



CITY OF MARSHFIELD

MEETING NOTICE

AGENDA
BOARD OF PUBLIC WORKS
CITY OF MARSHFIELD, WISCONSIN
MONDAY, FEBRUARY 1, 2016 at 5:30 PM
COUNCIL CHAMBERS, CITY HALL PLAZA

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of January 18, 2016 Board of Public Works meetings
3. Citizen Comments
4. Consideration of sale of former Hemlock Skating Rink property – Presented by Justin Casperson, Parks & Recreation Director
5. Update of Wildwood/McMillan Connector Trail Project – Presented by Dan Knoeck, Director of Public Works
6. Approval of schedule for Contract 2016-01 – Presented by Tom Turchi, City Engineer
7. Consideration of revisions to Policy 5.230 – Culverts and Pipes for Driveways, Private Entrances and other Uses in the Public Right-of-Way – Presented by Dan Knoeck, Director of Public Works
8. Approval of Preliminary Resolutions for 2016 Construction Projects – Presented by Tom Turchi, City Engineer:
 - a. Resolution No. 2016-06 – 2016 Mill in Place Asphalt Street Paving
 - b. Resolution No. 2016-07 – Street Construction – Alley – Central Avenue/Chestnut Avenue & 5th Street/6th Street
 - c. Resolution No. 2016-08 – Street Construction – 2nd Street (Central Avenue to Maple Avenue)
 - d. Resolution No. 2016-09 – Sidewalk Reconstruction – Oak Avenue (Depot Street to Cleveland Street)
 - e. Resolution No. 2016-10 – Sanitary Sewer Reconstruction – Maple Avenue (Depot Street to Arnold Street)
9. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - Possible Purchase of land for downtown parking lot expansion
 - Possible Purchase of Land for Weber Park
10. Reconvene in Open Session
11. Action on matters discussed in closed session, if appropriate
12. Recommended items for future agendas
13. Adjournment

Posted this 29th day of January, 2016 at 4:00 PM by Daniel G. Knoeck, Director of Public Works

NOTE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424

BOARD OF PUBLIC WORKS BACKGROUND

02/01/16

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of January 18, 2016 Board of Public Works meetings
3. Citizen Comments
4. Consideration of sale of former Hemlock Skating Rink property – Presented by Justin Casperson, Parks & Recreation Director
See attached memo. **Recommend that the Parks & Recreation Department explore possible compensation options for the property located at 8th Street and Hemlock Avenue and bring back those options at a future Board of Public Works meeting.**
5. Update of Wildwood/McMillan Connector Trail Project – Presented by Dan Knoeck, Director of Public Works
See attached memo. This is an informational item only.
6. Approval of schedule for Contract 2016-01 – Presented by Tom Turchi, City Engineer
See attached schedule. **Recommend approval.**
7. Consideration of revisions to Policy 5.230 – Culverts and Pipes for Driveways, Private Entrances and other Uses in the Public Right-of-Way – Presented by Dan Knoeck, Director of Public Works
See attached memo and policy revisions. **Recommend approval.**
8. Approval of Preliminary Resolutions for 2016 Construction Projects – Presented by Tom Turchi, City Engineer:
 - a. Resolution No. 2016-06 – 2016 Mill in Place Asphalt Street Paving
 - b. Resolution No. 2016-07 – Street Construction – Alley – Central Avenue/Chestnut Avenue & 5th Street/6th Street
 - c. Resolution No. 2016-08 – Street Construction – 2nd Street (Central Avenue to Maple Avenue)
 - d. Resolution No. 2016-09 – Sidewalk Reconstruction – Oak Avenue (Depot Street to Cleveland Street)
 - e. Resolution No. 2016-10 – Sanitary Sewer Reconstruction – Maple Avenue (Depot Street to Arnold Street)See attached preliminary resolutions. **Recommend approval and refer to Common Council for consideration.**
9. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - Possible Purchase of land for downtown parking lot expansion
 - Possible Purchase of Land for Weber Park
10. Reconvene in Open Session
11. Action on matters discussed in closed session, if appropriate
12. Recommended items for future agendas
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BOARD OF PUBLIC WORKS MINUTES
OF JANUARY 18, 2016

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mike Feirer, Tom Buttke, Ed Wagner, Gary Cummings, & Chris Jockheck

EXCUSED: None

ALSO PRESENT: Alderman Earll; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Parks & Recreation Director Casperson; Street Superintendent Winch; Assistant Street Superintendents Bornbach & Hawley; Planning & Economic Development Director Angell; Ron Dickrell, Economic Development Board; Angie Eloranta, Main Street Marshfield Director; Randy Leuth, Landscape Architect; Chris Howard, Brown's Living; the media; and others.

