



CITY OF MARSHFIELD

MEETING NOTICE

AGENDA
BOARD OF PUBLIC WORKS
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, JULY 5, 2016 at 5:30 PM
COUNCIL CHAMBERS, CITY HALL PLAZA

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of June 20, 2016 Board of Public Works meeting
3. Citizen Comments
4. Construction Updates – Presented by Tom Turchi, City Engineer and Mike Winch, Street Superintendent
5. Award quotation for air compressor for the Street Division – Presented by Mike Winch, Street Superintendent
6. Award bids for sale of logs and firewood – Presented by Dan Knoeck, Director of Public Works
7. Release of Easement through 1316 North Hume Avenue – Presented by Dan Knoeck, Director of Public Works
8. Recommended items for future agendas
9. Adjournment

Posted this 1st day of July, 2016 at 4:00 PM by Daniel G. Knoeck, Director of Public Works

NOTE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424

BOARD OF PUBLIC WORKS BACKGROUND

07/05/16

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of June 20, 2016 Board of Public Works meeting
3. Citizen Comments
4. Construction Updates – Presented by Tom Turchi, City Engineer and Mike Winch, Street Superintendent
5. Award quotation for air compressor for the Street Division – Presented by Mike Winch, Street Superintendent
See attached quotation summary. **Recommend approval of the quotation submitted by United Rental for a Doosan G185 WKUBG air compressor at a cost of \$16,855.55 and authorize execution of a purchase agreement.**
6. Award bids for sale of logs and firewood – Presented by Dan Knoeck, Director of Public Works
See attached bid summary. **Recommend awarding the sale to the highest bidder for each row.**
7. Release of Easement through 1316 North Hume Avenue – Presented by Dan Knoeck, Director of Public Works
See attached memo. **Recommend approval of the Release of Easement contingent upon execution of a revised easement.**
8. Recommended items for future agendas
9. Adjournment

BOARD OF PUBLIC WORKS MINUTES
OF JUNE 20, 2016

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Tom Buttke, Ed Wagner, Mike Feirer, Chris Jockheck & Gordon Earll

EXCUSED: None

ALSO PRESENT: City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; Justin Casperson, Parks and Recreation Director; Mike Baltus, Cemetery Coordinator; Library Director Belongia; Joe Dolezal – The Boson Company; the media; and others.

PW16-74 Motion by Feirer, second by Jockheck to recommend approval of the minutes of the June 6, 2016 Board of Public Works meeting.

Motion Carried

Citizen Comments – None

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

Joe Dolezal, The Boson Company presented an update on the Everett Roehl Marshfield Public Library & Community Center.

PW16-75 Motion by Jockheck, second by Feirer to recommend approval of transferring \$150,000 from the Room Tax Fund, Fund Balance Applied, to the Wildwood McMillan Connector Trail Project and request a Budget Resolution be drafted for Common Council consideration.

Wagner voted 'No', Motion Carried

City Administrator Barg presented an update on the Vaughn-Hansen Memorial Chapel. Myron Silberman is working on raising funds for renovation of the building, however it's not clear if a use has been established for the building. The Board would like Mr. Silberman to attend the next meeting to describe in more detail the planned renovations and future use of the building. This was a discussion item only.

PW16-76 Motion by Wagner, second by Feirer to recommend approval of the plans for Contract 2016-03 - Omaha Parking Lot Reconstruction and Hume Avenue – Street Opening (Becker Road to Tennis Courts) and authorize seeking bids for these projects.

Motion Carried

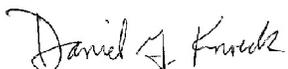
PW16-77 Motion by Feirer, second by Jockheck to recommend that due to the July 4th Holiday being on Monday, July 4, 2016, the first Board of Public Works meeting for July, 2016 will be held on Tuesday, July 5, 2016 at 5:30 PM.

Motion Carried

Recommended items for future agendas: Barg noted that he intends to provide an update on the Downtown Parking Committee later this summer.

Motion by Feirer second by Wagner that the meeting be adjourned at 6:12 PM.

