



CITY OF MARSHFIELD
MEETING NOTICE

AGENDA
BOARD OF PUBLIC WORKS
CITY OF MARSHFIELD, WISCONSIN
MONDAY, NOVEMBER 2, 2015 at 5:30 PM
COUNCIL CHAMBERS, CITY HALL PLAZA

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of October 19, 2015 Board of Public Works meetings
3. Citizen Comments
4. Construction Update – Presented by Mike Winch, Street Superintendent & Tom Turchi, City Engineer
5. Award bid for demolition of problem property at 708 East 2nd Street - Presented by Dan Knoeck, Director of Public Works
6. Approval of 2016 Machinery & Equipment Rates – Presented by Amy VanWyhe, Accounting Manager
7. Approval of 2016 Yard Waste Collection Schedule – Presented by Mike Winch, Street Superintendent
8. Approval of Release of Easement at 1410 North Central Avenue – Presented by Dan Knoeck, Director of Public Works
9. Approval of Release of Easement at 702 North Chestnut Avenue – Presented by Tom Turchi, City Engineer
10. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - City Hall Leases
11. Reconvene in Open Session
12. Action on matter discussed in closed session, if appropriate
13. Recommended items for future agendas
14. Adjournment

Posted this 30th day of October, 2015 at 4:00 PM by Daniel G. Knoeck, Director of Public Works

NOTE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424

BOARD OF PUBLIC WORKS BACKGROUND

11/02/15

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of October 19, 2015 Board of Public Works meetings
3. Citizen Comments
4. Construction Update – Presented by Mike Winch, Street Superintendent & Tom Turchi, City Engineer
5. Award bid for demolition of problem property at 708 East 2nd Street - Presented by Dan Knoeck, Director of Public Works
See attached bid summary. **Recommend approval of the low bid submitted by SJS Excavating, LLC of Curtiss, WI at a cost not to exceed \$9,600 and authorize execution of a contract.**
6. Approval of 2016 Machinery & Equipment Rates – Presented by Amy VanWyhe, Accounting Manager
See attached summary and resolution. **Recommend approval and refer to the Common Council for consideration.**
7. Approval of 2016 Yard Waste Collection Schedule – Presented by Mike Winch, Street Superintendent
See attached 2016 schedule. **Recommend approval.**
8. Approval of Release of Easement at 1410 North Central Avenue – Presented by Dan Knoeck, Director of Public Works
See attached memo and Release of Easement. **Recommend approval.**
9. Approval of Release of Easement at 702 North Chestnut Avenue – Presented by Tom Turchi, City Engineer
See attached memo and Release of Easement. **Recommend approval.**
10. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - City Hall Leases
11. Reconvene in Open Session
12. Action on matter discussed in closed session, if appropriate
13. Recommended items for future agendas
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BOARD OF PUBLIC WORKS MINUTES
OF OCTOBER 19, 2015

Meeting called to order by Chairman Buttke at 5:00 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mike Feirer, Tom Buttke, Ed Wagner, Gary Cummings, & Chris Jockheck

EXCUSED: None

ALSO PRESENT: Mayor Meyer; Aldermen Earll and Reinart, City Administrator Barg; Director of Public Works Knoeck; Finance Director Strey; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; Parks & Recreation Director Casperson; Cemetery Coordinator Baltus; Library Director Belongia; Phil Severson – Strand Associates, Inc; the media; and others.

PW15-112 Motion by Feirer, second by Cummings to recommend approval of the minutes of the October 5, 2015 Board of Public Works meeting.

Motion Carried

Citizen Comments – None

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

Phil Severson, Strand Associates, Inc. presented the 2015 Wastewater User Fee Study.

PW15-113 Motion by Jockheck, second by Feirer to recommend approval of the revised Wastewater User Charges as presented in Table 2 of Strand Associates, Inc. memo dated October 13, 2015, to be adopted with an effective date of January 1, 2016 and request an ordinance be drafted for Common Council consideration.

Wagner voted No. Motion Carried

PW15-114 Motion by Feirer, second by Jockheck to recommend approval to move forward with Phase II of the agreement with Zimmerman Architectural Studios, Inc. for design development for the Community Center for the Everett Roehl Marshfield Public Library and Community Center project.

Motion Carried

PW15-115 Motion by Feirer, second by Cummings to recommend approval of an amendment to the agreement with The Boson Company for construction manager services for Phase II of the Everett Roehl Marshfield Public Library & Community Center project at a cost of \$36,800 and authorize execution of the amendment.

Motion Carried

PW15-116 Motion by Jockheck, second by Wagner to recommend approval of the proposal submitted by Beaver Creek Nursery & Landscape LLC for snow removal services for 2015 – 2020 for various Parks & Recreation locations.

Motion Carried

PW15-117 Motion by Wagner, second by Feirer to recommend approval of the schedule for 8th Street Lift Station project as presented and authorize advertising for bids.

Motion Carried

PW15-118 Motion by Cummings, second by Wagner to recommend approval of the WisDOT plans for pavement replacement on STH 13/Veterans Parkway from McMillan Street to the north City limits and authorize the Director of Public Works to sign the plans on behalf of the City.

Motion Carried

Barg presented summary of the Cemetery Chapel discussion over the last 18 to 20 months or so. The Board heard from Myron Silberman, original architect for the Chapel back in 1976. As of a week ago, there were no real responses for funding, and he was thinking that the best they could do was to try to keep the walls up as a memorial for 140 some Marshfield soldiers who have given their life for our country. He received a call last week from Carrol Vaughn, of Tulsa, Oklahoma who had some interest in saving the chapel. He explained the condition of the chapel to Mrs. Vaughn. Dennis Immerfall, a local architect, has done a thorough assessment of the building identifying all that needs to be done. The Vaughn family does not want to see the chapel razed and is interested in setting up a foundation to fund repairs to the chapel. Myron is aware of a similar situation in Spooner, WI where an effort was made to save their chapel as a place to house cremated remains. The chapel could actually be used for several purposes. Myron feels that this could come together quickly as the Vaughn family is quite determined to save the chapel, as is he. He will be heading to Florida soon and will return in May of 2016.

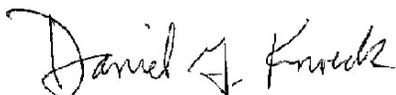
PW15-119 Motion by Wagner, second by Cummings to recommend deferring action on the Vaughn-Hansen Memorial Chapel at Hillside Cemetery until May of 2016 and ask Mr. Silberman to come back with a report on the efforts of the Vaughn family to create a foundation and the amount of funds that they have been able to raise for the building.

