



CITY OF MARSHFIELD

MEETING NOTICE

AGENDA
BOARD OF PUBLIC WORKS
CITY OF MARSHFIELD, WISCONSIN
MONDAY, OCTOBER 17, 2016 at 5:15 PM
COUNCIL CHAMBERS, CITY HALL PLAZA

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of October 3, 2016 and October 11, 2016 Board of Public Works meetings
3. Citizen Comments
4. Construction Updates – Presented by Tom Turchi, City Engineer and Mike Winch, Street Superintendent
5. Presentation of 2016 Wastewater User Fee Study – Presented by Phil Severson, Strand Associates, Inc.
6. Approval of Morrison Vibratory Concrete Screed purchase for the Street Division - Presented by Mike Winch, Street Superintendent
7. Approval of 2016 Yard Waste Collection Schedule – Presented by Mike Winch, Street Superintendent
8. Update from Downtown Parking Study Team – Presented by Steve Barg, City Administrator
9. Set date and time for first Board of Public Works meeting of November – Presented by Dan Knoeck, Director of Public Works
10. Recommended items for future agendas
11. Adjournment

Posted this 14th day of October, 2016 at 4:00 PM by Daniel G. Knoeck, Director of Public Works

NOTE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424

BOARD OF PUBLIC WORKS BACKGROUND

10/17/16

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of October 3, 2016 and October 11, 2016 Board of Public Works meetings
3. Citizen Comments
4. Construction Updates – Presented by Tom Turchi, City Engineer and Mike Winch, Street Superintendent
5. Presentation of 2016 Wastewater User Fee Study – Presented by Phil Severson, Strand Associates, Inc.
See attached summary report. **Recommend approval of rate adjustments and request an ordinance be drafted for Common Council consideration.**
6. Approval of Morrison Vibratory Concrete Screed purchase for the Street Division - Presented by Mike Winch, Street Superintendent
See attached memo. **Recommend approval.**
7. Approval of 2016 Yard Waste Collection Schedule – Presented by Mike Winch, Street Superintendent
See attached schedule. **Recommend approval.**
8. Update from Downtown Parking Study Team – Presented by Steve Barg, City Administrator
See attached memo. This is an informational item only.
9. Set date and time for first Board of Public Works meeting of November – Presented by Dan Knoeck, Director of Public Works
Since the first Monday of November falls the day before the first Common Council meeting of November, recommend that the first Board of Public Works meeting for November be held on Tuesday, November 1, 2016, prior to the Common Council Budget Meeting. The second meeting for November will be held on Monday November 14, 2016.
10. Recommended items for future agendas
11. Adjournment

BOARD OF PUBLIC WORKS MINUTES
OF OCTOBER 3, 2016

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Tom Buttke, Ed Wagner, Mike Feirer, Chris Jockheck & Gordon Earll

EXCUSED: None

ALSO PRESENT: City Administrator Barg; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; the media; and others.

PW16-110 Motion by Feirer, second by Wagner to recommend approval of the minutes of the September 19, 2016 Board of Public Works meeting.

Motion Carried

Citizen Comments: None

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

City Engineer Turchi discussed the cost for street extension on 21st Street east of Tamarack Avenue, which is estimated at \$12,000. This was an informational item only.

PW16-111 Motion by Jockheck, second by Feirer to recommend that stop signs be installed at the intersection of Fillmore Street and Willow Avenue with Fillmore Street stopping for Willow Avenue and that the Administrative Code of Traffic and Parking Regulations be amended to reflect these changes.

Motion Carried

PW16-112 Motion by Earll, second by Jockheck to recommend 'No Parking Stopping or Standing During School Hours' be posted on the east side of Felker Avenue from the north right of way line of 17th Street to 140 feet north of the north right of way line of 17th Street and that the Administrative Code of Traffic and Parking Regulations be amended to reflect these changes.

Motion Carried

PW16-113 Motion by Wagner, second by Jockheck to adjourn to closed session at 5:51 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Memorandum of Understanding with the Central Wisconsin State Fair Association for management of proposed permanent stage.

Roll call vote, all 'Ayes' Motion Carried

Present in Closed Session: Aldermen Feirer, Buttke, Wagner, Jockheck & Earll; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi.

PW06-114 Motion by Wagner, second by Feirer to reconvene in open session at 6:02 PM.

Roll call vote, all 'Ayes' Motion Carried

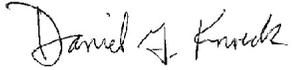
PW06-115 Motion by Feirer, second by Wagner to recommend approval of the Memorandum of Understanding with the Central Wisconsin State Fair Association for management of the proposed permanent stage, and authorize execution on behalf of the City.

Motion Carried

Recommended items for future agendas:

- Alderman Wagner requested an update on the downtown parking study.

There being no objections, Chairman Buttke adjourned the meeting at 6:05 PM.

A handwritten signature in cursive script that reads "Daniel G. Knoeck".

Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS

BOARD OF PUBLIC WORKS MINUTES
OF OCTOBER 11, 2016

Meeting called to order by Chairman Buttke at 6:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Tom Buttke, Ed Wagner, Mike Feirer, Chris Jockheck & Gordon Earll

EXCUSED: None

ALSO PRESENT: Mayor Meyer, Alderman Witzel, Director of Development Services Angell, City Engineer Turchi; Bob Trussoni, Marshfield Utilities Manager; the media; and others.

Citizen Comments: None

PW16-116 Motion by Jockheck, second by Wagner to recommend approval of the proposal submitted by Short, Elliot Hendrickson (SEH) of Chippewa Falls, WI for engineering services for the Wenzel Family Plaza, authorize execution of an agreement and request a budget resolution be drafted for Common Council consideration transferring \$121,262 from Project EN-N-2222 Burlington Parking Lot Expansion to Project DS-N-2866 Downtown Community Square.

Motion Carried

Recommended items for future agendas: None

There being no objections, Chairman Buttke adjourned the meeting at 6:36 PM.



Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS

City of Marshfield
Department of Public Works
Street Division
407 West 2nd Street
Marshfield, Wisconsin 54449



Mike Winch
Street Superintendent
(715) 486-2081
FAX: (715) 387-8669
ike@ci.marshfield.wi.us

To: Tom Buttke, Chairman, Board of Public Works
Members, Board of Public Works
From: Mike Winch, Street Superintendent
R.E.: B.O.P.W.'s Street Division Construction Update for October 17th, 2016
Date: October 14th, 2016

Asphalt Mill-In-Place

8th street, Oak Ave. to Pine Ave- paving complete
Pine Ave., Magee ST. to 6th ST.- paving complete
Cedar Ave., 21st St. to 17th St. – paving complete
Depot St., Willow Ave. to Cul-de-sac- paving complete
Hemlock Ave., 8th St. to Weister Ct. – paving complete
Maple Ave., 8th St. to 9th St. – paving complete
State St., Schmidt Ave. to Adler Rd. – paving complete
Apple Ave., 29th St. to 25th St. – paving complete
Madison Ave., 19th St. to 21st- paving complete.
Madison Ave., 21 St. to Washington Ave. – paving complete.

