Survey Map and dedication of right-of-way near the intersection of Galvin Avenue and CTH H. Presented by Dan Knoeck, Director of Public Works

Recommended Action: Approve Resolution No. 2016-51

- Q. **Discuss** 2017 health insurance renewal with Security Health Plan, Inc. and possible City contribution to employee health savings accounts (HSAs). Presented by Steve Barg, City Administrator and Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: **None, for information only**

- R. Request to move up the start time of the November 8th Council meeting. Presented by Steve Barg, City Administrator

Recommended Action: Move start time of November 8th meeting to 6:30 p.m.

- S. Consider changing date for the second Council meeting in December to Tuesday, December 20th at 7:00 p.m. Presented by Steve Barg

Recommended Action: Change the second meeting in December to Tuesday, December 20th at 7:00 p.m.

- T. Request to approve the appointment of Adam Wegner, 608 East Felker Avenue to the Board of Appeals to fill the unexpired term of Richard Kenyon who has resigned. This term will expire in 2018. Adam is currently on the Board of Appeals as Alternate 2. Presented by Chris Meyer, Mayor.

Recommended Action: Approve the appointment

- U. Adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

➤ Lease terms with ADRC for community center space

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Closed session pursuant to Wisconsin Statutes, chapter 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

➤ Tax/fee delinquencies – Completion Industrial Minerals

- V. Reconvene into open session
- W. Action on matter discussed in closed session, if appropriate
- X. Suggested items for future agendas
- Y. Adjournment

Posted this day, **October 24**, 2016 at **3:30 p.m.**, by Deb M. Hall, City Clerk

Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.