



CITY OF MARSHFIELD  
**MEETING NOTICE**

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**AGENDA**  
**BOARD OF PUBLIC WORKS**  
**CITY OF MARSHFIELD, WISCONSIN**  
**MONDAY, AUGUST 17, 2015 at 5:30 PM**  
**COUNCIL CHAMBERS, CITY HALL PLAZA**

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of August 3, 2015 Board of Public Works meetings
3. Citizen Comments
4. Construction Update – Presented by Mike Winch, Street Superintendent & Tom Turchi, City Engineer
5. Update on improvements to the Weinbrenner Building – Presented by Josh Miller, City Planner
6. Consideration of request to use the intersection of Central Avenue and Ives Street for a MDA 'Fill the Boot' campaign – Presented by Ben Griesbach
7. Consideration of Downtown Parking Ordinance change – Presented by Alderman Wagner
8. Review of Noxious Weed Ordinance as related to creeping Charlie – Presented by Alderman Feirer
9. Consideration of offer to donate land to City – Presented by Steve Barg, City Administrator
10. Set date and time for annual Board of Public Works Bus Tour – Presented by Dan Knoeck, Director of Public Works
11. Set date and time for first Board of Public Works meeting of September – Presented by Dan Knoeck, Director of Public Works
12. Recommended items for future agendas
13. Adjournment

**Posted this 14<sup>th</sup> day of August, 2015 at 4:00 PM by Daniel G. Knoeck, Director of Public Works**

*NOTE*

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*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

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*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424*  
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**BOARD OF PUBLIC WORKS BACKGROUND**  
**08/17/15**

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of August 3, 2015 Board of Public Works meetings
3. Citizen Comments
4. Construction Update – Presented by Mike Winch, Street Superintendent & Tom Turchi, City Engineer
5. Update on improvements to the Weinbrenner Building – Presented by Josh Miller, City Planner  
See attached memo. **This is an informational item only.**
6. Consideration of request to use the intersection of Central Avenue and Ives Street for a MDA 'Fill the Boot' campaign – Presented by Ben Griesbach  
See attached request and memo. **Recommend the request be denied.**
7. Consideration of Downtown Parking Ordinance change – Presented by Alderman Wagner  
See existing ordinance attached. **This is a discussion item only.**
8. Review of Noxious Weed Ordinance as related to creeping Charlie – Presented by Alderman Feirer  
See existing ordinance attached. **This is a discussion item only.**
9. Consideration of offer to donate land to City – Presented by Steve Barg, City Administrator  
See attached letter. **Staff has reviewed the request and does not see any reason for the City to own the property.**
10. Set date and time for annual Board of Public Works Bus Tour – Presented by Dan Knoeck, Director of Public Works  
**Recommend setting the date for Wednesday, September 9, 2015, leaving City Hall at 5:30 PM.**
11. Set date and time for first Board of Public Works meeting of September – Presented by Dan Knoeck, Director of Public Works  
**Since the first Monday of September falls on the day before the second Tuesday, recommend holding the first Board of Public Works meeting of September on Monday, August 31, 2015 at 5:30 PM. The second Board of Public Works meeting would be held on Monday, September 14, 2015.**
12. Recommended items for future agendas
13. Adjournment

**BOARD OF PUBLIC WORKS MINUTES**  
**OF AUGUST 3, 2015**

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Mike Feirer, Tom Buttke, Ed Wagner & Gary Cummings

**EXCUSED:** Chris Jockheck

**ALSO PRESENT:** Mayor Meyer, Aldermen Earll & Spiros, Director of Public Works Knoeck; Assistant City Engineer Cassidy; Street Superintendent Winch; Wastewater Superintendent Warp; Planning & Economic Development Director Angel; City Planner Miller; Al Michalski - EDB; Randy Lueth - Landscape Architect; Scott Larson - MACCI; Angie Eloranta - Main Street Mfld; Judge John Kruse; the media; and others.

**PW15-91** Motion by Feirer, second by Cummings to recommend approval of the minutes of the July 20, 2015 Board of Public Works meeting.

**Motion Carried**

**Citizen Comments – None**

Director of Public Works Knoeck presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

Wastewater Superintendent Warp presented the 2014 Wastewater Compliance Maintenance Annual Report.

**PW15-92** Motion by Wagner, second by Feirer to recommend approval of the 2014 Wastewater Compliance Maintenance Annual Report and refer Resolution 2015-38 to the Common Council for approval.

**Motion Carried**

**PW15-93** Motion by Cummings, second by Feirer to recommend approval of the Engineering Agreement with Strand Associates for the Annual Wastewater Rate Review and authorize execution of the agreement.

**Motion Carried**

**PW15-94** Motion by Feirer, second by Cummings to recommend approval to allow the Library Project Construction Manager to self-perform work under the “Building Works” bid category.

**Motion Carried**

City Planner Miller and Landscape Architect Randy Lueth presented information on the final proposal for 2<sup>nd</sup> Street.

Alderman Jockheck arrived at 6:07 PM.

