



CITY OF MARSHFIELD

MEETING NOTICE

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, FEBRUARY 16, 2016
Council Chambers, City Hall Plaza
5:30 P.M.**

1. Call to Order – Alanna Feddick, Chair
2. Citizen Comments
3. Consent Agenda
 - a) Approval of Minutes of January 19, 2016 meeting
 - b) Approve Bills and Payroll
 - c) Monthly Position Control Report
 - d) Treasurer's Report

Recommended Action: Approve the Consent Agenda, as presented

4. Consideration of items removed from the consent agenda, if any
5. Request to recommend to the Common Council approval of Payroll Resolution No. 2016-01 adopting a salary schedule for non-represented employees effective July 1, 2016. Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Recommend approval of Payroll Resolution No. 2016-01 to the Common Council

6. Request to recommend to Common Council approval of Payroll Resolution No. 2016-05, adjusting pay for temporary, seasonal, and part-time positions effective January 1, 2016. Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Recommend approval of Payroll Resolution No. 2016-05 to the Common Council.

7. Request to approve revised Policy 3.800 (compensation). Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve revised Policy 3.800

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8. Request to recommend to Common Council approval of Resolution No. 2016-13 authorizing the carry-over of the 2015 appropriation into 2016 for various capital outlay projects and other operation/maintenance projects that were not expended/completed in 2015. Presented by Keith Strey, Finance Director

Recommended Action: Recommend approval of Resolution No. 2016-13 to the Common Council

9. Request to approve interest rate to be charged to property owners who elect to pay their special assessments on the installment basis for 2016 assessable construction projects. Presented by Keith Strey, Finance Director

Recommended Action: Establish the interest rates for 2016 special assessment at 3.45% (Non-TIF) and 4.33% (TIF)

10. Request to approve beginning the Request for Proposals process for the Employee Assistance Program. Presented by Jennifer Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Authorize staff to begin the Request for Proposal process for the Employee Assistance Program

11. Review of Council pay for possible increase. Presented by Steve Barg, City Administrator

Recommended Action: Discretion of the Committee

12. Suggested items for future agendas

13. Adjourn

Posted this day, February 12, 2016 at 4:00 p.m., by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.