PW16-01 Motion by Feirer, second by Cummings to recommend approval of the minutes of the December 14, 2015 Board of Public Works meeting.

Motion Carried

Citizen Comments – None

The Planning & Economic Development Director Angell gave a presentation of the 200 Block – Community Square Project. The Board heard from the following individuals in favor of the project:

- Jay Harwood, 613 West 5th, thought this was a great idea when he first heard it because in his business he looks for arts and entertainment and venues to perform in. Other cities do this and have events going on and he sees this as a good thing for Marshfield, especially if funding is coming from private donations.
- Chris Howard, owner of Browns Living and the old Penny Court, loves the idea and supports it 100%. He loves the fact that all the old buildings in the area are so much more visible now that the News Herald building is gone. He does not have any concerns at all. He does need parking for his employees and would prefer if that was available somewhere where they would not need to cross Central, but wouldn't want that to hold up this project. He is confident that the parking can be figured out.
- Angie Eloranta, stated that the Main Street Board has gone on record supporting this project. It really fits their vision for the downtown. They realize that there are still questions on parking but that should not hold up this project.

PW16-02 Motion by Wagner, second by Feirer to recommend approval to continue moving forward with the plan to create a Community Square in the west 200 block of downtown Marshfield.

Motion Carried

PW16-03 Motion by Jockheck, second by Cummings to recommend approval of the plans for Hackman Field Storage Building and authorize advertising for bids.

Motion Carried

PW16-04 Motion by Feirer, second by Jockheck to recommend approval of the quotation submitted by Beaver of Wisconsin for a trailer mounted pressure washer for the Street Department at a cost of \$19,650 and authorize execution of a purchase agreement.

Motion Carried

Street Superintendent Winch presented information on development of an anti-icing program. This was an informational item only.

PW16-05 – Motion by Wagner, second by Cummings to recommend approval of temporary cell tower locations in Grant Mini Park as presented, for the duration of the water tower painting project and that the access be vacated within 45 days of the completion of the painting project, and that this approval be contingent upon the City Plan Commission granting the necessary conditional use permit.

Motion Carried

PW16-06 – Motion by Wagner, second by Jockheck to recommend approval of a payment to the Town of Cameron for lost road aids on Heritage Drive for 2015 and 2016 in the amount of \$638.58 per year and that staff be directed to draft an agreement with the Town of Cameron to address road aid payments in the future.

Motion Carried

City Administrator Barg presented information on downtown parking concerns. He is suggesting that a committee be formed to undertake a comprehensive evaluation of downtown parking issues and opportunities. Alderman Wagner agrees that we need a comprehensive review of downtown parking and he sees the following issues:

- Business owners parking in prime parking locations.
- Enforcement is ineffective.
- City promoting mixed use to include residential but must make parking for residents available.
- Daytime and nighttime only permits.
- May need to change the rate structure for permits.
- Need to prohibit vehicle repair in municipal parking stalls.

This was an informational item only.

PW16-07 Motion by Jockheck, second by Wagner to adjourn to closed session at 6:19 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Purchase of land for downtown parking lot expansion.

Roll call vote, all ‘Ayes’ Motion Carried

Present in Closed Session: Aldermen Feirer, Cummings, Wagner, Jockheck, Buttke & Earll; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi.

PW16-08 Motion by Wagner, second by Feirer to reconvene in open session at 6:36 PM.

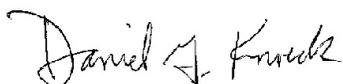
Roll call vote, all ‘Ayes’ Motion Carried

There was no action taken in open session on the closed session item.

Recommended items for future agendas: None

Motion by Jockheck, second by Feirer that the meeting be adjourned at 6:37 PM.