The Board of Public Works heard from the following individuals:

John Adam Kruse, 806 East 19<sup>th</sup> Street, has a private practice at 113 West 2<sup>nd</sup> Street. He first thanked the Common Council for all their efforts in developing this plan. He would have liked to have parking on the north side of the street. Should take the approach of looking at what is in the best interest of the downtown and consider what problem you are trying to solve. He does have a few questions such as why have outdoor dining in front of a law office and what are the pedestrian generators?

John Sikora, 9011 Thompson Road, Marshfield. He heard a rumor that Mittens was in favor of this. This is certainly not the case, they have never been in favor. He has not heard anyone speak favorably about the project, and maybe there is a reason. We went from a concern about parking to now have no parking on their side of the street.

Paul Schreiner, along with wife JoAnn own the PSE building downtown at 200 North Central Avenue. He is asking for a loading zone for his building. The new concept takes away all loading possibilities. He can't back a truck into the angle parking stalls. He is looking for new tenants in the building but they need to have loading access. They would have to cone off at least 6 stalls to allow enough room for a truck to back in from the alley, parallel with the curb. He is asking for help on this to be able to attract a quality tenant at this location.

Al Michalski, 213 Larch Avenue. There has been much discussion regarding impact to parking, which clearly parking is important, but he doesn't think this is the real issue. There are parking lots in all blocks adjacent to the corridor. He thinks the real issue is change. This could be a first step in improving our downtown by connecting the new library with SJ Miller. These are two gems that have the potential to attract customers downtown. Nearly \$19 million has been invested in downtown in the last 15 to 20 years. He asked the Board to support the proposed changes to the corridor.

Bill Penker, 600 South Sycamore Avenue, member of the City Plan Commission, but these comments are solely his own. In 2010 at a Council meeting, Paul Rogers made a comment that nothing will ever change if we continue with the status quo. We cannot keep criticizing Washington and Madison for not rethinking when we don't do it on the local level. This project is not a new idea. It was introduced in 2006 in the Downtown Master Plan at that time and an implementation schedule was established. Change can be difficult but if we don't change we won't move forward. He urges the Council to move forward with this.

Char Smith, 1621 South Cedar Avenue, is speaking in favor of the 2<sup>nd</sup> Street corridor. She did her own empirical parking study today by driving 2<sup>nd</sup> Street four times today. The most she saw was five cars parked on 2<sup>nd</sup> Street. The number of stalls is not the problem. The problem is the lack of cars parked in those stalls.

Joe Gustafson, 415 Magee Street, agrees with the previous three speakers that this needs to happen. He lives near downtown, visits often, sees the benefit of this and supports this concept.

Ken Bargander, 206 Hawthorn Avenue, serves on Historic Preservation Committee and ZBA, although his comments are his own. He has done business with Mittens. This change would not impact his use of the business. He would happily walk across the street to get to the business and believes other customers would do the same.

Angie Eloranta, Main Street. She is impressed with the number of people that came out to share their comments. Main Street did have some concerns initially but are happy to see this move forward.

Ron Berry, 2424 N Peach, has lived here all his life. In 1950, population 12,954, in 65 years our population has only grown by 6,500 people. He wonders why change is so hard in Marshfield. If you always want what you always have, they you always get what you always had.

Erin Howard, Park Street, owns property downtown with her husband Chris. Was glad to hear comments from people tonight because they are important and she wishes all could be accommodated. However she feels this plan is a good thing for the downtown. She had one question, could the driveway off Second to the municipal lot be eliminated so more room for Mittens?

Marsha Bushman, 2508 West 3<sup>rd</sup> Street. She does not own a business but feels that enhanced pedestrian spaces will bring people downtown. She identified several benefits from green spaces. Through her work travel, she sees what other communities are doing in their downtowns and thinks wouldn't it be nice to have that in Marshfield too. She now realizes that yes, we can have it here.

**PW15-95** Motion by Wagner, second by Jockheck to recommend approval of the proposed concept for 2<sup>nd</sup> Street as presented and direct Engineering staff to move forward with preparing the appropriate construction documents for 2016 construction.

**Motion Carried**

**Recommended items for future agendas:**

- Alderman Wagner requested a discussion item on possible downtown parking ordinance changes.
- Set time and date of annual Board of Public Works bus tour.

Motion by Feirer, second by Jockheck that the meeting be adjourned at 7:15 PM.

