



CITY OF MARSHFIELD  
**MEETING NOTICE**

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**AGENDA  
BOARD OF PUBLIC WORKS  
CITY OF MARSHFIELD, WISCONSIN  
MONDAY, SEPTEMBER 19, 2016 at 5:30 PM  
COUNCIL CHAMBERS, CITY HALL PLAZA**

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of September 6, 2016 Board of Public Works meeting
3. Citizen Comments
4. Construction Updates – Presented by Tom Turchi, City Engineer and Mike Winch, Street Superintendent
5. Review of parking restrictions around Griese Park – Presented by Tom Turchi, City Engineer
6. Approval of quotation for pickup truck purchase for Parks & Recreation Department – Presented by Ben Steinbach, Parks & Recreation Supervisor
7. Consider proposal for feasibility study on possible conversion of cemetery chapel to a columbarium – Presented by Steve Barg, City Administrator
8. Approval of revised Project Agreement with WisDOT for the Wildwood/McMillan Connector Trail Project – Presented by Dan Knoeck, Director of Public Works
9. Review of parking restrictions at the intersection of 7<sup>th</sup> Street and Palmetto Avenue – Presented by Tom Turchi, City Engineer
10. Approval of Final Assessments – Presented by Tom Turchi, City Engineer
  - a. North Street (St Joseph Avenue to Wood Avenue)
  - b. Hume Avenue – North of McMillan Street
  - c. Maple Avenue (6<sup>th</sup> Street to Veterans Parkway and side streets to Central Avenue)
11. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Memorandum of Understanding with the Central Wisconsin State Fair Association for management of proposed permanent stage
12. Reconvene in Open Session
13. Action on matter discussed in closed session, if appropriate
14. Recommended items for future agendas
15. Adjournment

**Posted this 16<sup>th</sup> day of September, 2016 at 4:00 PM by Daniel G. Knoeck, Director of Public Works**

**NOTE**

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

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*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424*

**BOARD OF PUBLIC WORKS BACKGROUND**

**09/19/16**

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of September 6, 2016 Board of Public Works meeting
3. Citizen Comments
4. Construction Updates – Presented by Tom Turchi, City Engineer and Mike Winch, Street Superintendent
5. Review of parking restrictions around Griese Park – Presented by Tom Turchi, City Engineer  
See attached memo. **Recommend approval.**
6. Approval of quotation for pickup truck purchase for Parks & Recreation Department – Presented by Ben Steinbach, Parks & Recreation Supervisor  
See attached memo. **Recommend approval of the low quotation submitted by V & H, Inc. of Marshfield, WI for a Ford F150 pickup truck at a cost of \$31,869.50 and authorize execution of a purchase agreement.**
7. Consider proposal for feasibility study on possible conversion of cemetery chapel to a columbarium – Presented by Steve Barg, City Administrator  
See attached memo. **Recommend acceptance of the proposal and direct staff to prepare a budget resolution for Common Council approval.**
8. Approval of revised Project Agreement with WisDOT for the Wildwood/McMillan Connector Trail Project – Presented by Dan Knoeck, Director of Public Works  
See attached memo and revised agreement. **Recommend approval.**
9. Review of parking restrictions at the intersection of 7<sup>th</sup> Street and Palmetto Avenue – Presented by Tom Turchi, City Engineer  
See attached memo. **Recommend 'No Parking' be posted on the south side of East 7<sup>th</sup> Street from the west right of way line of Palmetto Avenue to 25 feet west and that the Administrative Code of Traffic and Parking Regulations be amended to reflect these changes.**
10. Approval of Final Assessments – Presented by Tom Turchi, City Engineer
  - a. North Street (St Joseph Avenue to Wood Avenue)
  - b. Hume Avenue – North of McMillan Street
  - c. Maple Avenue (6<sup>th</sup> Street to Veterans Parkway and side streets to Central Avenue)See attached assessment summaries. **Recommend approval.**
11. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Memorandum of Understanding with the Central Wisconsin State Fair Association for management of proposed permanent stage
12. Reconvene in Open Session
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**BOARD OF PUBLIC WORKS MINUTES**  
**OF SEPTEMBER 6, 2016**

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Tom Buttke, Ed Wagner, Mike Feirer, Chris Jockheck & Gordon Earll

**EXCUSED:** None

**ALSO PRESENT:** Mayor Meyer; City Engineer Turchi; Assistant City Engineer Cassidy; Development Services Director Angell; Street Superintendent Winch; John Adam Kruse; the media; and others.

**PW16-92** Motion by Wagner, second by Feier to recommend approval of the minutes of the August 15, 2016 and August 23, 3016 Board of Public Works meetings.

**Motion Carried**

**Citizen Comments:** John Adam Kruse, 806 East 19<sup>th</sup> Street, Marshfield – has had some conversations with Alderman Wagner regarding the street referendum. He has run 5 school referendums in the past and it was important to show how the school mill rate compared to others which was one of the lowest around. The City can't say that so you need to focus on other things to promote the referendum. You need a mission and vision statement and then need to build public trust by sharing information with the public. Social media should be used. He is working with a team of citizens to discuss how to move forward from the failed referendum. He referenced the 2007 Strategic Plan which identified several things that need to be addressed, including a communication strategy, before attempting another referendum. With regard to the downtown park, he feels that we have enough parks and the focus should be on activities, not bricks and mortar.

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

**PW16-93** Motion by Earll, second by Jockheck to recommend approval of the quotation submitted by Aring Equipment Company for a 2016 Volvo ECR40D mini excavator at a cost of \$47,700 and authorize execution of a purchase agreement.

**Motion Carried**

**PW16-94** Motion by Wagner, second by Jockheck to recommend approval of the Request for Proposals for Community Square Design Services

**Motion Carried**

**PW16-95** Motion by Wagner, second by Jockheck to recommend approval of the contract amendment with MSA Professional Services for East 29<sup>th</sup> Street Reconstruction as presented, and authorize execution of the amendment.

**Motion Carried**

**PW16-96** Motion by Feirer, second by Earll to recommend approval of the proposal submitted by Timbers Selissen Rudolph Land Specialists, Inc. of Eau Claire, WI for North Central Avenue Real Estate Acquisition Services and authorize execution of an agreement.

**Motion Carried**

**PW16-97** Motion by Feirer, second by Jockheck to recommend approval of the Preliminary 2017 Asphalt Paving List as presented.

**Motion Carried**

**PW16-98** Motion by Earll, second by Jockheck to recommend ‘No Parking This Side of Street’ be posted on the ditched streets as described below and that the Administrative Code of Traffic and Parking Regulations be amended to reflect these changes:

- Apple Avenue from 25<sup>th</sup> Street to 29<sup>th</sup> Street – west side
- 25<sup>th</sup> Street from Peach Avenue to Palmetto Avenue – south side
- Wallonnie Drive from Palmetto Avenue to Palmetto Avenue – east side

**Motion Carried**

The Board of Public Works discussed the referendum results and other possible funding options for street improvements. While a wheel tax has been suggested, the consensus was to wait at least a year before pursuing that further.

**PW16-99** Motion by Jockheck, second by Feirer to adjourn to closed session at 6:30 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Sale of land at East 4<sup>th</sup> Street and Galvin Avenue

**Roll call vote, all ‘Ayes’ Motion Carried**

**Present in Closed Session:** Aldermen Feirer, Jockheck, Wagner, Earll & Buttke; Director of Public Works Knoeck; City Engineer Turchi.

**PW16-100** Motion by Feirer, second by Jockheck to reconvene in open session at 6:38 PM.

**Roll call vote, all ‘Ayes’ Motion Carried**

**PW16-101** Motion by Wagner, second by Earll to recommend approval of a purchase agreement and Certified Survey Map for sale of City owned land at 4<sup>th</sup> Street and Galvin Avenue.

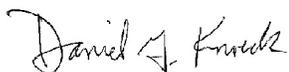
**Motion Carried**

The Board of Public Works was reminded that the Board of Public Works Bus Tour will be held on Wednesday, September 7, 2016, leaving City Hall at 5:15 PM.

**Recommended items for future agendas: None**

Motion by Jockheck second by Wagner that the meeting be adjourned at 6:41 PM.

**Motion Carried**



Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS

City of Marshfield  
Department of Public Works  
Street Division  
407 West 2<sup>nd</sup> Street  
Marshfield, Wisconsin 54449



Mike Winch  
Street Superintendent  
(715) 486-2081  
FAX: (715) 387-8669  
ike@ci.marshfield.wi.us

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**To: Tom Buttke, Chairman, Board of Public Works  
Members, Board of Public Works**  
**From: Mike Winch, Street Superintendent**  
**R.E.: B.O.P.W.'s Street Division Construction Update for September 19th, 2016**  
**Date: September 16<sup>th</sup>, 2016**

#### **Asphalt Mill-In-Place**

8th street, Oak Ave. to Pine Ave- paving complete  
Pine Ave., Magee ST. to 6<sup>th</sup> ST.- paving complete  
Cedar Ave., 21<sup>st</sup> St. to 17<sup>th</sup> St. – ditching, tiling and milling complete, sanitary work complete, top soiling done, to be scheduled  
Depot St., Willow Ave. to Cul-de-sac- paving complete  
Hemlock Ave., 8<sup>th</sup> St. to Weister Ct. – paving complete  
Maple Ave., 8th St. to 9<sup>th</sup> St. – paving complete  
State St., Schmidt Ave. to Adler Rd. – paving complete  
Apple Ave., 29<sup>th</sup> St. to 25<sup>th</sup> St. – ditching, tiling and milling complete, top soiling and paving to be scheduled  
Madison Ave., 19<sup>th</sup> St. to 21<sup>st</sup> St. paving complete.  
Madison Ave., 21 St. to Washington Ave. – paving complete.