Asphalt Overlays

29th Street, Peach Ave. to Washington Ave. – complete
Doege St., Palmetto Ave. to Willow Ave. – paved on October 13th, 2016
Upham St., St. Joseph's Ave. to Oak Ave. – complete

Street Reconstructions

Weister Ct., Hemlock to Cul-de-sac; complete
Locust, 14th to 17th- Paving completed October 11th

Storm Sewer Maintenance/Construction

Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing
General storm water ditching with drain tile installation as required throughout the city: ongoing

Sanitary Sewer Maintenance/Reconstruction

-M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: complete
-Sanitary repairs on Maple Ave. 8th to 9th – complete
Sanitary repair complete on 29th street between Madison Avenue and Washington Avenue- complete
Sanitary main and manholes replacement on Weister Court/ Hemlock Avenue complete
Sanitary manhole replaced at 8th and Pine. complete
Monoforming of sanitary manholes- complete
Replace two sanitary manholes on Upham overlay- complete
Replace five sanitary manholes on Cedar mill-in-place project- complete
Two sanitary manholes to replace on Doege overlay. - complete

Street Maintenance

-Crack sealing of concrete streets: complete
-Crack sealing of asphalt streets: complete
-Slog sealing of asphalt streets: complete
-Specialized joint sealing on concrete streets: to be scheduled
-General asphalt patching, city wide as required: 1st round of Hot-mix patching complete
- Pothole patching- on going

- Street sweeping - on going
- general sign work
- treatment of Ash trees in terrace complete
- Concrete patching of 8th between Palmetto Avenue and Felker Avenue- complete
- Concrete repairs on Upham Street between Adams Avenue and North Hills complete
- Curb replacement and road repair on 9th, Vine avenue to the alley between Vine and Cherry- curb work complete, reconstructing of road is on-going
- Bridge treatment over Peach avenue- complete
- Micro-surfacing of Adler road, Lincoln to Adams is complete
- culvert resets, drain tiling, ditching and shouldering in various locations per request of property owners are being scheduled.



Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

October 13, 2016

Mr. Keith Strey, Finance Director
City of Marshfield
630 South Central Avenue
P. O. Box 727
Marshfield, WI 54449-0727

Re: 2016 Marshfield Wastewater Utility User Charge Update

Dear Mr. Strey:

This letter summarizes the review by Strand Associates, Inc.® of the City of Marshfield's (City) Wastewater Utility User Charge System. The Clean Water Fund loan the City obtained to finance the wastewater treatment plant (WWTP) upgrade requires that the City, at a minimum, review the rates charged by the wastewater utility on a biannual basis. Based on discussions with you and other City staff, the City continues to perform annual reviews to incorporate annual changes.

Annual Revenue Requirement for Wastewater Utility

The projected revenue requirements for the wastewater utility are presented in Table 1 (enclosed). This table summarizes the revenue requirements on a "utility" basis consistent with procedures developed by the Wisconsin Public Service Commission and a "cash" basis, which reflects actual annual expenditures by the utility. The indicated revenue requirement is \$5,964,653. This serves as the basis for determining the rates that are necessary to fund the wastewater utility for the 2017 budget year.

The WWTP was constructed in 1998 and a majority of the equipment is approaching the end of its expected life. A contribution in 2017 of \$350,000 is included in the 2017 rates for equipment replacement. The capital improvement plan contribution was increased to \$950,000 to cover future phosphorous compliance costs and associated WWTP improvements.

Current Wastewater Utility Rates

The current rates charged by the wastewater utility are shown in Table 2 (enclosed). These rates were adopted with an effective date of January 1, 2016.

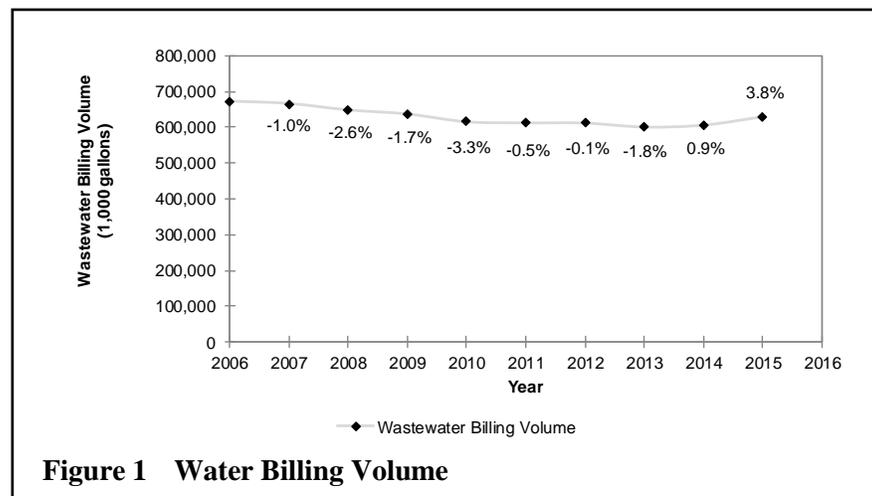
Mr. Keith Strey, Finance Director
 City of Marshfield
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Proposed Rates for 2017

Table 2 compares the existing rates (adopted effective January 1, 2016) with the calculated rates necessary to provide the wastewater utility with sufficient funds for the 2017 budget year. These proposed rates will have the following impact on system users:

User Classification	Base Average Annual Increase
Residential	1.0%
Commercial	1.3%
Category B	1.8%
Public Authority	1.4%

The average monthly increase will be \$0.45 for an average residential user. The water billings from 2006 through 2015 are shown in Figure 1. Water billings declined from 2006 through 2010 and were relatively constant between years 2010 and 2014. Billing volumes increased in 2015. The long-term trend is uncertain because the recent volume increases are mostly the result of one discharger. The average of the 2013 and 2014 billing volumes was used as the projected 2017 annual total water billings for calculating rates.



The surcharged loadings from large industrial users have increased over the past four years. The most significant “Category B” discharger, however, is pursuing reductions to its surcharged loadings. The average of the 2013 and 2014 loadings were used in the 2017 rate calculations because of the uncertainty and potential reductions.

The WWTP has been operating in the past year to achieve biological phosphorus removal, which helps reduce phosphorus removal chemical costs. Hauled wastes and increased

Mr. Keith Strey, Finance Director
City of Marshfield
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industrial loadings have assisted this operation. Septage has a food source that is expected to promote biological phosphorus removal. The biochemical oxygen demand (BOD) component of the septage fee is not charged for this reason. This results in a decrease in the septage hauled waste fee.

Recommendations

We recommended that the proposed rates presented in Table 2 (enclosed) be adopted with an effective date of January 1, 2017.

Sincerely,

STRAND ASSOCIATES, INC.®



Philip B. Severson, P.E.

Enclosures: Tables 1 and 2

c/enc: Dan Knoeck, City of Marshfield
Sam Warp, City of Marshfield

TABLE 1

**ANNUAL REVENUE REQUIREMENT
MARSHFIELD WASTEWATER UTILITY**

Item	Utility Basis	Cash Basis
Operation and Maintenance	\$ 2,558,266	\$ 2,558,266
Depreciation	1,118,280	
Return on Investment Rate Base	2,288,107	
Replacement		350,000
Repayment of City Contributions		-
Annual CIP Contributions		950,000
Debt Service		2,036,870
Cash Reserve		69,517
Revenue Requirement	\$ 5,964,653	\$ 5,964,653
Less Transfer from Equipment Replacement Fund	\$ 5,964,653	\$ 5,964,653
Total Revenue Requirement From Rates		

Notes:

- | | |
|--|---------------|
| 1. Rate of Return | 6.10% |
| 2. Assumed Coverage Ratio ¹ | 1.77 |
| 3. Replacement Fund Contribution | \$ 350,000 |
| 4. Rate Base Balance on 12/31/15 | \$ 37,509,958 |

¹ Based on indicated rate of return and assumed 2017 billings.

