



CITY OF MARSHFIELD

MEETING NOTICE

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, JANUARY 19, 2016
Council Chambers, City Hall Plaza
5:30 P.M.**

1. Call to Order – Alanna Feddick, Chair
2. Citizen Comments
3. Consent Agenda
 - a) Approval of Minutes of December 15, 2015 meeting
 - b) Approve Bills and Payroll
 - c) Monthly Position Control Report
 - d) Report of Personnel Actions
 - e) Treasurer's Report

Recommended Action: Approve the Consent Agenda, as presented

4. Consideration of items removed from the consent agenda, if any
5. Request to approve revised Policy 4.330 – Capital Improvement Program (CIP), and the meeting schedule for the 2016 CIP process. Presented by Steve Barg, City Administrator

Recommended Action: Approve revised Policy 4.330 and the 2016 meeting schedule

6. Request to recommend approval to the Common Council Budget Resolution No. 01-2016 transferring \$1,635 within the General Fund Information Technology budget for the purchase of 2 GPS Receivers. Presented by Eng Ng, Technology Director

Recommended Action: Recommend approval to the Common Council Budget Resolution No. 01-2016

7. Request to recommend approval to the Common Council Budget Resolution No. 02-2016 transferring \$56,015 from project TIF #4 to TIF #9 for the North Central Ave. (Arnold to Harrison) project. Presented by Dan Knoeck, Director of Public Works

Recommended Action: Recommend approval to the Common Council Budget Resolution No. 02-2016

FINANCE, BUDGET AND PERSONNEL COMMITTEE

January 19, 2016

8. Adjourn to closed session under Wisconsin Statutes Chapter 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session"
 - Possible termination of lease in City Hall
9. Reconvene in Open Session
10. Action on matter discussed in closed session, if appropriate
11. Suggested items for future agendas
12. Adjourn

Posted this day, January 15, 2016 at 3:30 p.m., by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.

FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF DECEMBER 15, 2015

Meeting called to order by Chairperson Feddick at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Rich Reinart, Gordon Earll, Alanna Feddick, Rebecca Spiros and Peter Hendler.

ABSENT: None

ALSO PRESENT: Alderperson Wagner, City Administrator Barg and City Personnel (Keith Strey, Amy VanWyhe, Rick Gramza, Dan Knoeck, Justin Casperson, Lori Belongia, Jason Angell, Jen Rachu and Deb M. Hall)

Citizen Comments

None

FBP15-129 Motion by Hendler, second by Spiros to approve the items on the consent agenda:

1. Minutes of the November 30, 2015 meeting.
2. Payroll in the amount of \$856,008.10 and Bills in the amount of \$725,899.81.
3. November 2015 Treasury Report.

Motion carried

No items were removed from the consent agenda.

FBP15-130 Motion by Hendler, second by Earll to recommend approval of Budget Resolution No. 30-2015 transferring \$19,820 from the Canine Program Donations to the Law Enforcement Operating Supplies budget for the purchase of a new K9 unit.

Motion carried

FBP15-131 Motion by Earll, second by Reinart to recommend approval of Budget Resolution No. 31-2015 transferring \$30,000 to cover an excess in forestry operation costs in 2015.

Motion carried

FBP15-132 Motion by Earll, second by Reinart to recommend approval of Budget Resolution No. 32-2015 transferring \$3,578 for the replacement of a diving board at Hefko Pool.

Motion carried

FBP15-133 Motion by Earll, second by Spiros to recommend approval of Budget Resolution No. 33-2015 transferring \$3,850 to cover added costs associated with the GIS aerial photography project.

Motion carried

FBP15-134 Motion by Hendler, second by Earll to recommend approval of Budget Resolution No. 34-2015 transferring \$10,000 to cover unexpected health insurance costs.

Motion carried

FBP15-135 Motion by Spiros, second by Reinart to recommend approval of Budget Resolution No. 35-2015 transferring \$2,000 to cover added costs from special Council meetings (strategic planning).

Motion carried

FBP15-136 Motion by Spiros, second by Earll to recommend approval of Budget Resolution No. 36-2015 transferring \$15,383 for repayment to the Cemetery Perpetual Care Fund.

Motion carried

FBP15-137 Motion by Hendler, second by Spiros to recommend approval of Budget Resolution No. 37-2015 transferring \$1,000 to cover Unemployment Compensation claims.

Motion carried

FBP15-138 Motion by Earll, second by Spiros to recommend approval of Budget Resolution No. 38-2015 transferring \$365,133 to cover Phase 2 of the Library & Community Center project costs.

Motion carried

FBP15-139 Motion by Spiros, second by Reinart to approve Resolution No. 2015-65, approving Committed fund balance classifications per Government Accounting Standard Board Statement No. 54.

Motion carried

FBP15-140 Motion by Hendler, second by Reinart to approve Resolution No. 2015-71, approving tax agreement with Running, Inc. for calendar year 2016.

Motion carried

FBP15-141 Motion by Reinart, second by Earll to approve the quote for Buildings & Contents and Contractor's Insurance coverage with the Municipal Property Insurance Company (MPIC) for 2016 with a \$5,000 deductible.

Motion carried

FBP15-142 Motion by Spiros, second by Hendler to approve the 2016 combined casualty insurance and workers compensation coverage with the League of Wisconsin Municipalities Mutual Insurance (LWMMI).

Motion carried

FBP15-143 Motion by Spiros, second by Earll to approve the airport owners and operators liability insurance for 2016 with ACE Property & Casualty.

Motion carried

FBP15-144 Motion by Spiros, second by Earll to approve the boiler and machinery insurance group policy with the Chubb Group for 2016.

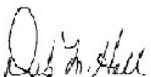
Motion carried

FUTURE AGENDA ITEMS

None

Motion by Spiros, second by Feddick to adjourn at 5:55 p.m.

Motion carried



Deb M. Hall
City Clerk

Resolved by the COMMON COUNCIL of the CITY OF MARSHFIELD, WISCONSIN, that the General Payrolls amounting to **\$921,483.84** and General Expense Bills for **DECEMBER, 2015** amounting to **\$941,589.14** be allowed paid and charged to their proper accounts.

Chairman

**CITY OF MARSHFIELD
SCHEDULE OF BILLS FOR APPROVAL**

12/31/2015

PREPAID BILLS

PREPAID BILLS PAID BY CHECK

Check #	Check Date	Vendor Name	Amount
86042	12/11/2015	ALLIANT ENERGY WP&L	\$56.32
86043	12/11/2015	AMERIGAS-RUDOLPH	\$214.01
86044	12/11/2015	ESTATE OF LORRAINE MARKEE	\$13,072.30
86045	12/11/2015	US CELLULAR	\$317.50
86046	12/11/2015	WE ENERGIES	\$35.40
86047	12/11/2015	MINNESOTA LIFE INSURANCE CO	\$5,574.95
86048	12/18/2015	ADVANCED DISPOSAL SERVICES LLC	\$71,799.98
86049	12/18/2015	THE BOSON COMPANY INC	\$38,228.57
86050	12/18/2015	BRAUN CONCRETE & EXCAVATING	\$40,654.30
86051	12/18/2015	BW SUPPLY	\$2,842.60
86052	12/18/2015	CHARTER COMMUNICATIONS	\$198.23
86053	12/18/2015	CONTECH ENGINEERED SOLUTIONS LLC	\$50,960.00
86054	12/18/2015	COUNTY MATERIALS CORPORATION	\$5,562.35
86055	12/18/2015	FRONTIER	\$799.36
86056	12/18/2015	GANNETT WISCONSIN MEDIA	\$530.00
86057	12/18/2015	LEADS ONLINE LLC	\$2,238.00
86058	12/18/2015	LIGHTING DESIGN SOLUTIONS LLC	\$2,000.00
86059	12/18/2015	MICHELS CORPORATION	\$146,931.79
86060	12/18/2015	MILESTONE MATERIALS	\$3,031.27
86061	12/18/2015	MV SERVICES INC	\$23,750.00
86062	12/18/2015	OMNI GLASS & PAINT INC	\$5,225.00
86063	12/18/2015	PIERCE ENGINEERS INC	\$2,350.92
86064	12/18/2015	REGISTRATION FEE TRUST	\$298.00
86065	12/18/2015	SPECTRUM INSURANCE GROUP	\$42.00
86066	12/18/2015	STERNWEIS & SONS INC	\$22,553.12
86067	12/18/2015	TELRITE CORPORATION	\$35.25
86068	12/18/2015	JIMMY & ANDREA TINDELL	\$115.64
86069	12/18/2015	WE ENERGIES	\$7,271.98
86070	12/18/2015	ZIMMERMAN ARCHITECTURAL STUDIOS	\$13,900.00
86071	12/21/2015	ADVANCED DISPOSAL SERVICES LLC	\$731.00
86072	12/21/2015	FRONTIER	\$99.48
86073	12/21/2015	WE ENERGIES	\$1,826.91
TOTAL PREPAID BILLS PAID BY CHECK			\$463,246.23

PREPAID BILLS PAID BY EFT

EFT000000005091	12/11/2015	STRATFORD SIGN COMPANY LLC	\$16,050.00
EFT000000005092	12/22/2015	ACCESSDATA GROUP LLC	\$1,119.00
EFT000000005094	12/22/2015	MITCH BUTLER	\$1,519.36
EFT000000005095	12/22/2015	DOINE EXCAVATING INC	\$60,770.55
EFT000000005096	12/22/2015	BENTLEY SYSTEMS INC	\$19,965.00
EFT000000005101	12/30/2015	CHRISTOPHER HASZ	\$1,391.03
TOTAL PREPAID BILLS PAID BY EFT			\$100,814.94