Motion Carried

Recommended items for future agendas: None

Motion by Wagner, second by Cummings that the meeting be adjourned at 6:02 PM.

Motion Carried



Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS

City of Marshfield
Department of Public Works
Street Division
407 West 2nd Street
Marshfield, Wisconsin 54449



Mike Winch
Street Superintendent
(715) 486-2081
FAX: (715) 387-8669
ike@ci.marshfield.wi.us

To: Tom Buttke, Chairman, Board of Public Works
Members, Board of Public Works
From: Mike Winch, Street Superintendent
R.E.: B.O.P.W.'s Street Division Construction Update for November 2nd, 2015
Date: October 28th, 2015

Asphalt Mill-In-Place

12th St – Maple to Cedar – complete
28th St – Felker to Washington-complete
Felker Ave – 29thto 27th – complete
Apple Ave – 9th – 17th – complete
Ash Ave – Arnold to Doege- complete
Cedar Ave – Arnold to Blodgett- complete
Cherry Ave – Arnold to Edison – complete
Maple Ave – 9th – 14th- paving scheduled for November 5th and 6th
Wildwood Ct. – Locust to Locust- complete

Asphalt Overlays

Cedar Ave – Ives to Grant- scheduled for paving November 4th
29th St – Central to Peach- complete
Blodgett St – Central to Maple- complete
Blodgett St – Maple to Peach- complete
Vine Ave – Arnold to Doege- complete
Cleveland – Central to Maple- complete

Street Reconstructions

East 4th- 4th/8th to Willow, complete
Alley between Central/Chestnut- Edison/Franklin- paving complete

Storm Sewer Maintenance/Construction

Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing
General storm water ditching with drain tile installation as required throughout the city: ongoing

Sanitary Sewer Maintenance/Reconstruction

-M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: ongoing
-Sanitary repairs- Apple Avenue from Depot Street to Arnold Street
Lowered sanitary manhole at the Blodgett right of way west of Galvin

Street Maintenance

-Crack sealing of concrete streets: complete
-Crack sealing of asphalt streets: complete
-Slag sealing of asphalt streets: complete
-Specialized joint sealing on concrete streets: demo was done at Oak and at St. Josephs
-General asphalt patching, city wide as required: on-going
- Pothole patching- on going
- Street sweeping - on going
-general sign work
- Crack filling of municipal parking lots-complete
- Sidewalk replaced at the Milwaukee Municipal lot



City of Marshfield Memorandum

TO: Board of Public Works
FROM: Dick Pokorny, Building Services Supervisor
DATE: October 28, 2015

RE: Request for approval of bid for demolition of buildings at 708 E. 2nd St.

BACKGROUND

The property's owner died a few years ago and no one has been taking care of it. Neighbors started complaining about the condition of the property. The initial complaint regarded an abandoned car and a collapsed garage roof. External inspections noted other apparent major structural issues with the roof and outside walls of the house. The son of the deceased owner did not set up an estate nor would he take care of the issues. He also ignored all correspondence and phone messages. The City Attorney petitioned the court to allow us access to the interior so a thorough inspection could be made to determine if the building was habitable. The Municipal Court granted the Special Inspection Warrant needed for access. Belinda Fechhelm, Property Appraiser for the City Assessor and I made an internal inspection. The place was a mess with junk scattered all over. It also looked like someone started a bad remodeling project in virtually every room and never finished any of it. Structural problems were found because load bearing walls were removed. A contractor reviewed the needed work and estimated that the costs would be in excess of \$88,000.00. The assessed value of the structure plummeted to less than \$42,000.00. No one would initiate repairs to the structure so the City ordered the "Owner" to raze both the garage and the dwelling unit.

The condition of not having an estate for a deceased person causes problems with compliance and creates a long legal process to get Wood County Circuit Court's permission to raze a property. The process takes nearly two years to complete. Recently Circuit Court granted the City the right to demolish the buildings if the owner doesn't complete it. Building Services Division then requested bids for the demolition of both structures.

ANALYSIS

The requested bid work is for razing of both structures. Bids were received by five contractors for this project and opened on Wednesday October 28, 2015 in the office of the Building Services Supervisor. See attached bid summary. The project is funded under the Building Services and Inspection budget for "Miscellaneous Nuisance Enforcement and Condemnations". This raze work has to be completed by June 1, 2016.

RECOMMENDATION I recommend approval of the low bid from SJS Excavating, LLC at a cost not to exceed **\$9,600.00** and authorize execution of a contract.

dp

Concurrence:

Daniel G. Knoeck
Director of Public Works

Concurrence:

Steve Barg
City Administrator

**BID SUMMARY
FOR
DEMOLITION OF BUILDINGS – 708 E. 2nd St.**

COMPANY NAME	BID AMOUNT	BID BOND
Don Nikolai Construction 8867 E. 29 th St. Marshfield, WI 54449	\$12,320.00	Yes
Nikolay Transport Company Inc. PO Box 387 Marshfield, WI 54449	\$17,510.00	Yes
Steen Construction, Inc. N16206 Liberty St Dorchester, WI 54425-9706	\$13,500.00	Yes
SJS Excavating LLC W2866 Eddy Rd Curtiss, WI 54422	\$9,600.00	Yes
Earth, Inc. 4362 Dairy Rd Arpin, WI 54410	\$13,950.00	Yes

City of Marshfield
City Hall Plaza
630 S. Central Avenue
Suite 502
Marshfield, WI 54449



Keith R. Strey, CPA
Finance Director
(715) 387-3033
Fax (715) 384-7831
keith.strey@ci.marshfield.wi.us

DATE: November 2, 2015
TO: Board of Public Works
FROM: Amy Van Wyhe
Accounting Manager
RE: Proposed 2016 Machinery and Equipment Rates

BACKGROUND

The Internal Service Fund was created by the City of Marshfield with the adoption of the 1991 budget to better accumulate costs related to fleet equipment, greater ease in costing and pricing services provided to user departments and agencies, and to accumulate resources to replace equipment at appropriate intervals. The rate structure of the Internal Service Fund is periodically reviewed to ensure that all costs are captured in the rates charged to users of the vehicles and equipment in the fleet.

ANALYSIS

The 2016 Machinery and Equipment Rate review was conducted using an average cost of operation for each vehicle or piece of equipment divided by the average usage. The average cost of operation is calculated using detailed records of operation and maintenance costs for a fourteen year period (2001-2014), with depreciation, insurance, and indirect costs per unit of equipment added to arrive at a total. The rate review determines the average cost and usage for each vehicle or piece of equipment using DOT classification types. The average costs and cash flow rates are used to project the future rates of the Internal Service Fund and analyzed to determine the solvency of the fund. Based on the projected cash flows for the Internal Service Fund, the increase in rental rates should generate sufficient cash to keep the fund solvent and to replace capital equipment included in the 2016 requested budget.

