



## CITY OF MARSHFIELD

# MEETING NOTICE

---

**COMMON COUNCIL**  
**CITY OF MARSHFIELD, WISCONSIN**  
**TUESDAY, MAY 26, 2015**  
**Council Chambers, Lower Level, City Hall Plaza**  
**7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "E" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

**6:45 P.M. - PUBLIC HEARING #1** – Pertaining to special assessments for:

- Project No. 312178 – Street Maintenance – Apple Avenue (9<sup>th</sup> Street to 17<sup>th</sup> Street)
- Project No. 312179 – Street Maintenance – Cherry Avenue (Arnold Street to Edison Street)
- Project No. 352202 – Sanitary Sewer Rehab – Cherry Avenue (Arnold Street to Edison Street)
- Project No. 312179 – Street Maintenance – Cedar Avenue (Arnold Street to Blodgett Street)
- Project No. 352202 – Sanitary Sewer Rehab – Cedar Avenue (Arnold Street to Blodgett Street)
- Project No. 312179 – Street Maintenance – Ash Avenue (Arnold Street to Doege Street)
- Project No. 352202 – Sanitary Sewer Rehab – Ash Avenue (Arnold Street to Doege Street)
- Project No. 312212 – Street Maintenance – 12<sup>th</sup> Street (Maple Avenue to Cedar Avenue)
- Project No. 312213 – Street Maintenance – 28<sup>th</sup> Street (Felker Avenue to Washington Avenue)
- Project No. 312213 – Street Maintenance – Felker Avenue (29<sup>th</sup> Street to 27<sup>th</sup> Street extended)
- Project No. 312214 – Street Maintenance – Maple Avenue (9<sup>th</sup> Street to 14<sup>th</sup> Street)
- Project No. 312215 – Street Maintenance – Wildwood Court (Locust Avenue to Locust Avenue)

**PUBLIC HEARING #2** – Pertaining to special assessments for:

- Project No. 312129 – Street Construction; Project No. 352130 – Sanitary Sewer;
- Project No. 312131 – Water Services; Project No. 316761 – Storm Sewer with Paving for Maple Avenue – Veterans Parkway to 6<sup>th</sup> Street including:
  - 2<sup>nd</sup> Street – Central Avenue to Maple Avenue
  - 3<sup>rd</sup> Street – Central Avenue to Maple Avenue
  - 4<sup>th</sup> Street – Central Avenue to Maple Avenue
  - 5<sup>th</sup> Street – Central Avenue to Maple Avenue
  - 6<sup>th</sup> Street – Central Avenue to Maple Avenue

COMMON COUNCIL AGENDA  
MAY 26, 2015

**PUBLIC HEARING #3** – Pertaining to vacation of excess right of way at Yellowstone Drive and Galvin Avenue

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. Reading of items added to the agenda
- E. Public Comment Period/Correspondence  
At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- F. Approval of Minutes – May 12 regular meeting
- G. Consideration of a request from Main Street Marshfield for a variance of noise levels as permitted by Chapter 10-33(7) for the Kick Off to Summer Block Party to be held on June 19, 2015 from 6 p.m. to 11 p.m. on the 300 Block of South Central. Presented by Steve Barg, City Administrator

Recommended Action: Grant the variance

- H. Consideration of a request from Wisconsin Homes Inc. for a variance of noise levels as permitted by Chapter 10-33(7) for the annual Wisconsin Home Builder show to be held on August 3, 2015 from 8 p.m. to midnight at 425 West McMillan. Presented by Steve Barg, City Administrator

Recommended Action: Grant the variance

- I. Staff updates
  - a) Groundbreaking ceremony for Wildwood Zoo Bear Exhibit project – Wednesday, May 27<sup>th</sup> at noon
  - b) Bid opening for Library project – Thursday, May 28<sup>th</sup> at 3:30 p.m. (Council Chambers)
- J. Mayor's Comments
  - a) Employee Recognition
    - a. Travis Sherden, Police Department, June 1, 2005, 10 years
- K. Council Comments
- L. Reports from commissions, boards, and committees
- M. Consent Agenda:
  - 1) Meeting minutes/reports
    - a. Fairgrounds Commission (December 2, 2014)
    - b. University Commission (January 15, 2015)
    - c. University Commission Special Meeting (February 25, 2015)

