



CITY OF MARSHFIELD  
**MEETING NOTICE**

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**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING**  
**TUESDAY, NOVEMBER 1, 2016**  
**Room 108, City Hall Plaza**  
**5:30 p.m.**

1. Call to Order – Alanna Feddick, Chairperson
2. Citizen Comments
3. Consent Agenda
  - a) Approval of Minutes of October 18, 2016 meeting
  - b) Approve Bills and Payroll
  - c) Report of Personnel Actions
  - d) Monthly Position Control Report

Recommended Action: Approve the Consent Agenda, as presented

4. Consideration of items removed from the consent agenda, if any
5. Request to approve reallocation of 2016 Capital Improvement Program project funding. Presented by Brian Panzer, Buildings and Grounds Superintendent UW Marshfield/Wood County

Recommended Action: Approve reallocation of 2016 Capital Improvement Program project funding

6. Review UW Foundation's financial oversight role on STEM project. Introduced by Steve Barg, City Administrator; Keith Montgomery and Michelle Boernke, UW-Marshfield/Wood County present to answer questions

Recommended Action: None, for information only

7. Request to approve hiring a Development Services/Public Works intern for 2017 using unspent 2016 professional services funds from the Development Services budget carried forward. Presented by Josh Miller, City Planner

Recommended Action: Authorize hiring an intern for 2017 as requested

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8. Request to recommend to the Common Council approval of Budget Resolution No. 25-2016 transferring \$11,925 from Safe Routes to School Program Donations to the Development Services Safe Routes to School budget. Presented by Josh Miller, City Planner

Recommended Action: Recommend to the Common Council approval of Budget Resolution No. 25-2016

9. Request to authorize re-sending RFP for assessing services. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Authorize staff to re-send RFP for assessing services

10. Request to approve the group dental insurance contracts with Delta Dental for the period of January 1, 2017 through December 31, 2017, for all benefit eligible employees. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve the contracts for group dental insurance coverage with Delta Dental for calendar year 2017

11. Request to approve group hardware contracts with National Vision Administrators for the period January 1, 2017 through December 31, 2017 for all benefit eligible employees. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve the group hardware contracts with National Vision Administrators for calendar year 2017

12. Request to approve renewal of Employee Benefits Corporation to administer the City's Flexible Benefit Plan for calendar year 2017. Presented by Jen Rachu, Human Resources Manager/Assistant to the City Administrator

Recommended Action: Approve renewal of Flexible Benefit Administration with Employee Benefits Corporation for calendar year 2017

13. Suggested items for future agendas

14. Adjourn

Posted this day, October 28, 2016 at 12:30 p.m. by Deb M. Hall, Clerk

NOTICE

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.*