The overall recommended rate increase is 2.08%. This rate increase is based on the current financial condition of the Machinery and Equipment Fund, projected cash flow requirements, and City Administrator's Recommended 2016 Budget.

RECOMMENDATION:

I recommend that the Board of Public Works approve Resolution 2015-52 and 2015-53 as presented.

Handwritten signature of Keith R. Strey in cursive.

Handwritten signature of Steve Barg in cursive.

Concurrence – Keith Strey, Finance Director

Concurrence – Steve Barg, City Administrator

Attachments

CITY OF MARSHFIELD

MARSHFIELD, WI

MACHINERY AND EQUIPMENT

RATE STUDY

November 2, 2015

Compiled & Submitted by:
City of Marshfield Finance Department
Amy Van Wyhe
Accounting Manager

CITY OF MARSHFIELD, WI
MACHINERY AND EQUIPMENT RATE STUDY
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November 2, 2015

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9 - 10	Sample Copy of Proposed Resolution No. 2015-53 for the Wastewater Utility Machinery & Equipment Rates Effective 1/1/2016

CITY OF MARSHFIELD, WI
INTERNAL SERVICE FUND MACHINERY AND EQUIPMENT
SUMMARY OF OPERATIONS CASH FLOW

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated Expenditures	2016 Proposed Budget	2016 Rate Study
Revenues									
Property taxes	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0
Motor Pool Charges	1,434,264	1,396,447	1,507,351	1,418,255	1,703,019	1,670,404	1,487,727	1,590,921	2,271,990
Gas & Diesel	263,968	314,100	437,339	416,288	469,245	452,509	414,234	417,269	417,269
Miscellaneous	49,870	57,968	17,435	74,205	87,760	19,757	36,000	14,000	14,000
	<u>1,748,102</u>	<u>1,768,515</u>	<u>1,962,125</u>	<u>1,908,748</u>	<u>2,260,024</u>	<u>2,143,170</u>	<u>1,937,961</u>	<u>2,022,180</u>	<u>2,703,259</u>
Expenditures									
Building & Shop	117,896	130,435	111,627	107,550	121,061	117,446	130,745	135,696	135,696
Machinery	894,747	872,601	971,598	877,960	1,088,025	1,018,092	1,070,097	1,051,916	1,051,916
Gas & Diesel	257,224	312,374	433,126	400,736	447,884	436,695	486,234	421,134	421,134
Depreciation & Other	294,379	285,839	278,003	327,473	368,642	524,470	417,000	405,900	405,900
	<u>1,564,216</u>	<u>1,601,249</u>	<u>1,794,354</u>	<u>1,713,719</u>	<u>2,025,612</u>	<u>2,096,703</u>	<u>2,104,076</u>	<u>2,014,646</u>	<u>2,014,646</u>
Net Income (Loss)	183,886	167,266	167,771	195,029	234,412	46,467	(166,115)	7,544	688,613
Equity - beginning	2,669,106	2,852,992	3,020,258	3,188,029	3,383,058	3,617,470	3,663,938	3,497,822	3,497,822
Equity - ending	<u>\$2,852,992</u>	<u>\$3,020,258</u>	<u>\$3,188,029</u>	<u>\$3,383,058</u>	<u>\$3,617,470</u>	<u>\$3,663,938</u>	<u>\$3,497,822</u>	<u>\$3,505,366</u>	<u>\$4,186,436</u>
Net Available Cash - beginning (1)									
	\$656,785	\$769,792	\$791,989	\$713,812	\$726,974	\$793,482	\$793,482	\$489,937	\$489,937
Net Income per above									
	183,886	167,266	167,771	195,029	234,412	46,467	(166,115)	7,544	688,613
Add (Subtract) items									
Capital Purchases (Equip / Bldgs / Misc)	(122,796)	(56,010)	(495,815)	(237,445)	(403,670)	(139,694)	(410,330)	(500,000)	(500,000)
Depreciation	136,516	(32,263)	276,240	55,799	235,766	81,081	416,400	405,900	405,900
(Increase) Decrease in Inventory	15,465	(6,159)	(2,988)	(85,127)	15,822	(9,222)	0	0	0
(Gain) Loss on disposal of fixed assets	(23,023)	(46,374)	1,365	6,843	4,451	(78,863)	0	0	0
(2) Transfer Contribution	0	0	0	0	0	(143,500)	(143,500)	(143,500)	(143,500)
Debt Interest Payments	(9,319)	(3,035)	(1,258)	(440)	0	0	0	0	0
Debt Principal Payments	(123,603)	(84,599)	(56,796)	(26,373)	0	0	0	0	0
Miscellaneous	55,881	83,371	33,305	104,876	(20,273)	0	0	0	0
Net Available Cash - ending	<u>\$769,792</u>	<u>\$791,989</u>	<u>\$713,812</u>	<u>\$726,974</u>	<u>\$793,482</u>	<u>\$549,751</u>	<u>\$489,937</u>	<u>\$259,881</u>	<u>\$940,950</u>
Less three months cash flow reserve (25% of expenditures)								(503,662)	(503,662)
Net Available for Future Capital Purchases								<u>(\$243,781)</u>	<u>\$437,288</u>

(1) Cash balance is cash on hand net of other current assets (except inventory) and current liabilities.

