



CITY OF MARSHFIELD
MEETING NOTICE

**COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, FEBRUARY 24, 2015
Council Chambers, Lower Level, City Hall Plaza
7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "E" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

PUBLIC HEARING – 6:50 P.M. – vacating and discontinuing the alley and a portion of East First Street

- A. Call to Order by Chris Meyer, Mayor
- B. Roll Call
- C. Pledge of Allegiance
- D. Reading of items added to the agenda
- E. Public Comment Period/Correspondence
At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.
- F. Approval of Minutes – February 10, 2014 (regular meeting)
February 10, 2014 (special meeting)
- G. Staff updates
- H. Mayor's Comments
 - 1) Employee Recognition
 - a. William Braunsky, Cemetery, March 6, 1995, 20 years
- I. Council Comments
- J. Reports from commissions, boards, and committees

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- K. Consent Agenda:
- 1) Meeting minutes/reports
 - a. Convention & Visitors Bureau (November 25, 2014)
 - b. Community Development Authority (January 22, 2015)
 - c. Main Street Marshfield (February 4, 2015)
 - d. Utility Commission (February 9, 2015)
 1. JO #7452, Upgraded switches for fiber infrastructure for redundant system and camera project, \$114,440
 2. JO #7455, Hume substation relay upgrades: Replace bank 6 feeder relays and Hume substation RTU cabinet. Orion LX substation automation platform and HMI installation, \$170,000
 - e. Parks, Recreation, and Forestry (February 12, 2015)
 - f. Board of Public Works (February 16, 2015)
 - g. Community Development Authority Finance Committee (February 17, 2015)
 - h. Community Development Authority Strategic Planning (February 17, 2015)
 - i. Judiciary and License (February 17, 2015)
 - j. Finance, Budget, and Personnel (February 17, 2015)
 1. Resolution No. 2015-07, carryover of 2014 appropriations
 - k. Plan Commission (February 17, 2015)
 1. Resolution No. 2015-08 CUP for 304 and 308 West 27th Circle

Recommended Action: Receive and place on file, approving all recommended actions.

- L. Consideration of items removed from the consent agenda, if any
- M. Presentation of debt status and policy review. Introduction by Keith Strey, Finance Director. Presentation by PFM representative

Recommended Action: None, for information only

- N. Request to approve Resolution No. 2015-10 providing for the sale of approximately \$2,830,000 General Obligation Promissory Notes, Series 2015A. Presented by Keith Strey, Finance Director

Recommended Action: Approve Resolution No. 2015-10

- O. Request to approve initial Resolution No. 2015-11 authorizing General Obligation Bonds in an amount not to exceed \$3,435,000 for Community Development projects in Tax Incremental Districts. Presented by Keith Strey, Finance Director

Recommended Action: Approve Resolution No. 2015-11

- P. Request to approve Resolution No. 2015-12 directing publication of notice to electors relating to bond issue. Presented by Keith Strey, Finance Director

Recommended Action: Approve Resolution No. 2015-12

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- Q. Request to approve Resolution No. 2015-13 providing for the sale of \$3,435,000 General Obligation Community Development Bonds, Series 2015B. Presented by Keith Strey, Finance Director

Recommended Action: Approve Resolution No. 2015-13

- R. First Reading – Ordinance No. 1294 Municipal Code Amendment to Chapter 18, General Zoning Ordinance, Section 18-94, pertaining to an update to the Wellhead Protection section of code and Wellhead Protection map to bring the ordinance into compliance with the Department of Natural Resources regulations and add a new well to the map. Presented by Dave Wasserburger, Marshfield Utilities

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the March 10, 2015 meeting

- S. First Reading – Ordinance No. 1295 Municipal Code Amendment to Chapter 18, General Zoning Ordinance, Section 18-12, pertaining to the definition of “Gross Floor Area”, Section 18-114 pertaining to the standards for a Group and Large Development, and Section 18-161 pertaining to the procedures for a Conditional Use Permit. The amendment is being proposed in an effort to clarify the regulations and allow more administrative approval for minor amendments. Presented by Josh Miller, City Planner

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the March 10, 2015 meeting

- T. First Reading – Ordinance No. 1296 Municipal Code Amendment to Chapter 3. General Government, Section 3-66(2), amending this chapter to include the supervision of leases of city facilities. Presented by Steve Barg, City Administrator

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled for the March 10, 2015 meeting

- U. Request to approve Resolution No. 2015-03 vacating and discontinuing the alley and a portion of East First Street. Presented by Dan Knoeck, Director of Public Works

Recommended Action: Approve Resolution No. 2015-03

- V. Request to approve Budget Resolution No. 04-2015 transferring \$15,000 within the Cable Television fund to extend fiber from McMillan Street to the Marshfield Community Television Studio at 101 West McMillan Street. Presented by Steve Barg, City Administrator

Recommended Action: Approve Budget Resolution No. 04-2015

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W. Receive update on Library & Community Center from the architect and construction manager, and continue discussion/action from February 10th meeting on Phase 2 of this project. Presented by Steve Barg, City Administrator

1) Request to approve Resolution No. 2015-14 on construction of Phase 2.

Recommended Action: Approve Resolution No. 2015-14

2) Review current floor plan detailing available Community Center space.

Recommended Action: No action necessary at this time

3) Approve guidelines for leasing space in the Community Center.

Recommended Action: Approve the proposed leasing guidelines

4) Discuss recouping individual unit build-out costs through tenant leases.

Recommended Action: Provide direction on this issue

5) Discuss appointing team (with 2 Council members) to study leasing options and opportunities, and report to the Finance, Budget & Personnel Committee.

Recommended Action: None at this time, but would schedule this for action on the March 10th Council agenda

X. Consideration of electing one individual to the Marshfield Utility Commission to fill the unexpired term of Aaron Pitzenger. This term begins immediately, and it ends on September 30, 2017. One letter of interest was received (Kathy Heintz-Dzikowich). Presented by Chris Meyer, Mayor

Recommended Action: Elect one member to the Utility Commission

Y. Closed Session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically the City Administrator has requested a closed session to discuss collective bargaining strategy with Firefighters Local 1021, IAFF.

Z. Reconvene into open session.

AA. Action on matters discussed in closed session, if appropriate.

BB. Items for future agendas

CC. Adjournment

Posted this day, February 20, 2015 at 4:00 p.m., by Deb M. Hall, City Clerk

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Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.