



CITY OF MARSHFIELD

# MEETING NOTICE

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**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING  
TUESDAY, NOVEMBER 18, 2014  
Council Chambers, Lower Level, City Hall Plaza  
5:30 p.m.**

1. Call to Order – Alanna Feddick, Chair
2. Citizen Comments
3. Consent Agenda
  - a) Approval of minutes of October 21, 2014 meeting
  - b) Approve Bills and Payroll
  - c) Position Control Report
  - d) Treasurer's Report

Recommended Action: Approve the Consent Agenda, as presented.
4. Consideration of items removed from the consent agenda, if any.
5. Request to increase certain fines/fees for parking tickets and parking permits. Presented by Rick Gramza, Police Chief.

Recommended Action: Approve the requested changes.
6. Request to recommend approval of Budget Resolution No. 26-2014, transferring \$1,446 from the General Fund Fire Donations account to the Fire Protection Budget to purchase four (4) rescue task force plate kits to the Common Council. Presented by Craig DeGrand, Deputy Chief, Fire and Rescue Department.

Recommended Action: Recommend approval of Budget Resolution No. 26-2014 to the Common Council.
7. Request to recommend approval of Budget Resolution No. 27-2014, transferring \$7,322 within the Room Taxi Fund to fund repairs on the Ludwig Building to the Common Council. Presented by Ed. Englehart, Director of Parks and Recreation.

Recommended Action: Recommend approval of Budget Resolution No. 27-2014 to the Common Council.
8. Request to approve revised Policy 4.320, Utility Transfers for General Government Utilization. Presented by Steve Barg, City Administrator.

Recommended Action: Approve revised Policy 4.320.

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9. Request to recommend approval of Resolution No. 2014-62, writing off various uncollectible ambulance accounts receivable totaling \$24,999.01. Presented by Brenda Hanson, Assistant Finance Director.

Recommended Action: Recommend approval of Payroll Resolution No. 2014-62 to the Common Council.

10. Request to recommend approval of Payroll Resolution No. 2014-67, adjusting the pay for temporary, seasonal, and part-time positions effective January 1, 2015 to the Common Council. Presented by Lara Baehr, Human Resources Manager.

Recommended Action: Recommend approval of Payroll Resolution No. 2014-67 to the Common Council.

11. Request to recommend approval of Payroll Resolution No. 2014-68, adjusting the pay for the City Clerk effective May 1, 2015. Presented by Lara Baehr, Human Resources Manager.

Recommended Action: Recommend approval of Payroll Resolution No. 2014-68 to the Common Council.

12. Request to recommend approval of Payroll Resolution No. 2014-69, adjusting the pay for the Municipal Judge effective May 1, 2015. Presented by Lara Baehr, Human Resources Manager.

Recommended Action: Recommend approval of Payroll Resolution No. 2014-69 to the Common Council.

13. Presentation of proposed guidelines for recruitment and hiring practices. Presented by Steve Barg, City Administer.

Recommended Action: Discretion of the Common Council.

14. Update – Implementation of staffing study recommendations. Presented by Steve Barg, City Administrator.

Recommended Action: None, for information only.

15. Suggested items for future agendas

16. Adjourn

Posted this day, November 14, 2014 at 4:00 p.m., by Deb Hall, City Clerk

NOTICE

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk, at 630 South Central Avenue or by calling (715) 384-3636.*