(2) Transfer to Protective Service Capital Outlay (Fund 410)

CITY OF MARSHFIELD, WI
RATE ADJUSTMENT SCHEDULE
November 2015

CLASS	AVERAGE COST OF OPERATION	2014 COST OF OPERATION	AVERAGE USAGE	2014 USAGE	CURRENT RATE	REVENUE AT CURRENT RATE(AVG USE)	REVENUE AT CURRENT RATE(2014 USE)	PROPOSED RATE	REVENUE AT PROPOSED RATE(AVG USE)	RATE INC./DEC.
1 Motor Graders	78,733	103,702	879	986	\$97.00	85,263	95,642	\$99.40	\$87,373	2.47%
2 <u>Endloaders</u>										
#36	30,808	38,633	334	344	\$69.40	23,180	23,874	\$71.10	23,747	2.45%
#38	36,809	53,606	538	719	\$69.40	37,337	49,899	\$71.10	38,252	2.45%
all others	146,842	195,013	2,403	2,639	\$69.40	166,768	183,147	\$71.10	170,853	2.45%
	214,460	287,253	3,275	3,702		227,285	256,919		232,853	
3 Bobcat	95,242	137,549	2,489	1,711	\$23.70	58,989	40,551	\$24.30	60,483	2.53%
4 <u>Snowblower</u>										
#36F	2,226	261	14	24	\$170.80	2,306	4,099	\$175.10	2,364	2.52%
#37F	7,446	2,716	70	127	\$170.80	11,925	21,692	\$175.10	12,225	2.52%
#38F	13,578	33,443	86	72	\$170.80	14,603	12,298	\$175.10	14,971	2.52%
	23,250	36,419	169	223		28,834	38,088		29,560	
5 <u>Bulldozer</u>	23,582	16,018	247	168	\$90.90	22,452	15,271	\$93.20	23,020	2.53%
6 <u>Rollers</u>										
#43	577	1,004	13	2	\$37.80	487	76	\$38.70	499	2.38%
#41 & #42	14,117	36,307	195	153	\$55.70	10,844	8,522	\$57.10	11,117	2.51%
	14,693	37,310	208	155		11,332	8,598		11,616	
7 <u>Backhoes</u>										
#35 & #44	102,751	218,964	1,401	1,422	\$76.40	107,015	108,641	\$78.30	109,676	2.49%
	172,329	294,833	3,226	2,613		200,858	169,858		205,893	
8 Utility Vehicles	7,093	6,078	224	269	\$20.00	4,484	5,380	\$21.90	4,910	9.50%
9 Compressors	4,184	3,294	92	43	\$81.70	7,479	3,513	\$83.70	7,662	2.45%
10 <u>Dump Trucks</u>										
2 yard (Miles)	11,506	8,767	4,595	5,192	\$2.40	11,027	12,461	\$2.50	11,487	4.17%
2 yard (Hours)	109,570	82,083	16,578	11,546	\$25.90	429,376	299,041	\$25.90	429,376	0.00%
6 yard	243,924	330,083	4,592	3,541	\$49.10	225,484	173,863	\$51.50	236,506	4.89%
14 yard	250,136	286,698	5,644	4,141	\$45.30	255,655	187,587	\$46.40	261,863	2.43%
	615,137	687,631	31,409	24,420		921,542	672,953		939,231	
11 Boom Truck	41,296	8,532	448	223	\$104.00	46,551	23,192	\$104.00	46,551	0.00%
12 Sweepers	109,223	148,216	1,604	1,363	\$45.40	72,815	61,880	\$47.60	76,344	4.85%
13 <u>Pickups</u>										
Miles	84,742	73,139	52,906	47,449	\$1.70	89,940	80,663	\$1.70	89,940	0.00%
Hourly	45,344	50,404	7,229	5,270	\$9.70	70,123	51,119	\$9.90	71,569	2.06%
	130,086	123,542	60,135	52,719		160,063	131,782		161,509	

CITY OF MARSHFIELD, WI
RATE ADJUSTMENT SCHEDULE
November 2015

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14 <u>Sewer Assets</u> #74 Sewer Jet	6,572	9,008	101	106	\$57.30	5,770	6,074	\$58.70	5,911	2.44%
15 <u>Automobiles</u>	8,453	9,173	8,246	10,661	\$0.60	4,948	6,397	\$0.60	4,948	0.00%
16 #70 Sewer Cleaner #72 TV Van	6,572 3,252 <u>9,824</u>	9,008 2,929 <u>11,937</u>	101 95 <u>195</u>	106 82 <u>188</u>	\$90.20 \$55.80	9,082 5,277	9,561 4,576	\$92.50 \$57.20	9,314 5,409	2.55% 2.51%
17 <u>Automobiles</u>	8,453	9,173	8,246	10,661	\$0.60	4,948	6,397	\$0.60	4,948	0.00%
18 <u>Tractors</u>	84,251	138,319	1,515	826	\$45.70	69,258	37,748	\$46.80	70,925	2.41%
19 Paint Machines Paint Truck	1,225 7,912	836 6,609	63 35	39 0	\$43.30 \$72.80	2,716 2,559	1,689 0	\$44.40 \$74.60	\$2,785 \$2,622	2.54% 2.47%
20 Hot Patch Machine Push Mowers	4,898 1,050 <u>1,050</u>	12,219 1,075 <u>1,075</u>	231 78 <u>78</u>	222 76 <u>76</u>	\$14.80 \$18.80	3,425 1,471 <u>1,471</u>	3,286 1,429 <u>1,429</u>	15.20 19.30	\$3,518 1,511 <u>1,511</u>	2.70% 2.66%
21 <u>Wings</u> Wings	27,923	27,416	1,551	2,227	\$34.30	53,202	76,386	35.20	54,598	2.62%
22 <u>Plows</u> Patrol Trucks	43,028	74,683	1,655	1,950	\$27.20	45,025	53,040	\$27.90	46,184	2.57%
23 Sanders	34,262	19,315	1,380	1,232	\$28.40	39,187	34,989	29.10	40,153	2.46%
24 Brush Chipper	7,589	6,020	279	154	\$28.40	7,928	4,374	29.10	8,123	2.46%
25 Screen/Shredder	20,410	40,556	489	841	\$29.40	14,369	24,725	30.10	14,711	0.00%
26 <u>Trailers</u> All others # 40E # 41E	9,436 5,916 2,125 <u>17,477</u>	12,549 1,418 1,024 <u>14,991</u>	746 61 8 <u>815</u>	1,615 13 7 <u>1,635</u>	\$13.60 \$86.20 \$32.60	10,147 5,234 261 <u>15,641</u>	21,964 1,121 228 <u>23,313</u>	13.90 88.40 33.40	10,370 5,367 267 <u>16,005</u>	2.21% 2.55% 2.45%
27 Water Pumps	484	288	394	42	\$13.80	5,440	580	14.10	5,558	2.17%
28 <u>Concrete Equipment</u> Cement Saw #143R Cement Saw #144	4,284 16,694 <u>20,978</u>	3,571 12,852 <u>16,422</u>	3,815 5,274 <u>9,089</u>	3,172 6,402 <u>9,574</u>	\$4.50 \$11.00	17,166 58,018 <u>75,183</u>	14,274 70,422 <u>84,696</u>	4.50 11.00	17,166 58,018 <u>75,183</u>	0.00% 0.00%
29 <u>Portable Welders</u> # 135 #175	0 0	0 0	0 0	0 0	\$173.90 \$173.90	0 0	0 0	178.20 178.20	0 0	2.47% 2.47%

