



CITY OF MARSHFIELD

MEETING NOTICE

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, DECEMBER 16, 2014
Council Chambers, Lower Level, City Hall Plaza
6:00 p.m. – NOTE TIME CHANGE**

1. Call to Order – Alanna Feddick, Chairperson
2. Citizen Comments
3. Consent Agenda
 - a) Approval of minutes of December 2, 2014 meeting
 - b) Approve Bills and Payroll
 - c) Report of Personnel Actions
 - d) Treasurer's Report

Recommended Action: Approve the Consent Agenda, as presented

4. Consideration of items removed from the consent agenda, if any.
5. Request to recommend approval of Budget Resolution No. 30-2014 transferring \$49,006 from various Law Enforcement and Emergency Management budgets to the Public Safety Capital Outlay Fund GPS Emergency Vehicle Preemptive Light project to the Common Council. Presented by Rick Gramza, Police Chief

Recommended Action: Recommend approval of Budget Resolution No. 30-2014 to the Common Council

6. Request to recommend approval of Payroll Resolution No. 2014-65 adopting a salary schedule for non-represented employees of the City of Marshfield effective July 1, 2015 to the Common Council. Presented by Lara Baehr, Human Resources Manager

Recommended Action: Recommend approval of Payroll Resolution No. 2014-65 to the Common Council

7. Request to recommend approval of Payroll Resolution No. 2014-66 authorizing performance-based compensation adjustments for non-represented employees effective July 1, 2015 to the Common Council. Presented by Lara Baehr, Human Resources Manager

Recommended Action: Recommend approval of Payroll Resolution No. 2015-66 to the Common Council

8. Request to approve property insurance coverage for the period January 1, 2015 through December 31, 2015. Presented by Keith Strey, Finance Director

Recommended Action: Approve the coverage as recommended

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9. Request to approve airport commercial general liability insurance coverage for the period January 1, 2015 through December 31, 2015. Presented by Keith Strey, Finance Director

Recommended Action: Approve the coverage as recommended

10. Request to approve boiler and machinery insurance coverage for the period January 1, 2015 through December 31, 2015. Presented by Keith Strey, Finance Director

Recommended Action: Approve the coverage as recommended

11. Request to recommend approval of Resolution No. 2014-76, approving Committed Fund Balance classifications per Government Accounting Standards Board Statement No. 54. Presented by Keith Strey, Finance Director

Recommended Action: Recommend approval of Resolution No. 2014-76 to the Common Council

12. Request to approve revised Policy 4.800, Procurement of Goods and Services. Presented by Keith Strey, Finance Director

Recommended Action: Approve Revised Policy 4.800 with changes requested by the Finance, Budget, and Personnel Committee on December 2nd

13. Request to authorize the Human Resources Manager to fill the vacancy in the Engineering Division with a Civil Engineer I position and authorize the banding and grade of this position to be completed by Carlson Dettmann Consulting. Presented by Tom Turchi, City Engineer

Recommended Action: Authorize the filling of the Civil Engineer I position and the banding and grading of this position

14. Suggested items for future agendas

15. Adjourn

Posted this day, December 12, 2014 at 2:00 p.m., by Deb Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.