Motion Carried



Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS

City of Marshfield
Department of Public Works
Street Division
407 West 2nd Street
Marshfield, Wisconsin 54449



Mike Winch
Street Superintendent
(715) 486-2081
FAX: (715) 387-8669
ike@ci.marshfield.wi.us

To: Tom Buttke, Chairman, Board of Public Works
Members, Board of Public Works
From: Mike Winch, Street Superintendent
R.E.: B.O.P.W.'s Street Division Construction Update for July 5th, 2016
Date: July 1st, 2016

Asphalt Mill-In-Place

8th street, Oak Ave. to Pine Ave- start date of July 11th, 2016
Pine Ave., Magee ST. to 6th ST.- on going
Cedar Ave., 21st St. to 17th St. - to be scheduled
Depot St., Willow Ave. to Cul-de-sac- paving complete, shouldering and touch-ups to be scheduled
Hemlock Ave., 8th St. to Weister Ct. – sanitary sewer main and manholes replaced on Weister ct. manholes and laterals on hemlock to be replaced the week of July 5th.
Maple Ave., 8th St. to 9th St. – paving complete
State St., Schmidt Ave. to Adler Rd. – paving complete, shouldering and touch-ups to be scheduled
Apple Ave., 29th St. to 25th St. - to be scheduled
Madison Ave., 19th St. to 21st- paving complete. Shouldering and touch-ups to be scheduled
Madison Ave., 21 St. to Washington Ave. – paving complete, shouldering and touch-ups to be scheduled

Asphalt Overlays

29th Street, Peach Ave. to Washington Ave. – paving of main road complete, Felker intersection is bindered and scheduled to be complete on July 7th
Doege St., Palmetto Ave. to Willow Ave. - to be scheduled
Upham St., St. Joseph's Ave. to Oak Ave. - to be scheduled

Street Reconstructions

Weister Ct., Hemlock to Cul-de-sac – to be scheduled after sanitary main and water main replacements are complete

Storm Sewer Maintenance/Construction

Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing
General storm water ditching with drain tile installation as required throughout the city: ongoing

Sanitary Sewer Maintenance/Reconstruction

-M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: ongoing
-Sanitary repairs on Maple Ave. 8th to 9th – complete
Sanitary repair complete on 29th street between Madison Avenue and Washington Avenue- complete
Sanitary main and manholes replacement on Weister Court/ Hemlock Avenue started June 15th- two manholes to replace on Hemlock and two laterals to install to city lot, scheduled for the week of July 5th

Street Maintenance

-Crack sealing of concrete streets: complete
-Crack sealing of asphalt streets: complete
-Slag sealing of asphalt streets: to be scheduled
-Specialized joint sealing on concrete streets: to be scheduled
-General asphalt patching, city wide as required: 1st round of Hot-mix patching scheduled for July 7th
- Pothole patching- on going
- Street sweeping - on going
-painting lanes and cross walks various locations
-general sign work
-treatment of Ash trees, scheduled start date of July 5th, 2016

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Department of Public Works
Street Division
407 West 2nd Street
Marshfield, Wisconsin 54449



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ike.winch@ci.marshfield.wi.us

To: Tom Buttke, Chairman, Board of Public Works
Members, Board of Public Works
From: Mike Winch, Street Superintendent
R.E.: Portable Air Compressor
Date: June 30, 2016

Background:

The Street Division is looking to purchase a portable air compressor. The new unit will be replacing a 1985 Sullair air compressor. A portable air compressor is used for drilling holes to tie-in rebar from an existing slab of concrete to new concrete (ez-drill), driving sign posts in the ground (Rhino) and the parks department uses a portable air compressor to blow out water lines to winterize some of their park facilities.

In the past portable air compressors were also used to blow out cracks for crack filling and air hammer concrete and blacktop. These two functions have been minimized as part of our operations, but the three other previously mentioned functions are still needed and are why a new portable air compressor is being requested. There is an amount of \$25,000 set aside for the purchase of the portable air compressor in the M & E fund.