CITY OF MARSHFIELD, WI
 RATE ADJUSTMENT SCHEDULE
 November 2015

<u>CLASS</u>	<u>AVERAGE COST OF OPERATION</u>	<u>2014 COST OF OPERATION</u>	<u>AVERAGE USAGE</u>	<u>2014 USAGE</u>	<u>CURRENT RATE</u>	<u>REVENUE AT CURRENT RATE (AVG USE)</u>	<u>REVENUE AT CURRENT RATE (2014 USE)</u>	<u>PROPOSED RATE</u>	<u>REVENUE AT PROPOSED RATE (AVG USE)</u>	<u>RATE INC./DECR.</u>
30 Brush Saws/Weed	1,458	1,470	201	163	\$8.30	1,666	1,353	8.50	1,706	2.41%
31 Plate Tamper	857	2,651	324	274	32.7	10,578	8,960	33.50	10,837	N/A
32 Infield Groomer	12,289	13,801	166	170	\$20.00	3,323	3,400	20.50	3,407	2.50%
33 Laser	4,779	4,378	1,222	1,134	\$7.60	9,289	8,618	7.80	9,533	2.63%
34 Total Station	4,334	4,334	1,369	0	\$15.80	21,622	0	16.20	22,170	0.00%
35 Other Equipment	27,843	15,018	1,625	193		0	0		0	N/A
Grand Totals	<u>\$1,881,886</u>	<u>\$2,325,942</u>	<u>\$142,581</u>	<u>\$131,225</u>		<u>\$2,225,640</u>	<u>\$1,912,756</u>		<u>\$2,271,990</u>	2.08%

CITY OF MARSHFIELD, WI
 RATE ADJUSTMENT SCHEDULE
 November 2015

<u>CLASS</u>	<u>AVERAGE COST OF OPERATION</u>	<u>2014 COST OF OPERATION</u>	<u>AVERAGE USAGE</u>	<u>2014 USAGE</u>	<u>CURRENT RATE</u>	<u>REVENUE AT CURRENT RATE(AVG USE)</u>	<u>REVENUE AT CURRENT RATE(2014 USE)</u>	<u>PROPOSED RATE</u>	<u>REVENUE AT PROPOSED RATE(AVG USE)</u>	<u>RATE INC./DECR.</u>
#74 Sewer Cleaner	\$6,572	\$9,008	101	106	\$90.20	\$9,082	\$9,561	\$92.50	\$9,314	2.55%
#72 TV Van	3,252	2,929	95	82	\$55.80	5,277	4,576	\$57.20	5,409	2.51%
Quadector	234	0	1	0	\$7.90	8	0	\$8.10	8	2.53%
Lateral Camera	516	1,325	13	9.5	\$10.60	138	541	\$10.90	142	2.83%
Mainline Televising Equipment	4,226	14,142	83	67	\$33.10	2,747	3,299	\$33.90	2,814	2.42%
Mainline Televising Equipment Trail	344	555	90	71	\$5.30	478	2,288	\$5.40	487	1.89%
Manhole Inspection Vehicle	1,189	949	7.5	0	\$21.20	159	1,028	\$21.70	163	2.36%
Grand Totals	\$16,333	\$28,908	390	336		\$17,889	\$21,293		\$18,337	

RESOLUTION NO. 2015 - 52

WHEREAS, the Vehicle/Equipment Internal Service Fund was created as part of the Common Council's action in adopting the 1991 budget, with an effective date of January 1, 1991; and

WHEREAS, the justification for creating the fund included 1) the ability to readily accumulate the costs related to the fleet; 2) the greater ease in costing and pricing services provided to user departments and agencies; and 3) the ability to accumulate resources to replace equipment at appropriate intervals; and

WHEREAS, a periodic analysis of the rate structure for any internal service fund operation (including the Vehicle and Equipment Fund) is essential to ensure that all costs (i.e., Operations, Maintenance and Depreciation) are captured in the rates charged to users of the vehicles and equipment in the fleet; and

WHEREAS, the Finance Department has examined the rate structure of the Vehicle and Equipment Internal Service Fund vehicles and equipment to recommend changes, as appropriate; and

WHEREAS, the Assistant Finance Director presented the cash flow analysis findings and conclusions to the Board of Public Works on November 3, 2015; and

WHEREAS, it is highly appropriate for rental rates of an internal service fund to capture all related costs, including operations, maintenance, and depreciation costs; and

WHEREAS, the City Administrator's Recommended 2016 Budget for the Vehicle/Equipment Internal Service Fund and the user departments' budgets assumes the implementation of new rental rates effective January 1, 2016 and that such recommendation is clearly set forth in the budget documentation; and

WHEREAS, the City Administrator's Recommended 2016 Budget contains appropriations and budget authority to accommodate the implementation of new rental rates for the Vehicle and Equipment Internal Service Fund as recommended by the Accounting Manager.

NOW, THEREFORE, BE IT RESOLVED, that the attached rental rate schedule as recommended by the Assistant Finance Director be implemented effective January 1, 2016, and that management be authorized to charge these rental rates to users of the listed equipment.

ADOPTED: _____
Chris L. Meyer, Mayor

APPROVED: _____
Deb M. Hall, City Clerk

**INTERNAL SERVICE FUND
MACHINERY AND EQUIPMENT RATES EFFECTIVE 1/1/2016
ATTACHMENT TO RESOLUTION NO. 2015-52**

<u>Equipment/Vehicle Classification</u>	<u>Unit of Measure</u>	<u>Rate:1/1/16</u>
Motor Graders	Hourly	\$99.40
Endloaders	Hourly	71.10
Bobcat (Loader)	Hourly	24.30
Snowblower	Hourly	175.10
Bulldozer	Hourly	93.20
Rollers		
#43	Hourly	38.70
#41 & #42	Hourly	57.10
Backhoes		
Tracked	Hourly	78.30
Rubber Tired	Hourly	52.70
Utility Vehicles	Hourly	21.90
Compressors	Hourly	83.70
Dump Trucks		
2 yard	Per Mile	2.50
2 yard	Hourly	25.90
6 yard	Hourly	51.50
14 yard	Hourly	46.40
Boom Truck	Hourly	104.00
Sweepers	Hourly	47.60
Pickups		
	Hourly	9.90
	Per Mile	1.70
(>25 miles roundtrip)	Per Mile	0.70
Sewer Assets		
Sewer Jet - Street #74	Hourly	58.70
#73 Sewer Rodder	Hourly	14.40
Tractors	Hourly	46.80
Paint Machines	Hourly	44.40
Paint Truck	Hourly	74.60
Hot Patch Machine	Hourly	15.20
Lawn Mowers		
Push & Shoulder	Hourly	19.30
Specialized	Hourly	35.30
Wings	Hourly	35.20
Plows		
Pickup Truck	Hourly	27.90