ACH PAYMENTS

12/11/2015	WI DEPT OF WORKFORCE DEVELOPMENT	\$7.50
12/29/2015	WI DEPT OF REVENUE	\$408.70
TOTAL ACH PAYMENTS		\$416.20

CURRENT BILLS

CURRENT BILLS PAID BY EFT

EFT000000005102	12/31/2015	5 ALARM FIRE & SAFETY EQUIPMNT	\$66.42
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Check #	Check Date	Vendor Name	Amount
EFT000000005103	12/31/2015	CHARLES ADAMSKI	\$150.00
EFT000000005104	12/31/2015	AIR COMMUNICATIONS OF CENTRAL	\$316.00
EFT000000005105	12/31/2015	AMERICAN WELDING & GAS INC	\$55.71
EFT000000005106	12/31/2015	APPLIED SPECIALTIES INC	\$8,210.40
EFT000000005107	12/31/2015	ARAMARK UNIFORM SERVICES	\$124.95
EFT000000005108	12/31/2015	ARROW INTERNATIONAL INC	\$1,100.00
EFT000000005109	12/31/2015	ATHENS VETERINARY SERVICE INC	\$237.50
EFT000000005110	12/31/2015	AUDIO EDITIONS	\$59.99
EFT000000005111	12/31/2015	B & B LAWN CARE LLC	\$9,516.00
EFT000000005112	12/31/2015	BALTUS OIL COMPANY INC	\$13,925.91
EFT000000005113	12/31/2015	STEVE BARG	\$59.86
EFT000000005114	12/31/2015	JEFFREY BECKER	\$38.26
EFT000000005115	12/31/2015	BELCO VEHICLE SOLUTIONS LLC	\$4,478.90
EFT000000005116	12/31/2015	BOUND TREE MEDICAL, LLC	\$164.08
EFT000000005117	12/31/2015	BRODART INC	\$217.30
EFT000000005118	12/31/2015	TODD BRUHN	\$150.00
EFT000000005119	12/31/2015	DAVID BUEHLER	\$463.84
EFT000000005120	12/31/2015	CARQUEST AUTO PARTS	\$702.38
EFT000000005121	12/31/2015	CDW GOVERNMENT INC	\$771.05
EFT000000005122	12/31/2015	CENTRAL STATE SUPPLY CORP	\$193.12
EFT000000005123	12/31/2015	CHRISTOPHER CHRISTIANSEN	\$27.00
EFT000000005124	12/31/2015	JODY CLEMENTS	\$44.00
EFT000000005125	12/31/2015	DALCO ENTERPRISES, INC.	\$1,357.87
EFT000000005126	12/31/2015	DEMCO	\$15,451.45
EFT000000005127	12/31/2015	DOINE TRANSPORT INC	\$325.00
EFT000000005128	12/31/2015	JAMES WM DORN	\$208.25
EFT000000005129	12/31/2015	EMPLOYEE BENEFITS CORPORATION	\$340.00
EFT000000005130	12/31/2015	FERGUSON WATERWORKS	\$305.51
EFT000000005131	12/31/2015	FIRE & SAFETY EQUIPMENT IV INC	\$921.94
EFT000000005132	12/31/2015	BRIAN FOLTZ	\$40.00
EFT000000005133	12/31/2015	WILLIAM FRUEHBRODT	\$116.04
EFT000000005134	12/31/2015	GALE/CENGAGE LEARNING	\$365.77
EFT000000005135	12/31/2015	GRANICUS INC	\$600.00
EFT000000005136	12/31/2015	HEINZEN PRINTING INC	\$385.00
EFT000000005137	12/31/2015	HEINZEN PROMOTIONAL PRODUCTS	\$540.00
EFT000000005138	12/31/2015	HOUSE OF HEATING INC	\$107.80
EFT000000005139	12/31/2015	INGRAM LIBRARY SERVICES INC	\$1,325.69
EFT000000005140	12/31/2015	CHRIS JOCKHECK	\$404.61
EFT000000005141	12/31/2015	KAFKA DUSTBUSTER PLUS LLC	\$2,490.00
EFT000000005142	12/31/2015	PATRICK KILTY	\$100.00
EFT000000005143	12/31/2015	BRYAN LINZMEIER	\$150.00
EFT000000005144	12/31/2015	MERKEL COMPANY INC	\$7,749.80
EFT000000005145	12/31/2015	CHRIS MEYER	\$180.00
EFT000000005146	12/31/2015	MIDSTATE TRUCK SERVICE	\$53.64
EFT000000005147	12/31/2015	MIDWEST TAPE	\$2,775.62
EFT000000005148	12/31/2015	SHAWN MILLER	\$100.00
EFT000000005149	12/31/2015	MISSISSIPPI WELDERS	\$195.43
EFT000000005150	12/31/2015	MONROE TRUCK EQUIPMENT	\$28.46
EFT000000005151	12/31/2015	MSA PROFESSIONAL SERVICES INC	\$12,151.29
EFT000000005152	12/31/2015	NELSON JAMESON INC	\$152.29
EFT000000005153	12/31/2015	NORTH CENTRAL LABORATORIES	\$508.20

Check #	Check Date	Vendor Name	Amount
EFT000000005154	12/31/2015	OFFICE FURNITURE RESOURCES, INC.	\$934.00
EFT000000005155	12/31/2015	OTIS ELEVATOR COMPANY	\$9,585.23
EFT000000005156	12/31/2015	RICHARD POKORNY	\$263.06
EFT000000005157	12/31/2015	POMP'S TIRE SERVICE INC	\$672.82
EFT000000005158	12/31/2015	POWER PAC INC	\$1,810.94
EFT000000005159	12/31/2015	PREMIER PRINTING, INC	\$570.88
EFT000000005160	12/31/2015	JENNIFER RACHU	\$165.98
EFT000000005161	12/31/2015	REIGEL PLUMBING & HEATING INC	\$1,361.63
EFT000000005162	12/31/2015	DAN ROGERS	\$150.00
EFT000000005163	12/31/2015	SCHOOL DISTRICT OF MARSHFIELD	\$2,347.57
EFT000000005164	12/31/2015	SCHOOL DISTRICT OF MARSHFIELD	\$8,323.65
EFT000000005165	12/31/2015	SHERWIN WILLIAMS COMPANY	\$173.56
EFT000000005166	12/31/2015	SHI INTERNATIONAL CORPORATION	\$2,526.40
EFT000000005167	12/31/2015	SIRCHIE FINGER PRINT LABORATORIES	\$99.80
EFT000000005168	12/31/2015	SOLUTIONZ LLC	\$4,758.25
EFT000000005169	12/31/2015	JOAN SPENCER	\$2,025.71
EFT000000005170	12/31/2015	BENJAMIN STEINBACH	\$123.05
EFT000000005171	12/31/2015	KEITH STREY	\$332.26
EFT000000005172	12/31/2015	SVA CONSULTING LLC	\$149.50
EFT000000005173	12/31/2015	THERESA TRACY	\$188.34
EFT000000005174	12/31/2015	TRAFFIC AND PARKING CONTROL INC	\$4,776.06
EFT000000005175	12/31/2015	LOCATE HOLDINGS INC	\$1,286.88
EFT000000005176	12/31/2015	V & H AUTOMOTIVE MARSHFIELD	\$21.54
EFT000000005177	12/31/2015	V & H INC	\$1,016.40
EFT000000005178	12/31/2015	VIDCOM LLC	\$2,720.00
EFT000000005179	12/31/2015	VON BRIESEN AND ROPER, S.C.	\$44.00
EFT000000005180	12/31/2015	VORPAHL FIRE & SAFETY	\$252.00
EFT000000005181	12/31/2015	DUANE WANTA	\$150.00
EFT000000005182	12/31/2015	WOOD COUNTY HUMAN SERVICES	\$100.00
EFT000000005183	12/31/2015	ZARNOTH BRUSH WORKS	\$45.96
TOTAL CURRENT BILLS PAID BY EFT			\$137,477.80

CURRENT BILLS PAID BY CHECK

86078	12/31/2015	ABR EMPLOYMENTSERVICES	\$662.40
86079	12/31/2015	ACCUCUT	\$49.00
86080	12/31/2015	TIM FREECK	\$4,000.00
86081	12/31/2015	ALL TRAFFIC SOLUTIONS	\$4,395.00
86082	12/31/2015	DEAN ALTMANN TRUCKING & EXCAVATING, INC.	\$190.00
86083	12/31/2015	AMAZON	\$158.67
86084	12/31/2015	AMAZON	\$699.36
86085	12/31/2015	AMERICAN RAMP COMPANY	\$2,226.52
86086	12/31/2015	AMERIGAS-RUDOLPH	\$589.34
86087	12/31/2015	ARROW TERMINAL.COM VEHICLE & IND SUPPLIES	\$208.80
86088	12/31/2015	ASSOCIATED SERVICE CENTER	\$1,838.72
86089	12/31/2015	BRUCE TIBBETT JR.	\$101.50
86090	12/31/2015	BAKER AND TAYLOR CO-CONT ACCT	\$93.05
86091	12/31/2015	BAKER AND TAYLOR INC	\$616.07
86092	12/31/2015	BAY STEEL & FABRICATION LLC	\$425.56
86093	12/31/2015	BB COMMUNITY LEASING SERVICES INC	\$825.48
86094	12/31/2015	I BRANDL INC	\$276.25
86095	12/31/2015	DEBRA BROCK	\$100.00
86096	12/31/2015	BROOKS TRACTOR INC	\$522.60
86097	12/31/2015	BURT TROPHY & AWARDS INC	\$191.01
86098	12/31/2015	CAP SERVICES INC	\$1,235.00

Check #	Check Date	Vendor Name	Amount
86099	12/31/2015	CARLSON DETTMANN CONSULTING, LLC	\$250.00
86100	12/31/2015	CASPER'S TRUCK EQUIPMENT	\$8,575.37
86101	12/31/2015	CHARTER COMMUNICATIONS	\$390.64
86102	12/31/2015	COMPLETE CONTROL INC	\$12,991.00
86103	12/31/2015	COMPLETE OFFICE OF WISCONSIN	\$2,269.54
86104	12/31/2015	CORROSION CONTROL CONSULTANTS & LABS	\$61.54
86105	12/31/2015	CREATIVE FORMS & CONCEPTS INC	\$438.99
86106	12/31/2015	CTL COMPANY INC	\$902.64
86107	12/31/2015	DELL COMPUTER CORPORATION	\$12,800.19
86108	12/31/2015	DIRECT NETWORKS INC	\$14,899.06
86109	12/31/2015	DISCOUNT SCHOOL SUPPLY	\$112.14
86110	12/31/2015	DUFFY'S AIRCRAFT SALES	\$4,932.21
86111	12/31/2015	EMERGENCY MEDICAL PRODUCTS INC	\$13.39
86112	12/31/2015	ENVIROTECH EQUIPMENT CO INC	\$6,091.00
86113	12/31/2015	FARONICS TECHNOLOGIES USA INC	\$2,425.00
86114	12/31/2015	FASTENAL COMPANY	\$121.04
86115	12/31/2015	FESTIVAL FOODS	\$40.23
86116	12/31/2015	JAMES M FICO, PH.D.	\$325.00
86117	12/31/2015	FRONTIER	\$326.26
86118	12/31/2015	GAIER CONSTRUCTION CORP	\$2,598.00
86119	12/31/2015	GENE'S FURNITURE & MOVING INC	\$482.50
86120	12/31/2015	GESSERT CONSTRUCTION INC	\$2,882.50
86121	12/31/2015	JOHN GROSBIER	\$193.49
86122	12/31/2015	HGA	\$1,550.50
86123	12/31/2015	AMANDA HEIMAN	\$100.00
86124	12/31/2015	HILLER'S HARDWARE INC	\$662.87
86125	12/31/2015	HOLIDAY INN	\$297.00
86126	12/31/2015	E O JOHNSON COMPANY	\$143.00
86127	12/31/2015	J. J. KELLER & ASSOCIATES INC	\$1,883.33
86128	12/31/2015	LEE RECREATION LLC	\$541.20
86129	12/31/2015	LIVE OAK MEDIA	\$26.96
86130	12/31/2015	MAIN STREET MARSHFIELD INC	\$12,050.00
86131	12/31/2015	JESSICA MANNIGEL	\$175.00
86132	12/31/2015	MARSHFIELD AREA PET SHELTER, INC	\$1,050.00
86133	12/31/2015	MARSHFIELD CLINIC	\$1,692.23
86134	12/31/2015	MARSHFIELD PARKS & REC DEPT	\$25.31
86135	12/31/2015	MARSHFIELD UTILITIES	\$28,390.48
86136	12/31/2015	MARSHFIELD UTILITIES-2	\$7,646.80
86137	12/31/2015	MARSHFIELD YOUTH SOCCER ASSOCIATION	\$1,176.01
86138	12/31/2015	CITY OF MARSHFIELD	\$2,537.82
86139	12/31/2015	MEDFORD COOPERATIVE INC	\$8,253.02
86140	12/31/2015	MENARDS	\$1,409.78
86141	12/31/2015	MERIT ELECTRIC SERVICE	\$3,190.33
86142	12/31/2015	MIDSTATES EQUIPMENT INC	\$245.00
86143	12/31/2015	MINISTRY ST JOSEPH'S HOSPITAL	\$1,843.73
86144	12/31/2015	MINITEX CPP	\$1,600.00
86145	12/31/2015	JANICE MOEN	\$85.00
86146	12/31/2015	NAPA AUTO PARTS	\$501.00
86147	12/31/2015	NATIONAL ELEVATOR INSPECTION	\$166.00
86148	12/31/2015	DON NIKOLAI CONSTRUCTION	\$4,423.00
86149	12/31/2015	NORTH STAR ENVIRONMENTAL TESTING LLC	\$525.00
86150	12/31/2015	NORTHERN LAKE SERVICE INC	\$76.50
86151	12/31/2015	O'REILLY AUTO PARTS	\$7.99
86152	12/31/2015	ODONNELL LOCKSMITHING SERVICE	\$4,779.00
86153	12/31/2015	OFF THE WALL CUSTOM FRAMING	\$194.68
86154	12/31/2015	OFFICE DEPOT	\$822.74
86155	12/31/2015	OPPORTUNITY DEVELOPMENT CENTER	\$140.50
86156	12/31/2015	ORIENTAL TRADING CO INC	\$133.11
86157	12/31/2015	CHRISTOPHER OWENS	\$100.00
86158	12/31/2015	DAWN PAGENHOPF	\$100.00