Analysis:

Brooks Tractor	Atlas Copco XAS 185 KD T4F With cold weather package	\$20,900.00
Lincoln Contractors	Chicago Pneumatic CPS 185KD T4F With cold weather package	\$18,352.94
Lincoln Contractors	Sullair SU185 DPQ KUF Kubota Diesel engine With cold weather package	\$20,203.53
United Rental	Doosan C 185 WDZ Diesel engine	\$16,999.00
United Rental	Doosan C-185 WKUBG Gasoline engine	16,855.55

Recommendation:

I recommend the purchase of the Doosan G185 WKUBG gasoline engine from United Rental for the amount of \$16,855.55

If you have any questions in advance before the meeting, please feel free to contact me.

Concurrences

Cc:

Dan Knoeck, Director of Public Works

Steve Barg, City Administrator



City of
Marshfield
Memorandum

TO: Board of Public Works
FROM: Dan Knoeck, Director of Public Works
DATE: June 29, 2016
RE: Award of bid for Sale of Logs and Firewood

BACKGROUND

Each year we advertise for bids for the sale of logs and firewood that accumulate from our forestry program over the course of the previous year. The wood was stockpiled in four rows with bids taken on each of the rows.

ANALYSIS

Attached is a summary of the bids received.

RECOMMENDATION

I recommend approval of the highest bids for logs and firewood for each row as follows and authorize execution of sales agreements:

- Row A – Vic Rotar - \$600.00
- Row B – Adam Krier - \$400.00
- Row C – Allen Leonhard - \$185.00 (Wood County Destination)
- Row D – Mike Rotar - \$700.00 (Wood County Destination)

mba

CONCURRENCE:

Steve Barg, City Administrator

2016 SALE OF LOGS AND FIREWOOD

June 28, 2016

BIDDER	ROW 'A'	ROW 'B'	ROW 'C'	COUNTY OF DESTI- NATION	ROW 'D'	COUNTY OF DESTI- NATION	SUB TOTAL	WI SALES TAX	TOTAL BID	BOND
Allen Leonhard 305 West 14 th Street Marshfield, WI 54449	\$455.00	\$342.00	\$185.00	WOOD	NO BID	--	\$982.00	\$54.01	\$1,036.01	Credit Union Check \$60.00
Heather M. Binder 6473 Elm Road Arpin, WI 54410	\$526.00	\$230.00	\$126.00	--	\$476.00	--	\$1,358.00	\$74.69	\$1,432.69	Credit Union Check \$75.00
Adam Krier 1005 S. Vine Ave. Marshfield, WI 54449	\$550.00	\$400.00	\$150.00		\$550.00	--	\$1,650.00	\$90.75	\$1,740.75	Credit Union Check \$90.75
Vic Rotar EP3791 N. Galvin Ave. Stratford, WI 54484	\$600.00	NO BID	NO BID	--	NO BID	--	\$600.00	\$33.00	\$633.00	Credit Union Check \$30.00
Mike Rotar 9978 HWY 10 West Marshfield, WI 54449	NO BID	NO BID	NO BID	--	\$700.00	Wood	\$700.00	\$38.50	\$738.50	Credit Union Check \$39.00



**City of
Marshfield**
Memorandum

June 30, 2016

TO: Board of Public Works

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Release of Sanitary Sewer Easement for 1314 to 1316 North Hume Avenue

BACKGROUND

In 1959, the City of Marshfield acquired an easement through the above parcel for installation of a sanitary sewer. It was recently discovered that the sewer location does not match the easement description. The property owner is interested in constructing a garage on the property that would end up being over the existing easement. Since the easement does not match the sewer location, the proposed garage is not in conflict with the sewer line. A map showing the situation is attached.

