



CITY OF MARSHFIELD

MEETING NOTICE

AMENDED

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, MARCH 15, 2016
Council Chambers, City Hall Plaza
5:30 P.M.**

1. Call to Order – Alanna Feddick, Chair
2. Citizen Comments
3. Consent Agenda
 - a) Approval of Minutes of February 16, 2016 meeting
 - b) Approve Bills and Payroll
 - c) Monthly Position Control Report
 - d) Report of Personnel Actions
 - e) Treasurer's Report

Recommended Action: Approve the Consent Agenda, as presented
4. Consideration of items removed from the consent agenda, if any
5. Request to approve revised Policy 3.525, Family and Medical Leave. Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator
Recommended Action: Approve revised Policy 3.525
6. Request to recommend approval to Common Council of Payroll Resolution No. 2016-20, adding the position of Forestry Technician to the Seasonal/Casual payroll resolution. Presented by Justin Casperson, Director of Parks and Recreation
Recommended Action: Recommend approval to the Common Council of Payroll Resolution No. 2016-20
7. Request to authorize Human Resources Manager/Assistant to the City Administrator to fill the position of Payroll Technician within the Finance Division. Presented by Keith Strey, Finance Director
Recommended Action: Authorize Human Resources Manager/Assistant to the City Administrator to fill the position of Payroll Technician

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8. Request to recommend approval to Common Council of Budget Resolution No. 03-2016, transferring \$9,800 within the Cable Television Fund from Fund Balance to Capital Outlay to purchase camera equipment and accessories. Presented by Keith Strey, Finance Director

Recommended Action: Recommend approval to the Common Council Budget Resolution No. 03-2016

9. Closed Session pursuant to Wisconsin Statutes, chapter 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."
 - Position title and pay grade adjustments (2 positions)
10. Reconvene into open session
11. Action on matters discussed in closed session, if appropriate
12. Suggested items for future agendas
13. Adjourn

Posted this day, March 14, 2016 at 12:30 p.m., by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.