



CITY OF MARSHFIELD
MEETING NOTICE

**COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, SEPTEMBER 13, 2016
Council Chambers, Lower Level, City Hall Plaza
7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "E" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. Reading of items added to the agenda
- E. Public Comment Period/Correspondence
At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- F. Approval of Minutes: August 23, 2016 regular meeting
- G. Staff updates
- H. Mayor's Comments
 - 1 Employee Recognitions
 - a Peter Winistorfer, Fire & Rescue Department, 15 years, September 24, 2001
 - 2 Committee Openings
 - a Zoning Board of Appeals
- I. Council Comments
- J. Mr. Jerry Esser began employment in the Street Division on August 12, 1975 and has retired on September 1, 2016 after over 41 years of service. Mike Winch, Street Division Superintendent, will recognize Jerry on behalf of the City.

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- K. Election of one person to the Marshfield Utility Commission to serve a 5-year term beginning October 1, 2016 and ending September 30, 2021. Mayor Meyer has received letters of interest:

Mr. Mike Eberl, 1213 W. Jefferson
Mr. Paul Kapla, 1012 Laird St.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the September 27, 2016 meeting

- L. Reports from commissions, boards, and committees

- M. Consent Agenda:

1 Meeting minutes/reports

- a Zoning Board of Appeals (May 10, 2016)
- b Library Board (July 19, 2016)
- c Cable TV Committee (July 25, 2016)
- d Community Development Authority (July 28, 2016)
- e Committee on Aging (August 4, 2016)
- f Community Development Authority Finance and Strategic Planning Committees (August 16, 2016)
- g Airport Committee (August 18, 2016)
- h Comprehensive Plan Steering Committee (August 18, 2016)
- i Library Board (August 16, 2016)
- j Business Improvement District (August 24, 2016)
- k Committee on Aging (September 1, 2016)
- l Economic Development Board (September 1, 2016)
- m Board of Public Works (September 6, 2016)
 - 1. Approval of Certified Survey Map in the southeast quadrant of the 4th Street and Galvin Avenue intersection
- n Judiciary and License Committee (September 6, 2016)
- o Finance, Budget, and Personnel Committee (September 6, 2016)
 - 1. Approval of contracted assessing RFP

Recommended Action: Receive/place on file, approving all recommended actions

*Minutes are not included in packet

- N. Action on items removed from the consent agenda, if any.

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- O. Request to approve the following resolutions. Introduction by Keith Strey, presentation by a PFM representative
- a. Resolution No. 2016-42 authorizing general obligation bonds in an amount not to exceed \$955,000 for community development projects in tax incremental districts.
Recommended Action: Approve Resolution No. 2016-42
 - b. Resolution No. 2016-43 providing for the sale of approximately \$2,135,000 general obligation promissory notes, series 2016C
Recommended Action: Approve Resolution No. 2016-43
 - c. Resolution No. 2016-44 authorizing not to exceed \$1,255,000 general obligation refunding bonds.
Recommended Action: Approve Resolution No. 2016-44
 - d. Resolution No. 2016-45 providing for the sale of not to exceed \$2,210,000 taxable general obligation corporate purpose bonds, series 2016D
Recommended Action: Approve Resolution No. 2016-45
 - e. Resolution No. 2016-46 directing publication of notice to electors relating to bond issue.
Recommended Action: Approve Resolution No. 2016-46
- P. Update on the strategic plan for the City's TIF districts. Presented by a PFM representative
- Recommended Action: None, for information only
- Q. Request to approve Budget Resolution No. 22-2016, transferring \$1,000,000 from the Long-Term Debt proceeds to the UW Marshfield/Wood County STEM project. Presented by Keith Strey, Finance Director
- Recommended Action: Approve Budget Resolution No. 22-2016
- R. Request to approve Budget Resolution No. 23-2016 transferring \$50,000 in Long-Term Debt proceeds and \$32,000 of Fund Balance to Development Incentives, TIF District #7, for the Midwest Auto Movers Development Agreement. Presented by Steve Barg, City Administrator
- Recommended Action: Approve Budget Resolution 23-2016
- S. First Reading - Ordinance No. 1308, amending Section 2-104 and 4-38 of the Marshfield Municipal Code relating to Room Tax within the City of Marshfield. Presented by Steve Barg, City Administrator
- Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the September 27, 2016 meeting

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- T. Request to approve Resolution No. 2016-41, adopting the assessment rate for 2016 assessments payable in 2017 for the Downtown Marshfield Business Improvement District. Presented by Steve Barg, City Administrator

Recommended Action: Approve Resolution No. 2016-41

- U. Adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

➤ Lease terms with ADRC for community center space

Closed session pursuant to Wisconsin Statutes, chapter 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

➤ Tax/fee delinquencies – Completion Industrial Minerals

- V. Reconvene into open session
- W. Action on matter discussed in closed session, if appropriate
- X. Suggested items for future agendas
- Y. Adjournment

Posted this day, September 9, 2016 at 11:30 a.m., by Deb M. Hall, City Clerk

Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.