TABLE 2

**RECOMMENDED RATES
MARSHFIELD WASTEWATER UTILITY
(2017)**

A. Fixed Charge (Monthly)

<u>Current</u>	<u>Recommended</u>
\$ 18.45	\$ 18.45

B. Volume Charges

<u>Current</u>	<u>Recommended</u>
\$ 4.11	\$ 4.19 per 100 cu ft
\$ 5.50	\$ 5.60 per 1,000 gallon

C. Surcharges

	<u>Current</u>	<u>Recommended</u>
BOD (over 200 mg/L)	\$ 0.66	\$ 0.66 per pound
TSS (over 250 mg/L)	\$ 0.54	\$ 0.54 per pound
TKN (over 40 mg/L)	\$ 0.87	\$ 0.87 per pound
TP (over 7 mg/L)	\$ 7.26	\$ 7.26 per pound

D. Special Wastes

	<u>Current</u>	<u>Recommended</u>
Holding Tank Waste	\$ 17.10	\$ 17.10 per 1,000 gallon
Septage	\$ 99.50	\$ 73.00 per 1,000 gallon
Portable Toilets	\$ 52.45	\$ 52.45 per 1,000 gallon



**City of
Marshfield**
Memorandum

September 15, 2016

TO: Board of Public Works
FROM: Mike Winch, Street Superintendent

SUBJECT: Additional Equipment Purchase for 2016

BACKGROUND

All equipment purchases included in the 2016 budget have now been completed and the overall savings on budget vs actual cost is \$72,000.00 In the proposed 2017 budget, we prioritized equipment purchases and recommended a new Morrison Vibratory Concrete Screed for \$15,000, however this piece of equipment is not included in the City Administrators proposed budget.

ANALYSIS

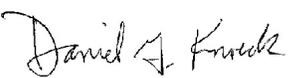
A Morrison Screed is used regularly in our concrete operations to level off larger pours for slabs and driving lanes. Our current screed is a 1999 model and beyond it's useful life. Replacement parts are difficult to locate and break downs get to be untimely as the screed is used before the concrete is set up and the material is still workable.

By purchasing the screed in 2016 with savings from other purchases, future year's budgets are not impacted and we are able to upgrade equipment in a timelier manner.

RECOMMENDATION

Approve the purchase of a Morrison Vibratory Concrete Screed in 2016 with savings from other equipment purchases.

Concurrence: 
Steve Barg, City Administrator

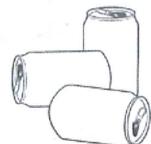

Dan Knoeck, Director of Public Works



Recycle - IT'S EASIER THAN EVER

You and your family can recycle by putting all in a single bin.

Aluminum



Aluminum cans

Tin Cans



- Rinse
- Place clean tin cans and aluminum cans in recycling bin.



Glass Bottles and Jars



- Rinse (No need to remove labels)
- Remove Caps (Put these items with your garbage)



NO lightbulbs NO dishes or glasses NO windows

- Place unbroken, clean container glass in recycling bin.

#1 - #7 Plastic Bottles and Containers



- No need to remove labels or neck rings

- Rinse

- NO motor oil bottles

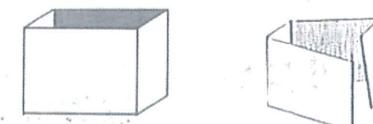
- Place #1- #7 clean plastic bottles and containers in recycling bin.



Mixed Paper and Newspaper



Corrugated Cardboard



(Cardboard shall not exceed 24" wide, 36" long, or be bundled in bundles higher than 12")

- Flatten the cardboard
- Place cardboard, mixed paper and newspapers into the same recycling bin.

SINGLE - STREAM RECYCLING HAS COME TO MARSHFIELD. WHICH MEANS ALL RECYCLABLES IN SAME BIN.

MIKE WINCH
RECYCLING COORDINATOR
 City of Marshfield
 407 West 2nd
 Marshfield, Wisconsin 54449
 715-486-2081

Other Recycling Information:

NOTE: A reusable container is defined as any container constructed of metal or plastic with a capacity not exceeding 30 gallons, a loaded weight of no more than 50 lbs., a tight fitting lid and handles of adequate strength for lifting.

A cardboard box is not considered a reusable container to hold refuse, recyclables, brush or yard waste.

Residents may drop off electronic devices such as computers, printers, TV's, cell phones, copiers, DVD players, at **ADVANCED DISPOSAL** 715-387-2145 or the Opportunity Development Center 715-387-4682



* May be a fee required for these items.

Residents may drop off white goods, tires, building and construction materials, recyclable material & refuse at **ADVANCED DISPOSAL** during normal business hours



* FEE required to drop off materials

2017 Curbside Collection Schedule

CHRISTMAS TREES

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

All wire, stands, and plastic wrappings must be removed before they are placed at the curb. The trees will not be picked up unless these materials are removed.

NOTE: Christmas wreaths should be set out with the regular refuse items.

The trees will be picked up separately from garbage during the designated weeks.

BRUSH AND BRANCHES

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

All brush and branches must be bundled and tied in one foot (1') diameter bundles not to exceed four feet (4') in length or placed in a reusable container in lengths not to exceed four feet (4') or six inches (6") in diameter.

All materials will be picked up separately from garbage during the designated weeks.

YARD WASTE AND LEAVES

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

All materials to be picked up must be enclosed in the brown paper bags called "Kraft" bags or a reusable container.

All materials will be picked up separately from garbage during the designated weeks.

City of Marshfield residents may also drop off yardwaste, brush, branches and Christmas trees twenty-four hours a day,

seven days a week at no charge at the compost site located at **ADVANCED DISPOSAL**, 501 South Hume Avenue

OFFICE HOURS ARE: 7:00 a.m.-3:00 p.m. M-F; 7:00 a.m.-Noon Sat.

All Christmas Trees, Brush, Branches, Yard Waste and Leaves must be placed at the curb by 6:00 a.m. on the day of your scheduled pick up.

YARD WASTE MANAGEMENT and WATER QUALITY

Effective yard waste management can improve water quality in our area streams, rivers and waterways. **Keep grass clippings and leaves out of streets and storm drains.** Sweep them off pavement areas back onto your lawn. Leaves and grass clippings can be used to mulch gardens and planting beds. For more information on managing your yard waste, go to the UW Extension web site at: clean-water.uwex.edu/pubs/pdf/home-manage.pdf



2017

The City of
Marshfield
has a

2017

RECYCLING PROGRAM

For All Residents

Recyclables are picked up every week, on the same day as your regularly scheduled refuse pick-up

Questions concerning the recycling program can be directed to the

STREET DIVISION at (715) 486-2081 or
ADVANCED DISPOSAL at (715) 387-2145



Please place your recyclables and refuse at the curb by 6:00 a.m. on the day of your pick-up each week. (The purchase of the recycling container(s) is the responsibility of the resident)

PLEASE KEEP FOR FUTURE REFERENCE

Printed on recycled paper



City of Marshfield Memorandum

DATE: October 13, 2016
TO: Board of Public Works
FROM: Steve Barg, City Administrator
RE: Downtown parking team update

Background

Earlier this year, the Downtown Parking Team was created, with representatives from the City and the downtown business community. The goal was to analyze downtown parking issues, and to provide recommendations for consideration by the Board of Public Works.