**INTERNAL SERVICE FUND
MACHINERY AND EQUIPMENT RATES EFFECTIVE 1/1/2016
ATTACHMENT TO RESOLUTION NO. 2015-52**

<u>Equipment/Vehicle Classification</u>	<u>Unit of Measure</u>	<u>Rate:1/1/16</u>
Sanders	Hourly	29.10
Brush Chipper	Hourly	29.10
Screen/Shredder	Hourly	30.10
Trailers		
Bulldozer	Hourly	88.40
Skidster Loader	Hourly	33.40
Utility	Hourly	13.90
Water Pumps	Hourly	14.10
Concrete Saws		
#143R	Hourly	4.50
#144	Hourly	11.00
#144	Hourly	11.00
Handheld Saws	Hourly	11.00
Portable Welders	Hourly	178.20
Brush Saws/Weed	Hourly	8.50
Plate Tamper	Hourly	33.50
Garden Tillers	Hourly	0.00
Laser	Hourly	7.80
Total Station	Hourly	16.20
Portable Generator	Hourly	6.60

RESOLUTION NO. 2015 - 53

WHEREAS, the Vehicle/Equipment Internal Service Fund was created as part of the Common Council's action in adopting the 1991 budget, with an effective date of January 1, 1991; and

WHEREAS, the justification for creating the fund included 1) the ability to readily accumulate the costs related to the fleet; 2) the greater ease in costing and pricing services provided to user departments and agencies; and 3) the ability to accumulate resources to replace equipment at appropriate intervals; and

WHEREAS, a periodic analysis of the rate structure for any internal service fund operation (including certain Wastewater Utility Fund assets) is essential to ensure that all costs (i.e., Operations, Maintenance and Depreciation) are captured in the rates charged to users of the vehicles and equipment in the Wastewater Utility fleet; and

WHEREAS, the Finance Department has examined the rate structure of the Vehicle and Equipment Internal Service Fund vehicles and equipment to recommend changes, including the transfer of equipment from the Internal Service Fund that were determined to be more appropriately recorded as Wastewater Utility machinery and equipment; and

WHEREAS, the Assistant Finance Director presented the cash flow analysis findings and conclusions to the Board of Public Works on November 3, 2015 along with the Internal Service Fund; and

WHEREAS, it is highly appropriate for rental rates of the Wastewater Utility Fund to capture all related costs, including operations, maintenance, and depreciation costs; and

WHEREAS, the City Administrator's Recommended 2016 Budget for the Wastewater Utility Fund and user departments' budgets assumes implementation of new rental rates effective January 1, 2016 and that such recommendation is clearly set forth in the budget documentation; and

WHEREAS, the City Administrator's Recommended 2016 Budget contains appropriations and budget authority to accommodate the implementation of new rental rates for the Wastewater Utility Fund as recommended by the Accounting Manager.

NOW, THEREFORE, BE IT RESOLVED, that the attached rental rate schedule as recommended by the Assistant Finance Director be implemented effective January 1, 2016 and that management be authorized to charge these rental rates to users of the listed equipment.

ADOPTED: _____
Chris L. Meyer, Mayor

APPROVED: _____
Deb M. Hall, City Clerk

**INTERNAL SERVICE FUND
MACHINERY AND EQUIPMENT RATES EFFECTIVE 1/1/2016
ATTACHMENT TO RESOLUTION NO. 2015-52**

<u>Equipment/Vehicle Classification</u>	<u>Unit of Measure</u>	<u>Rate:1/1/16</u>
Wastewater Utility Assets		
#70 Sewer Cleaner	Hourly	92.50
#72 TV Van	Hourly	57.20
Quadtector	Hourly	8.10
Lateral Camera	Hourly	10.90
Mainline Televising Equipment	Hourly	33.90
Mainline Televising Equipment Trailer	Hourly	5.40
Manhole Inspection Vehicle	Hourly	21.70

2016 Curbside Collection Schedule

CHRISTMAS TREES

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

All wire, stands, and plastic wrappings must be removed before they are placed at the curb. The trees will not be picked up unless these materials are removed.

NOTE: Christmas wreaths should be set out with the regular refuse items.

The trees will be picked up separately from garbage during the designated weeks.

BRUSH AND BRANCHES

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

All brush and branches must be bundled and tied in one foot (1') diameter bundles not to exceed four feet (4') in length or placed in a reusable container in lengths not to exceed four feet (4') or six inches (6") in diameter.

All materials will be picked up separately from garbage during the designated weeks.

YARD WASTE AND LEAVES

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

All materials to be picked up must be enclosed in the brown paper bags called "Kraft" bags or a reusable container.

All materials will be picked up separately from garbage during the designated weeks.

City of Marshfield residents may also drop off yardwaste, brush, branches and Christmas trees twenty-four hours a day,

seven days a week at no charge at the compost site located at **ADVANCED DISPOSAL**, 501 South Hume Avenue

OFFICE HOURS ARE: 7:00 a.m.-3:00 p.m. M-F; 7:00 a.m.-Noon Sat.

All Christmas Trees, Brush, Branches, Yard Waste and Leaves must be placed at the curb by 6:00 a.m. on the day of your scheduled pick up.

YARD WASTE MANAGEMENT and WATER QUALITY

Effective yard waste management can improve water quality in our area streams, rivers and waterways. **Keep grass clippings and leaves out of streets and storm drains.** Sweep them off pavement areas back onto your lawn. Leaves and grass clippings can be used to mulch gardens and planting beds. For more information on managing your yard waste, go to the UW Extension web site at: clean-water.uwex.edu/pubs/pdf/home.managlt.pdf.



2016 The City of Marshfield has a 2016

RECYCLING PROGRAM

For All Residents

Recyclables are picked up every week, on the same day as your regularly scheduled refuse pick-up

Questions concerning the recycling program can be directed to the **STREET DIVISION** at (715) 486-2081 or **ADVANCED DISPOSAL** at (715) 387-2145



Please place your recyclables and refuse at the curb by 6:00 a.m. on the day of your pick-up each week. (The purchase of the recycling container(s) is the responsibility of the resident)

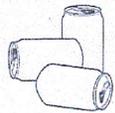
PLEASE KEEP FOR FUTURE REFERENCE

Printed on recycled paper

Recycle - It's Easy

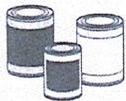
You and your family can recycle by following these simple directions.