ANALYSIS

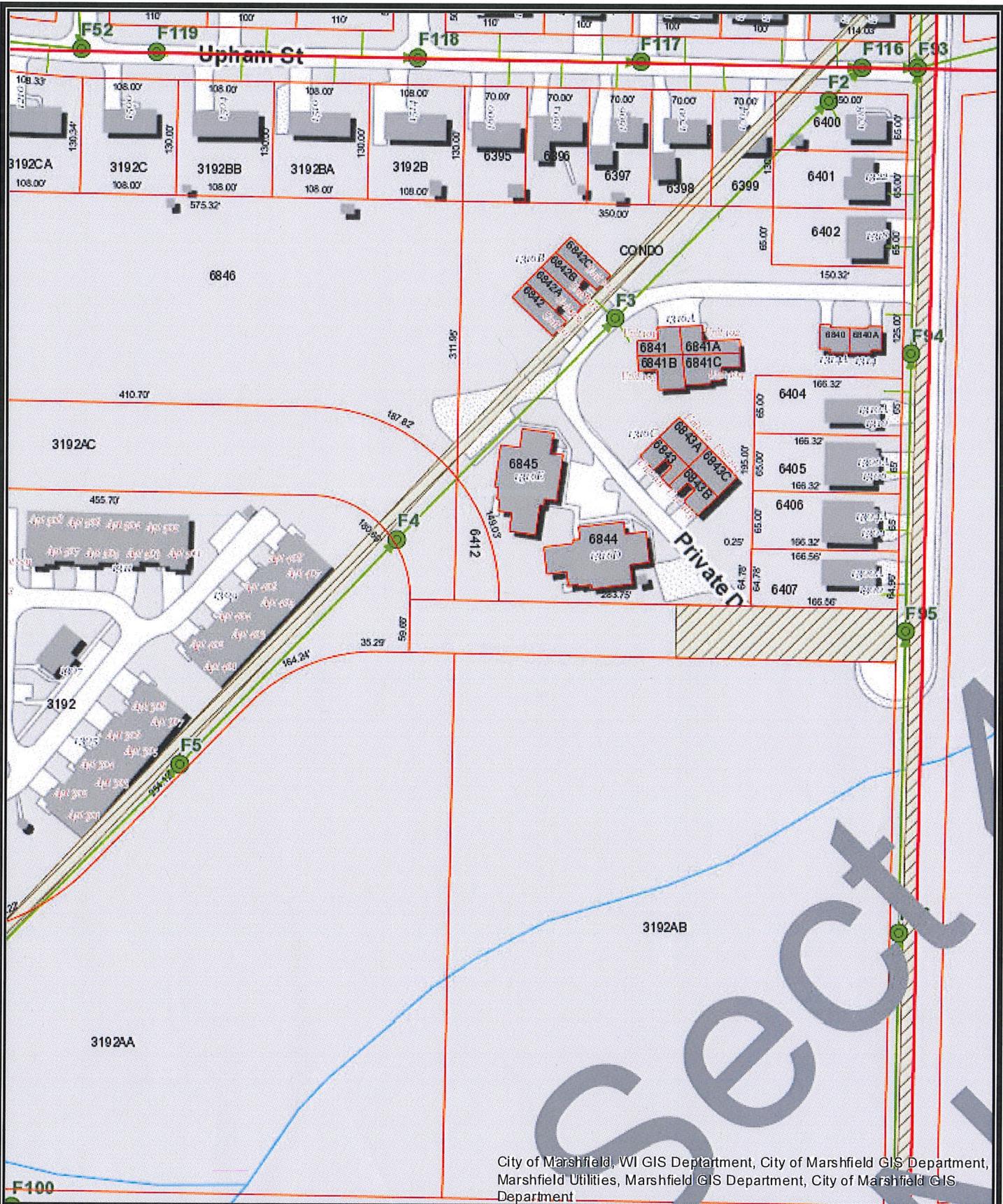
The solution is to vacate the existing easement through the property and secure a new easement over the sewer line location. The attached Release of Easement will vacate the existing easement. A draft of the revised easement is also attached.

RECOMMENDATION

Approve the Release of Easement through 1314 - 1316 North Hume Avenue contingent upon execution of a revised easement.

Note: The Release of Easement will not be recorded until the new easement is secured so both documents can be recorded at the same time.