Motion Carried



Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS



City of Marshfield Memorandum

DATE: February 1, 2016
TO: Board of Public Works
FROM: Justin Casperson, Parks and Recreation Director 
RE: 8th Street & Hemlock Avenue Park Property

Summary:

The Parks and Recreation Department would like to explore options on a City-owned parcel at the corner of 8th Street and Hemlock Avenue (south of Beell Stadium). The property was used as an outdoor ice skating rink, but that activity was discontinued many years ago. Currently the only use for the property is parking for football games. The Parks and Recreation Department maintains the property (grass mowing, snow removal, property checks). The Parks, Recreation and Forestry Committee sends forth a positive recommendation that the Parks and Recreation Department explore options for the property.

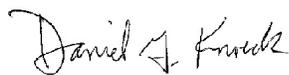
Recommendation:

To approve the Parks and Recreation Department to explore possible compensation options for the property located at 8th Street and Hemlock Avenue and bring back those options for the Board of Public Work's consideration.

Attachments:

Map

Concurrence:



Dan Knoeck
Director of Public Works

Concurrence:



Steve Barg
City Administrator

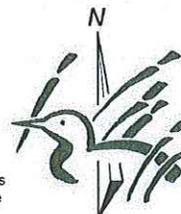


8th & Hemlock Park

City of Marshfield GIS

Printed: Jan 29, 2016

This is not a legal survey document. This map was compiled by the City of Marshfield's Geographic Information System for reference purposes only.





City of
Marshfield
Memorandum

January 29, 2016

TO: Board of Public Works
FROM: Dan Knoeck, Director of Public Works
SUBJECT: Wildwood/McMillan Connector Trail Update

BACKGROUND

The last project update to the Board of Public Works occurred in June of 2015. At that time we had just secured the final easement for the project. Due to the length of time needed for construction, there was no longer enough time in 2015 to get the project out for bid and construction completed yet that year. Staff made a request to WisDOT to delay the project to 2016 with the expectation that bids would be opened early in the year and construction would begin in spring of 2016.

ANALYSIS

Just before Thanksgiving 2015, staff learned that WisDOT moved the project back 2 years to state fiscal year 2018 which begins July 1, 2017. Staff spent the next several weeks trying to understand how the project could have been delayed by another 2 years and what options we might have to get the project bid sooner. Apparently the state funding component was available in 2016 but the federal funding was limited for this year, so the project was pushed back two years. As it stands, the earliest that we can award a contract for the trail is July 1, 2017. The project has been placed on a “wait list” so that it could move to an earlier date if another project were to be delayed.

At this point, all of the easements have been acquired, the plans and specifications are complete and are going through the final WisDOT review process. Once the review process is complete, the project will be ready for bid should funding become available. Based on our current understanding, the worst case scenario would be a bid opening in June of 2017 with an award in early July of 2017, for construction yet that year.

Staff is currently working on updating the project cost estimates and budget projections. With the continued delays in the project and other factors, we expect a budget shortfall. Staff will use this opportunity to look for other funding sources to help meet the project budget.

RECOMMENDATION

None at this time. This is an informational item only.



City of
Marshfield
Memorandum

TO: Board of Public Works
FROM: Tom Turchi, City Engineer
DATE: January 27, 2016
RE: Contract 2016-01 Concrete Street Paving Schedule.

Oak Ave Sidewalk – Depot Street to Cleveland Street
Alley bounded by - Central / Chestnut and 5th / 6th
2nd Street East & West of Central Avenue
1st Street & Cedar Avenue