The team believed that it was important to get input from the affected business owners, so a 2-page survey was drafted and hand-delivered to downtown businesses. Approximately 90% were returned, and the feedback was helpful. (A summary of the results is attached.)

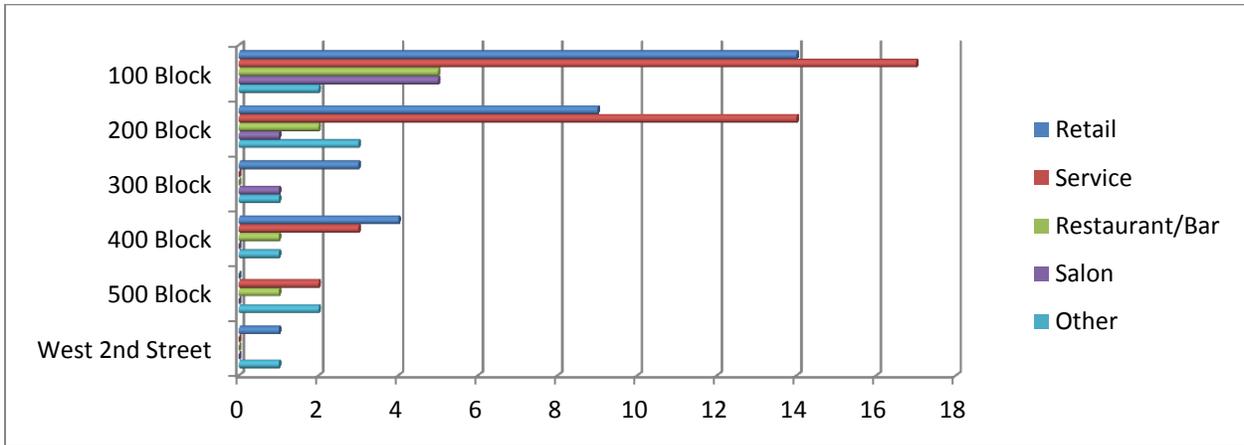
On October 12th, the team reviewed the report, comparing results to its initial assessment. The consensus was to focus the recommendations on addressing 2 key issues: 1) on-street time limits/permit parking; and, 2) pedestrian safety.

The team will meet again in November and December, and then its recommendations will be provided to Main Street, MACCI, and the Business Improvement District (BID) for their review and comment in January. In February, the recommendations, along with any feedback received, will go to the Board of Public Works for review and possible action.

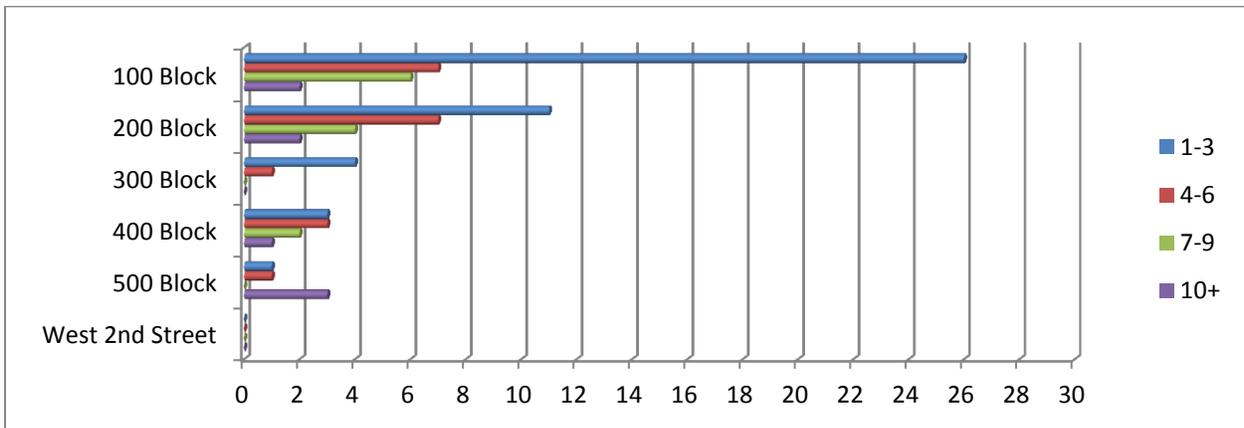
Recommendation

No Board action is necessary, but I'll address any questions or comments you may have.

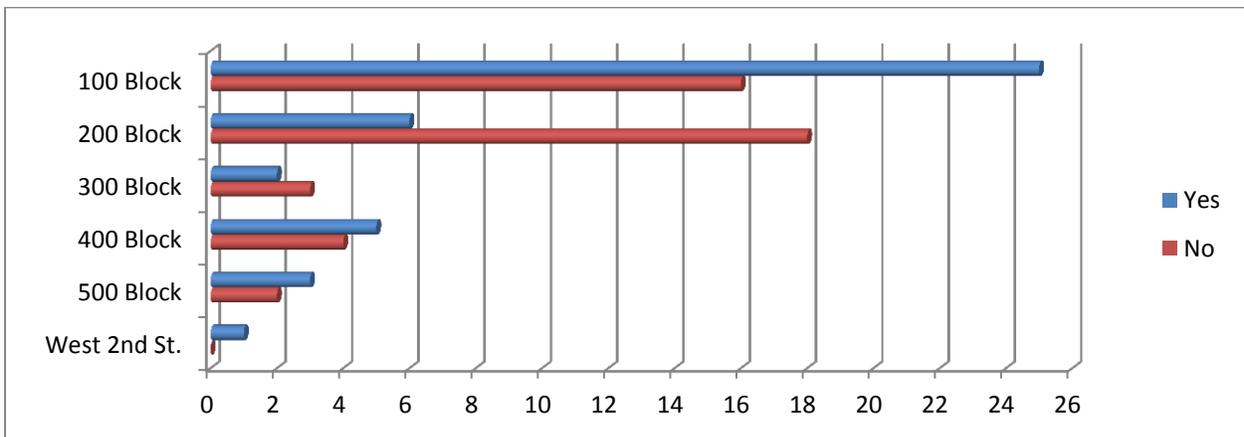
What type of business do you operate?



What is your peak number of employees for a shift?