#### **Asphalt Overlays**

29<sup>th</sup> Street, Peach Ave. to Washington Ave. – complete  
Doege St., Palmetto Ave. to Willow Ave. – prep work continues, scheduled for paving the week of October 3rd  
Upham St., St. Joseph's Ave. to Oak Ave. – complete

#### **Street Reconstructions**

Weister Ct., Hemlock to Cul-de-sac ; complete  
Locust, 14<sup>th</sup> to 17<sup>th</sup>- scheduled to start on September 19th, 2016

#### **Storm Sewer Maintenance/Construction**

Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing  
General storm water ditching with drain tile installation as required throughout the city: ongoing

#### **Sanitary Sewer Maintenance/Reconstruction**

-M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: ongoing  
-Sanitary repairs on Maple Ave. 8<sup>th</sup> to 9<sup>th</sup> – complete  
Sanitary repair complete on 29<sup>th</sup> street between Madison Avenue and Washington Avenue- complete  
Sanitary main and manholes replacement on Weister Court/ Hemlock Avenue complete  
Sanitary manhole replaced at 8<sup>th</sup> and Pine. complete  
Monoforming of sanitary manholes- complete  
Replace two sanitary manholes on Upham overlay- complete  
Replace five sanitary manholes on Cedar mill-in-place project- complete  
Two sanitary manholes to replace on Doege overlay.- complete

#### **Street Maintenance**

-Crack sealing of concrete streets: complete  
-Crack sealing of asphalt streets: complete  
-Slag sealing of asphalt streets: complete  
-Specialized joint sealing on concrete streets: to be scheduled  
-General asphalt patching, city wide as required: 1<sup>st</sup> round of Hot-mix patching complete  
- Pothole patching- on going

- Street sweeping - on going
- painting lanes and cross walks various locations
- general sign work
- treatment of Ash trees in terrace complete
- Concrete patching of 8<sup>th</sup> between Palmetto Avenue and Felker Avenue- complete
- Concrete repairs on Upham Street between Adams Avenue and North Hills complete
- Curb replacement and road repair on 9<sup>th</sup>, Vine avenue to the alley between Vine and Cherry- to be scheduled
- Bridge treatment over Peach avenue- complete



City of  
Marshfield  
**Memorandum**

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**TO: Board of Public Works**  
**FROM: Thomas R. Turchi**  
**DATE: August 30, 2016**  
**RE: Review of Parking Restrictions around Griese Park**

**Background**

A request was brought forth to review parking restrictions on the ditched streets near the north end of Griese Park.

**Analysis**

Recently we have been made aware of parking problems near the north end of Griese Park. During a recent soccer tournament staff observed vehicles parking on both sides of several of the ditched streets in this area. This parking condition creates several of the same conditions that we have seen by Beell Stadium during football games. When vehicles are parked on both sides of the narrow streets local residents and specifically emergency vehicles have difficulty accessing these neighborhoods. As you are aware the city has instituted an alternate side parking restriction (odd and even sides based upon an odd or even month). Guests visiting our community many times are not knowledgeable of this alternate side parking restriction. When one or two vehicles park incorrectly others are soon to follow. To correct this issue I believe we will have to institute "NO PARKING" on one side of the street as was done near Beell Stadium.

Again this parking restriction will be a beneficial to some and not so good to others. Limiting parking to one side of these ditched streets will ensure emergency access is maintained and eliminate any confusion as to where to park specifically for our out of town guests visiting Griese Park. The downside with this proposed change will be that some property owners may not be happy that the parking restriction is always on their side of the street.

Since, this issue was brought forth in the past few days notification of property owners about a proposed change to parking has not occurred. Therefore, prior to the installation of any "NO PARKING" signs I would like to send a letter to all affected property owners informing them of this proposed change.

**Recommendation**

I recommend that 'NO PARKING THIS SIDE of the STREET' be posted as described below:

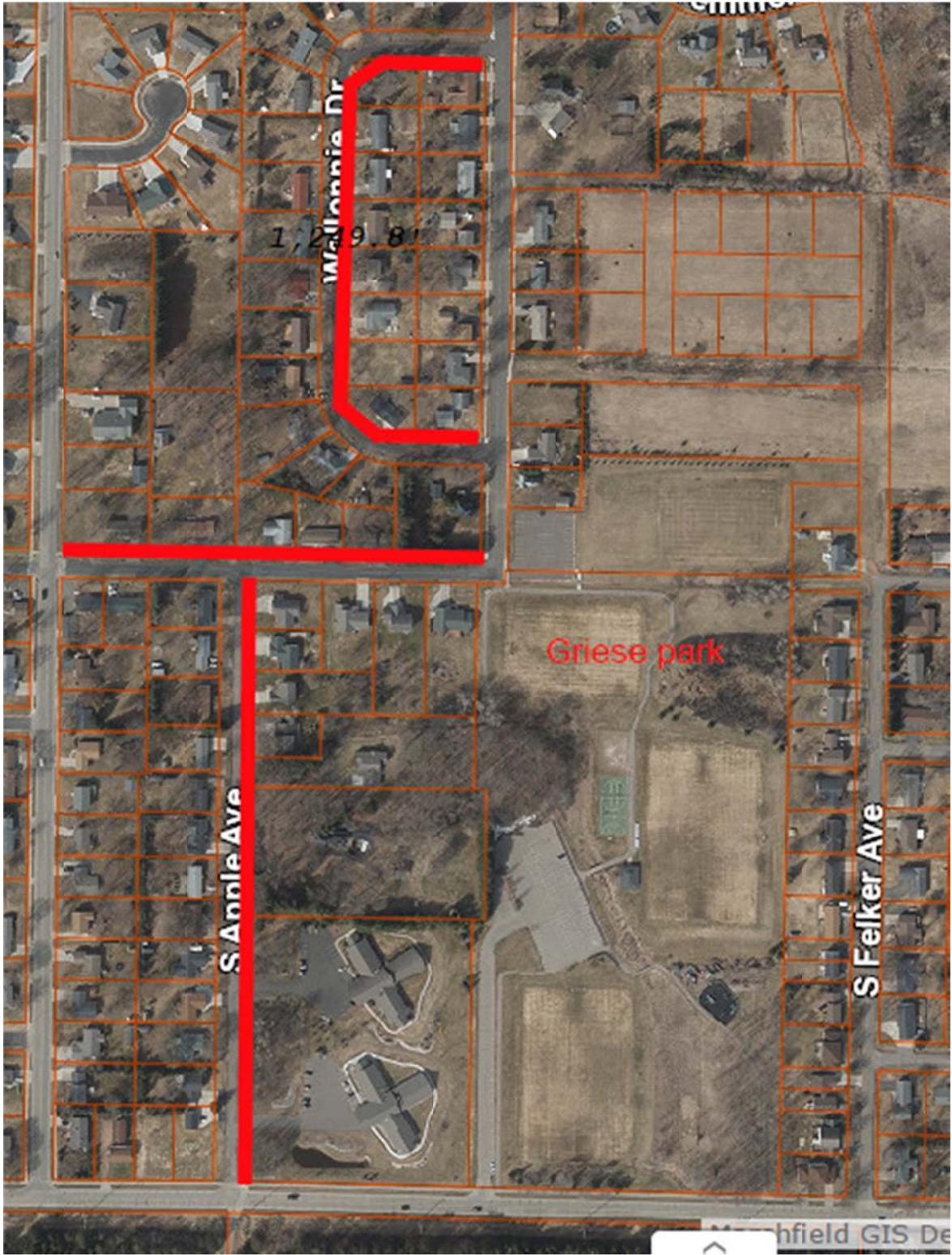
- Apple Avenue from 25<sup>th</sup> Street to 29<sup>th</sup> Street west side.
- 25<sup>th</sup> Street from Peach Avenue to Palmetto Avenue south side.
- Wallonnie Drive from Palmetto Avenue to Palmetto Avenue east side.

I further recommend that the "Administrative Code to Traffic and Parking" be amended to reflect these changes.

Concurrence

Steve Barg  
City Administrator

Dan Knoeck  
Director of Public Works



# Memo

To: Board of Public Works  
From: Ben Steinbach, Parks and Recreation Maintenance Supervisor  
Re: 2016 Parks and Recreation Department Equipment Replacement – Pickup Truck  
Date: September 7<sup>th</sup>, 2016

## **Background**

Included in the 2016 Internal Service Fund budget are appropriations to replace an existing pickup truck within the Parks and Recreation Maintenance Department. As per City policy, I have requested and received quotations for this piece of equipment. The approved budgeted amount for this pickup truck replacement in the 2016 budget is \$40,000.00.

Our current F150 pickup truck is a 2001 model. It is a primary vehicle used for maintenance staff travel and park operations.

Attached are the truck specifications.

## **Analysis**

I contacted three local dealers asking for quotation on a new pickup truck. Included in the quotation; the truck needed to meet the XLT/LS/Bighorn equivalent base model truck, including 4WD, crew cab, 6.5' box, V8 engine, trailer hitch with 7-pin and 4-pin connectors, running boards and engine block heater.

Here are is the breakdown of the four quotations received:

V&H Ford	Wheelers Chevrolet	Gross Motors	V&H Ford
F150	Silverado 1500	Silverado 1500	Ram
\$31,869.50	\$32,067.00	\$33,208.50	\$35,195.50

## **Recommendation**

### **I recommend the following:**

Accept the low quotation of \$31,869.50 from V&H Ford for a F150 Pickup Truck

If you have any questions in advance of the meeting, please feel free to contact me. Thank you.

Concurrence:



Steve Barg, City Administrator



Justin Casperson, Parks and Recreation  
Director

Attachments



V & H Automotive, Inc.  
2414 N. Central Avenue, Marshfield, Wisconsin,  
544498340  
Office: 715-387-2545 Fax: 715-389-6201

## Customer Proposal

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**Prepared for:**

Mr. Ben Steinbach  
City of Marshfield - Parks and Recreation  
630 S. Central Ave., Suite 201R, PO Box 727  
Marshfield, WI 54449  
Office: 715-486-2049  
Mobile: 715-305-1434  
Email: ben.steinbach@ci.marshfield.wi.us

**Prepared by:**

SAMUEL JIRSICHELE  
Office: 715-387-2545  
Email: sjirschele@vhautos.com

**Vehicle:** 2017 F-150 XLT  
4x4 SuperCrew Cab Styleside 6.5' box 157"  
WB





## Selected Options

Description	MSRP
<b>Base Vehicle</b>	
Base Vehicle Price (W1E)	\$42,425.00
<b>Packages</b>	
Equipment Group 301A Mid	\$2,150.00
- Option Discount	-\$1,000.00
<b>Powertrain</b>	
Engine: 5.0L V8 FFV	Included
Transmission: Electronic 6-Speed Automatic	Included
	<i>Includes tow/haul and sport mode.</i>
3.31 Axle Ratio	Included
GVWR: 7,050 lbs Payload Package	Included
<b>Wheels &amp; Tires</b>	
Tires: P265/70R17 OWL A/T	Included
Wheels: 17" Silver Painted Aluminum	Included
<b>Seats &amp; Seat Trim</b>	
Cloth 40/20/40 Front Seat	Included
	<i>Includes 4-way adjustable driver/passenger headrests, power driver/manual passenger lumbar and armrest with storage.</i>
<b>Other Options</b>	
157" Wheelbase	STD
Radio: Single-CD w/SiriusXM Satellite	Included
	<i>Includes 7 speakers and a 6-month prepaid subscription. Service is not available in Alaska and Hawaii. Subscriptions to all SiriusXM services are sold by SiriusXM after trial period. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc.</i>
	<i>Includes:</i>
	<i>- SYNC Voice Recognition Communications</i>
	<i>- Includes enhanced voice recognition communication and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port.</i>
Class IV Trailer Hitch Receiver	Included
	<i>Includes towing capability up to 5,000 lbs., smart trailer tow connector and 4-pin/7-pin wiring harness.</i>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Selected Options (cont'd)