Check #	Check Date	Vendor Name	Amount
86159	12/31/2015	PENGUIN RANDOM HOUSE LLC	\$80.00
86160	12/31/2015	PERSONAL DEVELOPMENT CENTER INC	\$7,206.00
86161	12/31/2015	PRECISE MRM LLC	\$35.61
86162	12/31/2015	DANIEL ROGERS	\$4,700.00
86163	12/31/2015	ROSE BOWL INC	\$225.00
86164	12/31/2015	ROYCE ROLLS RINGER	\$311.69
86165	12/31/2015	SCAFFIDI TRUCK CENTER	\$127.23
86166	12/31/2015	SCHINDLER ELEVATOR CORPORATION	\$1,526.65
86167	12/31/2015	KURT SCHOEN	\$4,375.00
86168	12/31/2015	SECURITY OVERHEAD DOOR INC	\$240.00
86169	12/31/2015	SERWE IMPLEMENT MUNICIPAL SALES CO LLC	\$316.85
86170	12/31/2015	DOUG SEUBERT	\$100.00
86171	12/31/2015	SPEE-DEE DELIVERY SERVICE INC	\$47.14
86172	12/31/2015	THE SPORTS DEN	\$2,468.65
86173	12/31/2015	ST JOSEPH'S HOSPITAL-CHIPPEWA FALLS	\$616.50
86174	12/31/2015	STAPLES ADVANTAGE	\$191.59
86175	12/31/2015	STRAND ASSOCIATES INC	\$1,563.03
86176	12/31/2015	JODI HEITING	\$150.00
86177	12/31/2015	TEAM SPORTING GOODS INC	\$9.00
86178	12/31/2015	TELRITE CORPORATION	\$387.12
86179	12/31/2015	TOTAL ELECTRIC SERVICE INC	\$687.36
86180	12/31/2015	TOTAL TOOL SUPPLY INC	\$247.75
86181	12/31/2015	TRIERWEILER CONSTRUCTION	\$144.69
86182	12/31/2015	UNIFIRST CORPORATION	\$591.08
86183	12/31/2015	THE UNIFORM SHOPPE	\$433.67
86184	12/31/2015	UNIQUE MANAGEMENT SERVICES INC	\$125.30
86185	12/31/2015	UNITED MAILING SERVICE INC	\$1,198.78
86186	12/31/2015	UNITED RENTALS (NORTH AMERICA) INC	\$203.78
86187	12/31/2015	UNIVERSITY COMMISSION	\$2,829.42
86188	12/31/2015	UTILITY SALES AND SERVICE	\$501.42
86189	12/31/2015	VERMEER WISCONSIN INC	\$47.00
86190	12/31/2015	VIERBICHER ASSOCIATES	\$495.00
86191	12/31/2015	VOHNE LICHE KENNELS LLC	\$16,505.00
86192	12/31/2015	WALMART COMMUNITY/GECRB	\$191.27
86193	12/31/2015	WE ENERGIES	\$110.27
86194	12/31/2015	WEILER TRANSPORTATION LLC	\$383.12
86195	12/31/2015	ERLAN R. WENZEL	\$220.00
86196	12/31/2015	WHYTE HIRSCHBOECK DUDEK S.C.	\$165.75
86197	12/31/2015	WI LAW ENFORCEMENT EXEC DEVEL	\$780.00
86198	12/31/2015	WENDY WILSON	\$100.00
86199	12/31/2015	WOOD COUNTY	\$175.30
86200	12/31/2015	ZIMMERMAN ARCHITECTURAL STUDIOS	\$6,750.00
		TOTAL CURRENT BILLS PAID BY CHECK	\$239,633.97
		TOTAL PREPAID BILLS	\$564,061.17
		TOTAL ACH PAYMENTS	\$416.20
		TOTAL CURRENT BILLS	\$377,111.77
		GRAND TOTAL	\$941,589.14

Resolved by the COMMON COUNCIL of the CITY OF MARSHFIELD, WISCONSIN, that the General Payrolls amounting to N/A and General Expense Bills for JANUARY, 2016 amounting to \$8,483,138.81 be allowed paid and charged to their proper accounts.

Chairman

CITY OF MARSHFIELD
SCHEDULE OF BILLS FOR APPROVAL

1/20/2016

PREPAID BILLS

PREPAID BILLS PAID BY CHECK

Check #	Check Date	Vendor Name	Amount
86201	12/30/2015	SERGEANT LABORATORIES INC	\$3,647.32
86202	12/30/2015	WI LAW ENFORCEMENT EXEC DEVEL	\$195.00
86203	12/30/2015	DELTA DENTAL OF WISCONSIN	\$11,851.06
86204	12/30/2015	NVA FIDUCIARY TRUST FOR FSLI	\$1,444.20
86205	12/31/2015	CASH - CITY OF MARSHFIELD	\$5,000.00
86210	1/8/2016	AMERIPRISE FINANCIAL	\$3.00
86211	1/8/2016	ASSOCIATED BANK	\$2.29
86212	1/8/2016	BENJAMIN & KATHERINE BAUER	\$216.96
86213	1/8/2016	RICHARD & SARAH BLANCHARD	\$4.00
86214	1/8/2016	BOCAR LLC	\$3,373.97
86215	1/8/2016	ANNETTE BOOHER-MALCOLM	\$521.28
86216	1/8/2016	BRAUN CONCRETE & EXCAVATING	\$3,728.75
86217	1/8/2016	LACEY CALMES	\$18.29
86218	1/8/2016	CENTRAL CITY CREDIT UNION	\$2,619.37
86219	1/8/2016	CHARTER COMMUNICATIONS	\$270.44
86220	1/8/2016	CJ PROPERTIES LLC 'ETAL'	\$1,446.54
86221	1/8/2016	CORELOGIC INC	\$2,836.51
86222	1/8/2016	COUNTY MATERIALS CORPORATION	\$1,458.20
86223	1/8/2016	D E S PROPERTIES LLC	\$46.51
86224	1/8/2016	DEPT OF WORKFORCE DEVELOPMENT	\$43.59
86225	1/8/2016	LEONA DIETEL	\$15.02
86226	1/8/2016	FIRESTONE DIVERSIFIED PRODUCTS LLC	\$57,925.70
86227	1/8/2016	GERALD C FISCHER	\$267.61
86228	1/8/2016	FLYING TRIANGLE LLC ETAL	\$1,554.70
86229	1/8/2016	FORWARD FINANCIAL BANK	\$6,351.67
86230	1/8/2016	FRONTIER	\$1,590.35
86231	1/8/2016	GANNETT WISCONSIN MEDIA	\$1,517.00
86232	1/8/2016	GOWEY ABSTRACT & TITLE COMPANY	\$116.68
86233	1/8/2016	RYAN & HEATHER GRISSMAN	\$215.70
86234	1/8/2016	CHRISTOPHER & JENNIFER HEILALA	\$23.08
86235	1/8/2016	JOSEPH & JENNIFER HEILALA	\$19.07
86236	1/8/2016	JACOB HENDRICKSON	\$537.18
86237	1/8/2016	JARCS INCOME TRUSTEES	\$562.59
86238	1/8/2016	PAUL & MARIE JOHANNES	\$92.17
86239	1/8/2016	JOHNSON INSURANCE	\$40,488.00
86240	1/8/2016	FRANCIS JOHNSON	\$2.98
86241	1/8/2016	PATRICK J & SHARYN S JUNEAU	\$162.42
86242	1/8/2016	ANDREA KAISER	\$14.57
86243	1/8/2016	JOHN & JULIE KAPRELIAN	\$30.82
86244	1/8/2016	KH CAPITOL LLC ETAL	\$252.47
86245	1/8/2016	TROY KNETTER	\$162.28
86246	1/8/2016	WILLIAM & MEGAN KRAUSE	\$25.49
86247	1/8/2016	IVA I LANG TRUSTEE	\$14.11
86248	1/8/2016	LYLE & JULIE LANG	\$305.04
86249	1/8/2016	MACF-CULTURAL FAIR	\$50.00
86250	1/8/2016	MAIN STREET MARSHFIELD INC	\$2,132.35
86251	1/8/2016	JON & PATRICIA MARION	\$34.41
86252	1/8/2016	MARSHFIELD MALL	\$3,000.00
86253	1/8/2016	MARSHFIELD UTILITIES	\$54,895.12
86254	1/8/2016	PERRY & ANN MEVERDEN	\$17.04
86255	1/8/2016	MILESTONE MATERIALS	\$9,671.66
86256	1/8/2016	MINNESOTA LIFE INSURANCE CO	\$646.80
86257	1/8/2016	MV SERVICES INC	\$14,250.00

Check #	Check Date	Vendor Name	Amount
86258	1/8/2016	NATIONWIDE ADVANTAGE MORTGAGE	\$503.54
86259	1/8/2016	NEXGEN BUILDING SUPPLY	\$19,307.17
86260	1/8/2016	OTIS ELEVATOR COMPANY	\$6,888.45
86261	1/8/2016	ALLEN & ROSEMARY PETERSON	\$9.19
86262	1/8/2016	POLYGUARD PRODUCTS INC	\$8,600.00
86263	1/8/2016	QUICKEN LOANS	\$221.97
86264	1/8/2016	BRIAN RUPPEL	\$210.58
86265	1/8/2016	CLINT & SUSAN SCHLINSOG	\$62.10
86266	1/8/2016	DEAN A SCHWEBKE	\$123.69
86267	1/8/2016	PAUL & STEPHANIE SEIDL	\$11.99
86268	1/8/2016	DAPHNE SINN	\$118.43
86269	1/8/2016	SKYLINE STEEL INC	\$565,803.00
86270	1/8/2016	STERNS ENTERPRISES 3 LLC & JHORN LLC	\$131.72
86271	1/8/2016	ALICE STEWART	\$30.50
86272	1/8/2016	TDS TELECOM	\$347.76
86273	1/8/2016	TELRITE CORPORATION	\$74.86
86274	1/8/2016	TARA TREGLOWNE	\$15.34
86275	1/8/2016	US CELLULAR	\$2,299.66
86276	1/8/2016	VERIZON WIRELESS	\$522.99
86277	1/8/2016	WE ENERGIES	\$40.12
86278	1/8/2016	WEDA	\$350.00
86279	1/8/2016	MARK WELLENS	\$50.67
86280	1/8/2016	STATE OF WISCONSIN	\$50.00
86281	1/8/2016	WI LAW ENFORCEMENT EXEC DEVEL	\$1,125.00
86282	1/9/2016	WEA INSURANCE TRUST	\$1,508.92
86283	1/11/2016	MINNESOTA LIFE INSURANCE CO	\$5,671.57
86284	1/15/2016	MARATHON COUNTY TREASURER	\$133,639.56
86285	1/15/2016	MIDSTATE TECHNICAL COLLEGE	\$369,078.77
TOTAL PREPAID BILLS PAID BY CHECK			\$1,352,468.91

PREPAID BILLS PAID BY EFT

EFT000000005184	12/31/2015	TELVENT DTN LLC	\$4,490.60
EFT000000005187	1/11/2016	DOINE EXCAVATING INC	\$13,748.40
EFT000000005188	1/11/2016	VIDCOM LLC	\$5,955.00
EFT000000005189	1/15/2016	SCHOOL DISTRICT OF MARSHFIELD	\$4,226,261.76
EFT000000005190	1/15/2016	WOOD CO TREASURER	\$2,069,336.82
TOTAL PREPAID BILLS PAID BY EFT			\$6,319,792.58