COMMON COUNCIL AGENDA  
MAY 26, 2015

- d. Library Board (April 14, 2015)
- e. Library Nomination Commission (May 1, 2015)
- f. Main Street Marshfield (May 6, 2015)
- g. Fire & Police Commission (May 7, 2015)
- h. Committee on Aging (May 7, 2015)
- i. Economic Development Board (May 7, 2015)
- j. Parks, Recreation, and Forestry (May 14, 2015)
- k. Economic Development Board Strategic Planning (May 18, 2015)
- l. Board of Public Works (May 18, 2015)
- m. Judiciary and License Committee (May 19, 2015)
- n. Finance, Budget, and Personnel Committee (May 19, 2015)
  - 1. Increase room tax rate to 8% effective January 1, 2016 (An ordinance will be presented at a future meeting for approval)
  - 2. Amend organizational chart by making changes noted on attached memo, effective January 1, 2016
- o. Plan Commission (May 19, 2015)
  - 1. Resolution No. 2015-27 Conditional Use Request by Randell Kruger to allow the total area of "Residential Accessory Buildings" to exceed the maximum accessory construction allowance of 1, 200 square feet located at 412 West Park Street zoned "SR-3" Single Family Residential.
  - 2. Resolution No. 2015-28 Conditional Use Request by Bernadine Kempf to allow the total area of "Residential Accessory Buildings" to exceed the first floor area of the principal structure and the maximum accessory structure allowance of 1,200 square feet located at 3023 West Veterans Parkway and 3024 Popp Avenue, zoned "SR-3" and "SR-2" Single Family Residential.
  - 3. Rescind Resolution No. 2013-41 Conditional Use Permit that was granted to allow off-site parking, for Duane Schutz, on behalf of Nutz Deep II, for property located at 809 South Central Avenue, zoned "DMU" Downtown Mixed Use district. (May require future action)
  - 4. Resolution No. 2015-22 vacating and discontinuing portions of relocated Yellowstone Drive and Galvin Avenue right of way.

Recommended Action: Receive and place on file, approving all recommended actions

- N. Consideration of items removed from the consent agenda, if any
- O. Second Reading of Ordinance No. 1301 amending Section 3-66(m) regarding the members of the Economic Development Board. Presented by Jason Angell, Director of Planning and Economic Development

Recommended Action: Approve Ordinance No. 1301

- P. First Reading – Ordinance No. 1302 Rezoning Request by Bernadine Kempf to change the zoning from "SR-2" Single Family Residential to "SR-4" Single Family Residential located at 3024 Popp Avenue to allow this property to be combined with the adjacent property to the west, 3023 West Veterans Parkway, zoned "SR-4" Single Family Residential. Presenter: Josh Miller, City Planner.

COMMON COUNCIL AGENDA  
MAY 26, 2015

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the June 9, 2015 meeting.

- Q. First Reading – Ordinance No. 1303 Municipal Code Amendment to amend Chapter 18, General Zoning Ordinance, Section 18-141(2)(b) under Article IX Historical Preservation, to clarify the powers and duties of the Historic Preservation Committee to collect and store historic data and records. Presented by Josh Miller, City Planner.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the June 9, 2015 meeting.