Description	MSRP
Black Platform Running Boards	\$250.00
Rear Window Defroster	Included
Power Glass Heated Sideview Mirrors	Included
	<i>Includes manual folding, turn signal, auto-dimming feature (driver's side) and black skull caps.</i>
	<i>Includes:</i>
	<i>- Auto-Dimming Rearview Mirror</i>
Monotone Paint Application	STD
Rear View Camera w/Dynamic Hitch Assist	Included
Front License Plate Bracket	N/C
	<i>Standard in states requiring 2 license plates, optional to all others.</i>
BoxLink	Included
	<i>Includes 4 premium locking cleats.</i>
Engine Block Heater (Fleet)	\$90.00
<b>Fleet Options</b>	
BackUp Alarm System	\$125.00
<b>Interior Colors</b>	
Medium Earth Gray	N/C
<b>Primary Colors</b>	
Ingot Silver Metallic	N/C
<b>SUBTOTAL</b>	<b>\$44,040.00</b>
<b>Destination Charge</b>	<b>\$1,195.00</b>
<b>TOTAL</b>	<b>\$45,235.00</b>

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## Selected Equipment & Specs

### Dimensions

- \* Exterior length: 243.7"
- \* Exterior height: 77.3"
- \* Turning radius: 25.6'
- \* Max ground clearance: 10.2"
- \* Rear legroom: 43.6"
- \* Rear headroom: 40.4"
- \* Rear hiproom: 64.7"
- \* Rear shoulder room: 65.9"
- \* Approach angle: 25.5 deg
- \* Maximum cargo volume: 51.9cu.ft.
- \* Exterior width: 79.9"
- \* Wheelbase: 157.0"
- \* Min ground clearance: 9.3"
- \* Front legroom: 43.9"
- \* Front headroom: 40.8"
- \* Front hiproom: 62.5"
- \* Front shoulder room: 66.7"
- \* Passenger volume: 131.8cu.ft.
- \* Departure angle: 26.4 deg
- \* Box length: 78.0"

### Powertrain

- \* 5.0L DOHC 32 valve V-8 engine with Ti-VCT variable valve control, variable intake length, SMPI federal
- \* Part-time
- \* Fuel Economy Highway: 21 mpg
- \* Recommended fuel : regular unleaded
- \* 6 speed automatic transmission with overdrive
- \* Fuel Economy City: 15 mpg
- \* Capless fuel filler

### Suspension/Handling

- \* Front independent double wishbone suspension with anti-roll bar, gas-pressurized shocks
- \* Speed-sensing electric power-assist rack-pinion Steering
- \* P265/70SR17 OWL AT front and rear tires
- \* Rear rigid axle leaf spring suspension with gas-pressurized shocks
- \* Front and rear 17 x 7.5 silver aluminum wheels

### Body Exterior

- \* 4 doors
- \* Conventional right rear passenger
- \* Turn signal indicator in mirrors
- \* Chrome bumpers
- \* Class IV trailer hitch with trailer sway control
- \* Easy lift tailgate
- \* Trailer harness
- \* Clearcoat paint
- \* Conventional left rear passenger
- \* Driver auto dimming power remote heated folding door mirror with turn signal indicator, passenger power remote heated folding door mirror with turn signal indicator
- \* Black door mirrors
- \* Running boards
- \* Bed-rail protectors
- \* Easy lower tailgate
- \* Box style: regular
- \* Front and rear 17 x 7.5 wheels

### Convenience

- \* Manual air conditioning
- \* Power windows
- \* Driver and passenger 1-touch down
- \* Manual tilt steering wheel
- \* Day-night rearview mirror
- \* AppLink smart device integration
- \* Front and rear cupholders
- \* Driver and passenger door bins
- \* Cruise control with steering wheel controls
- \* Driver and passenger 1-touch up
- \* Remote power door locks with 2 stage unlock and illuminated entry
- \* Manual telescopic steering wheel
- \* Wireless phone connectivity
- \* 2 1st row LCD monitors
- \* Dual visor mirrors
- \* Rear door bins

### Seats and Trim

- \* Seating capacity of 6
- \* Front 40-20-40 split-bench seat

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## Selected Equipment & Specs (cont'd)

- \* 4-way driver seat adjustment
- \* 4-way passenger seat adjustment
- \* Centre front armrest with storage
- \* Cloth seat upholstery
- \* Power 2-way driver lumbar support
- \* Manual passenger lumbar support
- \* 60-40 folding rear split-bench seat
- \* Metal-look instrument panel insert

### Entertainment Features

- \* SiriusXM AM/FM/Satellite radio with radio data system
- \* MP3 decoder
- \* Steering wheel mounted radio controls
- \* Wireless streaming
- \* Single CD player
- \* SYNC external memory control
- \* 7 speakers
- \* Fixed antenna

### Lighting, Visibility and Instrumentation

- \* Halogen aero-composite headlights
- \* Fully automatic headlights
- \* Variable intermittent front windshield wipers
- \* Deep tinted windows
- \* Tachometer
- \* Oil pressure gauge
- \* Outside temperature display
- \* Low tire pressure warning
- \* Delay-off headlights
- \* Front fog lights
- \* Rear window defroster
- \* Front and rear reading lights
- \* Voltmeter
- \* Compass
- \* Camera(s) - rear
- \* Trip odometer

### Safety and Security

- \* 4-wheel ABS brakes
- \* 4-wheel disc brakes
- \* ABS and driveline traction control
- \* Dual seat mounted side impact airbag supplemental restraint system
- \* Airbag supplemental restraint system occupancy sensor
- \* Power remote door locks with 2 stage unlock and panic alarm
- \* MyKey restricted driving mode
- \* 3 manually adjustable rear head restraints
- \* Brake assist with hill hold control
- \* Electronic stability
- \* Dual front impact airbag supplemental restraint system
- \* Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
- \* Remote activated perimeter/approach lighting
- \* Security system with SecuriLock immobilizer
- \* Manually adjustable front head restraints with tilt

### Dimensions

#### General Weights

Curb	4952 lbs.	GVWR	7050 lbs.
Front GAWR	3750 lbs.	Rear GAWR	4550 lbs.
Payload	2430 lbs.	Front curb weight	2992 lbs.
Rear curb weight	1960 lbs.	Front spring rating	3750 lbs.
Rear spring rating	4550 lbs.	Front tire/wheel capacity	3650 lbs.
Rear tire/wheel capacity	4056 lbs.		

#### Trailer Type

Type	Regular	Harness	Yes
Class	IV	Hitch	Yes
Trailer sway control	Yes		

#### General Trailering

5th-wheel towing capacity	8800 lbs.	Towing capacity	8900 lbs.
GCWR	14300 lbs.		

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## Selected Equipment & Specs (cont'd)

<i>Fuel Tank type</i>			
Capacity	23 gal.	Capless fuel filler	Yes
<i>Off Road</i>			
Approach angle	26 deg	Departure angle	26 deg
Ramp breakover angle	20 deg	Min ground clearance	9"
Max ground clearance	10"	Load floor height	36"
<i>Exterior cargo</i>			
Length	78.0"	Minimum width	50.6"
Volume	62.3 cu.ft.	Pickup box depth	21.4"
Maximum width	65.2"	Tailgate width	60.3"
<i>Interior cargo</i>			
Maximum cargo volume	51.9 cu.ft.		

### Powertrain

<i>Engine Type</i>			
Block material	Aluminum	Cylinders	V-8
Head material	Aluminum	Ignition	Electronic
Injection	Sequential MPI	Liters	5.0L
Orientation	Longitudinal	Recommended fuel	Regular unleaded
Valves per cylinder	4	Valvetrain	DOHC
Variable valve control	Ti-VCT		
<i>Engine Spec</i>			
Bore	3.63"	Compression ratio	10.5:1
Displacement	302 cu.in.	Stroke	3.65"
<i>Alternator</i>			
Amps	200		
<i>Battery</i>			
Amp hours	70	Cold cranking amps	610
Run down protection	Yes		
<i>Engine Extras</i>			
Block heater	Yes		
<i>Transmission</i>			
Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		
<i>Transmission Gear Ratios</i>			
1st	4.17	2nd	2.34
3rd	1.52	4th	1.14
5th	0.86	6th	0.69
Reverse Gear ratios	3.4		
<i>Transmission Torque Converter</i>			
Stall ratio	2.30		
<i>Transmission Extras</i>			
Driver selectable mode	Yes	Sequential shift control	SelectShift

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Selected Equipment & Specs (cont'd)

<i>Drive Type</i>			
4wd type	Part-time	Type	Four-wheel
<i>Drive Feature</i>			
Traction control	ABS and driveline	Locking hub control	Auto
Transfer case shift	Electronic		
<i>Drive Axle</i>			
Ratio	3.31		
<i>Exhaust</i>			
Material	Stainless steel	System type	Single
<i>Emissions</i>			
CARB	Federal	EPA	Tier 2 Bin 4
<i>Fuel Economy</i>			
City	15 mpg	Highway	21 mpg
Fuel type	Gasoline	Combined	17 mpg
<i>Fuel Economy (Alternate 1)</i>			
City	11 mpg	Highway	16 mpg
Fuel type	E85	Combined	13 mpg
<i>Acceleration</i>			
0-60 mph (s)	5.66		
<i>1/4 Mile</i>			
Seconds	14.1	Speed	98 mph
<i>Skid Pad</i>			
Lateral acceleration (g)	0.7		
<i>Slalom</i>			
Speed	54 mph		
<i>Green Values</i>			
Energy Impact Score (Barrels per year)	19.4	Carbon FP / Tailpipe and upstream total GHG (CO <sub>2</sub> , tons per year)	10.3
Energy Impact Score (Barrels per year)	5.8		

### Driveability

<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear
<i>Brake Assistance</i>			
Brake assist	Yes	Hill hold control	Yes
<i>Suspension Control</i>			
Ride	Regular	Electronic stability	Stability control with anti-roll
<i>Front Suspension</i>			
Independence	Independent	Type	Double wishbone
Anti-roll bar	Regular		
<i>Front Spring</i>			

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## Selected Equipment & Specs (cont'd)

Type	Coil	Grade	Regular
<i>Front Shocks</i>			
Type	Gas-pressurized		
<i>Rear Suspension</i>			
Independence	Rigid axle	Type	Leaf
<i>Rear Spring</i>			
Type	Leaf	Grade	Regular
<i>Rear Shocks</i>			
Type	Gas-pressurized		
<i>Steering</i>			
Speed-sensing Type	Yes Rack-pinion	Activation	Electric power-assist
<i>Steering Specs</i>			
# of wheels	2		
<b>Exterior</b>			
<i>Front Wheels</i>			
Diameter	17"	Width	7.50"
<i>Rear Wheels</i>			
Diameter	17"	Width	7.50"
<i>Spare Wheels</i>			
Wheel material	Steel		
<i>Front and Rear Wheels</i>			
Appearance	Silver	Material	Aluminum
<i>Front Tires</i>			
Aspect	70	Diameter	17"
Sidewalls	OWL	Speed	S
Tread	AT	Type	P
Width	265mm		
<i>Rear Tires</i>			
Aspect	70	Diameter	17"
Sidewalls	OWL	Speed	S
Tread	AT	Type	P
Width	265mm		
<i>Spare Tire</i>			
Mount	Underbody w/crankdown	Type	Full-size
<i>Wheels</i>			
Turning radius	25.6'	Wheelbase	157.0"
<i>Body Features</i>			
Front license plate bracket	Yes	Running boards	Yes
Body material	Aluminum	Side impact beams	Yes
Active grille shutters	Yes		