DIRECT WIRE TRANSFERS

1/4/2016	FORWARD FINANCIAL BANK	\$51,000.00
TOTAL DIRECT WIRE TRANSFERS		\$51,000.00

ACH PAYMENTS

1/12/2016	DEPT OF WORKFORCE DEVELOPMENT	\$7.50
1/29/2016	WI DEPT OF REVENUE	\$1,824.08
TOTAL ACH PAYMENTS		\$1,831.58

CURRENT BILLS PAID BY EFT

EFT000000005191	1/20/2016	ADVANCE AUTO PARTS FINANCIAL SERVICES	\$89.47
EFT000000005192	1/20/2016	AIR COMMUNICATIONS OF CENTRAL	\$2,352.00
EFT000000005193	1/20/2016	AIRGAS NORTH CENTRAL	\$38.90
EFT000000005194	1/20/2016	AMERICAN WELDING & GAS INC	\$93.65
EFT000000005195	1/20/2016	ARAMARK UNIFORM SERVICES	\$83.30
EFT000000005196	1/20/2016	AUDIO EDITIONS	\$193.46
EFT000000005197	1/20/2016	B & H PHOTO-VIDEO	\$260.78
EFT000000005198	1/20/2016	BALTUS OIL COMPANY INC	\$13,536.05
EFT000000005199	1/20/2016	BRIAN BARNES	\$888.23

Check #	Check Date	Vendor Name	Amount
EFT000000005200	1/20/2016	JEFF BARTH	\$575.00
EFT000000005201	1/20/2016	STEVE BINDER	\$125.00
EFT000000005202	1/20/2016	BOUND TREE MEDICAL, LLC	\$241.37
EFT000000005203	1/20/2016	CARQUEST AUTO PARTS	\$206.99
EFT000000005204	1/20/2016	CDW GOVERNMENT INC	\$321.24
EFT000000005205	1/20/2016	CENTRAL STATE SUPPLY CORP	\$3,028.30
EFT000000005206	1/20/2016	CHILI IMPLEMENT CO INC	\$44.75
EFT000000005207	1/20/2016	MATT J CHURKEY	\$150.00
EFT000000005208	1/20/2016	CURRENT TECHNOLOGIES INC	\$83.16
EFT000000005209	1/20/2016	DALCO ENTERPRISES, INC.	\$331.91
EFT000000005210	1/20/2016	DOINE EXCAVATING INC	\$3,868.00
EFT000000005211	1/20/2016	DOINE TRANSPORT INC	\$471.00
EFT000000005212	1/20/2016	JAMES WM DORN	\$253.45
EFT000000005213	1/20/2016	AMANDA DUER	\$8.05
EFT000000005214	1/20/2016	TRAVIS ESSER	\$434.00
EFT000000005215	1/20/2016	JASON FOEMMEL	\$11.37
EFT000000005216	1/20/2016	BRIAN FOLTZ	\$40.99
EFT000000005217	1/20/2016	FREMONT INDUSTRIES, INC.	\$11,598.19
EFT000000005218	1/20/2016	GALE/CENGAGE LEARNING	\$881.75
EFT000000005219	1/20/2016	SARI GOODNESS	\$1,471.31
EFT000000005220	1/20/2016	GRAINGER	\$25.70
EFT000000005221	1/20/2016	RICHARD GRAMZA	\$652.84
EFT000000005222	1/20/2016	HALRON LUBRICANTS INC	\$128.31
EFT000000005223	1/20/2016	KEVIN HAMILL	\$439.30
EFT000000005224	1/20/2016	HEINZEN PRINTING INC	\$2,097.36
EFT000000005225	1/20/2016	HOUSE OF HEATING INC	\$154.50
EFT000000005226	1/20/2016	INGRAM LIBRARY SERVICES INC	\$10.99
EFT000000005227	1/20/2016	INNOVATIVE MACHINE SPEC INC	\$135.00
EFT000000005228	1/20/2016	ERIK JONAS	\$918.64
EFT000000005229	1/20/2016	LORRIE KROKSTROM	\$40.83
EFT000000005230	1/20/2016	TIM LANGFELDT	\$126.60
EFT000000005231	1/20/2016	LAWSON PRODUCTS INC	\$216.86
EFT000000005232	1/20/2016	LEAGUE OF WI MUNICIPALITIES	\$5,095.85
EFT000000005233	1/20/2016	MARAWOOD REAL ESTATE 200 LLC	\$3,072.30
EFT000000005234	1/20/2016	MARSHFIELD BOOK & STATIONERY	\$5,348.39
EFT000000005235	1/20/2016	MARSHFIELD AREA CHAMBER FOUNDATION	\$15,125.85
EFT000000005236	1/20/2016	MERKEL COMPANY INC	\$10,717.63
EFT000000005237	1/20/2016	MIDWEST TAPE	\$139.92
EFT000000005238	1/20/2016	JOSH MILLER	\$151.42
EFT000000005239	1/20/2016	JEFF MOLTER	\$100.00
EFT000000005240	1/20/2016	ALLAN NIENAST	\$9.65
EFT000000005241	1/20/2016	ENG KWEE NG	\$22.25
EFT000000005242	1/20/2016	NORTH CENTRAL LABORATORIES	\$393.88
EFT000000005243	1/20/2016	JASON PARKS	\$75.00
EFT000000005244	1/20/2016	POMP'S TIRE SERVICE INC	\$16.95
EFT000000005245	1/20/2016	POWER PAC INC	\$2,221.99
EFT000000005246	1/20/2016	PREMIER PRINTING, INC	\$2,404.08
EFT000000005247	1/20/2016	RIPP DISTRIBUTING COMPANY INC	\$202.00
EFT000000005248	1/20/2016	SAFE FAST INC	\$183.91
EFT000000005249	1/20/2016	SCHOOL DISTRICT OF MARSHFIELD	\$1,406.50
EFT000000005250	1/20/2016	SHAWN SCHROEDER	\$13.80
EFT000000005251	1/20/2016	SAM SCHROEDER	\$35.65
EFT000000005252	1/20/2016	SIRCHIE FINGER PRINT LABORATORIES	\$479.50

Check #	Check Date	Vendor Name	Amount
EFT000000005253	1/20/2016	MELVIN SMITH	\$48.27
EFT000000005254	1/20/2016	SOLUTIONZ LLC	\$2,943.00
EFT000000005255	1/20/2016	STAINLESS AND REPAIR INC	\$626.54
EFT000000005256	1/20/2016	STRATFORD SIGN COMPANY LLC	\$416.45
EFT000000005257	1/20/2016	KEITH STREY	\$380.00
EFT000000005258	1/20/2016	SVA CONSULTING LLC	\$1,800.00
EFT000000005259	1/20/2016	TRAFFIC AND PARKING CONTROL INC	\$421.26
EFT000000005260	1/20/2016	MICHAEL TRUDEAU	\$26.36
EFT000000005261	1/20/2016	LOCATE HOLDINGS INC	\$757.56
EFT000000005262	1/20/2016	V & H INC	\$230.26
EFT000000005263	1/20/2016	VIDCOM LLC	\$5,440.00
EFT000000005264	1/20/2016	SAM WARP JR.	\$100.00
EFT000000005265	1/20/2016	JEFF WEINFURTNER	\$98.12
EFT000000005266	1/20/2016	ERIK WESTMAN	\$411.15
EFT000000005267	1/20/2016	WOOD CO HIGHWAY DEPARTMENT	\$1,192.50
EFT000000005268	1/20/2016	ZARNOTH BRUSH WORKS	\$710.50
TOTAL CURRENT BILLS PAID BY EFT			\$109,447.09

CURRENT BILLS PAID BY CHECK

86286	1/20/2016	ABR EMPLOYMENTSERVICES	\$883.20
86287	1/20/2016	ACCUCUT	\$505.00
86288	1/20/2016	ADVANCED DISPOSAL SERVICES LLC	\$72,336.73
86289	1/20/2016	PATRIC NEYENS	\$1,032.20
86290	1/20/2016	ALLIANT ENERGY WP&L	\$75.95
86291	1/20/2016	ALTMANN CONSTRUCTION CO INC	\$79,519.54
86292	1/20/2016	JAN ALTMANN	\$100.00
86293	1/20/2016	AMERICAN AUTO SALES & SERVICE	\$79.95
86294	1/20/2016	AMERICAN SOCIETY CIVIL ENGRS	\$250.00
86295	1/20/2016	AMERIGAS-RUDOLPH	\$960.82
86296	1/20/2016	APEX SOFTWARE	\$470.00
86297	1/20/2016	APPLELAND LAW ENFORCMENT	\$1,930.00
86298	1/20/2016	ARISTA TEK INC	\$2,750.00
86299	1/20/2016	ARROW TERMINAL.COM VEHICLE & IND SUPPLIES	\$120.71
86300	1/20/2016	ASCAP	\$336.00
86301	1/20/2016	ASSOCIATED BAG COMPANY	\$167.79
86302	1/20/2016	ASSOCIATED BANK	\$463.00
86303	1/20/2016	ASSOCIATED SERVICE CENTER	\$30.95
86304	1/20/2016	TOWNSHIP OF AUBURNDALE	\$102.04
86305	1/20/2016	BAKER AND TAYLOR INC	\$55.00
86306	1/20/2016	BAY STEEL & FABRICATION LLC	\$1,321.64
86307	1/20/2016	BAYCOM INC	\$486.00
86308	1/20/2016	BESTIMATE LLC	\$490.00
86309	1/20/2016	BEYOND THE OFFICE DOOR.COM	\$1,298.00
86310	1/20/2016	TIM BRAUN	\$100.00
86311	1/20/2016	BULL'S EYE SPORT SHOP LLC	\$2,945.00
86312	1/20/2016	BURT TROPHY & AWARDS INC	\$45.00
86313	1/20/2016	CAP SERVICES INC	\$16,795.00
86314	1/20/2016	DEB CARLSON	\$100.00
86315	1/20/2016	CELLEBRITE USA, INC.	\$3,098.99
86316	1/20/2016	CENTER POINT LARGE PRINT	\$126.55
86317	1/20/2016	CHARTER COMMUNICATIONS	\$195.99
86318	1/20/2016	CLIA LABORATORY PROGRAM	\$150.00
86319	1/20/2016	COFFEE CONCEPTS	\$41.95
86320	1/20/2016	COMPASS MINERALS AMERICA	\$39,622.77
86321	1/20/2016	COMPLETE CONTROL INC	\$774.88
86322	1/20/2016	COMPLETE OFFICE OF WISCONSIN	\$96.25
86323	1/20/2016	MERCEDES COOK	\$100.00