Monday, February 01, 2016	Preliminary resolutions for assessments to BPW
Monday, February 01, 2016	Approval of paving schedule by Board of Public Works (BPW)
Thursday, February 11, 2016	Preliminary Public Information meeting – 4:00 to 5:30 PM
Friday, February 12, 2016	Prequalification notice to contractors – Qwest Web Site
Friday, February 12, 2016	Prepare Add For Bid
Friday, February 12, 2016	Advertise paving - Qwest Web Site (NEW) 1
Saturday, February 13, 2016	Advertise paving – News Herald 1
Monday, February 15, 2016	Plan Approval by the Board of Public Works
Monday, February 15, 2016	Prequalification of paving contractors by BPW
Friday, February 19, 2016	Mail: Preliminary Resolution, Report, Notice of Public Hearing, Informational Meeting Notice & Estimated Assessments
Saturday, February 20, 2016	Advertise public hearing – paving assessments
Thursday, February 25, 2016	Paving public information meeting – 4:00 to 5:00 PM
Saturday, February 27, 2016	Advertise paving – News Herald 2 / Plans on Line - Feb 27, 2016
Monday, February 29, 2016	Final Acceptance of Prequalification - New Prequalified to the BPW
Friday, March 04, 2016	Deliver paving assessment final resolutions to City Clerk for Council meeting of March 08, 2016
Monday, March 07, 2016	Open bids in the lobby of the Engineers Office
Tuesday, March 08, 2016	Public hearing on paving assessments – 6:45 PM
Tuesday, March 08, 2016	Final resolutions for assessments to be approved by Council
Monday, March 14, 2016	Approval of lowest responsible bidder at BPW meeting
Tuesday, March 22, 2016	Paving bids approved by Council
Wednesday, March 23, 2016	Prepare paving contract
Thursday, March 31, 2016	Preconstruction conference
Monday, May 2, 2016	Start construction
90	Calendar Days
Sunday, July 31, 2016	Complete construction

RECOMMENDATION

I recommend approval of the schedule as submitted for Contract 2016-01.

Respectfully submitted,

Thomas R. Turchi

Thomas Turchi

Concurrence:

Steve Barg

Steve Barg, City Administrator

Daniel G. Knoeck

Daniel G. Knoeck, P.E. Director of Public Works



**City of
Marshfield**

Memorandum

January 28, 2016

TO: Board of Public Works
FROM: Dan Knoeck, Director of Public Works
SUBJECT: Revisions to Policy 5.230 Culverts and Pipes for Driveways, Private Entrances and Other Uses in the Public Right-of-Way

BACKGROUND

The attached policy requires property owners to provide new culverts if, during the course of a City ditching project, their culvert is determined to be undersized or beyond its useful life. Typically, the property owner would be notified of the need for a new culvert and then they would need to arrange for ordering and delivery of the culvert. With the volume of ditching that we are now doing on mill-in-place asphalt projects, this process can create some problems for staff and property owners alike. Issues that arise include the following:

- Many times the condition of the existing culvert is not known until it is removed during the ditching project. This gives the property owner very little time to react to a notice from the Street Department that a new culvert is needed.
- If the property owner cannot be reached when a new culvert is needed, the project could be delayed.
- Many times the property owner would prefer to have all the costs for the project handled in the same way rather than paying up front for culverts and then getting another invoice for the street assessment.

ANALYSIS

Staff is proposing a policy change which would allow the city to provide the new culvert on special assessment projects with the cost of the culvert added to the special assessment levied against the benefitted property. A draft of the policy change is attached. Culverts for new driveways and replacements not associated with a special assessment project would still be provided by the property owner.

RECOMMENDATION

I recommend approval of revised policy 5.230 Culvert Pipes for Driveways, Private Entrances and Other Uses in the Public Right-of-Way.

Concurrence: Steve Barg
Steve Barg, City Administrator



**CITY OF MARSHFIELD, WISCONSIN
POLICIES AND PROCEDURES**

- | | |
|-------------------|-------------------------|
| 1. COMMON COUNCIL | 4. FINANCIAL |
| 2. ADMINISTRATIVE | 5. PUBLIC WORKS |
| 3. PERSONNEL | 6. PARKS AND RECREATION |

CHAPTER: Street/Sewer Construction and Maintenance

SUBJECT: Culverts and Pipes for Driveways, Private Entrances and Other Uses
in the Public Right-of-Way

POLICY NUMBER: 5.230

PAGES: 2

EFFECTIVE DATE: December 5, 1995

Special Notes: This policy/procedure manual does not in any way constitute an employment contract and the City of Marshfield reserves the right to amend this manual at any time subject only to approval by the Common Council.

There shall be a Board of Public Works Policy governing culverts for driveways, private entrances, and other uses in the public right-of-way from City streets and alleys.