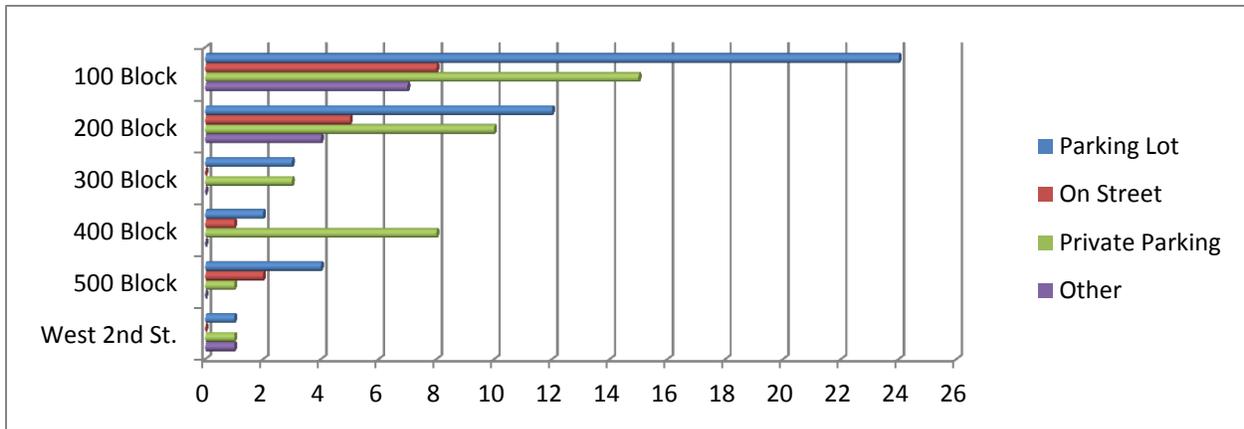


Are there apartments above your building? If so, how many units?



100 Block - 111 units
 200 Block - 8 units
 300 Block - 9 units
 400 Block - 20 units
 500 Block - 3 units
 West 2nd Street- 36 units

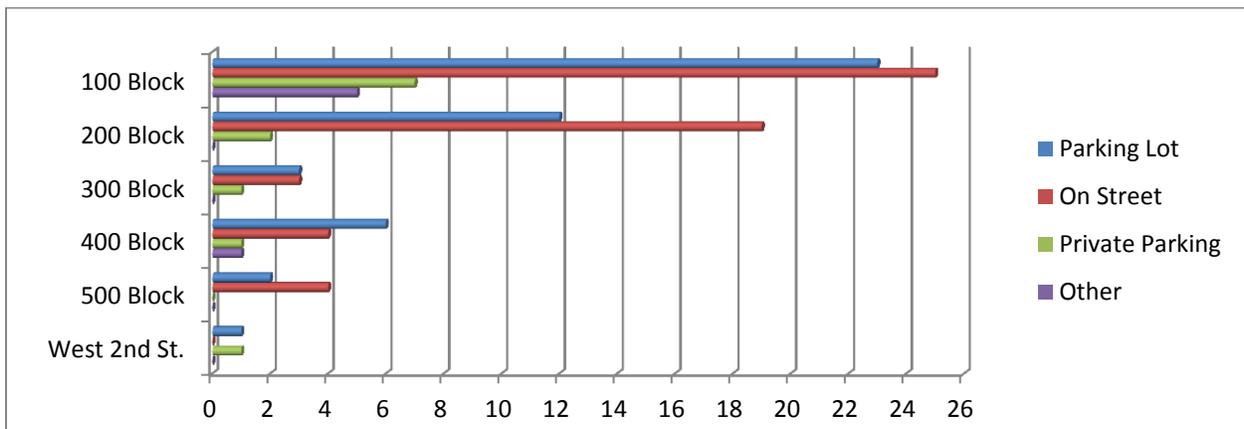
Where do you park your personal vehicle?



Comments:

- But have to move every 90 minutes
- 2 private parking spots
- My lot
- Permit parking
- 2 spots
- Our lot behind building
- Behind the building
- As far away from the business as possible
- BMO Parking Lot (2)
- Rotate
- 11 spots reserved for apartments; 12-14 city; city permits

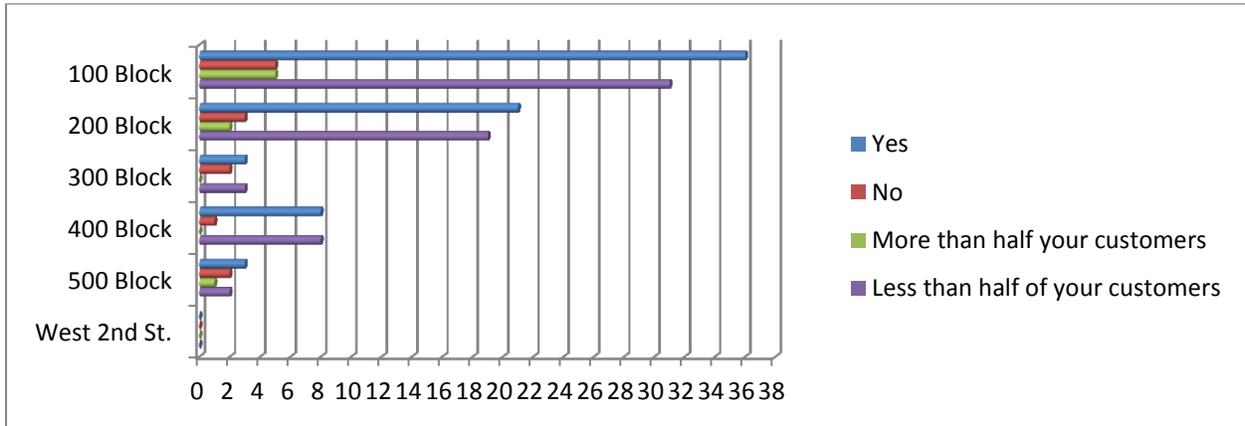
Where do you direct customers to park, when asked?



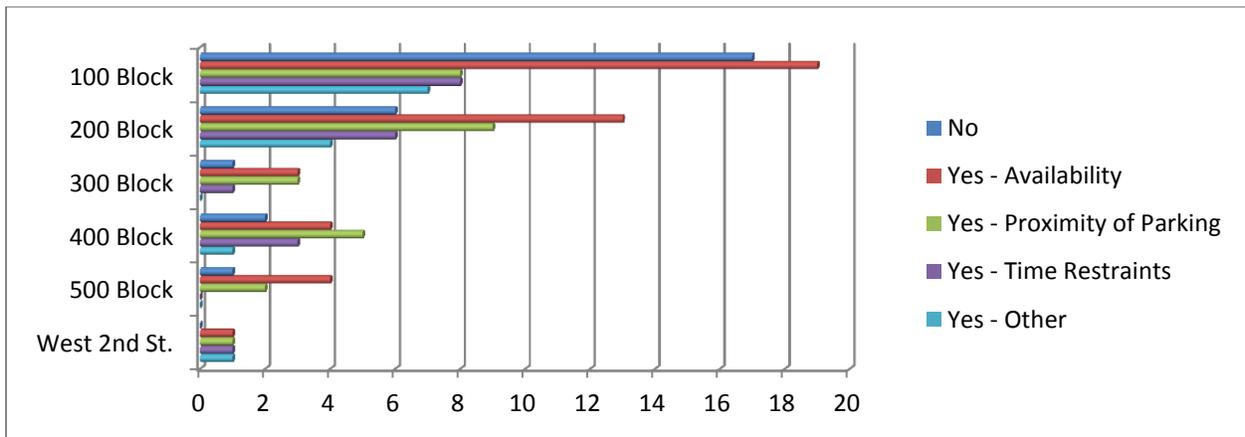
Comments:

- Lot between Circle the Date and Bookworld if I know they're going to be here for more than 90 minutes
- My lot or parking lot
- Our lot behind building
- Behind the building
- Depends if they need to load
- Back parking lot – public

Do you have customers with physical limitations who need to park close to your store?