Check #	Check Date	Vendor Name	Amount
86324	1/20/2016	CRACK FILLING SERVICE INC	\$5,000.00
86325	1/20/2016	CTL COMPANY INC	\$1,188.67
86326	1/20/2016	TIMOTHY A KRIZ	\$300.00
86327	1/20/2016	DIRECT NETWORKS INC	\$20,960.12
86328	1/20/2016	DISPLAY SALES	\$373.75
86329	1/20/2016	DRAXLER'S SERVICE, INC	\$1,203.00
86330	1/20/2016	DUFFY'S AIRCRAFT SALES	\$7,676.68
86331	1/20/2016	ECOLAB PEST ELIMINATION DIV	\$105.38
86332	1/20/2016	ELECTIONSOURCE	\$114.95
86333	1/20/2016	EMMONS BUSINESS INTERIORS	\$3,209.50
86334	1/20/2016	ESS BROTHERS AND SONS INC	\$28,992.50
86335	1/20/2016	JFTCO INC	\$22.50
86336	1/20/2016	FALCON ALTERNATOR & STARTER	\$150.52
86337	1/20/2016	FARRELL EQUIP & SUPPLY CO INC	\$15.78
86338	1/20/2016	FASTENAL COMPANY	\$512.88
86339	1/20/2016	FASTSIGNS	\$300.60
86340	1/20/2016	PAT FELLEZ CONSTRUCTION	\$800.00
86341	1/20/2016	FESTIVAL FOODS	\$219.54
86342	1/20/2016	FINDAWAY WORLD LLC	\$2,647.50
86343	1/20/2016	FOX LAMINATING COMPANY INC	\$65.00
86344	1/20/2016	LYN FRITZ	\$100.00
86345	1/20/2016	FRONTIER	\$121.75
86346	1/20/2016	SHARON FUERLINGER	\$100.00
86347	1/20/2016	H & S PROTECTION SYSTEMS INC	\$219.00
86348	1/20/2016	JAMES HERKERT	\$100.00
86349	1/20/2016	HERMAN'S MACHINE & WELDING LLC	\$186.46
86350	1/20/2016	HILCO ROAD SUPPLIES	\$15,938.03
86351	1/20/2016	HILLER'S HARDWARE INC	\$420.85
86352	1/20/2016	TERRY HOOVER	\$100.00
86353	1/20/2016	ID NETWORKS INC	\$3,500.00
86354	1/20/2016	INSTITUTE OF TRANSPORTATION ENGINEERS	\$305.00
86355	1/20/2016	E O JOHNSON COMPANY	\$495.40
86356	1/20/2016	KOHEL DRYWALL LLC	\$8,632.65
86357	1/20/2016	KULP'S OF STRATFORD	\$3,182.00
86358	1/20/2016	LAW ENFORCEMENT TARGETS INC	\$178.63
86359	1/20/2016	BEN LEE	\$75.00
86360	1/20/2016	LIBERTY TIRE RECYCLING LLC	\$292.50
86361	1/20/2016	LISA LOBNER	\$100.00
86362	1/20/2016	LOU'S GLOVES INC	\$168.00
86363	1/20/2016	RANDY LUETH - LANDSCAPE ARCHITECT LLC	\$3,500.00
86364	1/20/2016	MARSHFIELD AREA CHAMBER	\$30.00
86365	1/20/2016	MARSHFIELD AREA CHAMBER	\$35.00
86366	1/20/2016	MARSHFIELD AREA CHAMBER FOUNDATION	\$185.00
86367	1/20/2016	MARSHFIELD AREA PET SHELTER, INC	\$476.00
86368	1/20/2016	MARSHFIELD CITY GARAGE	\$27.50
86369	1/20/2016	MARSHFIELD CLINIC	\$650.30
86370	1/20/2016	MARSHFIELD CLINIC RESEARCH FOUNDATION	\$100.00
86371	1/20/2016	MARSHFIELD FAIRGROUNDS COMM	\$3,869.00
86372	1/20/2016	MARSHFIELD MALL	\$3,000.00
86373	1/20/2016	MARSHFIELD POLICE DEPT INVESTIGATIVE FUND	\$1,166.00
86374	1/20/2016	MARSHFIELD POLICE DEPT PETTY CASH	\$51.80
86375	1/20/2016	MARSHFIELD UTILITIES	\$10,847.89
86376	1/20/2016	MCMILLAN ELECTRIC	\$9,350.00
86377	1/20/2016	MEDPRO MIDWEST GROUP	\$222.00
86378	1/20/2016	MENARDS	\$1,034.63
86379	1/20/2016	MIDLAND PAPER	\$480.02
86380	1/20/2016	MIDSTATES EQUIPMENT INC	\$41.92
86381	1/20/2016	MILESTONE MATERIALS	\$34,319.53
86382	1/20/2016	MILWAUKEE RUBBER PRODUCTS	\$1,433.70
86383	1/20/2016	STACY MORTON	\$100.00

Check #	Check Date	Vendor Name	Amount
86384	1/20/2016	MPPA LE SUPPLY	\$146.09
86385	1/20/2016	MUNICIPAL PROPERTY INSURANCE COMPANY	\$81,200.00
86386	1/20/2016	NAPA AUTO PARTS	\$81.17
86387	1/20/2016	NIKOLAY COMPANIES	\$1,324.00
86388	1/20/2016	NORTH CENTRAL FIRE CHIEFS ASSN	\$35.00
86389	1/20/2016	NORTHWAY COMMUNICATIONS	\$5,968.75
86390	1/20/2016	BARBARA NOWAK	\$100.00
86391	1/20/2016	OCLC INC	\$12,972.00
86392	1/20/2016	OFFICE MAX INCORPORATED	\$140.95
86393	1/20/2016	PACIFIC MAGAZINE BILLING	\$199.95
86394	1/20/2016	PER MAR SECURITY SERVICES	\$393.12
86395	1/20/2016	DIANE PETERSON	\$1,077.00
86396	1/20/2016	PIONEER PRODUCTS INC	\$392.28
86397	1/20/2016	EUGENE PERLOCK	\$1,430.00
86398	1/20/2016	POLICE MAGAZINE	\$25.00
86399	1/20/2016	PRECISE MRM LLC	\$54.73
86400	1/20/2016	PROVISION PARTNERS	\$834.67
86401	1/20/2016	PUBLIC SAFETY CENTER	\$923.67
86402	1/20/2016	REGISTRATION FEE TRUST	\$74.50
86403	1/20/2016	ROEHL TRANSPORT INC	\$672.00
86404	1/20/2016	RUNNING INC	\$4,809.96
86405	1/20/2016	SAFE KIDS WORLDWIDE	\$50.00
86406	1/20/2016	HENRY SCHEIN ANIMAL HEALTH	\$23.60
86407	1/20/2016	SCHREINERS PLUMBING & HEATING, LLC	\$283.18
86408	1/20/2016	SCOTTY'S PIZZA	\$183.86
86409	1/20/2016	SECURITY OVERHEAD DOOR INC	\$325.50
86410	1/20/2016	SIMPLEX GRINNELL LP	\$1,922.48
86411	1/20/2016	STAAB CONSTRUCTION CORPORATION	\$17,325.95
86412	1/20/2016	GERIANN STANLEY	\$100.00
86413	1/20/2016	STATION AUTOMATION INC	\$3,300.00
86414	1/20/2016	STREICHER'S POLICE EQUIPMENT	\$8,428.84
86415	1/20/2016	SW-WBIA	\$30.00
86416	1/20/2016	SWWBIA	\$194.00
86417	1/20/2016	VENDATA TADI	\$100.00
86418	1/20/2016	TEAM SPORTING GOODS INC	\$1,153.95
86419	1/20/2016	TEMPLE DISPLAY LTD	\$1,750.00
86420	1/20/2016	TOTAL ELECTRIC SERVICE INC	\$4,520.00
86421	1/20/2016	TOWN & COUNTRY ENGINEERING INC	\$2,353.60
86422	1/20/2016	TRACTOR CENTRAL	\$247.26
86423	1/20/2016	TRIPLE R BUSINESS SERVICES, LLC	\$4,581.45
86424	1/20/2016	TRITECH SOFTWARE SYSTEMS INC	\$3,810.39
86425	1/20/2016	UNIFIRST CORPORATION	\$179.31
86426	1/20/2016	UNIVERSITY COMMISSION	\$16,896.89
86427	1/20/2016	UNIVERSITY OF WISCONSIN	\$75.00
86428	1/20/2016	USEMCO INC	\$62.35
86429	1/20/2016	UW-EXTENSION	\$995.00
86430	1/20/2016	UW-GREEN BAY-OUTREACH GOVT CL204	\$25.00
86431	1/20/2016	UW-MARSHFIELD/WOOD COUNTY	\$23,726.00
86432	1/20/2016	VIKING ELECTRIC SUPPLY INC	\$161.16
86433	1/20/2016	VITAL COMMUNICATION	\$11,926.95
86434	1/20/2016	WAUKESHA CTY TECHNICAL COLLEGE	\$600.00
86435	1/20/2016	WCM	\$270.00
86436	1/20/2016	WCMA	\$225.00
86437	1/20/2016	WEILER ENTERPRISES	\$14.43
86438	1/20/2016	WEPAK-N-SHIP	\$43.36
86439	1/20/2016	WI CEMETERY ASSOCIATION	\$50.00
86440	1/20/2016	WISCONSIN CHIEFS OF POLICE ASSOCIATION INC	\$165.00
86441	1/20/2016	WI DEPARTMENT OF JUSTICE	\$245.00
86442	1/20/2016	WI DEPARTMENT OF TRANSPORTATN	\$4,851.00
86443	1/20/2016	WI EMERGENCY MANAGEMENT	\$200.00

Check #	Check Date	Vendor Name	Amount
86444	1/20/2016	WI FIRE INSPECTORS ASSN	\$55.00
86445	1/20/2016	WI LIBRARY ASSOCIATION	\$611.00
86446	1/20/2016	WMCA	\$130.00
86447	1/20/2016	WI MUNICIPAL COURT CLERKS ASSC	\$40.00
86448	1/20/2016	WI PARK AND RECREATION ASSN	\$445.00
86449	1/20/2016	WI SOCIETY OF LAND SURVEYORS	\$125.00
86450	1/20/2016	WSFCA	\$180.00
86451	1/20/2016	WI WATER ASSOCIATION	\$50.00
86452	1/20/2016	WIRED BLUE LLC	\$600.00
86453	1/20/2016	WOLFGRAM GAMOKE AND HUTCHINSON	\$12,236.97
86454	1/20/2016	WOOD COUNTY FIRE CHIEF'S ASSOC	\$674.00
86455	1/20/2016	WOOD COUNTY FIRE CHIEF'S ASSOC	\$60.00
86456	1/20/2016	WOOD COUNTY REGISTER OF DEEDS	\$90.00
86457	1/20/2016	KRISANN ZUELKE	\$100.00
		TOTAL CURRENT BILLS PAID BY CHECK	\$648,598.65
		TOTAL PREPAID BILLS	\$7,672,261.49
		TOTAL ACH PAYMENTS	\$1,831.58
		TOTAL DIRECT WIRE TRANSFERS	\$51,000.00
		TOTAL CURRENT BILLS	\$758,045.74
		GRAND TOTAL	<u>\$8,483,138.81</u>

MONTHLY POSITION CONTROL REPORT
 PERMANENT FULL-TIME/PART-TIME
 POSITIONS AS OF DECEMBER 31, 2015

Department	Division	Position	FTE	Last Name	First Name
Administrator		City Administrator	1.00	BARG	STEVEN
Administrator		HR Manager/Assist. to the CA	1.00	RACHU	JENNIFER
Administrator		Administrative Assistant III	0.50	KROGMAN	AMY
Administrator Total			2.50		
Assessor		City Assessor	1.00	SPENCER	JOAN
Assessor		Property Appraiser	1.00	FECHHELM	BELINDA
Assessor		Administrative Assistant II	1.00	PUGH	KEITH
Assessor Total			3.00		
Cemetery		Cemetery Caretaker Assistant	1.00	BRAUNSKY	WILLIAM
Cemetery		Cemetery Coordinator/Caretaker	1.00	BALTUS	MICHAEL
Cemetery Total			2.00		
Clerk		City Clerk	1.00	HALL	DEBORAH
Clerk		Deputy Clerk	1.00	PANZER	LORI
Clerk Total			2.00		
Finance		Accounting Clerk	0.50	OPPMAN	JOANN
Finance		Accounting Clerk	1.00	STREBE	KATHLEEN
Finance		Accountant	1.00	NICHOLS	CHRISTOPHER
Finance		Payroll Technician	1.00	MICHALIK	JANETTE
Finance		Accounting Technician	0.80	RINDFLEISCH	MARILYN
Finance		Payroll Technician	1.00	SCHOOLEY	ROBERT
Finance		Accounting Manager	1.00	VAN WYHE	AMY
Finance		Finance Director	1.00	STREY	KEITH
Finance Total			7.30		
Fire		Deputy Fire Chief	1.00	DEGRAND	CRAIG
Fire		Deputy Fire Chief	1.00	DOLENS	ROY
Fire		Deputy Fire Chief	1.00	ERICKSON	EDWIN
Fire		Deputy Fire Chief	1.00	OWEN	SCOTT
Fire		Deputy Fire Chief	1.00	CLEMENTS	JODY
Fire		Fire Chief	1.00	HAIGHT	ROBERT
Fire		Firefighter	1.00	BARTH	JEFFREY
Fire		Firefighter	1.00	BAUER	RODNEY
Fire		Firefighter	1.00	BREUER	BRAD
Fire		Firefighter	1.00	CHRISTOPHER	LANCE
Fire		Firefighter	1.00	ESKER	KELLY
Fire		Firefighter	1.00	VACANT	
Fire		Firefighter	1.00	LUCARELI	JON
Fire		Firefighter	1.00	MEYER	JAMES
Fire		Firefighter	1.00	MUELLER	EVERETT
Fire		Firefighter	1.00	VANDEN ELZEN	JOSEPH
Fire		Firefighter Paramedic	1.00	ALTMAN	JONATHAN
Fire		Firefighter Paramedic	1.00	BAKOS	STEVEN
Fire		Firefighter Paramedic	1.00	BARNES	BRIAN
Fire		Firefighter Paramedic	1.00	FLETTY	PETER
Fire		Firefighter Paramedic	1.00	FOTH	JASON
Fire		Firefighter Paramedic	1.00	FRYDENLUND	LUCAS
Fire		Firefighter Paramedic	1.00	GILBERTSON	BJORN
Fire		Firefighter Paramedic	1.00	GRIESBACH	BENJAMIN
Fire		Firefighter Paramedic	1.00	JONAS	ERIK
Fire		Firefighter Paramedic	1.00	KARNOWSKI	MATTHEW
Fire		Firefighter Paramedic	1.00	LANG	ERIC