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## Selected Equipment & Specs (cont'd)

### Body Doors

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Rear cargo	Tailgate

### Pickup

Box style	Regular	Bed-rail protectors	Yes
Easy lift tailgate	Yes	Easy lower tailgate	Yes

### Exterior Dimensions

Length	243.7"	Body width	79.9"
Body height	77.3"	Frame section modulus	5.7cu.in.
Frame yield strength (psi)	49300.0	Front bumper to Front axle	37.8"

## Safety

### Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead Safety Canopy System curtain 1st and 2nd row	
Passenger front-impact	Yes	Passenger side-impact	Seat mounted

### Seatbelt

Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2

### Security

Immobilizer	SecuriLock	Panic alarm	Yes
Restricted driving mode	MyKey		

## Seating

### Passenger Capacity

Capacity	6
----------	---

### Front Seats

Split	40-20-40	Type	Split-bench
-------	----------	------	-------------

### Driver Seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4	Lumbar support	Power 2-way

### Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4	Lumbar support	Manual

### Front Head Restraint

Control	Manual	Type	W/tilt
---------	--------	------	--------

### Front Armrest

Centre	Yes	Storage	Yes
--------	-----	---------	-----

### Rear Seats

Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Fold-up cushion
Type	Fixed		

### Rear Head Restraints

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## Selected Equipment & Specs (cont'd)

Control Number	Manual	Type	Adjustable
<i>Front Seat Trim</i>	3		
Material	Cloth	Back material	Cloth
<i>Rear Seat Trim Group</i>			
Material	Cloth	Back material	Carpet
<b>Convenience</b>			
<i>AC And Heat Type</i>			
Air conditioning	Manual	Underseat ducts	Yes
<i>Audio System</i>			
CD	Single	CD location	In-dash
MP3 decoder	MP3 decoder	Radio	SiriusXM AM/FM/Satellite
Radio data system	Yes	Radio grade	Regular
Seek-scan	Yes	External memory control	SYNC
<i>Audio Speakers</i>			
Speaker type	Regular	Speakers	7
<i>Audio Controls</i>			
Speed sensitive volume	Yes	Steering wheel controls	Yes
Voice activation	Yes	Wireless streaming	Bluetooth yes
<i>Audio Antenna</i>			
Type	Fixed		
<i>LCD Monitors</i>			
1st row	2	Primary monitor size (inches)	4.2
<i>Cruise Control</i>			
Cruise control	With steering wheel controls		
<i>Convenience Features</i>			
Retained accessory power	Yes	12V DC power outlet	3
Wireless phone connectivity	Bluetooth	Back-up alarm	Yes
Smart device integration	App link		
<i>Door Lock Activation</i>			
Type	Power with 2 stage unlock	Remote	Keyfob (all doors)
Keypad	Yes	Integrated key/remote	Yes
Auto locking	Yes		
<i>Door Lock Type</i>			
Rear child safety	Manual	Tailgate/rear door lock	Included with power door locks
<i>Instrumentation Type</i>			
Display	Analog		
<i>Instrumentation Gauges</i>			
Tachometer	Yes	Oil pressure	Yes
Engine temperature	Yes	Voltmeter	Yes
Transmission fluid temp	Yes		

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## Selected Equipment & Specs (cont'd)

### Instrumentation Warnings

Oil pressure	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Low washer fluid	Yes	Door ajar	Yes
Service interval	Yes	Brake fluid	Yes
Low tire pressure	Tire specific		

### Instrumentation Displays

Clock	In-radio display	Compass	Yes
Exterior temp	Yes	Camera(s) - rear	Yes

### Instrumentation Feature

PRND in IP	Yes	Trip odometer	Yes
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### Steering Wheel Type

Material	Urethane	Tilting	Manual
Telescoping	Manual		

### Front Side Windows

Window 1st row activation	Power
---------------------------	-------

### Windows Rear Side

2nd row activation	Power
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### Window Features

1-touch down	Driver and passenger	1-touch up	Driver and passenger
Tinted	Deep		

### Front Windshield

Wiper	Variable intermittent
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### Rear Windshield

Defroster	Yes	Window	Fixed
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## Interior

### Driver Visor

Mirror	Yes
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### Passenger Visor

Mirror	Yes
--------	-----

### Rear View Mirror

Day-night	Yes
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### Headliner

Coverage	Full	Material	Cloth
----------	------	----------	-------

### Floor Trim

Coverage	Full	Covering	Carpet
Mats	Carpet front and rear		

### Trim Feature

Instrument panel insert	Metal-look	Gear shift knob	Urethane
Cabback insulator	Yes	Interior accents	Chrome

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## Selected Equipment & Specs (cont'd)

### Lighting

Dome light type	Fade	Front reading	Yes
Illuminated entry	Yes	Rear reading	Yes
Variable IP lighting	Yes		

### Storage

Driver door bin	Yes	Front Beverage holder(s)	Yes
Glove box	Yes	Passenger door bin	Yes
Seatback storage pockets	2	Rear yes	Yes
Instrument panel	Bin	Dashboard	Yes
Rear door bins	Yes	1st row underseat	Yes

### Legroom

Front	43.9"	Rear	43.6"
-------	-------	------	-------

### Headroom

Front	40.8"	Rear	40.4"
-------	-------	------	-------

### Hip Room

Front	62.5"	Rear	64.7"
-------	-------	------	-------

### Shoulder Room

Front	66.7"	Rear	65.9"
-------	-------	------	-------

### Interior Volume

Passenger volume	131.8 cu.ft.		
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V & H Automotive, Inc.  
 2414 N. Central Avenue, Marshfield, Wisconsin,  
 544498340  
 Office: 715-387-2545

**2017 F-150, SuperCrew Cab Styleside**  
 4x4 SuperCrew Cab Styleside 6.5' box 157" WB  
 XLT(W1E)

## Pricing - Single Vehicle

**MSRP**

### *Vehicle Pricing*

Vehicle Price	\$42,425.00
Options & Colors	\$1,615.00
Upfitting	\$0.00
Destination Charge	\$1,195.00

### *Post-Tax Adjustments*

**Description**

VIP Discount	-\$13,440.00
Municipal Plate and Title Fee	\$74.50

<b>Total</b>	<b>\$31,869.50</b>
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Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Mr. Ben Steinbach, City of Marshfield - Parks and Recreation  
 By: SAMUEL JIRSCHLE Price Level: 725 Quote ID: 08-19-16-4



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 2414 N. Central Avenue, Marshfield, Wisconsin,  
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 Office: 715-387-2545

**2017 F-150, SuperCrew Cab Styleside**  
 4x4 SuperCrew Cab Styleside 6.5' box 157" WB  
 XLT(W1E)

## Warranty - Selected Equipment & Specs

### Warranty

#### *Basic*

Distance	36000 miles	Months	36 months
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#### *Powertrain*

Distance	60000 miles	Months	60 months
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#### *Corrosion Perforation*

Distance	Unlimited miles	Months	60 months
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#### *Roadside Assistance*

Distance	60000 miles	Months	60 months
----------	-------------	--------	-----------

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Prepared for: Mr. Ben Steinbach, City of Marshfield - Parks and Recreation  
 By: SAMUEL JIRSICHELE Price Level: 725 Quote ID: 08-19-16-4



# City of Marshfield Memorandum

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DATE: September 16, 2016  
TO: Board of Public Works  
FROM: Steve Barg, City Administrator  
RE: Proposal for services – feasibility of renovating chapel into columbarium

## **Background**

As you know, there has been much discussion on the future of the Vaughn-Hansen chapel at Hillside Cemetery. When the Board last considered this on July 18<sup>th</sup>, Myron Silberman suggested renovating the chapel into a columbarium, and Board members agreed that this is worth investigating. Mike Baltus has now obtained the attached proposal from Tribute Companies for your review. Evaluating the feasibility of this improvement would seem to be the next logical step in this process.

## **Recommendation**

Staff recommends that the Board accept this proposal, at a cost not to exceed \$3,800 plus reimbursable expenses (expected to be around \$200), and direct staff to prepare a budget resolution for the September 27<sup>th</sup> Council meeting with contingency as a funding source. Also, staff recommends that the Board authorize the appropriate staff member to execute an agreement for services with Tribute Companies.



# The Tribute Companies inc.

September 14, 2016

Mr. Mike Baltus  
Hillside Cemetery  
1110 North St. Joseph Avenue  
Marshfield, WI 54449

Re: Proposed niche addition  
Project No.: 16-013

Dear Mr. Baltus:

Thank you for giving Tribute Design Systems the opportunity to submit a proposal to design an interior niche room within your existing chapel at Hillside Cemetery. As part of our services we will include an initial concept for the development followed by construction drawings that will be used for future developments.

## Project Understanding

This proposal is for architectural services. Our services will include the development of schematic design and construction documents to include the development of an existing chapel. The design will focus on the development of columbarium options within the existing space, which will be used for future development. Once complete the design should allow an opportunity to provide a better understanding of scope and product inventory to establish budget estimates that will be used to develop future inventory.

## Project Scope

Included in this project scope:

- Schematic design floor plan and elevations.
- Construction documents with outline specification
- Sales and inventory maps
- Electrical layout for future columbarium
- Interior floor finishes
- Electronic PDF copies of all drawings.

Additional services not included in this project scope:

- Structural engineering
- Bidding & Negotiation
- Construction Administration

9/14/2016

- Civil Engineering / Storm Water Management
- Soil borings / Geotechnical Reports
- Landscape drawings
- Mechanical & Electrical Engineering
- Topographic Survey
- City, County or State meetings, permits or document review fees
- Testing Services

Fee Structure

Tribute will provide Architectural services for a fee of:

Three-Thousand Eight-Hundred and 0/100 Dollars (3,800.00)

Terms & Conditions

The terms and conditions of the AIA Document B105, Standard Form of Agreement Between Owner and Architect (2007 edition), shall apply to and be part of this proposal. If this proposal is acceptable, please sign and return one copy for our records or request that TDS issue the AIA B105 contract. Services will be billed monthly based on work completed.

Sincerely,  
TRIBUTE DESIGN SYSTEMS, LLC



Timothy Hentges  
Chief Operating Officer

Enclosure: TDS 2016 Rate Sheet

ACCEPTANCE

This proposal of services is accepted and I authorize work to be completed.