- R. Request to approve Budget Resolution No. 8-2015 transferring \$83,530 from various budgets to the New Bear Exhibit Building budget for completion of the bear exhibit project. Presented by Ben Steinbach, Acting Parks & Recreation Director

Recommended Action: Approve Budget Resolution No. 8-2015

- S. Request to approve Budget Resolution No. 9-2015 transferring \$22,000 from General Fund, Contingency Budget to Senior Center Operations Budget for relocation and operations of the Senior Center in the Marshfield Mall. Presented by Steve Barg, City Administrator

Recommended Action: Approve Budget Resolution No. 9-2015

- T. Request to approve Budget Resolution No. 10-2015 reallocating fund within the Machinery & Equipment Internal Service Fund for the purchase of a paint machine. Presented by Mike Winch, Street Division Superintendent

Recommended Action: Approve Budget Resolution No. 10-2015

- U. Request to approve of Budget Resolution No. 11-2015 transferring \$60,000 from General Fund, Contingency Budget, to the General Fund, Airport Terminal Building HVAC project for the Marshfield Area Pet Shelter temporary facility. Presented by Steve Barg, City Administrator

Recommended Action: Discretion of the Council (the Finance, Budget, and Personnel Committee vote was a 2-2 tie)

- V. Request to approve Resolution No. 2015-26 regarding special assessments for Project No. 312178 – Street Maintenance – Apple Avenue (9<sup>th</sup> Street to 17<sup>th</sup> Street); Project No. 312179 – Street Maintenance – Cherry Avenue (Arnold Street to Edison Street); Project No. 352202 – Sanitary Sewer Rehab – Cherry Avenue (Arnold Street to Edison Street); Project No. 312179 – Street Maintenance – Cedar Avenue (Arnold Street to Blodgett Street); Project No. 352202 – Sanitary Sewer Rehab – Cedar Avenue (Arnold Street to Blodgett Street); Project No. 312179 – Street Maintenance – Ash Avenue (Arnold Street to Doege Street); Project No. 352202 – Sanitary Sewer Rehab – Ash Avenue (Arnold Street to Doege Street); Project No. 312212 – Street Maintenance – 12<sup>th</sup> Street (Maple Avenue to Cedar Avenue); Project No. 312213 – Street Maintenance – 28<sup>th</sup> Street (Felker Avenue to Washington Avenue); Project No. 312213 – Street Maintenance – Felker Avenue (29<sup>th</sup> Street to 27<sup>th</sup> Street extended); Project No. 312214 – Street Maintenance – Maple Avenue (9<sup>th</sup>

COMMON COUNCIL AGENDA  
MAY 26, 2015

Street to 14<sup>th</sup> Street); Project No. 312215 – Street Maintenance – Wildwood Court (Locust Avenue to Locust Avenue). Presented by Tom Turchi, City Engineer

Recommended Action: Approve Resolution No. 2015-26

- W. Request to approve Resolution No. 2015-25 regarding special assessments for Project No. 312129 - Street Construction; Project No. 352130 – Sanitary Sewer; 312131 – Water Services; 316761 – Storm Sewer with Paving for Maple Avenue – Veterans Parkway to 6<sup>th</sup> Street including 2<sup>nd</sup> Street – Central Avenue to Maple Avenue; 3<sup>rd</sup> Street – Central Avenue to Maple Avenue; 4<sup>th</sup> Street – Central Avenue to Maple Avenue; 5<sup>th</sup> Street – Central Avenue to Maple Avenue; 6<sup>th</sup> Street – Central Avenue to Maple Avenue. Presented by Tom Turchi, City Engineer

Recommended Action: Approve Resolution No. 2015-25

- X. Discussion and possible action on options for addressing concerns regarding the City's cell phone ordinance. Presented by Steve Barg, City Administrator

Recommended Action: Discretion of the Council

- Y. Establish 2016 budget parameters. Presented by Steve Barg, City Administrator.

Recommended Action: Establish parameters for 2016 budget

- Z. Closed Session pursuant to Wisconsin Statutes, chapter 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Possible litigation over liquor license issue

AA. Reconvene into open session.

BB. Action on matters discussed in closed session, if appropriate.

CC. Items for future agendas

DD. Adjournment

Posted this day, May 22, 2015 at 4:00 p.m., by Deb M. Hall, City Clerk

Notice

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.*