Aluminum



Aluminum cans

Tin Cans



- Rinse
- Place clean tin cans and aluminum cans in recycling bin.

Glass Bottles and Jars



- Rinse (No need to remove labels)
- Remove Caps (Put these items with your garbage)



NO lightbulbs NO dishes or glasses NO windows

- Place unbroken, clean container glass in recycling bin.

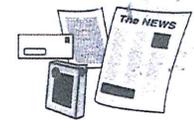
#1 - #7 Plastic Bottles and Containers



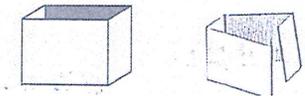
- No need to remove labels or neck rings
- Rinse
- NO motor oil bottles
- Place #1- #7 clean plastic bottles and containers in recycling bin.



Mixed Paper and Newspaper



Corrugated Cardboard



(Cardboard shall not exceed 24" wide, 36" long, or be bundled in bundles higher than 12")

- Flatten the cardboard
- Place cardboard, mixed paper and newspapers into the same recycling bin.



ALL PAPER MATERIALS INCLUDING CARDBOARD, CAN GO INTO THE SAME BIN.

ALL NON-PAPER MATERIALS CAN GO INTO THE SAME BIN.

MIKE WINCH
RECYCLING COORDINATOR
City of Marshfield
407 West 2nd
Marshfield, Wisconsin 54449
715-486-2081

Other Recycling Information:

NOTE: A reusable container is defined as any container constructed of metal or plastic with a capacity not exceeding 30 gallons, a loaded weight of no more than 50 lbs., a tight fitting lid and handles of adequate strength for lifting.

A cardboard box is not considered a reusable container to hold refuse, recyclables, brush or yard waste.

Residents may drop off electronic devices such as computers, printers, TV's, cell phones, copiers, DVD players, rechargeable and dry cell batteries at
ADVANCED DISPOSAL
715-387-2145 or the Opportunity Development Center 715-387-4682

* May be a fee required for these items.



Residents may drop off white goods, tires, building and construction materials, recyclable material & refuse at **ADVANCED DISPOSAL** during normal business hours

* FEE required to drop off materials





**City of
Marshfield**
Memorandum

October 27, 2015

TO: Board of Public Works

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Release of Temporary Easement on Taco Bell Site, 1410 North Central

BACKGROUND

Staff received a request to release a Temporary Easement located on the Taco Bell site at 1410 North Central Avenue on the corner of Upham Street and Central Avenue. A copy of the request and the original easement is attached. The easement was acquired in 1990 for sidewalk work related to widening of Central Avenue from Ives Street to Upham Street.

ANALYSIS

The easement was only needed for construction of the sidewalk. Temporary easements typically include language that they terminate when the work for which they are acquired is completed. However, the easement in question does not include that language so it is not clear when the easement would expire. The attached Release of Easement will terminate the easement.

RECOMMENDATION

I recommend approval of the Release of Easements for the Taco Bell site at 1410 North Central and authorize its execution.

Concurrence: _____

Steve Barg, City Administrator

Document Number

RELEASE OF EASEMENTS

Document Title

The City of Marshfield, Wisconsin, a Wisconsin Municipal Corporation, hereby releases, remises and vacates all rights, title and interest in and to that certain Temporary Limited Easement located in part of the S 1/2 of the NE 1/4 of Section 5, Township 25 North, Range 3 East, City of Marshfield, Wood County Wisconsin, described as follows:

Document No. 703821 recorded May 24, 1990 in Volume 590 Page 193 in the Register of Deeds Office, Wood County Courthouse, Wisconsin Rapids, Wisconsin and described as follows: "Com Sln of Upham St. and Wln Central Ave. W 200', S 125', E 200', N 125' to pob, exc com Wln Central and Sln Upham St., Swly alg Wln Central Ave. 5', NWly 10.25' to Sln Upham St. E on Sln Upham St. to pob (Deeded for St. R/W) (1410 North Central Avenue).

Recording Area

Name and Return Address
Deb M. Hall, City Clerk
City of Marshfield
630 South Central Avenue
P. O. Box 727
Marshfield, WI 54449

330-3212

Parcel Identification Number (PIN)

City of Marshfield

By: Chris L. Meyer, Mayor (Seal)

Attest: Deb M. Hall, City Clerk (Seal)

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
WOOD COUNTY)

Personally came before me this ____ day of _____, 2015, the above named Chris L. Meyer and Deb M. Hall, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public Wood County, Wisconsin
My commission expires: _____

THIS INSTRUMENT WAS DRAFTED BY:
Daniel G. Knoeck, P.E.
City of Marshfield
P. O. Box 727
Marshfield, WI 54449

Anderson, Mary

From: John B. Wagman <jwagman@mzattys.com>
Sent: Wednesday, October 21, 2015 10:49 AM
To: Anderson, Mary
Subject: Release of Temporary Easement
Attachments: 20151021103809.pdf

Mary,

Attached is the Easement that we are requesting a formal release of. Please obtain a signed recordable release and forward it to me at the address below. I greatly appreciate your assistance. Please call with any questions, and have a wonderful day.

John B. Wagman

Mallery & Zimmerman, S.C.
P.O. Box 479
Wausau, WI 54402-0479

715-845-8234 (telephone)
715-848-1085 (fax)
jwagman@mzattys.com

This email and any attachments may contain information which is privileged, confidential and protected by the attorney-client or attorney work product privileges. If you have received this email in error, please understand that any disclosure, copying, distribution, or use of this email or any attachments is prohibited. Please notify the sender, via email reply, if you are not the intended recipient, and then please delete both the original and reply versions from your systems. If you have any questions, please call the sender or our offices at (715) 845-8234.

Document No.

TEMPORARY LIMITED EASEMENT

RE3042 88 Ch. 32 Wis. Stat.