\_\_\_\_\_  
Mike Baltus

\_\_\_\_\_  
Date

9/14/2016

**2016**

**RATE AND FEE SCHEDULE**

- Effective January 1, 2016 -

**Hourly**

Principals: .....President and CEO .....	\$300
.....Chief Operating Officer.....	\$250
.....Director of Operations.....	\$200
Project Architect.....	\$150-175
Project Manager .....	\$130-150
Graphic Designer .....	\$100-120
CAD Operator .....	\$90
Clerical Support .....	\$50

**Reimbursable Expenses**

Travel:

Travel Time over 1 hour.....	\$55/hr after 1 <sup>st</sup> hr
Auto.....	\$0.64 per mile
Rental Car.....	direct cost
Airline.....	direct cost
Lodging & Meals .....	direct cost
Tolls, Tips, etc.....	direct cost
Phone, Postage, etc.....	direct cost
Printing and Office Supplies .....	direct cost plus 10%
Outside Engineers and Consultants .....	direct cost plus 10%



**City of  
Marshfield**  
**Memorandum**

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September 15, 2016

TO: Board of Public Works

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Revised Project Agreement with WisDOT for Wildwood/McMillan Trail

**BACKGROUND**

The City of Marshfield has a project agreement with WisDOT for the Wildwood/McMillan Connector Trail. The current version (3<sup>rd</sup> Revision) was approved in March of 2014. The 4<sup>th</sup> Revision, which is attached, grants approval for an exception to the project length allowing the Marshfield Clinic to construct the portion of the trail through their campus.

**ANALYSIS**

The arrangement with Marshfield Clinic was developed as they were planning their new hospital project. Even now that the new hospital is on hold, the Clinic is still committed to building this trail segment.

There are no other changes to the agreement.

**RECOMMENDATION**

Approve of the revised project agreement with WisDOT for the Wildwood/McMillan Connector trail and authorize execution of the same.

Concurrence:   
Steve Barg, City Administrator

9 AUGUST 2016

**4<sup>TH</sup> REVISION**  
**STATE/MUNICIPAL AGREEMENT FOR A LOCAL LET BICYCLE  
AND PEDESTRIAN FACILITIES PROGRAM PROJECT**

**This agreement supersedes the agreement signed by the Project Sponsor on 3/19/2014 and signed by WisDOT on 03/28/2014**

**Program Name: Bicycle  
Pedestrian Facilities (BPF)  
Sub-program #: 290**

Project ID: 6995-10-00 (Design) County: **Wood** Municipality: **City of Marshfield**  
6995-10-70 (Constr.)

Project Name **WILDWOOD – MCMILLAN CONNECTOR TRAIL**

Limits (if applicable): **The project is located in the City of Marshfield, approximately 2.5 miles in length running south to north.**

The signatory, **City of Marshfield**, hereinafter called the Project Sponsor, through its undersigned duly authorized officers or officials, and Wisconsin Department of Transportation, hereinafter called WisDOT, enter into this agreement to accomplish the described project.

The authority for the Project Sponsor and WisDOT to enter into this agreement is provided by Wis. Stats. 66.0301 and 86.25.

The payment period for each project phase (e.g., design, real estate and construction) shall begin with written authorization by WisDOT to the Project Sponsor.

### **Needs and Estimate Summary:**

#### **Description Of The Project:**

**The Wildwood – McMillan Connector Trail is a 2.5-mile segment of 10-foot wide asphalt surface trail located in the heart of the city. The project will start at the Wildwood Park Zoo and proceed north, crossing four of the city's aldermanic districts. The trail connects these residential areas to employment destinations. Project funding was approved in the 2009-2011 Local Transportation Enhancements (TE) Program / Bicycle Pedestrian Facilities Program (BPF).**

**The exception is for a segment of trail to be constructed along with the construction of the new hospital by the Marshfield Clinic. This segment will start at the Ives Str. and Oak Str. intersection and extend approximately 1000 feet north along the Marshfield Clinic property. It will be constructed with 100% local funds before this local let project so as to improve coordination of the pedestrian traffic, eliminate duplication of restoration work and will not disrupt the entrance of the new hospital. This scope change was approved by WisDOT.**

The subject project is funded with 80% federal funding up to a maximum of **\$810,800** for all federally-funded project phases when the Project Sponsor agrees to provide funds in excess of the **\$810,800** federal funding maximum, in accordance with Bicycle Pedestrian Facilities Program (BFPF), guidelines. Non-participating costs are 100% the responsibility of the Project Sponsor. Any work performed by the Project Sponsor prior to federal authorization is not eligible for federal funding. The Project Sponsor will be notified by the State when each project phase or ID is authorized and available for charging.

Federal Highway Administration (FHWA) Regulation 23 CFR 630.112(c)(2) requires that the Ten Year Rule applies to projects funded from the Highway Trust Fund. To comply with this federal Ten year sunset rule, Wisconsin Department of Transportation's (WisDOT) requires that the subject project to begin construction within 10 fiscal years for which preliminary engineering (Design) is undertaken. Otherwise all of the federal funds spent will have to be repaid.

The key dates are listed below.

**Federal Authorization date for design: September 08, 2009**

**FHWA 10 Year Rule date, for actual construction to start by: September 30, 2019**

The subject project must be commenced within four (4) years of the project award date or the grant is rescinded. Sec. 85.021, Wis. Stats.

**Project Award date: July 2, 2010**

**Commencement deadline: July 2, 2014<sup>1</sup>**

**Completion deadline: June 30, 2021**

**The project commencement deadline is fixed by statute, and may not be extended.**

The subject project must be completed by June 30, 2021, and the Project Sponsor must submit a project completion certificate to WisDOT central office on or before this date. WisDOT may consider a written request to extend the completion deadline from the Project Sponsor and may approve such a request in the presence of extenuating circumstances. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

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<sup>1</sup> In the July 3<sup>rd</sup> 2014 letter sent to the project sponsor from Bureau of Transit, Local Roads, Railroads & Harbors has stated that the commencement date was met.

### Estimated Cost Table

PHASE	TOTAL ESTIMATED COST	FEDERAL BPFP FUNDS	%	PROJECT SPONSOR FUNDS	%
<b>DESIGN</b>					
PROJECT ID 6995-10-00	\$ 190,808	\$ 102,352	80% MAX	\$ 88,456	20% BAL
Consultant Review	\$ 79,116	\$ 42,439	80% MAX	\$ 36,677	20% BAL
State Review	\$ 3,000	\$ 1,609	80% MAX	\$ 1,391	20% BAL
Cost Distribution	<b>\$ 272,924</b>	<b>\$ 146,400</b>	MAX	<b>\$ 126,524</b>	BAL
<b>CONSTRUCTION<sup>#</sup></b>					
PROJECT ID 6995-10-70 <sup>@</sup>	\$ 821,500	\$ 648,609	80% MAX	\$ 172,891	20% BAL
Construction Review	\$ 18,000	\$ 14,212	80% MAX	\$ 3,788	20% BAL
State Review	\$ 2,000	\$ 1,579	80% MAX	\$ 421	20% BAL
Cost Distribution	<b>\$ 841,500</b>	<b>\$ 664,400</b>		<b>\$ 177,100</b>	
<b>Total Cost Distribution</b>	<b>\$ 1,114,424</b>	<b>\$ 810,800</b>	<b>Max*</b>	<b>\$ 303,624</b>	<b>Bal</b>

NOTES

<sup>#</sup> On June 19, 2015, WisDOT central office approved the amending of the schedule date to July 25, 2017, (State Fiscal Year 2018), thereby amending the completion date to June 30<sup>th</sup>, 2021, and the sponsor must submit a project completion certificate to WisDOT on or before the same date. To meet the FHWA federal guidelines the construction must begin on or before September 30, 2019.

<sup>@</sup> At the request of the City of Marshfield, the Real Estate project (Proj. ID 6995-10-20) is to be closed and the funds are to be transferred to the construction phase.

\* This Federal share of **\$810,800** is capped and includes the federal portion of the management consultant cost.

This request is subject to the terms and conditions that follow (see pages 4-8) and is made by the undersigned under proper authority to make such request for the designated Project Sponsor and upon acceptance by WisDOT shall constitute agreement between the Project Sponsor and WisDOT.

The BPFP funding is capped at the total amount of federal funds **\$ 810,800**. This project is subject to a DBE goal assessment of **10%** of the Construction project cost.

The Catalogue of Federal Domestic Assistance (CFDA) number for this project is 20.205 – Highway Planning and Construction.

Signature block on next page

Signed for and in behalf of the <b>city of Marshfield</b> (please sign in blue ink)		
Name (print)	Title	Date
Signature		
Signed for and in behalf of the <b>city of Marshfield</b> (please sign in blue ink)		
Name (print)	Title	Date
Signature		
Signed for and in behalf of the <b>city of Marshfield</b> (please sign in blue ink)		
Name (print)	Title	Date
Signature		
Signed for and in behalf of the <b>State</b> (please sign in blue ink)		
Name <b>Brian Gaber</b>	Title <b>WisDOT North Central Region Planning Chief</b>	Date
Signature		

**Terms and Conditions:**

1. The initiation and accomplishment of the improvement will be subject to the applicable State and Federal laws, rules, and regulations, as referenced in the document *A Sponsor’s Guide to Non-Traditional Transportation Project Implementation*.
  - a) The sponsor has requested that the Real Estate project (Proj. ID 6995-10-20) is to be closed and the funds are to be transferred to the construction phase. However, if any real estate is needed for the project and Federal/State funds are used in any phase, or the property was purchased in anticipation of the project, the Uniform Relocation Act must be followed. Section 8 of the document “A Sponsor Guide to Non-Traditional Transportation Project Implementation” covers this topic. This topic is addressed in more detail in the “Local Public Agency manual for Right of Way Acquisition”. The sponsor needs to be in contact with the North Central Region Local Public Agency Coordinator.
2. The construction of the enhancement will be in accordance with the appropriate standards unless an exception to standards is granted by the Federal Government or WisDOT prior to construction. The entire cost of the construction project, not constructed to standards, will be the responsibility of the project sponsor unless such exception is granted.
3. The project sponsor will assume all responsibility for complying with germane environmental requirements for the project.
4. Where applicable, all contracts will be let by competitive bid and awarded to the lowest responsible bidder. All contracts for design related services shall be awarded and administered in accordance with the requirements of 23 CFR 172 and procedures published in the Wisconsin Department of Transportation Facilities Development Manual (FDM), Chapter 8, Consulting Services.