1. Residents/permittee shall be required to request a culvert size for any new dwelling not on a curb and guttered street to the Engineering Division. Upon sizing by the Engineer and notification of said culvert, the resident/permittee shall order and have the culvert delivered to the location desired. The Engineering Division shall set the proper grade for the culvert location indicated by the resident/permittee. The resident/permittee may install the culvert at the correct elevation and location at his own cost. Otherwise, the Street Division of the City will install and cover the culvert with gravel as required. If the resident/permittee installs the culvert at an incorrect elevation or location, the Street Division will bill the resident/permittee for costs incurred for reinstalling the culvert at the correct elevation or location.
2. Residents living on streets to be hot mixed, where the street requires re-ditching, shall be responsible for furnishing new culverts as indicated above or replacement of substandard or undersized culverts. The owner/resident shall be notified by the Street Superintendent in regard to the size required for each location.

3. The standard culverts for driveways, other private entrances, and other used in the public right-of-way shall be corrugated or spiral metal pipes (galvanized) which shall meet or exceed the requirements of AASHTO Designation M136 and shall conform to the State of Wisconsin Standard Specifications Section 521 (1989 Edition) for corrugated metal or spiral pipe. All culverts must be one piece or fastened with the standard couplings for this pipe. Only used culverts in good condition, free of rust holes and approved by the Street Superintendent may be substituted for new culverts. Used culverts shall meet the requirements above.
4. In no case shall be following materials be allowed for usage:
 - a. Aluminum pipe
 - b. Plastic pipe except double wall pipe equivalent to Hancor Hi-Q where a minimum of one (1) foot of cover is available.
 - c. Boiler pipe
 - d. Furnace pipe
 - e. Hot water tanks
5. The maximum length of any culvert for a driveway, private entrance, or other use in the public right-of-way shall be forty (40) feet unless the owner provides an approved City manhole for a longer pipe.



CITY OF MARSHFIELD, WISCONSIN POLICIES AND PROCEDURES

- | | |
|-------------------|-------------------------|
| 1. COMMON COUNCIL | 4. FINANCIAL |
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CHAPTER: Street/Sewer Construction and Maintenance

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There shall be a Board of Public Works Policy governing culvert **pipe** for driveways, private entrances, and other uses in the public right-of-way from City streets and alleys.

1. Residents/permittee shall be required to request a culvert **pipe** size for any new dwelling, **or driveway on a ditched** ~~not on a curb and guttered street or alley from~~ to the Engineering Division. Upon sizing by the Engineer and notification of said culvert **pipe**, the resident/permittee shall order and have the culvert **pipe** delivered to the location desired. The Engineering Division shall set the proper grade for the culvert **pipe** location indicated by the resident/permittee. The resident/permittee may install the culvert **pipe** at the correct elevation and location at his own cost. Otherwise, the Street Division of the City will install and cover the culvert **pipe** with gravel as required. If the resident/permittee installs the culvert **pipe** at an incorrect elevation or location, the Street Division will bill the resident/permittee for costs incurred for reinstalling the culvert **pipe** at the correct elevation or location.
2. ~~Residents living on streets to be hot mixed, where the street requires re-ditching, shall be responsible for furnishing new culverts as indicated above or replacement of substandard or undersized culverts. The owner/resident shall be notified by the Street Superintendent in regard to the size required for each location.~~ **Replacement culvert pipes for private driveways and entrances associated with special assessment projects will be provided by**

the project and included in the special assessment levied against the benefitted property. Corrugated polyethylene will be provided unless the property owner requests, in writing, a different pipe material. The actual cost of the culvert pipe provided will be reflected in the special assessment.

3. Replacement of culvert pipes for private driveways and entrances not associated with a special assessment project will require the property owner to provide a new culvert pipe (and coupling hardware if needed) upon notification by the Engineering Division of the proper size. The replacement culvert pipe will be scheduled for installation by the Street Division once it is delivered to the site.
4. The standard culvert ~~pipe materials~~ for driveways ~~and/or~~ other private entrances, ~~and other~~ used in the public right-of-way shall be corrugated or spiral metal pipes (galvanized) ~~which shall meet or exceed conforming to~~ the requirements of ~~AASHTO Designation M436 and shall conform to the State of Wisconsin Standard Specifications Section 521 (1989 Edition) for corrugated metal or spiral pipe.~~ ~~Or corrugated polyethylene pipe, having a corrugated outer wall and a smooth inner liner, conforming to AASHTO M294 Type S.~~ Other pipe materials may be allowed for use as culvert pipe on a case-by-case basis, if approved by the City Engineer. All culvert pipes must be one piece or fastened with the standard couplings for ~~this~~ the pipe. Only used culvert pipes in good condition, free of defects such as dents, cracks, tears, rust holes, etc. and approved by the Street Superintendent may be substituted for new culvert pipes. Used culvert pipes shall meet the requirements above.
5. In no case shall be following materials be allowed for usage:
 - a. Aluminum pipe
 - b. Plastic pipe ~~except double wall pipe equivalent to Hancor Hi-Q where a minimum of one (1) foot of cover is available.~~ ~~consisting of single wall construction.~~
 - c. Boiler pipe
 - d. Furnace pipe
 - e. Hot water tanks
6. The maximum length of any culvert pipe for a driveway, private entrance, or other use in the public right-of-way shall be forty (40) feet ~~unless the owner provides an approved City manhole for a longer pipe.~~ ~~Culvert pipes longer than forty (40) feet shall be considered storm sewers and require special approval by the City Engineer on a case by case basis.~~