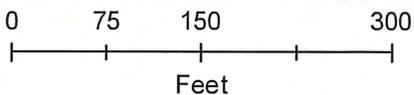
Concurrence: (Not available for signature)
Steve Barg, City Administrator



Marshfield GIS Map

Author: Marshfield GIS Department

Printed: 4/19/2016



This is not a legal survey document. This map was compiled by the City of Marshfield's Geographic Information System based on interpretation of resources to the date printed herein.
Sources: City of Marshfield GIS Department

PERPETUAL EASEMENT

Document Number

Document Title

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to Greenway Village Condominium hereinafter referred to as GRANTOR, by the City of Marshfield, hereinafter referred to as GRANTEE, the receipt of which is hereby acknowledged, the GRANTOR does hereby grant, bargain, sell, transfer, and convey unto the GRANTEE, its successor and assigns, a perpetual easement with the right to construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove Sanitary Sewer Main, over, across, and through the land of the GRANTOR situate in Wood County, State of Wisconsin, said land being located in the Southeast Quarter of the Northwest Quarter of Section 4, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, together with the right of ingress and egress over the adjacent lands of the GRANTOR, his successors and assigns, for the purposes of this easement.

The easement shall be described as follows: A strip of land 30 feet in width in the Southeast Quarter of the Northwest Quarter, Section 4, Township 25 North, Range 3 East City of Marshfield, Wood County, Wisconsin; whose center line is the following described line: Commencing at the Northeast corner of the Southeast Quarter of the Northwest Quarter of said Section 4; thence 83.5 feet west along the North line of the Southeast Quarter of the Northwest Quarter of said Section 4 to the Point of Beginning. Thence running southwesterly to a point on the west line of the Southeast Quarter of the Northwest Quarter of said Section 4, which is 10.5 feet north of the Southwest corner of the Southeast Quarter of the Northwest Quarter of said Section 4, located in Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin.

Recording Area

Name and Return Address

City of Marshfield
Attn: City Clerk
630 South Central Avenue - Suite 519
Marshfield, WI 54449

3306840, 3306840A, 3306841, 3306841A,
3306841B, 3306841C, 3306842, 3306842A,
3306842B, 3306842C, 3306843, 3306843A,
3306843B, 3306843C, 3306844, 3306845

Parcel Identification Number (PIN)

That consideration hereinabove recited shall constitute payment in full for any damages to the land of the GRANTORS, his successors and assigns, by reason of the operation and maintenance of the structures or improvements referred to herein. This easement is intended to replace that certain easement recorded in Volume 322, Pages 77 & 78 in the Register of Deeds Office, Wood County Courthouse, Wisconsin Rapids, WI.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the GRANTEE, its successors and assigns.

IN WITNESS WHEREOF, the GRANTORS have executed this instrument this ___ day of ___, 20 ___.

Drafted by: City of Marshfield
Engineering Division
630 South Central Avenue - Suite 622
Marshfield, WI 54449-0727

_____(SEAL)
Dennis Boucher, DGB Properties

_____(SEAL)
William Tesnow, Deerview Meadows

_____(SEAL)
Cheryl Tesnow, Deerview Meadows

_____(SEAL)
Susan Poole, Shirley's House of Hope

STATE OF WISCONSIN COUNTY OF _____
Personally came before me, this ___ day of ___, 20 ___ the above named Dennis Boucher to me known to be the person who executed the foregoing instrument and acknowledged the same.

_____(SEAL)
Notary Public, _____ County, Wisconsin
My Commission Expires: _____

STATE OF WISCONSIN COUNTY OF _____
Personally came before me, this ___ day of ___, 20 ___ the above named William Tesnow & Cheryl Tesnow to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____(SEAL)
Notary Public, _____ County, Wisconsin
My Commission Expires: _____

STATE OF WISCONSIN COUNTY OF _____
Personally came before me, this ___ day of ___, 20 ___ the above named Susan Poole to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____(SEAL)
Notary Public, _____ County, Wisconsin
My Commission Expires: _____