Fire	Firefighter Paramedic	1.00	MCNAMARA	NATHANIEL
Fire	Firefighter Paramedic	1.00	PATTON	DAVID
Fire	Firefighter Paramedic	1.00	SADAUSKAS	JENI
Fire	Firefighter Paramedic	1.00	SCHAD	JASON
Fire	Firefighter Paramedic	1.00	MILLER	ZACHARY
Fire	Firefighter Paramedic	1.00	LUCHINI	ANTHONY
Fire	Firefighter Paramedic	1.00	WEILAND	TROY
Fire	Firefighter Paramedic	1.00	ANNEN	STEPHEN
Fire	Firefighter Paramedic	1.00	WINISTORFER	PETER
Fire	Administrative Assistant III	1.00	BERGER	SUZANNE
Fire Total		37.00		
Technology	Technology Analyst	1.00	WESTMAN	ERIK
Technology	Technology Analyst	1.00	SUTTON	MATTHEW
Technology	Technology Director	1.00	NG	ENG
Technology	Technology Technician	1.00	SCHROEDER	SHAWN
Information Technology Total		4.00		
Library	Adult Services Supervisor Lib	1.00	ADLER	MARY LOU
Library	Asst Dir./Tech. Srvs Supervisor	1.00	BAKER	KATHLEEN
Library	Childrens' Services Supervisor	1.00	ROPSON	KIM
Library	Library Assistant II	0.625	AUSTIN	JANE
Library	Library Assistant II	0.5	CERA	JILL
Library	Library Assistant II	1.00	SMITH	PENNY
Library	Library Custodian	1.00	FRUEHBRODT	WILLIAM
Library	Library Director	1.00	BELONGIA	LORI
Library	Library Specialist I	0.50	BAKER	DAVID
Library	Library Specialist I	1.00	SMITH	DEBORAH
Library	Library Specialist I	1.00	DERFUS	MARY
Library	Library Specialist I	1.00	HILL	SANDRA
Library	Library Specialist II	0.725	SLADE	CHELSEA
Library	Library Specialist III	0.50	KRUSE	NATALIE
Library	Library Specialist III	0.5	APFEL	STEVE
Library	Library Specialist III	1.00	DUER	AMANDA
Library	Library Specialst III	1.00	SCHULTZ	ROBERT
Library	Library Specialst III	1.00	STEELE	PATRICIA
Library	Library Systems Analyst	1.00	MADER	ROBERT
Library Total		16.350		
Mayor	Administrative Assistant III	0.50	KROGMAN	AMY
Mayor	Mayor	0.50	MEYER	CHRISTOPHER
Mayor Total		1.00		
Municipal Court	Municipal Court Clerk	0.75	CARLSON	SUSAN
Municipal Court Total		0.75		
Parks & Recreation	Classification II	1.00	DOLGNER	JEFFREY
Parks & Recreation	Classification II	1.00	ROGERS	DANIEL
Parks & Recreation	Classification II	1.00	WEINFURTNER	JEFFREY
Parks & Recreation	Classifcation III	1.00	ADAMSKI	CHARLES
Parks & Recreation	Parks & Recreation Director	1.00	CASPERSON	JUSTIN
Parks & Recreation	Parks & Recreation Maint Supv	1.00	STEINBACH	BENJAMIN
Parks & Recreation	Parks & Recreation Supv II	1.00	CASSIDY	KELLY
Parks & Recreation	Administrative Assistant II	1.00	BEAUCHAMP	AMY
Parks & Recreation	Zoo Keeper	1.00	BURNS	STEVEN
Parks & Recreation Total		9.00		
Planning	Director of Planning/Econ Dev	1.00	ANGELL	JASON
Planning	Planner/Zoning Administrator	1.00	MILLER	JOSHUA
Planning	GIS Coordinator	1.00	BUEHLER	DAVID
Planning	Zoning Administrator	1.00	SCHROEDER	SAMUEL

Planning Total**4.00**

Police		Administrative Assistant III	1.00	LINDNER	PEGGY
Police		Custodian	1.00	TIBBETT	BRUCE
Police		Drug Officer	1.00	IVERSON	DEREK
Police		Drug Officer	1.00	SCHLEI	SCOTT
Police		Ordinance Enforcement Officer	1.00	LARSEN	ROBERT
Police		Ordinance Enforcement Officer	1.00	LEONARD	DANIEL
Police		PD Staff Services Supervisor	1.00	KROKSTROM	LORRIE
Police		Police Chief	1.00	GRAMZA	RICHARD
Police		Police Detective	1.00	FOEMMEL	JASON
Police		Police Detective	1.00	HAMILL	KEVIN
Police		Police Detective	1.00	NEINAST	ALLAN
Police		Police Detective	1.00	PARKS	JASON
Police		Police Lieutenant	1.00	LARSON	DARREN
Police		Police Lieutenant	1.00	ZEPS	PATRICK
Police		Police Officer	1.00	ABEL	LIBBY
Police		Police Officer	1.00	BEATHARD	ROBERT
Police		Police Officer	1.00	BEAUCHAMP	JARED
Police		Police Officer	1.00	BERG	CHRISTOPHER
Police		Police Officer	1.00	BORCHARDT	BLAKE
Police		Police Officer	1.00	BORNBACH	CALEB
Police		Police Officer	1.00	CHRISTIAN	CORY
Police		Police Officer	1.00	ENDRIES	TERRY
Police		Police Officer	1.00	FOX	SAMUEL
Police		Police Officer	1.00	GOODNESS	SARI
Police		Police Officer	1.00	GROSS	ROCHLEY
Police		Police Officer	1.00	GRUBER	TANNER
Police		Police Officer	1.00	HASZ	CHRISTOPHER
Police		Police Officer	1.00	KIZER	JAMIE
Police		Police Officer	1.00	KRAMER	LONDON
Police		Police Officer	1.00	LARSEN	JOSHUA
Police		Police Officer	1.00	LEU	JULIE
Police		Police Officer	1.00	MATTHEISEN	DAVID
Police		Police Officer	1.00	MEEK	STEVEN
Police		Police Officer	1.00	MITCHELL	ALEXANDER
Police		Police Officer	1.00	PUNKE	JASON
Police		Police Officer	1.00	SHERDEN	TRAVIS
Police		Police Officer	1.00	TOPNESS	MICHAEL
Police		Police Officer	1.00	WARGOWSKY	AARON
Police		Police Records Specialist	1.00	GAETZ	CINDY
Police		Police Records Specialist	1.00	KARL	DEBRA
Police		Police Records Specialist	1.00	STARGARDT	CHRIS
Police		Police School Liaison Officer	1.00	BERRES	MATTHEW
Police		Police School Liaison Officer	1.00	GIACOMINO	CHRISTINE
Police		Police Sergeant	1.00	ESSER	TRAVIS
Police		Police Sergeant	1.00	GEURINK	JODY
Police		Police Sergeant	1.00	KEFFER	DENNIS
Police		Police Sergeant	1.00	POESCHEL	DOMINIC
Police		Traffic Safety/Crime Prevention	1.00	SALACINSKI	DANIEL
Police Total			48.00		
Public Works	Administration	Public Works Director	1.00	KNOECK	DANIEL
Public Works	Administration	Administrative Assistant II	1.00	ANDERSON	MARY
Public Works	Building Services	Building Services Supervisor	1.00	POKORNY	RICHARD
Public Works	Building Services	Electrical Inspector	1.00	KILTY	PATRICK
Public Works	Building Services	Maintenance Technician II	1.00	MOLTER	JEFFREY

Public Works	Building Services	Administrative Assistant II	1.00	UTHMEIER	CHERYL
Public Works	Engineering	Assistant City Engineer	1.00	CASSIDY	TIMOTHY
Public Works	Engineering	City Engineer	1.00	TURCHI	THOMAS
Public Works	Engineering	Civil Engineer II	1.00	MAURITZ	JOSH
Public Works	Engineering	Engineering Technician	1.00	OLDHAM	LANCE
Public Works	Engineering	Engineering Technician	1.00	MILLER	SHAWN
Public Works	Engineering	Civil Enginner I	1.00	ULNESS	NATHAN
Public Works	Street Services	Administrative Assistant II	1.00	WARP	JEAN
Public Works	Street Services	Asst Street Superintendent	1.00	BORNBACH	KURT
Public Works	Street Services	Asst Street Superintendent	1.00	HAWLEY	KRISTOFER
Public Works	Street Services	Classification II	1.00	BINDER	JOEL
Public Works	Street Services	Classification II	1.00	GUENSBURG	WILL
Public Works	Street Services	Classification II	1.00	KIEFFER	GREGORY
Public Works	Street Services	Classification II	1.00	SMITH	MELVIN
Public Works	Street Services	Classification II	1.00	GABEL	BRIAN
Public Works	Street Services	Classification II	1.00	JOHNSON	JOSH
Public Works	Street Services	Classification II	1.00	KOZIK	KYLE
Public Works	Street Services	Classification II	1.00	LINZMEIER	BRYAN
Public Works	Street Services	Classification II	1.00	NIEHAUS	PATRICK
Public Works	Street Services	Classification II	1.00	SCHMIDT	PHILIP
Public Works	Street Services	Classification II	1.00	CHRISTIANSEN	CHRISTOPHER
Public Works	Street Services	Classification III	1.00	BABCOCK	MARK
Public Works	Street Services	Classification III	1.00	LANGFELDT	TIMOTHY
Public Works	Street Services	Classification III	1.00	MCCLUNG	BRIAN
Public Works	Street Services	Classification III	1.00	NEEDHAM	PAUL
Public Works	Street Services	Classification III	1.00	RASMUSSEN	TIMOTHY
Public Works	Street Services	Classification III	1.00	SONNEMANN	LESTER
Public Works	Street Services	Classification III	1.00	TRUDEAU	MICHAEL
Public Works	Street Services	Classification IV	1.00	BECKER	JEFFREY
Public Works	Street Services	Classification IV	1.00	CHURKEY	MATTHEW
Public Works	Street Services	Classification IV	1.00	ESSER	JEROLD
Public Works	Street Services	Classification IV	1.00	NIKOLAI	HUGH
Public Works	Street Services	Classification IV	1.00	SCHERR	MICHAEL
Public Works	Street Services	Classification IV	1.00	SCHROEDER	WILLIAM
Public Works	Street Services	Classification IV	1.00	WENDELL	ERIC
Public Works	Street Services	Mechanic	1.00	BRUHN	TODD
Public Works	Street Services	Mechanic	1.00	WANTA	DUANE
Public Works	Street Services	Street Superintendent	1.00	WINCH	MICHAEL
Public Works	Wastewater	Asst Wastewater Superintendent	1.00	KIVELA	MARK
Public Works	Wastewater	Plumbing Insp/Asst Bldg Insp	1.00	OTT	THOMAS
Public Works	Wastewater	Administrative Assistant II	0.50	COY	JEAN
Public Works	Wastewater	Wastewater Operator - Level 4	1.00	CHRISTENSEN	TERRY
Public Works	Wastewater	Wastewater Operator - Level 4	1.00	FOLTZ	BRIAN
Public Works	Wastewater	Wastewater Operator - Level 4	1.00	KUHLKA	LOUIS
Public Works	Wastewater	Wastewater Operator - Level 4	1.00	OTT	ANDREW
Public Works	Wastewater	Wastewater Operator	1.00	CHARRON	JACOB
Public Works	Wastewater	Wastewater Operator	1.00	GOHAM	JOEL
Public Works	Wastewater	Wastewater Operator	1.00	FISCHER	BRANDON
Public Works	Wastewater	Wastewater Operator	1.00	NOSBISCH	MITCHELL
Public Works	Wastewater	Wastewater Superintendent	1.00	WARP	SAMUEL
Public Works Total			54.50		
Grand Total			191.400		