5. The work eligible for Federal and State participation will be administered by the Project Sponsor. The Project Sponsor is an eligible recipient of these grant funds pursuant to Section 1404(e) of SAFETEA-LU.
6. The Project Sponsor will assume all responsibility for complying with the applicable Disadvantaged Business Enterprise (DBE) goal assigned to this project.
7. The maximum participation of Federal financing will be limited to **80%** of the actual eligible project cost or the Total Cost Distribution of BFPF Funds, as shown on page 3 of this agreement, whichever is less.
8. The Project Sponsor will assume all responsibility for retaining a complete project file that includes not only construction documentation but also copies of letting documents, all local and WisDOT submittals and approvals contained in these instructions and other pertinent documents to support project procurement, development, implementation and cost and any other item required by 49 CFR part 18 and submitting such information, upon request, in order to receive reimbursement. The Project Sponsor will keep all project records and have them available for inspection by representatives of the Federal Government and WisDOT and will furnish copies thereof when requested.
9. Federal Single Audits of the Project Sponsor:
  - a) The Project Sponsor shall have a single organization audit performed by a qualified independent auditor if required to do so under Federal law and regulations. (See federal Office of Management and Budget (OMB) Circular No. A-133.)
  - b) This audit shall be performed in accordance with federal OMB Circular No. A-133 and State single audit guidelines issued by the Wisconsin Department of Administration (DOA).
  - c) The Project Sponsor will keep records of costs of construction, inspection tests and maintenance done by it to enable the federal government and the state to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be retained for three years from the date of final payment. If any litigation, claim, or audits are started before the expiration of the three year period, the records shall be retained until all litigations, claims or audit findings involving the records have been resolved.
10. State Disbursements:
  - a) Payment by WisDOT to the Project Sponsor shall be made on a quarterly basis upon presentation of vouchers for expenditures incurred during prior quarterly periods of the project duration subject to the allowable maximum payment, as referenced above in Section 7.
  - b) A final adjustment of state payments will be made upon completion of WisDOT's audit of the project. If WisDOT's audit establishes that WisDOT paid more than its share of the eligible project costs, the Project sponsor shall refund to WisDOT upon demand a sum equal to the overpayment.
11. The Project Sponsor will maintain, at its own costs and expense, all portions of the project that

lie within its jurisdiction.

12. In connection with the performance of work under this Project Agreement, the Project Sponsor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as define in S. 51.01(5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the Project Sponsor further agrees to take affirmative action to ensure equal employment opportunities. The Project Sponsor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the employment officer setting forth the provisions of the nondiscrimination clause.
  
13. Responsibility for Damage and Tort Claims: The Project Sponsor and the Project Sponsor's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Project Sponsor; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Project Sponsor; or because of any claims or amounts recovered for any infringement by the Project Sponsor of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the Project Sponsor's employees; or any other law, ordinance, order or decree relating to the Project Sponsor's operations. So much of the money due the Project Sponsor under and by virtue of the contract as shall be considered necessary by the Department for such purposes, may be retained for the use of the State; or, in case no money or insufficient money is retained, the Project Sponsor's surety may be held until such suit or suits, action or actions, claim or claims for injuries or damages as aforesaid shall have been settled and suitable evidence to that effect furnished to the Department; except that money due the Project Sponsor will not be withheld when the Project Sponsor produces satisfactory evidence that the Project Sponsor is adequately protected by public liability and property damage insurance. The Project Sponsor also shall comply with all of the above requirements indemnifying and saving harmless the county, town, or municipality in which the improvement is made and each of them separately or jointly and officers and employees.

The State shall not be liable to the Project Sponsor for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Project Sponsor for damages or delays resulting from injunctions or other restraining orders obtained by third parties except where the damage or delay is a direct result of an injunction or restraining order obtained by a citizen's action alleging violations of 42 U.S.C. 4331 - 4332, 23 U.S.C. 138 or Public Law 91-646.

It shall be the Project Sponsor's responsibility to see that all of the contract operations incident to the completion of the contract are covered by public liability and property damage liability insurance so the general public or any representative of the contracting authority may have recourse against a responsible party for injuries or damages sustained as a result of the contract operations This requirement shall apply with equal force, whether the work is performed by the Project Sponsor, by a subcontractor or by anyone directly or indirectly employed by either of them.

- a) The word, "surety" in the above paragraphs refers to the issuer of a payment and performance bond under section 779.14 Wis. Stats. (1997 - 98).
  - b) Nothing in this section should be construed as a waiver of any statutory defenses that may be available to any governmental party.
14. No term or provision of the Project Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing signed by both parties to the Project Agreement.
15. The subject project must begin construction on or before **September 30, 2019** in order to meet the FHWA Ten Year Rule; otherwise the federal funds spent will have to be repaid.
- a) The subject project must be completed by **June 30, 2021**, and the Project Sponsor must submit a project completion certificate to WisDOT central office on or before this date. .
16. The Project Sponsor, also known as the primary participant, as that term is defined in 49 CFR Part 29, certifies to the best of its knowledge and belief, that it and its principals, as that term is defined in 49 CFR Part 29:
- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any State of Wisconsin or Federal department or agency;
  - b) Have not, within a three year period preceding this agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above;
  - d) Have not within a three-year period preceding this agreement had one or more public transactions (Federal, State or local) terminated for cause or default; and.
  - e) That all grantees or contractors, also known as lower tier participant as that term is used in 49 CFR Part 29, have certified in writing that neither they or their principals are presently debarred, suspended, proposed for debarment have been declared ineligible, or have voluntarily been excluded from participation in this or any other Federal, state or local transaction by any Federal, State or local department, agency or official.

17. Bicycle and Pedestrian Facilities Program projects are limited to bicycle and pedestrian facilities under Wis. Stats 85.026. For purposes of this section, bicycle and pedestrian facilities do not include sidewalk or beautification measures. Any improvement projects for which the Public Sponsor receives a grant under this section shall be let by contract based on bids and the contract shall be awarded to the lowest competent and responsible bidder. Local Force Account (LFA) work is prohibited for construction.
18. If reviews or audits show any of the work to be ineligible for federal/state funding, the Project Sponsor will be responsible for any withdrawn cost associated with the ineligible work.
19. If the Project Sponsor should withdraw the project, it will reimburse the State for any costs incurred by the State on the behalf of the project.

End of Document

Revised by WisDOT: December 2008  
Revised by JCB of NCR: August 2011  
Revised by JCB of NCR: July 2013  
Revised by JCB of NCR: August 2016



City of  
Marshfield  
**Memorandum**

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**TO: Board of Public Works**  
**FROM: Thomas R. Turchi**  
**DATE: September 15, 2016**  
**RE: Review of Parking Restrictions East 7<sup>th</sup> Street**

**Background**

A request was brought forth to review parking restrictions at the intersection of 7<sup>th</sup> Street and Palmetto Avenue across from the middle school.

**Analysis**

The resident that called was concerned about vehicles parking right up to the stop sign when picking up students making it difficult to turn onto Palmetto Avenue.

I have witnessed parking near the schools on a regular basis and parents will park too close to stop signs and too close to the cross walks. These parking habits create hazards to the children who are using the sidewalks and crosswalks in this area.

The caller stated that the city previously had this area marked no parking prior to the posting of the entire neighborhood due to parking issues during football games.

Parking law states that a vehicle shall not park within 15 feet of a crosswalk.

**Recommendation**

I recommend that 'NO PARKING' be posted as described below:

On the south side of East 7<sup>th</sup> Street from 25 feet west of the west right of way line of Palmetto Avenue to the west right of way line Palmetto Avenue.

I further recommend that the "Administrative Code to Traffic and Parking" be amended to reflect these changes.

Concurrence

Steve Barg  
City Administrator

Dan Knoeck  
Director of Public Works





City of  
Marshfield

# Memorandum

**TO:** Board of Public Works  
**FROM:** Tom Turchi, City Engineer  
**DATE:** September 14, 2016  
**RE:** 2014 STREET & UTILITIES RECONSTRUCTION

North Street - St Joseph Avenue to Wood Avenue      Plan No. 3582  
Project Nos.;      312111 – Street Reconstruction  
                             352112 – Sanitary Sewer Reconstruction  
                             312113 – Water Services  
                             316754 – Storm Sewer Reconstruction

**BACKGROUND**

The following is a table of assessable items for the projects noted above. This table lists all of the items displaying the estimated unit cost versus the final unit cost.

	Estimated Assessment	Final Assessment	
Frontage	\$ 32.17	\$ 30.58	Linear Foot
Commercial Sideage	\$ 24.13	\$ 22.94	Linear Foot
Residential Sideage	\$ 16.09	\$ 15.29	Linear Foot
6" - Driveway	\$ 41.80	\$ 41.80	Square Yard
8" - Driveway	\$ 48.40	\$ 48.40	Square Yard
4" – Sidewalk	\$ 3.30	\$ 3.30	Square Foot
6" – Sidewalk	\$ 4.29	\$ 4.29	Square Foot
6" – Sanitary Lateral	\$ 31.90	\$ 31.90	Linear Foot
1" – Copper Water Service	\$ 27.34	\$ 27.34	Linear Foot
1" – Curb Stop	\$ 203.50	\$ 203.50	Each

Enclosed with this memo is a table with the final assessments.

**Recommendation**

I recommend approval of the final assessments for the following projects:

North Street - St Joseph Avenue to Wood Avenue

Project Nos.;      312111 – Street Reconstruction  
                             352112 – Sanitary Sewer Reconstruction  
                             312113 – Water Services  
                             316754 – Storm Sewer Reconstruction

Concurrence:

*Steve Barg*

Steve Barg, City Administrator

*Daniel G. Knoeck*

Daniel G. Knoeck, P.E. Director of Public Works

PARCEL	OWNER_NAME	PROPERTY_ADDRESS	Front - Cost	Com Side Cost	Res Side Cost	6" Drive Cost	8" drive Cost	4" Side Cost	6" Side Cost	6" San Cost	1" WTR cost	1" curb cost	Damages	TOTAL	estimated	Difference
3302102	Dennis W & Carol A Kuehnhold	901 W North St	\$ 2,018.50	\$ -	\$ -	\$ 169.29		\$ -	\$ -	\$ 909.15	\$ 300.74	\$ 203.50	\$ (500.00)	\$ 3,101.18	\$ 3,950.11	\$ 848.93
3302103	Jennifer A Rojek	903 W North St	\$ 2,018.50	\$ -	\$ -	\$ 144.21		\$ -	\$ -	\$ 957.00	\$ 314.41	\$ 203.50	\$ -	\$ 3,637.62	\$ 3,925.03	\$ 287.41
3302104	Judith J Schmidt TOD	907 W North St	\$ 4,037.00	\$ -	\$ -	\$ 188.10		\$ 198.00	\$ -	\$ 972.95	\$ 355.42	\$ 203.50	\$ -	\$ 5,954.97	\$ 6,290.17	\$ 335.20
3302105	Mary L Przybylski Etal	913 W North St	\$ 4,037.00	\$ -	\$ -	\$ 261.25		\$ -	\$ -	\$ 861.30	\$ 382.76	\$ 203.50	\$ (100.00)	\$ 5,645.81	\$ 6,056.96	\$ 411.15
3302106	Jake & Kimberly L Bernarde	919 W North St	\$ 4,037.00	\$ -	\$ -	\$ 142.12		\$ -	\$ -	\$ 829.40	\$ 328.08	\$ 203.50	\$ -	\$ 5,540.10	\$ 6,048.28	\$ 508.18
3302107A	Town & Country Ventures LLC	925 W North St	\$ 2,772.68	\$ -	\$ -	\$ -		\$ -	\$ -		\$ 287.07	\$ 203.50	\$ (50.00)	\$ 3,213.25	\$ 4,528.32	\$ 1,315.07
3302107B	Paul C Lang	705-707 N Wood Ave	\$ -	\$ -	\$ 179.68	\$ -		\$ -	\$ -	\$ 232.23	\$ 355.42	\$ 203.50	\$ -	\$ 970.83	\$ 1,046.87	\$ 76.04
3302108	Genevieve A Langreck	900 W North St	\$ 2,440.55	\$ -	\$ -	\$ 213.18		\$ -	\$ -	\$ 912.77	\$ 382.76	\$ 203.50	\$ -	\$ 4,152.75	\$ 4,431.43	\$ 278.67
3302109A	Lang & Sons Builders Inc	904-906 W North St	\$ 2,993.80	\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ 203.50	\$ -	\$ 3,197.30	\$ 3,694.42	\$ 497.12
3302111	Sandra Strey	912 W North St	\$ 2,691.33	\$ -	\$ -	\$ 133.76		\$ -	\$ -	\$ 925.10	\$ 328.08	\$ 203.50	\$ -	\$ 4,281.77	\$ 4,632.78	\$ 351.01
3302112	Karen M Oestreich	914 W North St	\$ 1,865.58	\$ -	\$ -	\$ 127.49		\$ -	\$ -	\$ 897.67	\$ 300.74	\$ 203.50	\$ -	\$ 3,394.98	\$ 3,645.08	\$ 250.11
3302113A	Tanille C Spindler	916 W North St	\$ 1,498.58	\$ -	\$ -	\$ 196.46		\$ -	\$ -	\$ 898.30	\$ 382.76	\$ 203.50	\$ -	\$ 3,179.61	\$ 3,298.49	\$ 118.89
3302113AA	William F & Jane M Schroeder	920 W North St	\$ 2,630.16	\$ -	\$ -	\$ 202.73		\$ -	\$ -		\$ 314.41	\$ 203.50	\$ -	\$ 3,350.80	\$ 4,375.98	\$ 1,025.17
3302114	Gotter Properties LLC	924 W North St	\$ 2,660.75	\$ -	\$ -	\$ -		\$ 330.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,990.75	\$ 3,128.83	\$ 138.08
3302115	Marshfield Clinic	N St Joseph Ave	\$ -	\$ 13,814.10	\$ -		\$ 977.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,791.78	\$ 14,892.56	\$ 100.78
3302116	St Joseph Hospital of Mfld Inc	803 W North St	\$ 3,806.09	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 22.00	\$ 432.30	\$ (150.00)	\$ 4,110.39	\$ 4,398.86	\$ 288.47
3302118	J Thomas Lang	809 W North St	\$ 1,735.60	\$ -	\$ -	\$ 133.76		\$ -	\$ -		\$ 273.40	\$ 203.50	\$ -	\$ 2,346.26	\$ 3,627.45	\$ 1,281.19
3302118A	Duwayne Schreindl	807 W North St	\$ 1,536.81	\$ -	\$ -	\$ 135.85		\$ -	\$ -	\$ 725.19	\$ 328.08	\$ 203.50	\$ -	\$ 2,929.43	\$ 3,120.61	\$ 191.18
3302119	Ricky R Lutz	811 W North St	\$ 2,140.83	\$ -	\$ -	\$ 140.03		\$ -	\$ -	\$ 1,004.85	\$ 355.42	\$ 203.50	\$ (150.00)	\$ 3,694.63	\$ 3,903.71	\$ 209.08
3302119A	Janet R Courtney	815 W North St	\$ 1,896.16	\$ -	\$ -	\$ 140.03		\$ -	\$ -	\$ 801.75	\$ 300.74	\$ 203.50	\$ (150.00)	\$ 3,192.19	\$ 3,497.48	\$ 305.29
3302120	Albert J & Shirley J Kroll	819 W North St	\$ 2,018.50	\$ -	\$ -	\$ 158.84		\$ -	\$ -		\$ 314.41	\$ 203.50	\$ -	\$ 2,695.25	\$ 3,939.66	\$ 1,244.41
3302121	Colleen Kasner	821 W North St	\$ 2,018.50	\$ -	\$ -	\$ 173.47		\$ -	\$ -		\$ 533.13	\$ 203.50	\$ -	\$ 2,928.60	\$ 3,956.38	\$ 1,027.78
3302122	Lavern M & Jayne M Kolbeck	827 W North St	\$ 2,354.91	\$ -	\$ -	\$ 217.36		\$ -	\$ -	\$ 988.90	\$ 492.12	\$ 203.50	\$ -	\$ 4,256.79	\$ 4,341.60	\$ 84.81
3302122A	Kevin R & Lisa A Prust	823-823A W North St	\$ 1,682.08	\$ -	\$ -	\$ 140.03		\$ -	\$ -	\$ 442.35	\$ 300.74	\$ 203.50	\$ -	\$ 2,768.70	\$ 3,050.12	\$ 281.42
3307145	Francis J Lang	908 W North St	\$ 932.79	\$ -	\$ -	\$ 137.94		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,070.73	\$ 1,131.68	\$ 60.95
3307146	Francis J Lang	910 W North St	\$ 932.79	\$ -	\$ -	\$ 137.94		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,070.73	\$ 1,131.68	\$ 60.95



City of  
Marshfield

# Memorandum

**TO:** Board of Public Works  
**FROM:** Tom Turchi, City Engineer  
**DATE:** September 14, 2016  
**RE:** 2014 STREET & UTILITIES OPENING

Hume Avenue (McMillan Street to 500' North)  
Project No's: 312197 – Street opening  
352198 – Sanitary Sewer  
312199 – Watermain  
316768 – Storm Sewer

Plan No. 3589

**BACKGROUND**

The following is a table of assessable items for the projects noted above. This table lists all of the items displaying the estimated unit cost versus the final unit cost.

	Estimated Assessment	Final Assessment	
Residential Sideage	\$ 45.86	\$ 30.57	Linear Foot
6" - Driveway	\$ 89.10	\$ 89.10	Square Yard
6" Sidewalk	\$ 9.35	\$ 9.35	Square Foot
Watermain Installation Cost	\$ 49.79	\$ 49.79	Linear Foot (Benefited)
Water Service Lateral 6"	\$ 72.60	\$ 72.60	Linear Foot
Sanitary Sewer Main	\$ 39.57	\$ 39.57	Linear Foot (Benefited)
Sanitary Sewer Lateral	\$ 61.60	\$ 61.60	Linear Foot

Enclosed with this memo is a table with the final assessments.

**Recommendation**

I recommend approval of the final assessments for the following projects:

Hume Avenue (McMillan Street to 500' North)

Project No's: 312197 – Street opening  
352198 – Sanitary Sewer  
312199 – Watermain  
316768 – Storm Sewer

Concurrence:

Steve Barg, City Administrator

Daniel G. Knoeck, P.E. Director of Public Works

PARCEL	OWNER_NAME	PROPERTY_ADDRESS	Front Cost	Side Cost	Drive Cost	side 6 cost	WTR Cost	Wtr Serv Cost	San Cost	San Serv Cost	Total	Estimated
330MM031	Mark A & Patricia M Steevens	1801 E McMillan St	\$ -	\$ 4,585.98	\$342.10	\$561.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,489.08	\$8,225.88
330MM104A	Timothy J Halbrook Garden Ridge Apartments	1802-1810 N Hume Ave	\$ -	\$ 9,019.10	\$342.10	\$1,122.00	\$15,685.38	\$3,628.90	\$12,463.30	\$2,094.40	\$44,355.18	\$47,091.98



City of  
Marshfield

# Memorandum

**TO:** Board of Public Works  
**FROM:** Tom Turchi, City Engineer  
**DATE:** September 14, 2016  
**RE:** 2015 STREET & UTILITIES RECONSTRUCTION

Maple Avenue - Veterans Parkway to 6th Street  
 3rd Street – Central Avenue to Maple Avenue  
 4th Street – Central Avenue to Maple Avenue  
 5th Street – Central Avenue to Maple Avenue  
 6th Street – Central Avenue to Maple Avenue

Plan No. 3587

Project No's.                    312129 (Street Reconstruction)  
    352130 (Sanitary Sewer)  
    312131 (Water Services)  
    316761 (Storm Sewer)

**BACKGROUND**

The following is a table of assessable items for the projects noted above. This table lists all of the items displaying the estimated unit cost versus the final unit cost.

	Estimated Cost	Final Cost	Per/ Unit
Business Frontage	\$94.87	\$94.87	Linear Foot
Residential Frontage	\$52.97	\$51.11	Linear Foot
Business Sideage	\$71.15	\$71.15	Linear Foot
Residential Sideage	\$26.48	\$25.56	Linear Foot
Sanitary Sewer Lateral 6"	\$32.40	\$29.70	Linear Foot
Sidewalk - 4"	\$3.50	\$3.89	Square Foot
Sidewalk - 6"	\$5.27	\$4.82	Square Foot
Sidewalk - 8"	\$6.02	\$5.52	Square Foot
Remove Sidewalk	\$3.56	\$3.30	Square Yard
Driveway - 6"	\$35.00	\$58.21	Square Yard
Driveway - 8"	\$69.92	\$64.09	Square Yard
Remove Driveway	\$3.60	\$3.30	Square Yard
1" Copper Water Service	\$31.20	\$28.60	Linear Foot
1" Curb Stop	\$360.00	\$330.00	Each
1-1/2" Copper Water Service	\$48.00	\$44.00	Linear Foot
1-1/2" Curb Stop	\$600.00	\$550.00	Each
2" Copper Water Service	\$56.40	\$51.70	Linear Foot
2" Curb Stop	\$744.00	\$682.00	Each
6" DIP water Service	\$58.80	\$56.65	Linear Foot
6" Valve	\$1,620.00	\$1,485.00	Each
6" PVC Storm Lateral	\$36.00	\$33.00	Linear Foot
8" PVC Storm Lateral	\$37.20	\$34.10	Linear Foot
10" PVC Storm Lateral	\$42.00	\$38.50	Linear Foot
12" PVC Storm Lateral	\$0.00	\$40.70	Linear Foot

Enclosed with this memo is a table with the final assessments.

