



CITY OF MARSHFIELD

MEETING NOTICE

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, JULY 7, 2015
Room 108, First Floor, City Hall Plaza
5:30 P.M.**

1. Call to Order – Peter O. Hendler, Chair
2. Citizen Comments
3. Consent Agenda
 - a) Approval of Minutes of June 16, 2015 meeting
 - b) Approve Bills and Payroll
 - c) Report of Personnel Actions
 - d) Monthly Position Control Report

Recommended Action: Approve the Consent Agenda, as presented
4. Consideration of items removed from the consent agenda, if any
5. Update – process for increasing the room tax rate effective January 1, 2016. Presented by Steve Barg, City Administrator

Recommended action: None, for information only
6. Request to approve plan/timeline for 2015 employee merit awards. Presented by Steve Barg, City Administrator

Recommended action: Approve the plan/timeline
7. Request to authorize reimbursement of moving expenses – Justin Casperson. Presented by Steve Barg, City Administrator

Recommended action: Approve the request
8. Request to approve job description and establish pay classification for the new position of Human Resources Manager/Assistant to the City Administrator, and to authorize the City Administrator to begin the hiring process. Presented by Steve Barg, City Administrator

Recommended action: Approve the job description/pay classification, and authorize the City Administrator to start the hiring process
9. Request to approve Budget Resolution No. 17-2015 transferring \$60,000 from General Fund, Airport Terminal Building HVAC Project to the Ordinance Enforcement, Marshfield Area Pet Shelter Project, for use as a donation to Marshfield Area Pet Shelter, Inc.

Recommended action: Recommend to Common Council approval of Budget Resolution No. 17-2015

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10. Suggested items for future agendas
11. Adjourn

Posted this day, July 2, 2015 at 4:00 p.m., by Deb M. Hall, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.