REPORT OF PERSONNEL ACTIONS
FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
OF JANUARY 19, 2016

<u>NAME</u>	<u>POSITION/DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
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HIRED

Josh Larsen	Police Department Police Officer	December 1, 2015
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Paul Tackes	Fire & Rescue Department Firefighter/Paramedic	January 18, 2016
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RETIREMENT:

None

Resignation

None

Promotion

None

**COMPLETION OF
PROBATIONARY
PERIOD**

None

TREASURY REPORT
December 2015

	December	November
GENERAL CITY		
PREVIOUS BANK BALANCES (CASH):		
Bonds -----	6,510.00	
Citizens State Bank -----	234,677.58	
	TOTAL PREVIOUS CASH BALANCE:	\$241,187.58
RECEIPTS:		\$1,764,522.70
Citizens State Bank -----	3,477,463.96	
Citizens State Bank Interest -----	1,380.32	
L-T Investment Interest Recv -----		
Tax collection -----	7,946,731.69	
	TOTAL CASH RECEIPTS:	\$11,425,575.97
DISBURSEMENTS:		\$1,654,373.27
Citizens State Bank -----	8,826,598.78	
	TOTAL CASH DISBURSEMENTS:	\$8,826,598.78
GENERAL CITY BOOK BALANCE (CASH):	(Previous Balance + Receipt - Disbrsmnts.)	\$2,840,164.77
		\$241,187.58
GENERAL CITY INVESTMENTS:		
Securities Investments (Long Term) -----	3,000,000.00	
Securities Investments (Short Term) -----	0.00	
SIST Int rate/earnings: 0.00% -----	0.00	
Local Government Investment Pool (LGIP) -----	12,668,475.00	
LGIP Int rate/earnings: 0.19% -----	1,396.24	
		\$15,669,871.24
TOTAL GENERAL CITY CASH & INVESTMENTS:		\$12,642,827.00
		\$18,510,036.01
		\$12,884,014.58
MARSHFIELD UTILITIES		
Citizens Bank Previous Bal. -----	2,331,126.31	
Citizens Bank Utility Receipts -----	4,513,229.31	
Citizens Bank Utility Disburs. -----	4,373,237.58	
MU BOOK BALANCE:		\$2,471,118.04
MU INVESTMENTS:		\$2,331,392.57
TOTAL MU CASH & INVESTMENTS:		\$19,490,395.40
		\$22,802,510.61
TOTAL BOOK BALANCE (CASH):	(Marshfield Utilities Balance + General Balance)	\$5,311,282.81
		\$2,572,313.89
RECAPITULATION BANK REPORT		
Bonds -----	6,510.00	
Citizens Bank Mfld Utilities -----	2,625,277.29	
Citizens Bank General City -----	3,274,415.99	
	TOTAL BANK BALANCE:	5,906,203.28
	(OUTSTANDING CHECKS)	594,920.47
TOTAL BANK BALANCE (CASH):		\$5,311,282.81
CASH ON HAND :		\$100.00
		\$100.00
TOTAL INVESTMENTS:		\$36,001,263.81
		\$32,133,222.40
TOTAL CASH & INVESTMENTS:		\$41,312,546.62
		\$34,705,536.29

Submitted by: 
Amy VanWyhe
Accounting Manager



City of Marshfield Memorandum

DATE: January 14, 2016
TO: Finance, Budget & Personnel Committee
FROM: Steve Barg, City Administrator
RE: Proposed revised Policy 4.330 – Capital Improvement Program (CIP)

Background

In recent years, it has become apparent that the timeline for adoption of the annual update to the 5-year Capital Improvement Program (CIP) can often be extremely tight, offering limited time for quality review and discussion by the CIP Administrative Committee, city staff, and others. Given the CIP's importance as a "blueprint" for future capital spending, staff is proposing changes as indicated in the attached policy. By extending this process, there will be a much better opportunity for the level of careful thought and discussion that this project warrants. I've also attached recommended dates for this year's process, which comply with the deadlines of this revised policy.)

Beyond the deadlines, the only other proposed change is "D" under "Definitions" on page 2, where we would recommend that CIP Administrative Committee meetings should be chaired by the Mayor (or his designee). This would serve as our backup plan, in case the Mayor is not available for one or more of these meetings.)

Recommendation

Staff recommends approval of revised Policy 4.330 as presented, along with the proposed schedule for the 2016 CIP update process as shown.



CITY OF MARSHFIELD, WISCONSIN POLICIES AND PROCEDURES

- | | |
|-------------------|-------------------------|
| 1. COMMON COUNCIL | 4. FINANCIAL |
| 2. ADMINISTRATIVE | 5. PUBLIC WORKS |
| 3. PERSONNEL | 6. PARKS AND RECREATION |

CHAPTER: Financial

SUBJECT: Capital Improvement Program (CIP) Development

POLICY NUMBER: 4.330

PAGES: 8

EFFECTIVE DATE: November 27, 1990

REVISION DATE: January 11, 2000, December 12, 2006, February 12, 2008
and December 23, 2008

PERMANENT DELETION DATE:

APPROVED BY: Mayor Chris Meyer

DEPARTMENTS OF PRIMARY RESPONSIBILITY: Mayor; City Administrator; Director of Public Works, Finance and Planning & Economic Development

Special Notes: This policy/procedure manual does not in any way constitute an employment contract and the City of Marshfield reserves the right to amend this manual at any time subject only to approval by the Common Council.

I. Policy statement

The purpose of the capital improvement program is to provide an authoritative decision-making process for the evaluation, selection, and multi-year scheduling of public physical improvements based on a projection of available fiscal resources and the community's priorities. The objectives of the program are to a) ensure the timely renewal and extension of the City's physical plant; b) serve as the linkage in the City's planning for physical development between the City's comprehensive plan and all subsidiary plans with a 10-15 year horizon and the annual budget process with a one-year horizon; c) maintain control over the City's long-term debt in relation to the City's financial capacity; and d) ensure coordinated capital development.

II. Definitions

The following definitions shall apply:

- A. Capital Improvement Project: Property acquisition, construction, or a major improvement to an existing facility or property of a nonrecurring nature with a minimum life span of at least five (5) years. A capital improvement may be financed by current, borrowed, or grant funds, or any combination of these or other sources. Vehicles and equipment are specifically excluded from this definition and from the CIP process. No project projected to cost less than \$10,000 will be considered a "capital improvement project" or considered as part of the process described in this policy.
- B. Capital Improvement Program: A comprehensive schedule of approved capital improvement projects. The program shall be for a five-year period. The program shall be annually revised and projected one year to allow for changed conditions and circumstances.
- C. Capital Budget: The capital budget includes those projects scheduled for activity and funding in the next budget year. The capital budget shall be presented annually by the City Administrator to the Common Council, in conjunction with the normal budget process, for consideration and adoption. The source of financing for each capital project in the budget shall be identified. The capital budget and the CIP plan shall only include those project costs or portions thereof, that the City is responsible for funding. This would include grant proceeds received on a reimbursement basis, but would not include non-local funding for which the City does not need to front the money.
- D. CIP Administrative Committee: The CIP Administrative Committee consists of the following members: The Mayor; 4 Aldermen, elected by the Aldermen at the first meeting in January; a non-elected official of the Plan Commission; and a citizen at large. The Mayor (or his designee) shall convene the CIP Administrative Committee annually, vote only in the case of a tie, and shall chair all committee meetings.

III. Process

- A. Establishment of the administrative structure and policy framework for the capital improvement program and capital budget system.

PURPOSE: To establish the mechanism to translate the goals and objectives of the City's comprehensive plan and subsidiary plans into a more immediate, near-

term achievable plan and schedule.

RESPONSIBLE PERSON/GROUP: The Common Council

- B. Analysis of available and acceptable funding levels for projects in the capital improvement program.

PURPOSE: To relate funding levels to the City's financial capacity and to ensure that the City's debt service costs do not exceed its ability to pay.

RESPONSIBLE PERSON/GROUP: The Finance Director; the City Administrator

- C. Submission of project requests covering the five-year period by the department/division directors on Capital Improvement Program Project Request Forms, including a full description and justification of the project, its operating cost implications, proposed funding source(s), and other pertinent information.

PURPOSE: To establish a full list of known potential projects so that the review and analysis of the projects by the CIP Administrative Committee can commence.

RESPONSIBLE PERSON/GROUP: Department/division directors with responsibility for capital facilities

- D. Preparation of preliminary, phased 5-year physical facility development plans for each of the physical facility categories listed below, based on an inventory of existing facilities and estimates of demand.

PURPOSE: To provide a preliminary proposal upon which discussions, hearings, and input from non-committee members can be requested.

RESPONSIBLE PERSON/GROUP: The directors of the various departments/divisions and the CIP Administrative Committee

- E. Preparation of the recommended five-year capital program. Projects selected for initiation and/or completion in the immediate five-year horizon will constitute the recommended five-year capital improvement program.

PURPOSE: To translate the broad goals expressed in the City's most current Comprehensive Plan and other subsidiary plans into reality; to present a single set of recommendations to the Plan Commission, Board of Public Works, and Common Council.

RESPONSIBLE PERSON/GROUP: CIP Administrative Committee

- F. Presentation of the proposed five-year capital improvement program to the Plan Commission and Board of Public Works for consideration and recommendation, and to the Common Council for consideration and final adoption.

PURPOSE: To gain the formal approval of the City's governing body regarding the City's development plans in the ensuing five-year period.

RESPONSIBLE PERSON/GROUP: CIP Administrative Committee; Plan Commission; Board of Public Works; Common Council

- G. Publication of the adopted Capital Improvement Program (CIP) in document form, suitable for distribution to members of Common Council, Plan Commission, citizens and citizen groups, developers, and other governmental organizations.

PURPOSE: To disseminate the City's plans to affected parties so that they can be utilized in developing personal, business, or corporate plans.

RESPONSIBLE PERSON/GROUP: City staff, under the direction of the City Administrator

IV. Schedule

The schedule for each year's Capital Improvement Program (CIP) process shall be as follows:

- A. Project request forms - issued by the City Administrator no later than December 15
- B. Departmental submission of project request forms no later than February 15
- C. Analysis of available and acceptable funding levels by the Finance Director presented to the CIP Administrative Committee ~~no later than March 1~~ at their first meeting.
- D. Preliminary review of project requests by the CIP Administrative Committee no later than ~~March 1~~ March 15th
- E. Final review and presentation of a recommended five-year CIP to the Plan Commission and Common Council no later than ~~April 1~~ May 1st
- F. Final consideration and adoption of the CIP by the Common Council no later than ~~April 30~~ May 15th
- G. Publication and distribution of the adopted CIP no later than ~~May 31~~ June 15th
- H. The CIP Administrative Committee will meet at their discretion so as to provide for public input and observation.