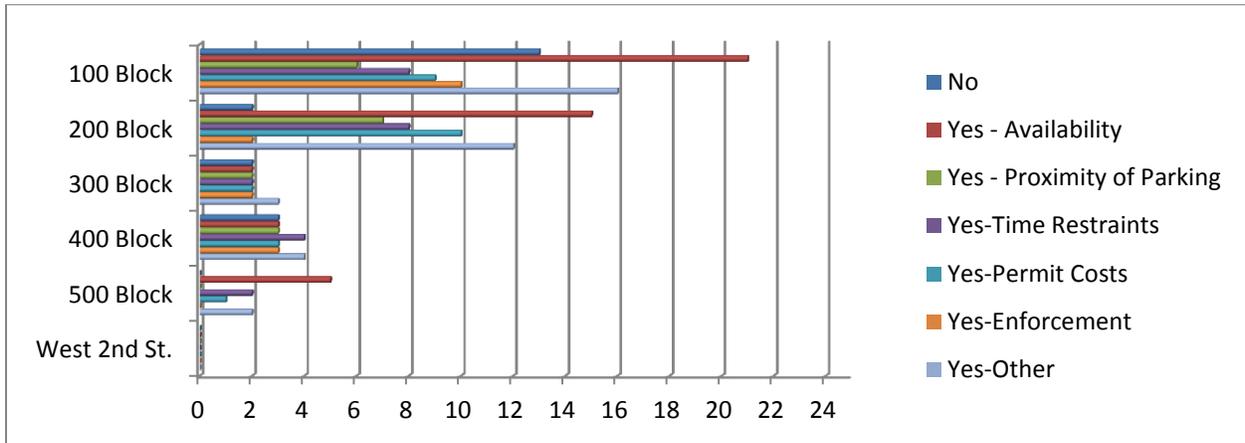
Do you get many customer complaints on parking? If so what are the main concerns?



Comments:

- During certain times of the day it is hard for especially older people to find a spot. I've tried to explain to them to not to come at lunchtime.
- Parking tickets
- Brought up 2nd street - doesn't want it or angled. Customers will have to walk crosswalk & cross inconveniently.
- No handicap parking (2)
- No parking available on Central
- Too much heavy traffic on Main Street
- Very few
- Mainly future concerns when the park is built a, b and c
- Not being able to park close. It's hard to use ramp even being handicapped
- 1-3 a week from elderly because they have to walk
- Yes, nice big store with not a lot of parking
- all of it – just ask me please. Too much to write

Do you have concerns with parking?

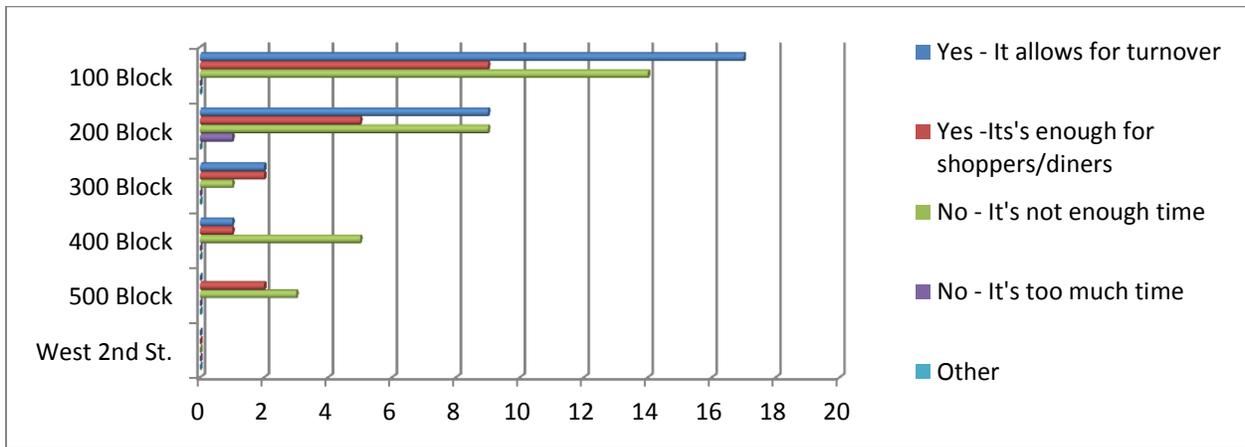


Comments:

- Each business owner should be allowed 1 free parking permit a year.
- Not on our side of Central Avenue
- Parking in the lot is metered
- Some apartment tenants park on the street all day (even if they get ticketed). Clients get ticketed for parking just over 90 minutes. It's very hit or miss, so it's hard to judge if I should have people move their vehicles or not.
- In my situation I believe if it was consistently enforced it would help. I have people who work at the business by me who park on the road all day and it causes lack of parking for my customers. I have asked the PD to help me out and nothing is ever done.
- moving vehicles is inconvenient every 90 minutes
- we have our own private parking lot - so no issues
- Street parking not enforced - 90 minutes - some cars parked all day
- If I have a client getting a manicure & pedicure 90 minute street parking is not long enough. Elderly clients have a hard time parking in the parking lot.
- Services can last 2-4 hours depending on what the client is having done. 90 minute parking is not long enough for our businesses. We have had many complaints about enforcement.
- Staff is only here for a few hours. Kind of costly for them to have to buy a permit
- Employee from other business parking in front of our business
- Feels it should be free for everyone. Customers shouldn't have to worry about being ticketed while shopping.
- I feel like Marshfield is not a big city. Shop local is stressed and it would be nice to not have a fine on your car after spending money shopping or eating. Plus taxes go towards improvements of parking lots & streets. It would be nice not to buy permits.
- I have huge concerns with parking in the winter. Sidewalk snow is shoveled to the curb and then there is a big band right where people have to walk through to get to the sidewalks. Snow buildup on curbs needs to be addressed.
- No time restraints on late afternoon parking. Late afternoon parking is not monitored. Some store owners take up parking spots on Central.
- Keeping front walks clear of snow and ice during winter
- there are customers that say they won't stop if close spots are not available

