



CITY OF MARSHFIELD  
**MEETING NOTICE**

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**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING  
TUESDAY, AUGUST 2, 2016  
Council Chambers, City Hall Plaza  
5:30 p.m.**

1. Call to Order – Alanna Feddick, Chairperson
2. Citizen Comments
3. Consent Agenda
  - a) Approval of Minutes of June 21, 2016 meeting
  - b) Approve Bills and Payroll
  - c) Report of Personnel Actions
  - d) Monthly Position Control Report
  - e) June 2016 Treasury Report

Recommended Action: Approve the Consent Agenda, as presented

4. Consideration of items removed from the consent agenda, if any
5. Request to recommend to Common Council approval of Budget Resolution No. 16-2016, transferring \$150,000 from the Room Tax Fund to the Wildwood-McMillan Connector Trail project. Presented by Dan Knoeck, Director of Public Works

Recommended Action: Recommend to the Common Council approval of Budget Resolution No. 16-2016

6. Request to recommend approval to Common Council of Budget Resolution No. 17-2016, transferring \$4,075 from within the K9 Fund to Protective Services Operating Supplies to purchase 500 stuffed animals to use as a fundraiser for the purchase of a K9 for the next retirement. Presented by Rick Gramza, Police Chief

Recommended Action: Recommend to the Common Council approval of Budget Resolution No. 17-2016

7. Request to authorize staff to enter into an agreement with Assessment Technologies for purchase, installation and conversion of the City's current assessing software to Market Drive for a total amount not to exceed \$53,962, and to recommend to Common Council the approval of Budget Resolution No. 18-2016 transferring the necessary funds. Presented by Steve Barg, City Administrator

Recommended Action: Authorize staff to execute into an agreement as presented; recommend approval of Budget Resolution No. 18-2016 to the Common Council

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8. Review request to reduce the minimum “hold time” for stray animals impounded by the Police Department from 7 days to 4 days. Presented by Steve Barg, City Administrator  
Recommended Action: No change for now, but re-evaluate in one year
9. Request to approve revised Policy 3.380 – No Smoking or Tobacco Use. Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator  
Recommended Action: Approve revised Policy 3.380
10. Request to approve revised Policy 3.525 – Family and Medical Leave. Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator  
Recommended Action: Approve revised Policy 3.525
11. Adjourn to closed session under Wisconsin Statutes 19.85 (1)(c) “Consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises control.”
  - Employee merit compensation awards
12. Reconvene in open session
13. Action on matter discussed in closed session, if appropriate
14. Suggested items for future agendas
15. Adjourn

Posted this day, July 29, 2016 at 4:00 p.m. by Deb M. Hall, Clerk

NOTICE

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.*