RESOLUTION NO. 2016-06
SPECIAL ASSESSMENT - PRELIMINARY RESOLUTION

Preliminary Resolution in the matter of **Improvement Project Nos.**

- **312230 - Street Maintenance - 8th Street (Oak Avenue to Pine Avenue)**
- **312230 - Street Maintenance - Pine Avenue (Magee Street to 6th Street)**
- **312231 - Street Maintenance - Cedar Avenue (21st Street to 17th Street)**
- **312232 - Street Maintenance - Depot Street (Willow Avenue to Cul-de-sac)**
- **312233 - Street Maintenance - Hemlock Avenue (8th Street to Weister Court)**
- **312233 - Street Maintenance - Weister Court (Hemlock Avenue to Cul-de-sac)**
- **312234 - Street Maintenance - Maple Avenue (9th Street to 8th Street)**
- **312235 - Street Maintenance - State Street (Schmidt Avenue to Greenwood Line Trail)**
- **312235 - Street Maintenance - State Avenue (Greenwood Line Trail to Adler Road)**
- **312236 - Street Maintenance - Apple Avenue (29th Street to 25th Street)**

RESOLVED, by the Common Council of the City of Marshfield, Wisconsin:

SECTION 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Asphalt street paving, asphalt milling & concrete sidewalk.

SECTION 2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

All property fronting or abutting:

8th Street from and including its intersection with Oak Avenue to and including its intersection with Pine Avenue.

Pine Avenue from and including its intersection with Magee Street to and including its intersection with 6th Street.

Cedar Avenue from and including its intersection with 21st Street to and including its intersection with 17th Street.

Depot Street from and including its intersection with Willow Avenue to and including its intersection with Cul-de-sac.

Hemlock Avenue from and including its intersection with 8th Street to and including its intersection with Weister Court.

Weister Court from and including its intersection with Hemlock Avenue to the end of the Cul-de-sac.

Maple Avenue from and including its intersection with 9th Street to and including its intersection with 8th Street.

State Street from and including its intersection with Schmidt Avenue to and including its intersection with Greenwood Line Trail.

State Avenue from and including its intersection with Greenwood Line Trail to and including its intersection with Adler Road.

Apple Avenue from and including its intersection with 29th Street to and including its intersection with 25th Street.

SECTION 3. Before the improvements are made, the City Engineer shall cause water and sewer pipes to be laid in the street from the mains to the property lines of each vacant or unserved lot fronting on such street, shall keep an accurate account of the expenses incurred in front of each such lot, and shall report these costs to the City Clerk who shall cause the amount charged to each lot to be entered on the tax roll as a special tax against the lot.

SECTION 4. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.

SECTION 5. The Common Council determines that the improvements constitute an exercise of the police power for health, safety and general welfare of the City and its inhabitants.

SECTION 6. The City Engineer shall prepare a Report, which shall consist of:

- a. Plans and Specifications for the improvements
- b. An estimate of the entire cost of proposed improvements
- c. A schedule of proposed assessments

SECTION 7. When the Report is completed, the City Engineer shall file a copy of the Report with the City Clerk for public inspection.

SECTION 8. Upon receiving such Report, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the Report may be inspected, and the time and place of the public hearing on the matters contained in the Preliminary Resolution and the Report. This notice shall be published as a Class 1 notice under Chapter 985 of the Wisconsin Statutes, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

SECTION 9. The hearing shall be held in the Council Chambers of City Hall Plaza, 630 South Central Avenue, Marshfield, Wisconsin at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

SECTION 10. The assessment against any parcel may be paid in cash or in annual installments in accordance with the Municipal Code of the City of Marshfield and the City of Marshfield Policy and Procedures Manual.