- With the 2nd street project coming, my concern will be the proximity availability, and time of parking. Cutting the parking spaces and location of those spaces is certainly concerning especially in winter months
- Since they tore down the two buildings in the lot, a lot of the parking has opened up. Closing lot would create unlimited space.
- I feel when you have to pay for parking it discourages people from living or working downtown.
- Absolutely find it ridiculous to have to check my vehicle every hour. I am with clients all day and cannot just close to check for marked tires. I bring shoppers to downtown to shop daily and have to worry about getting tickets along with my clients.
- we have customers with bigger vehicles and trailers with no place to park to get to us
- Parking is great now - however if the park is built I am concerned
- Not enough parking - business owners and employees should not be parking on Central Avenue
- It is easier for my staff to move vehicles after time is up instead of paying for permits in order to come to work
- When the park is built, the employees of the 200 block taking up the close alley parking from the customers.
- Customers will drive around the block a couple of times. If they don't find a spot they leave. Parking is our Number 1 complaint.
- Handicap
- 90 minutes isn't long enough for her type of business. She is there part time so the cost doesn't make sense for how often. She moves vehicle if more than 90 minutes
- I asked what a reasonable price would be and they didn't know so I mentioned I thought it was \$124 & they thought it was reasonable. But not overnight @ \$155
- I think every store that has to pay for a permit should receive a free one. Then maybe we could afford to buy them for our staff.
- Time restraints for street parking are 90 minutes. An average color takes 120 minutes or more. The parking lot (public Omaha) is in horrible condition, therefore we don't like to advise clients to park there
- The parking lot behind our store is in VERY rough shape. We have customers and employees complain often about the potholes and how dirty it is. We pay a LOT of money to park there every year and the police still make mistakes often and ticket employees WITH parking passes. The parking situation behind our store is always frustrating.
- I rent parking from Schreiner's Plumbing because the permits cost too much and my car was getting damaged sometimes every day in public parking.
- We have appointments longer than 90 minutes. When they get close to that time they hurry up and leave! That's frustrating.
- out of town signage
- As an owner of a business, I find it disturbing that I have been ticketed for parking in front of my business during normal business hours and while attending to afterhours emergencies. Surely a business owner should be able to park curbside in front of their own business as they know best if this impacts access for their customers
- Busy nights parking lot is full, Thomas House, Royal Tokyo, Library will fill up parking fast
- Business parking on Central all day
- at times it is difficult to have enough with our service availability for customers & employees with our parking
- 6th Street on the west side of Central parking is 90 minutes. East side of Central is park all day?

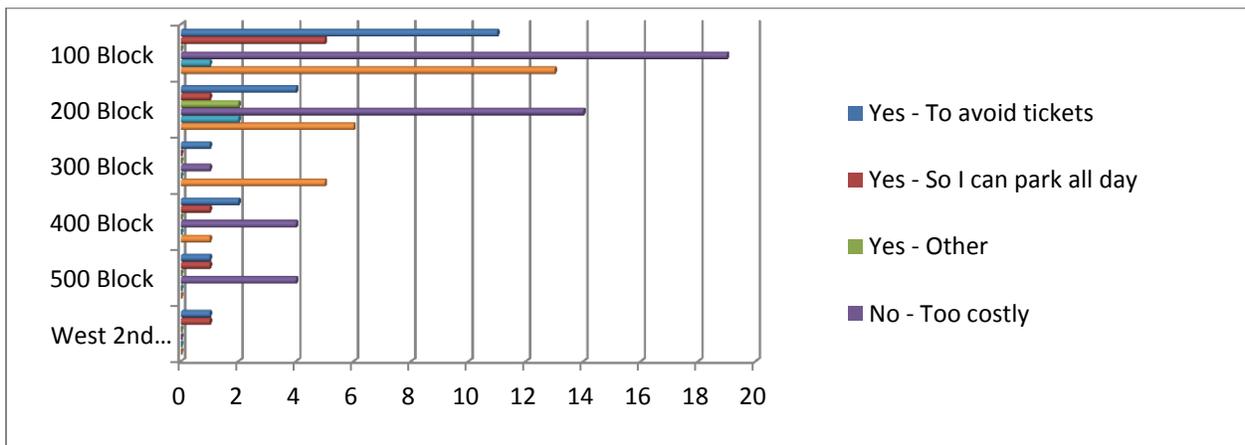
Do you feel the 90-minute on-street parking limit is reasonable? Why or why not?



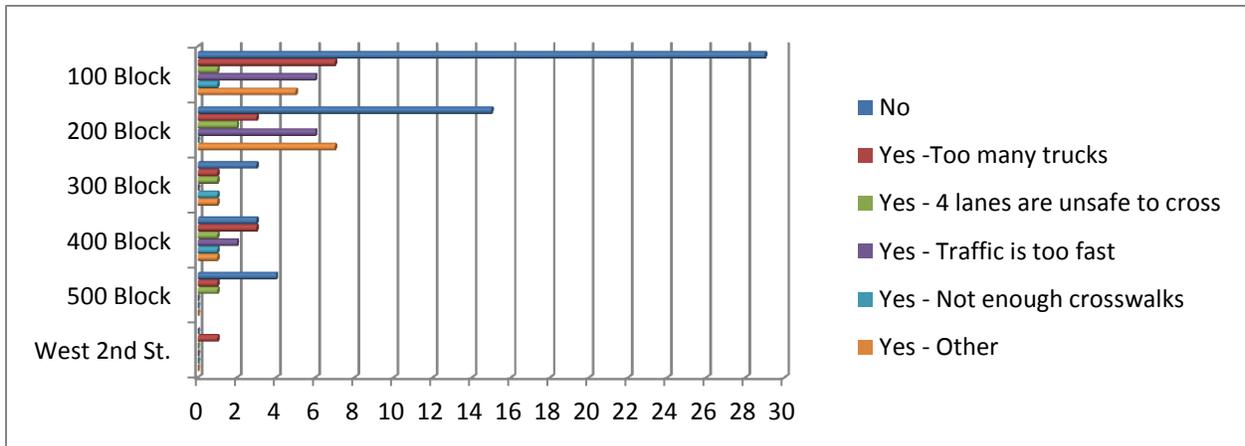
Comment:

- At least 2 hours. Very restrictive if client has an appointment and then wants to do anything else downtown.
- Our clients can be in service for 2-3 hours
- Most of our clients get a cut & color. That is a minimum of 2 hr service
- it is sometimes not long enough for our meetings
- Many clients would come to get nails done by me and go shop out, catch coffee, but won't because they have to check their parking status. I have had them tell me they don't shop much because of this situation.
- Clients often change their minds for services or bring in others and decide that they want services.
- although not long enough for our business, allows neighboring business a way to park.

Do you and your employees currently have parking permits? Why or why not?



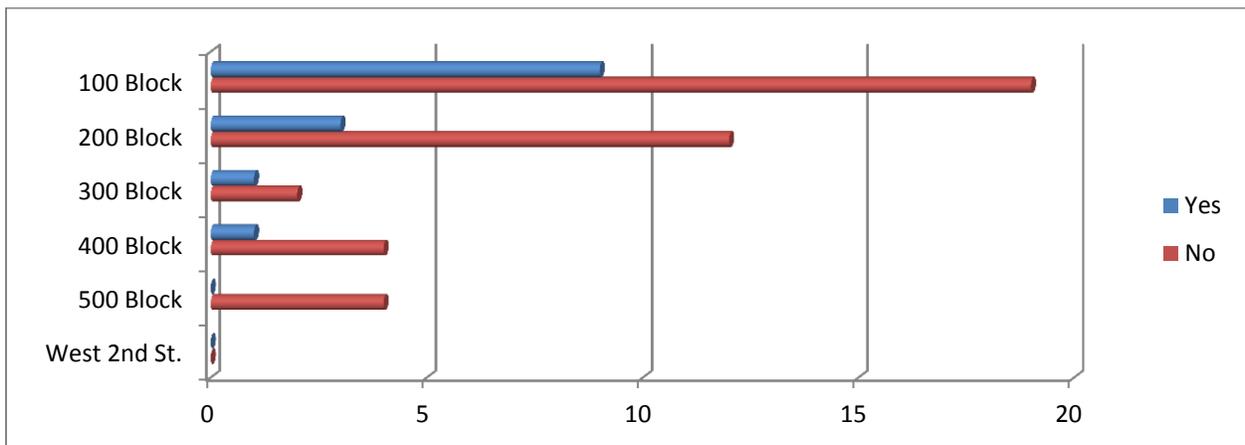
Do you get complaints about pedestrian safety or traffic in the downtown area?