**Recommendation**

I recommend approval of the final assessments for the following projects:

Maple Avenue - Veterans Parkway to 6th Street including:  
3rd Street – Central Avenue to Maple Avenue  
4th Street – Central Avenue to Maple Avenue  
5th Street – Central Avenue to Maple Avenue  
6th Street – Central Avenue to Maple Avenue

Project No's.	312129 (Street Reconstruction)
	352130 (Sanitary Sewer)
	312131 (Water Services)
	316761 (Storm Sewer)

Concurrence:



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Steve Barg, City Administrator



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Daniel G. Knoeck, P.E. Director of Public Works

PARCEL	OWNER_NAME	ALT_OWNER_NAME	PROPERTY_ADDRESS	Front \$	Res Front \$	B Side \$	R Side \$	San 6 \$	Side 4" \$	Remove Side \$	Drive 8" \$	Remove Drive \$	VOID	wtr 1 \$	curb 1 \$	wtr 1-1/2 \$	curb 1-1/2 \$	wtr 2 \$	curb 2 \$	STM 6 \$	STM 8 \$	STM 10 \$	STM 12 \$	Damages	Final	Estimated	Comments	Difference		
3300954	Robert J & Gary P Schnitzler	Don's Automotive	201 E 4th St	\$2,371.75		\$6,261.42		\$994.95			\$528.74	\$59.73													\$10,939.51	\$ 13,015.20		\$ 2,075.69		
3300955	David A & Jane S Becker		309 S Maple Ave		\$2,248.84			\$980.10						\$228.80	\$330.00											\$3,787.74	\$ 4,199.02		\$ 411.28	
3300956	Keith A Hermann Jr		307 S Maple Ave		\$2,248.84			\$1,455.30						\$228.80	\$330.00											\$4,262.94	\$ 5,759.02		\$ 1,496.08	
3300957	John & Heather Peters		305 S Maple Ave		\$2,248.84			\$1,009.80						\$228.80	\$330.00											\$3,817.44	\$ 5,759.02		\$ 1,941.58	
3300959	Christopher C Heckel		202 E 3rd St																							\$ -	\$ -		\$ -	
3300960	John P & Heather A Peters		200 E 3rd St		\$1,277.75		\$2,248.84	\$950.40			\$128.18	\$32.34														\$4,637.51	\$ 7,461.15		\$ 2,823.64	
3300967	Four Seasons Real Estate LLC	Janet's Yarn & Crafts	355 S Central Ave & 107 E 4th St			\$11,170.94													\$682.00	\$264.00						\$12,116.94	\$ 14,925.30		\$ 2,808.36	
3300976	Heritage Bank	Iggy's Auction House	301-305D S Central Ave			\$11,170.94		\$816.75	\$778.00	\$73.33																\$12,839.03	\$ 13,818.10		\$ 979.07	
3300977	Third Street of Marshfield LLC	Daniel Frey & Heather Holden	108-118 E 3rd St	\$14,894.59		\$3,130.71		\$2,613.60						\$214.50	\$330.00				\$682.00	\$610.50						\$22,475.90	\$ 20,403.03		\$ (2,072.87)	
3300981	B & B Investments of Marshfield LLP	Creative Paint & Decorating	111-113 E 4th St	\$8,348.56		\$11,170.94					\$663.33	\$81.51		\$429.00	\$660.00					\$825.00						\$22,178.34	\$ 22,339.61		\$ 161.27	
3301700	Investors Assoc-Watertown Crossing LLC	Pick N Save & Strip Mall	641-725 S Central Ave			\$4,105.50					\$996.60	\$99.33														\$5,201.43	\$ 5,315.00		\$ 113.57	
3301095	Rogers Cinema Inc		451-453 S Central & 105 E 5th			\$11,170.94		\$867.24	\$809.12	\$76.27				\$143.00	\$330.00											\$13,396.57	\$ 13,849.27		\$ 452.70	
3301101A	Schreiner's Inc	Schreiners Plumbing & Heating	401 S Central Ave			\$11,170.94																				\$11,170.94	\$ 13,038.90		\$ 1,867.96	
3301102	J & J Adventures LLP	Vacant Building	112 E 4th St	\$6,285.14		\$6,366.73		\$1,024.65			\$640.90	\$126.39									\$1,466.30					\$15,910.10	\$ 16,548.57		\$ 638.47	
3301103	J & J Adventures LLP	P&M Monogramming	108 E 4th St	\$6,387.60		\$4,676.14					\$640.90	\$64.68			\$330.00							\$635.25				\$12,734.57	\$ 8,567.42		\$ (4,167.15)	
3301109	Central WI Properties LLC		413 S Maple Ave		\$2,248.84		\$638.88							\$314.60	\$330.00											\$3,532.32	\$ 6,677.13		\$ 3,144.82	
3301110	Linda E Merkel		411 S Maple Ave		\$4,497.68			\$935.55						\$271.70	\$330.00											\$6,034.93	\$ 6,529.65		\$ 494.72	
3301111	Rogers Cinema Inc	Rogers Cinema Corporate Office	407 S Maple Ave	\$4,174.28				\$1,054.35			\$288.41	\$35.97		\$257.40	\$330.00			\$387.75	\$682.00							\$7,210.16	\$ 7,149.24		\$ (60.91)	
3301112	Rogers Cinema Inc	Rogers Cinema Parking Lot	405 S Maple Ave	\$4,174.28				\$950.40			\$314.04	\$36.63														\$5,475.35	\$ 6,470.55		\$ 995.20	
3301113	Rogers' Cinema Inc	Shear Magic	403 S Maple Ave	\$4,174.28				\$950.40						\$185.90	\$330.00											\$5,640.58	\$ 6,042.51		\$ 401.93	
3301114	Robert J Schnitzler &	Don's Automotive	200 E 4th St	\$2,371.75		\$3,130.71		\$935.55			\$426.20												\$770.00			\$7,634.21	\$ 9,644.64		\$ 2,010.44	
3300865	Lazy Meadow Homes LLC	The Back Porch	253 S Central Ave			\$11,170.94		\$1,663.20							\$594.00	\$1,100.00										\$14,528.14	\$ 13,480.50		\$ (1,047.64)	
3300874	Mount View III LLC	American Images	201-203 S Central Ave																							\$ 13,038.90		Does Not Include Assessment for E 2nd Street. 2016 construction	\$ 13,038.90	
3300875	Thomas & Sandra King Charitable Unitrust	Tower Hall	108-112 E 2nd St			\$12,522.84					\$467.86	\$52.80									\$426.25	\$691.90			\$14,161.65	\$ 38,495.11		Does Not Include Assessment for E 2nd Street. 2016 construction	\$ 24,333.46	
3300879	Wesley United Methodist Church		205 E 3rd St	\$2,371.75		\$6,261.42															\$818.40					\$9,451.57	\$ 12,317.23		\$ 2,865.66	
3300880	Joel D Lutz		209 S Maple Ave		\$2,248.84			\$1,009.80			\$128.18	\$33.00		\$300.30	\$330.00											\$4,050.12	\$ 6,144.64		\$ 2,094.52	
3300881	Bonnie Christner		207 S Maple Ave		\$2,248.84			\$1,039.50			\$128.18	\$19.47		\$286.00	\$330.00												\$4,051.99	\$ 5,986.54		\$ 1,934.55
3300882	Bonnie Christner		205 S Maple Ave		\$2,248.84						\$128.18	\$13.20															\$2,390.22	\$ 5,913.27		\$ 3,523.05
3300883	Riverside Apostolic UPCI Inc		201 S Maple Ave	\$8,348.56							\$410.18	\$42.57		\$300.30	\$330.00												\$9,431.61	\$ 12,274.08		\$ 2,842.47
3301198	Brian K & Kay D Hergert		201 E 6th St		\$1,277.75		\$1,124.42		\$155.60	\$14.67																\$2,572.44	\$ 6,073.77		\$ 3,501.33	
3301199	David A & Jane S Becker		511 S Maple Ave		\$2,248.84									\$228.80	\$330.00												\$2,807.64	\$ 5,759.02		\$ 2,951.38
3301200	David A & Jane S Becker		509 S Maple Ave		\$2,248.84									\$228.80	\$330.00												\$2,807.64	\$ 4,199.02		\$ 1,391.38
3301201	Lisa M Nikolai		507 S Maple Ave		\$2,248.84			\$1,039.50						\$286.00	\$330.00												\$3,904.34	\$ 4,199.02		\$ 294.68
3301202	Kristine A Mueller		505 S Maple Ave		\$2,248.84			\$980.10						\$271.70	\$330.00												\$3,830.64	\$ 4,199.02		\$ 368.38
3301203	Central WI Properties LLC		503 S Maple Ave		\$2,248.84						\$259.56	\$22.44			\$330.00												\$2,860.84	\$ 4,573.12		\$ 1,712.28
3301204A	John H Jr & Dixie J Karl		501 S Maple Ave		\$2,248.84		\$638.88	\$965.25						\$257.40	\$330.00												\$4,440.37	\$ 4,861.13		\$ 420.77
3301217	Crabby Properties LLC	Crabby Dave's Restaurant & Lounge	501 S Central Ave			\$11,170.94															\$752.40					\$11,923.34	\$ 13,038.90		\$ 1,115.56	
3301218	Brian & Michele Hopperdietzel	Marshfield Monument	500 S Maple Ave	\$4,174.28		\$6,617.18		\$876.15	\$194.50	\$18.33	\$666.54	\$28.71		\$85.80	\$330.00											\$3,332.49	\$ 13,189.72		\$ (142.77)	
3301219	Marshfield Monument Inc	Marshfield Monument	112 E 5th St			\$4,553.76																				\$4,553.76	\$ 8,037.24		\$ 3,483.48	
3301220	Kelly A Teske		502 S Maple Ave		\$2,248.84									\$171.60	\$330.00												\$2,750.44	\$ 4,199.02		\$ 1,448.58
3301221	Dale R Ericson		504 S Maple Ave		\$2,248.84			\$965.25						\$200.20	\$330.00												\$3,744.29	\$ 4,199.02		\$ 454.73
3301222	William & Diana Hewitt		506 S Maple Ave		\$2,248.84			\$876.15						\$185.90	\$330.00												\$3,640.89	\$ 4,199.02		\$ 558.13
3301223	Longview Realty LLC	Vacant Land	109 E 6th St			\$6,261.42		\$876.15																			\$7,137.57	\$ 8,129.57		\$ 992.00
3301224	Longview Realty Co Inc	Vacant Land	512 S Maple Ave	\$4,174.28		\$1,778.81			\$466.80	\$44.00				\$314.60	\$330.00												\$7,108.49	\$ 8,288.78		\$ 1,180.28
3300090	MKR Properties	Mittens Furniture Appliance Electronic	171 S Central Ave																								\$ 13,288.24		Does Not Include Assessment for E 2nd Street. 2016 construction	\$ 13,288.24
3300105	Central City Station LLC	Royal Tokyo Restaurant	112 E Veterans Parkway																							\$ -	\$ -		\$ -	
3300107	Central City Station LLC	Parking Lot	102 S Maple Ave																							\$ -	\$ -		\$ -	
3300112	3rd Avenue Properties LLC	Curves	111 E 2nd St			\$1,316.32		\$980.10	\$248.96	\$23.47						\$550.00			\$682.00	\$1,485.00						\$10,598.85	\$ 8,367.06		Does Not Include Assessment for E 2nd Street. 2016 construction	\$ (2,231.79)
3300113	BPDE Marshfield Lodge #665	Elk's Club	113 E 2nd St			\$8,075.81					\$833.17								\$682.00	\$825.00						\$10,415.98	\$ 17,225.38		Does Not Include Assessment for E 2nd Street. 2016 construction	\$ 6,809.40
3301210	Richard D & Bonnie R Running		551 S Central Ave						\$248.96	\$23.4																				