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V. Project Categories

The categories for capital projects may change over time with changes in public policy emphasis. At this time, all projects shall be categorized into one of the following fourteen areas:

- A. Street - Principal Arterial
- B. Street - Minor Arterial
- C. Street - Collector
- D. Street - Residential/Neighborhood
- E. Intersections
- F. Traffic Control
- G. Storm Sewer - Trunk
- H. Storm Sewer - Collector
- I. Greenways/Conservancy
- J. Sanitary Sewer
- K. Public Buildings
- L. Parks
- M. Wastewater Utility
- N. Miscellaneous/other

VI. Project Prioritization

As part of the project submittal process, department/division heads shall identify project priorities to help determine which projects are recommended for inclusion in the five-year CIP.

The following matrix system shall be used to establish a priority for each project. The system ranks projects in two separate categories and then, through the use of the matrix, ranks the projects as either Level 1 (highest), Level 2 (medium) or Level 3 (lowest) priority.

The initial measure of the project's priority is first established using the following factors:

HIGH

- Project is mandated by local, State or Federal regulations
- Project is a high priority of the Common Council, based on the most current Comprehensive Plan or other subsidiary plans
- Project prevents irreparable damage to existing facilities
- Project leverages local funding with other non-local funding sources
- Project finishes a partially completed project

MEDIUM

- Project maintains existing service levels
- Project results in increased efficiency
- Project reduces operational costs

- Project significantly reduces losses in revenue or provides for significant increased revenues

LOW

- Project provides an expanded level of service or new public facility
- Project is deferrable

Four project criteria are then evaluated to help separate projects with a greater “need”, like Health & Safety issues as compared to new projects that might be more “desired” than “needed”. The four project criteria are summarized as follows:

HEALTH/SAFETY

- Capital projects that protect the health and safety of the City, its residents, visitors and employees

MAINTENANCE/REPLACEMENT

- Capital projects that provide for the maintenance of existing systems and equipment

EXPANSION OF EXISTING PROGRAMS

- Capital projects which enhance the existing systems and programs allowing for expansion of services

NEW PROGRAM

- Capital projects that allow new programs and services

After each project is rated on the priority criteria and project criteria identified above, the project is placed on the grid of the matrix and the rating is determined to be a Level 1, Level 2 or Level 3.

Prioritization Matrix

CRITERIA		PRIORITY		
		HIGH	MEDIUM	LOW
Health/ Safety/ Welfare	1	I	I	II
Maintenance/ Replacement	2	I	II	II
Expansion of Existing Program	3	II	II	III
New Program	4	II	III	III

Note: Prioritization Matrix and description adapted from South Hampton County, VA.

Level 1 projects are those projects that have a high priority and are included in the health/ safety or maintenance/replacement categories or of medium priority and in the health/ safety criteria.

Level 3 projects are those projects that have a medium priority and are included in the new program criteria or projects in the low priority and in the expansion of an existing program or new program criteria.

All other projects that are in other combinations of priority and project criteria in the matrix are identified as Level 2 projects.

All projects shall be reviewed and scored using the project priority and project criteria ratings to establish a project rating.

VII. CIP Administrative Committee Evaluation Criteria

Projects shall be reviewed by the CIP Administrative Committee against the following standards:

- A. Project rating as established by department/division Head.
- B. Cost in consideration of available funding, including non-local funding opportunities.
- C. Compatibility with the City's most current Comprehensive Plan as well as other adopted subsidiary plans
- D. Project Benefits in relation to costs:

1. Projects directly affecting the health and safety of citizens shall have priority over all other projects
 2. Projects accruing benefits to a larger number of citizens shall have priority over projects benefiting a smaller number of citizens
- E. Project operating costs - Projects will be evaluated on the basis of additions and/or savings to the City's operating costs
- F. Economic Development Impact - Projects will be evaluated on the basis of their overall impact on the City's economic base, including the likelihood that the project will spur other private and public sector development, create new jobs or assist in retaining current jobs, or otherwise positively impact the City's economic base
- G. Project Readiness - Projects will be evaluated on the ability to move the project expeditiously to completion
- H. Provide a balance of capital expenditures among the various service sectors.

Project Category		<u>Description and Location:</u>					
Department							
Project Title		Council District:					
Project Number		Companion Project(s):					
Priority:		Assessable Project – (Y/N): Term: Years					
Purpose and Justification:							
Operating Cost Implication:							
PROJECT COST DETAIL (THOUSAND OF DOLLARS)							
Category	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Total	Funding Sources
DESIGN							
RIGHT OF WAY							
CONSTRUCTION							
OTHER							
TOTAL							
Assessable Cost:							

PROPOSED 2016 CIP MEETING DATES (all meetings at 8:00 a.m.)

- Tuesday, March 1st
- Wednesday, March 2nd
- Thursday, March 17th
- Tuesday, March 29th
- Thursday, March 31st (if necessary)
- Committee/Council review
 - BPW Monday, April 18th
 - PC Tuesday, April 19th
 - CC Tuesday, April 26th
 - CC Tuesday, May 10th



City of Marshfield Memorandum

TO: Finance, Budget, and Personnel Committee
FROM: Eng Ng, Director of Technology
DATE: January 12, 2016
RE: Budget Resolution No. 01-2016 Alternate GPS Unit Purchasing Plan

BACKGROUND

Initially 2 GPS Units, with software and training, were requested for Budget 2016 (at the Departmental Request level) for a total project cost of \$23,932. During the budget process, it was reduced to 1 GPS Unit, with software and training, for a total project cost of \$13,637. Since then, David Buehler, our GIS Coordinator, working with Trimble has found a lower cost solution. The GPS Receiver working in conjunction with a tablet or a smartphone would deliver practically the same results, but at almost half the cost of a single GPS Unit. This request is to alter the purchasing plan to purchase 2 GPS Receivers instead of 1 GPS Unit.

ANALYSIS

The originally requested GPS Unit is a Trimble Geo 7X Handheld with rangefinder – an integrated, rugged and high accuracy GNSS (Global Navigation Satellite System) handheld. The proposed GPS Receiver is a Trimble R2 GNSS Receiver – a simple one-button start up, compact and rugged system. The GPS Receiver would require a Tablet or a Smartphone with the appropriate application(s) loaded to collect data and could provide the same accuracy as the GPS Handheld Unit. However, because of the utilization of a Tablet or a Smartphone, one could utilize a more user-friendly application (hence training is no longer needed to operate) and could collect data directly into the GIS applications right out in the field. Since we have Enterprise License Agreement with ESRI for GIS Software, our plan is to utilize one of the ESRI Data Collection Apps at no additional software cost to the City.

Before reaching the final decision, David has arranged a demo session presented by the vendor to explain and go over the various options. Key users from Engineering, Street, Technology and Building Services were invited to attend. The unanimous consensus after the demo was to go with the 2 GPS Receivers option.

In the Adopted Technology Budget for 2016, this project has the following breakdown:

Object#	Description	
52500	Maintenance for 1 Trimble Geo 7X	\$ 855.00
53940	Software & Training	\$ 3,587.00
58200	1 ea Trimble Geo 7X handheld with rangefinder	\$ 9,195.00
	Total	\$13,637.00

The recommended purchasing plan:

Object#	Description	
52500	Maintenance for 2 Trimble R2 Receivers	\$ 900.00
53100	Power Supply and Power Cord for Dual Battery Charger, and Rod – 2.0m Carbon Fiber Range Pole without Bipod	\$ 630.00
58200	2 Trimble R2 Receivers	\$10,830.00
	Total	\$12,360.00

However, the total hardware cost (capital object# portion) for the project would be \$10,830, but in the Adopted Budget, the Object# 58200 has \$9,195.00 only. This budget resolution is to transfer \$1,635 within the Technology budget, from object# 53940 to object# 58200, to cover the shortfall in Capital Object#.

SUMMARY/RECOMMENDATION

My recommendation is to approve this budget resolution to purchase 2 GPS Receivers instead of 1 GPS Unit, since it is still well within the total project cost. Going with this option has also eliminated the training and software costs for reasons as stated above. The surplus amount of \$1,277 from this project could be used toward the purchase of the necessary tablets.

Concurrence:



Steve Barg, City Administrator



Keith Strey, Finance Director

BUDGET RESOLUTION NO. 01-2016

A resolution changing the 2016 budget of the City of Marshfield, Wisconsin.

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the sum of \$1,635 is hereby transferred within the General Fund Information Technology budget a/c #1015145007.070000 from Computer Software & Upgrades Object to the Capital Equipment Object.
2. That upon the adoption of this resolution by a two-thirds vote of the entire membership of the COMMON COUNCIL, and within ten (10) days thereafter, the CITY CLERK publish notice of this change in the official newspaper.

ADOPTED _____
Mayor

APPROVED _____
Attest – Deputy City Clerk

PUBLISHED _____

DETAIL OF BUDGET RESOLUTION NO. 01-2016 BY OBJECT NUMBER

TRANSFERRED FROM:

- 1. General Fund Information Technology Budget a/c #1015145007.070000:
 - a. 53940 - Computer Software & Upgrades \$ 1,635

TRANSFERRED TO:

- 1. General Fund Information Technology Budget a/c #1015145007.070000:
 - a. 58200 – Capital Equipment \$ 1,635

* * * *



**City of
Marshfield**
Memorandum

January 13, 2016

TO: Finance, Budget & Personnel Committee

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Budget Resolution 02-2016, North Central Ave (Arnold to Harrison) Project

BACKGROUND

The 2016 Budget includes \$56,015 for the City's share of engineering costs on the above project, which is being designed and constructed by WisDOT. The funding source in the budget is TIF 4 – Downtown, Fund 428, however the Capital Improvement Plan identified the funding source as TIF 9 – Central Ave & Ives Street, Fund 434.

ANALYSIS

Attached is Budget Resolution 02-2016 which simply transfers the project from TIF 4 to TIF 9. The Project Plan for TIF 9 identified this project as TIF expenditure.

RECOMMENDATION

I recommend approval of Budget Resolution 02-2016 and referral to the Common Council for consideration.

Concurrence:

Steve Barg, City Administrator

Keith Strey, Finance Director

BUDGET RESOLUTION NO. 02-2016

A resolution changing the 2016 budget of the City of Marshfield, Wisconsin.

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the sum of \$56,015 is hereby transferred from TID #4 Downtown – Fund 428, North Central Avenue (Arnold to Harrison) Project a/c #4285733131.312120 to the TID #9 Central Ave & Ives Street - Fund 434, North Central Avenue (Arnold to Harrison) Project a/c #43455733131.312120.
2. That upon the adoption of this resolution by a two-thirds vote of the entire membership of the COMMON COUNCIL, and within ten (10) days thereafter, the CITY CLERK publish notice of this change in the official newspaper.

ADOPTED _____
Mayor

APPROVED _____
Attest – Deputy City Clerk

PUBLISHED _____

DETAIL OF BUDGET RESOLUTION NO. 02-2016 BY OBJECT NUMBER

TRANSFERRED FROM:

- 1. TID #4 Downtown – Fund 428, North Central Avenue (Arnold to Harrison)
Project a/c #4285733131.312120:
 - a. 51000 Objects – Wage & Benefits \$ 5,061
 - b. 52100 Professional Services \$50,954

TRANSFERRED TO:

- 1. TID #9 Central Ave & Ives Street - Fund 434, North Central Avenue
(Arnold to Harrison) Project a/c #43455733131.312120:
 - a. 51000 Objects – Wage & Benefits \$ 5,061
 - b. 52100 Professional Services \$50,954

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