Comments:

- Drivers don't pay attention to people waiting to cross
- No stop sign in alley
- Nobody stops for pedestrians
- Cars don't stop for those in the crosswalks.
- Timed walks too fast for older pedestrians
- Construction trucks unsafe (2)
- People do not stop at crosswalks
- No one slows down!!
- One stops, all cars stop, not a problem to her
- Not from customers but they see vehicles honk quite often & people afraid to cross
- No one, even police, stop for pedestrians in the crosswalk
- Long wait for go on traffic lights
- 5th Street traffic doesn't stop
- Let me repeat here, TOO MANY TRUCKS

Do you find value in the permit parking option? Why or why not?



Comments:

- no tickets, but expensive
- Just an added cost

- Not sure it hasn't affected us a ton.
- The parking stalls are too small and clients end up with damage to their vehicles
- It's worth it for me because I don't have to keep moving my car & keep track of time.
- Most employees are part time.
- 3 hr. parking lot is not very clean because of the people coming from bar.
- For people who need it
- can park while working all day and not have to move
- I would rather move my car throughout the day ; \$125 is too expensive
- Not really – it's costly and doesn't solve the problem for customers
- Not necessary
- Too expensive. There is plenty of parking near our shop, we should be able to park for free on side street parking lots. I can see leaving street parking for customers, but we have a huge lot in front and behind us that is never full.
- I don't need the option
- I understand cost of the city maintenance
- access to our business
- It should be free
- Just a hassle.
- It's the only option for employees
- Don't feel Marshfield really needs permit parking.
- too far
- Not in our situation
- Don't need it.
- We have private parking & do not use permit parking
- Too expensive and too far from buildings.
- I don't think we should have to pay for parking when there is a lot of parking in the lots.
- neat appearances
- here most days 8am -8pm
- I don't think it enforced to be honest.
- Permit parking would be fine without fee. You want businesses downtown but then charge them to park for work.
- Parking permits are very expensive to provide for our employees. For 2016 we paid \$3,375.00 so our employees could come to work and not get ticketed.
- I feel the cost is too steep, but it does keep people from parking there all day or leaving their vehicles there and riding with others, since the street parking limited
- I think parking should be free to encourage people to live & work downtown
- no too expensive
- If it is free to business owners
- I don't believe that a business should have to pay to park their employees. With more and more buildings empty on Central, I would think you would work with the businesses there.
- Tickets and permits are not conducive to employees, business owners & customers. Should not be penalized by any business activity with tickets.
- We have our own private parking in the back
- None of my staff would buy one just for work.
- There needs to be steady rotation with the parking
- Lot is usually full or distance from store (ok in nice weather)
- Permit parking guarantees employer a spot, but not customers.
- too expensive, and still need to park far away
- There are times that the spot is open due to lack of clients to use them full time.
- The price of a ticket is crazy but permit prices are too high
- There would be value in permit parking if the lots were in good condition and felt safer to park in.

- It's way too much money. The police miss the passes anyways and it's a huge inconvenience to get the tickets voided when we already do have passes in our cars.
- Value - Have a place to park cars
- N/A
- The permit is only attractive because it avoids tickets. Is this really necessary? Lots are seldom full here. Is it truly necessary to apply this additional tax to employers in our downtown? Is this policy really in-line with economic growth?
- don't use
- Cost of the permits too high
- Cost (2)
- For my staff it's not an option. So I do not find value in the option
- not on East 6th Street, only because of the location of what's around
- Too costly for small businesses

If you could do only one thing to make downtown more “customer friendly” (not limited to parking), what would it be and why?

- food stands with tables to sit at (vendors)
- More office and services oriented businesses, law, financial, design
- More designated lots
- Enforce sidewalk cleaning. The cigarette butts are gross
- Outdoor seating area
- Build a beautiful plaza
- I think the park project was a great start to create more appeal.
- More things for kids would be great for downtown! I think the pop up shop like at Christmas time is a great idea.
- Park good, eye appeal
- some spaces of parking that aren't timed; Outdoor dining options.
- No one way street
- Drivers need to be more considerate on Central to walkers, and drivers on side streets are speeding and almost hit people crossing the streets.
- I would put pedestrian crossing lights at every uncontrolled intersection, like Peach Street has by Madison school, from 8th Street to Cleveland
- I love how the downtown buildings are coming together. Feel some still need a new front
- eliminate 1 way streets
- Get rid of parking permit/timed parking
- Go back to "charrette" years ago from City planning
- Outdoor-sidewalk seating for restaurants
- It would be nice to see the building across from BMO Harris Bank on central filled with shops. I believe 3 in a row are empty.
- none
- third Thursdays Great (similar hours)
- Snow removal and huge piles on curbs. Shovel snow to the building and have small skid steer push it all to the block end. City would need to be timely on pick up.
- We feel downtown is customer friendly already. Some downtown businesses are very littered & city should enforce clean up.
- one lane each way with angle parking
- solar pedestrian crossing signs that flash red as soon as a pedestrian pushes the button. Fort Collins Colorado has amazing crossing signs that you can't miss.
- Not sure. I think they do a nice job with making the sidewalks look nice.
- More downtown-wide promotions, more unity

- Having the city officials letting business owners decide what's best to draw customers downtown. Seems to me the business owners should know what's best for customers and their business.
- We would like to see more promotions like "3rd Thursday", where the businesses promote as a group. We think this will bring more customers downtown.
- Have large events in our area like the fairgrounds or a large park instead of blocking traffic on Central
- Make back entrances more attractive because that is where the majority of parking is.
- We have a great downtown with many great shops! I think customers might just feel too rushed to get to them all in a reasonable time!
- Work with the businesses that are here to help them get and keep their customer. In parking and other issues, we are looking into other options as this has become a concern in growing our business
- We need to create always a welcome atmosphere
- Keep trees trimmed so they can see the businesses signs
- More entertainment - not a lot to do for people, especially those from out of town
- More grass where dog can do their business.
- Neighboring businesses employees park out front which hinders customer and client parking.
- Less lawyers, more family oriented, more kids, Hudson – indoor kid area
- slower speed through downtown, more flowers and amenities
- Too many lawyers and non-family friendly business downtown!
- Need a loading zone spot for customers and items for the stores that do not have alley access.
- Decrease bars
- Lengthen street parking to 3 to 4 hrs. and have more police presence in evening in parking lots and alleys.
- Clean up the sidewalks/streets/alleys more. There is often trash and broken glass all over the place. Very trashy.
- All stores have same or close to same hours
- police foot patrol. Makes for friendlier atmosphere for visitors & stores. Would represent safety & great for help in finding stores Places to eat, etc. Also keep street people from using benches for their business deals.
- Remove the snow from the street after sidewalks are cleaned. I hate jumping over piles or puddles
- Simply filling more storefronts
- slow traffic down
- Close South Central Avenue to truck traffic
- we are off Central Avenue – more activities