ADOPTED _____
Chris L. Meyer, Mayor

APPROVED _____
Deb M. Hall, City Clerk

RESOLUTION NO. 2016-07
SPECIAL ASSESSMENT - PRELIMINARY RESOLUTION

Preliminary Resolution in the matter of **Improvement Project No.**

- **312017 - Street Construction – Alley – Central Avenue/Chestnut Avenue & 5th Street/6th Street**

RESOLVED, by the Common Council of the City of Marshfield, Wisconsin:

SECTION 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Concrete alley paving, storm sewer laterals.

SECTION 2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

All property fronting or abutting the alley bounded by Central Avenue to the east, Chestnut Avenue to the west, 5th Street to the north and 6th Street to the south.

SECTION 3. Before the improvements are made, the City Engineer shall cause water and sewer pipes to be laid in the street from the mains to the property lines of each vacant or unserved lot fronting on such street, shall keep an accurate account of the expenses incurred in front of each such lot, and shall report these costs to the City Clerk who shall cause the amount charged to each lot to be entered on the tax roll as a special tax against the lot.

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- c. A schedule of proposed assessments

SECTION 7. When the Report is completed, the City Engineer shall file a copy of the Report with the City Clerk for public inspection.

SECTION 8. Upon receiving such Report, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the Report may be inspected, and the time and place of the public hearing on the matters contained in the Preliminary Resolution and the Report. This notice shall be published as a Class 1 notice under Chapter 985 of the Wisconsin Statutes, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

SECTION 9. The hearing shall be held in the Council Chambers of City Hall Plaza, 630 South Central Avenue, Marshfield, Wisconsin at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

SECTION 10. The assessment against any parcel may be paid in cash or in annual installments in accordance with the Municipal Code of the City of Marshfield and the City of Marshfield Policy and Procedures Manual.

ADOPTED _____

Chris L. Meyer, Mayor

APPROVED _____

Deb M. Hall, City Clerk

RESOLUTION NO. 2016-08
SPECIAL ASSESSMENT - PRELIMINARY RESOLUTION

Preliminary Resolution in the matter of **Improvement Project No.**

- **312219 - Street Construction – 2nd Street – Central Avenue to Maple Avenue**

RESOLVED, by the Common Council of the City of Marshfield, Wisconsin:

SECTION 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Concrete paving, storm sewer laterals, sanitary sewer laterals, sidewalk, driveway apron, water services and curb boxes.

SECTION 2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

All property fronting or abutting 2nd Street from and including its intersection with Central Avenue to and including its intersection with Maple Avenue.

SECTION 3. Before the improvements are made, the City Engineer shall cause water and sewer pipes to be laid in the street from the mains to the property lines of each vacant or unserved lot fronting on such street, shall keep an accurate account of the expenses incurred in front of each such lot, and shall report these costs to the City Clerk who shall cause the amount charged to each lot to be entered on the tax roll as a special tax against the lot.

SECTION 4. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.

SECTION 5. The Common Council determines that the improvements constitute an exercise of the police power for health, safety and general welfare of the City and its inhabitants.

SECTION 6. The City Engineer shall prepare a Report, which shall consist of:

- a. Plans and Specifications for the improvements
- b. An estimate of the entire cost of proposed improvements
- c. A schedule of proposed assessments

SECTION 7. When the Report is completed, the City Engineer shall file a copy of the Report with the City Clerk for public inspection.

SECTION 8. Upon receiving such Report, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the Report may be inspected, and the time and place of the public hearing on the matters contained in the Preliminary Resolution and the Report. This notice shall be published as a Class 1 notice under Chapter 985 of the Wisconsin Statutes, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

SECTION 9. The hearing shall be held in the Council Chambers of City Hall Plaza, 630 South Central Avenue, Marshfield, Wisconsin at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

SECTION 10. The assessment against any parcel may be paid in cash or in annual installments in accordance with the Municipal Code of the City of Marshfield and the City of Marshfield Policy and Procedures Manual.