THIS EASEMENT, made by B & Z Realty (Chips Restaurant - 1410 North Central Avenue)

grantor(s) of Wood County, Wisconsin, grants a Temporary Limited Easement to the City of Marshfield STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION grantee, for the sum of Mutual Benefits

on the following tract of land in City of Marshfield, Wood County, Wisconsin:

Exempt from fee: s. 77.25(12)

Recording stamp: This space reserved for recording data, S 1/2-NE 5-25-3, Mfld, WOOD CO. WIS., 90 MAY 24 AM 9 59, RECORD IN VOL. 590 PAGE 193, REGISTER OF DEEDS, Rene P. Krause, 6000 Col mld, Return to: Wisconsin Department of Transportation

For the purpose of sidewalk reconstruction, that land of the owner in: City of Marshfield, Sec. 5, T25N, R3E, prt of N 1/2 S 1/2 NE 1/4 daf: Com Sln of Upham St. and Wln Central Ave. W 200', S 125', E 200', N 125' to pob, exc com Wln Central and Sln Upham St., Swly alg Wln Central Ave. 5', NWly 10.25' to Sln Upham St. E on Sln Upham St. to pob (Deeded for St. R/W) (1410 North Central Avenue)

Said easement contains 154 square feet

This easement shall terminate upon completion of the construction project for which this instrument is given.

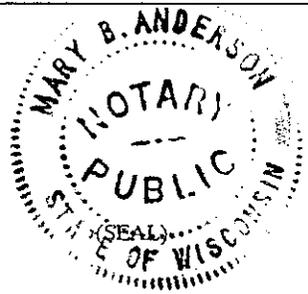
Signature lines with (SEAL) labels.

Signature: Mary J. Zubanski - owner (SEAL), B & Z Realty (Chips Restaurant)

Subscribed and sworn to before me this date May 8, 1990

Signature: Mary B. Anderson, Notary Public, State of Wisconsin

My commission expires 9/22/91





City of
Marshfield
Memorandum

TO: Board of Public Works
FROM: Tom Turchi, City Engineer
DATE: October 26, 2015
RE: Request to Remove an Easement on Parcel 3303106

BACKGROUND

On September 25th, 2015 the office of the City Engineer received a request to consider the release of easement on parcel 3303106 from Mr. & Mrs. Langreck.

ANAYSIS

Upon receipt of this request I began a process to review why the easement was originally needed. The easement was intended for a sanitary sewer interceptor yet no sanitary sewer main or interceptors exist on this parcel. There is a 15-inch sanitary sewer on the city owned parcel directly north of this parcel which is also known as the Walnut Detention basin. The easement on this parcel was obtained in 1938 and the legal description in question covers almost the entirety of this parcel. Currently the easement is not being used and there are no present day plans to use this easement in the future.

While doing my research on this parcel as to the specific need for the easement in question I also found this parcel has unpaid property taxes of approximately \$ 11,060.

There are several options that can be considered by the Board of Public Works in the process of releasing this easement.

1. Release the easement without contingencies as the property cannot receive a building permit or a change of zoning before all unpaid taxes are paid in full.
2. Require that delinquent taxes on parcel 3303106 be paid in full then authorize staff to release the easement upon conformation that delinquent taxes are paid in full.
3. Deny any request to release easements until delinquent taxes are paid in full. Then require the property owner to resubmit for a release of easements at that time.

RECOMMENDATION

I recommend that the Board of Public Works release the easement with option 2 to authorize staff to release the easement upon conformation that delinquent taxes are paid in full on this parcel.

Respectfully submitted,

Thomas R. Turchi

Thomas Turchi

Concurrence:

Steve Barg

Steve Barg, City Administrator

Daniel G. Knoeck

Daniel G. Knoeck, P.E. Director of Public Works

No. 503784



George Weber and
Emma Weber, his wife,

To

City of Marshfield, a
municipal corporation.

Anton Schmidt Subd.

Encement *mfed*

Quit Claim Deed

NE 1/4 of SW 1/4 5-25-36
A 37-54

REGISTER'S OFFICE,

State of Wisconsin,

WOOD County

Received for Record this 1 day of
FEBRUARY A. D., 1971,
at 11:05 o'clock A. M., and recorded in
Vol. 418 of Deeds on page 427.

Walter D Braun
Register of Deeds.

310 C City of Marshfield Deputy
By City Atty

This Indenture, Made this 11th day of February, A. D., 19 38,

between George Weber and Emma Weber, his wife, part ies of the first part and City of Marshfield, a municipal corporation, of Wood County, Wisconsin, part y of the second part.

Witnesseth, That the said parties of the first part, for and in consideration of the sum of one dollar and other valuable consideration-----Dollars, to them in hand paid by the said part y of the second part, the receipt whereof is hereby confessed and acknowledged, have given, granted, bargained, sold, remised, released and quit-claimed, and by these presents do give, grant, bargain, sell, remise, release and quit-claim unto the said part y of the second part, and to its heirs and assigns forever, the following described easement real estate, situated in the County of Wood State of Wisconsin, to-wit:

consisting of a perpetual right of way for the benefit of the public for the purpose of constructing, maintaining, operating, and repairing a sanitary sewer (interceptor) across a portion of the northeast quarter of the southwest quarter of section five, township 25, north, range 3, east, and more particularly described as follows, to wit: Commencing at the intersection of the north line of West Edison Street with the west line of North Chestnut Street, thence northeasterly along the west line of North Chestnut Street a distance of 612 feet to the place of beginning; thence westerly a distance of 374 feet; thence south parallel to Walnut Street a distance of 128 feet; thence easterly a distance of 296 feet to the west line of North Chestnut Street; thence northeasterly along the west line of North Chestnut Street a distance of 200 feet to the place of beginning. Said land being a part and parcel of the Anton Schmidt Subdivision of the City of Marshfield.

The exact location of said sewer and all other necessary details thereof shall be determined by the City Engineer.

All distances stated herein are "more or less". Street locations are per duly recorded plat of the City of Marshfield.

The City of Marshfield hereby agrees to properly backfill the trench to the original ground level, and to clean up and restore the site to its original condition, in so far as is possible, including the necessary seeding.

To Have and to Hold, the same, together with all and singular the appurtenances and privileges thereunto belonging or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever of the said part y of the first part either in law or equity, either in possession or expectancy of, to the only proper use, benefit and behoof of the said part y of the second part, and its heirs and assigns forever.

In Witness Whereof, the said part ies of the first part have hereunto set their hands and seal s this 11th day of February, A. D., 19 38

Signed and Sealed in Presence of

C. L. Davor

C. L. Davor

E. M. Ingersoll

George Weber (Seal)
Emma Weber (Seal)
Emma Weber (Seal)
(Seal)

State of Wisconsin }
Wood County } ss.

Personally came before me, this 11th day of February, A. D., 19 38. the above named George Weber and Emma Weber, his wife,

To me known to be the persons who executed the foregoing instrument and acknowledged the same.

Emil E. Forseth
Emil E. Forseth
Notary Public, Wood County, Wis.

My Commission Expires March 3rd 1941