ADOPTED _____

Chris L. Meyer, Mayor

APPROVED _____

Deb M. Hall, City Clerk

RESOLUTION NO. 2016-09
SPECIAL ASSESSMENT - PRELIMINARY RESOLUTION

Preliminary Resolution in the matter of **Improvement Project No.**

- **612865 – Sidewalk Reconstruction – Oak Avenue from Depot Street to Cleveland Street**

RESOLVED, by the Common Council of the City of Marshfield, Wisconsin:

SECTION 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Concrete sidewalk and concrete driveway aprons.

SECTION 2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

All property fronting or abutting Oak Avenue from and including its intersection with Depot Street to and including its intersection with Cleveland Street.

SECTION 3. Before the improvements are made, the City Engineer shall cause water and sewer pipes to be laid in the street from the mains to the property lines of each vacant or unserved lot fronting on such street, shall keep an accurate account of the expenses incurred in front of each such lot, and shall report these costs to the City Clerk who shall cause the amount charged to each lot to be entered on the tax roll as a special tax against the lot.

SECTION 4. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.

SECTION 5. The Common Council determines that the improvements constitute an exercise of the police power for health, safety and general welfare of the City and its inhabitants.

SECTION 6. The City Engineer shall prepare a Report, which shall consist of:

- a. Plans and Specifications for the improvements
- b. An estimate of the entire cost of proposed improvements
- c. A schedule of proposed assessments

SECTION 7. When the Report is completed, the City Engineer shall file a copy of the Report with the City Clerk for public inspection.

SECTION 8. Upon receiving such Report, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the Report may be inspected, and the time and place of the public hearing on the matters contained in the Preliminary Resolution and the Report. This notice shall be published as a Class 1 notice under Chapter 985 of the Wisconsin Statutes, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

SECTION 9. The hearing shall be held in the Council Chambers of City Hall Plaza, 630 South Central Avenue, Marshfield, Wisconsin at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

SECTION 10. The assessment against any parcel may be paid in cash or in annual installments in accordance with the Municipal Code of the City of Marshfield and the City of Marshfield Policy and Procedures Manual.

ADOPTED _____

Chris L. Meyer, Mayor

APPROVED _____

Deb M. Hall, City Clerk

RESOLUTION NO. 2016-10
SPECIAL ASSESSMENT - PRELIMINARY RESOLUTION

Preliminary Resolution in the matter of **Improvement Project No.**

- **351909 – Sanitary Sewer Reconstruction – Maple Avenue - Depot Street to Arnold Street**

RESOLVED, by the Common Council of the City of Marshfield, Wisconsin:

SECTION 1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvement:

Sanitary sewer laterals and driveway aprons.

SECTION 2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

All property fronting or abutting Maple Avenue from and including its intersection with Depot Street to and including its intersection with Arnold Street.

SECTION 3. Before the improvements are made, the City Engineer shall cause water and sewer pipes to be laid in the street from the mains to the property lines of each vacant or unserved lot fronting on such street, shall keep an accurate account of the expenses incurred in front of each such lot, and shall report these costs to the City Clerk who shall cause the amount charged to each lot to be entered on the tax roll as a special tax against the lot.

SECTION 4. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.

SECTION 5. The Common Council determines that the improvements constitute an exercise of the police power for health, safety and general welfare of the City and its inhabitants.

SECTION 6. The City Engineer shall prepare a Report, which shall consist of:

- a. Plans and Specifications for the improvements
- b. An estimate of the entire cost of proposed improvements
- c. A schedule of proposed assessments

SECTION 7. When the Report is completed, the City Engineer shall file a copy of the Report with the City Clerk for public inspection.

SECTION 8. Upon receiving such Report, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the Report may be inspected, and the time and place of the public hearing on the matters contained in the Preliminary Resolution and the Report. This notice shall be published as a Class 1 notice under Chapter 985 of the Wisconsin Statutes, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

SECTION 9. The hearing shall be held in the Council Chambers of City Hall Plaza, 630 South Central Avenue, Marshfield, Wisconsin at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

SECTION 10. The assessment against any parcel may be paid in cash or in annual installments in accordance with the Municipal Code of the City of Marshfield and the City of Marshfield Policy and Procedures Manual.

ADOPTED _____

Chris L. Meyer, Mayor

APPROVED _____

Deb M. Hall, City Clerk