**Motion Carried**



Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS

City of Marshfield  
Department of Public Works  
Street Division  
407 West 2<sup>nd</sup> Street  
Marshfield, Wisconsin 54449



Mike Winch  
Street Superintendent  
(715) 486-2081  
FAX: (715) 387-8669  
ike@ci.marshfield.wi.us

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**To:** Tom Buttke, Chairman, Board of Public Works  
Members, Board of Public Works  
**From:** Mike Winch, Street Superintendent  
**R.E.:** B.O.P.W.'s Street Division Construction Update for August 17<sup>th</sup>, 2015  
**Date:** August 13th, 2015

**Asphalt Mill-In-Place**

12<sup>th</sup> St – Maple to Cedar  
28<sup>th</sup> St – Felker to Washington-complete  
Felker Ave – 29<sup>th</sup> to 27<sup>th</sup> – complete  
Apple Ave – 9<sup>th</sup> – 17<sup>th</sup> – paved, shouldering, and touch-ups left to do  
Ash Ave – Arnold to Doege- top soiling left and paving to be scheduled  
Cedar Ave – Arnold to Blodgett- sewer work scheduled by Earth Inc. for August 31st  
Cherry Ave – Arnold to Edison – top soiling left and paving to be scheduled  
Maple Ave – 9<sup>th</sup> – 14<sup>th</sup>- sanitary manholes are replaced curb replacement left and rebuilding of road  
Wildwood Ct. – Locust to Locust- ditching, tiling, and culvert reset are in progress

**Asphalt Overlays**

Cedar Ave – Ives to Grant  
29<sup>th</sup> St – Central to Peach- paving complete, some sign work and painting left  
Blodgett St – Central to Maple- complete  
Blodgett St – Maple to Peach- on going at this time  
Vine Ave – Arnold to Doege- complete  
Cleveland – Central to Maple- complete

**Street Reconstructions**

East 4<sup>th</sup>- 4<sup>th</sup>/8<sup>th</sup> to Willow, complete

**Storm Sewer Maintenance/Construction**

Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing  
General storm water ditching with drain tile installation as required throughout the city: ongoing

**Sanitary Sewer Maintenance/Reconstruction**

-M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: ongoing  
-Sanitary repairs- Apple Avenue from Depot Street to Arnold Street  
Lowered sanitary manhole at the Blodgett right of way west of Galvin

**Street Maintenance**

-Crack sealing of concrete streets: complete  
-Crack sealing of asphalt streets: complete  
-Slag sealing of asphalt streets: scheduled for August 17th  
-Specialized joint sealing on concrete streets: to be scheduled  
-General asphalt patching, city wide as required: to be scheduled  
- Pothole patching- on going  
- Street sweeping - on going  
-painting lanes and cross walks various locations  
-general sign work  
Paint signal light poles

Blade roads

Water trees from newly planted terrace trees

ADA ramps installed by St. John's church and school- complete



# City of Marshfield Memorandum

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TO: Board of Public Works  
FROM: Josh Miller, City Planner  
DATE: August 17, 2015

RE: Update on Weinbrenner Shoe Factory Building Dock Repair

## **Background**

The Weinbrenner Shoe Factory Building was listed in the Wisconsin Register of Historic Places on January 18, 2008. With this listing, and because the building is owned by the City, the local government incurs the responsibility to notify the State Historic Preservation Officer (SHPO) at the Wisconsin Historical Society of any plans or proposed actions that may affect the publicly-owned listed property. If the SHPO, after reviewing the project, determines a project would have an “adverse effect”, he may require negotiations to recommend other options to reduce or otherwise avoid the adverse effect.

## **Analysis**

Consistent with the lease agreement approved by the Board, Weinbrenner assumed the responsibility for maintenance and repairs of the building. Many of the cement blocks have deteriorated on the south and west sides of the loading dock on the south side of the building due to water freezing and expanding at the footings. Weinbrenner is proposing tear down to the existing footing and replacing the cement blocks, with similar style and size blocks, on the west wall, 16' X 18', and 12' X 18' on the south wall (next to the loading door). After the blocks are repaired, they will install commercial grade gutters & downspouts to alleviate further water damage. Not all sides need repair, only the west and south sides.

Originally, Weinbrenner proposed to remove the windows on the west and south walls of the loading dock based on a few factors: They felt it would be easier for the mason to rebuild these block walls without the windows; the windows aren't needed for light; and removing them would save money on heat.

When the proposed project was sent to the State Historic Preservation Office for a preliminary review, they said the only concern they had was related to the removal of the windows. If they could keep the original windows, the project would not require a formal review. Staff shared that feedback with Weinbrenner,

and ultimately, they decided to reinstall the original windows as part of the repair project. Essentially, after the repairs, the loading dock will be repaired with the same materials and look very similar to how it currently looks. Based on that, the State does not need to review the proposed loading dock repair project.

**Recommendation**

None. This is an informational item.

**Attachments**

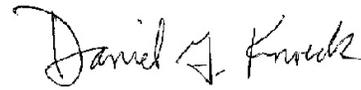
1. Photos of the loading dock

Concurrence:

Not Available

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Jason Angell  
Planning and Economic Development Director



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Daniel G. Knoeck  
Public Works Director

# Weinbrenner Shoe Factory – 305 W 3<sup>rd</sup> St, Marshfield, WI

## Photos

West and South Side Damage



Close Up of West Side Damage



South and East Side (east wall won't be repaired – in good condition) of Loading Dock





# City of Marshfield Memorandum

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**TO: Board of Public Works**  
**FROM: Tom Turchi, City Engineer**  
**DATE: August 14, 2015**  
**RE: Request from the Fire Fighters Union to utilize Municipal Right of Way for the Fill the Boot Campaign.**

## **BACKGROUND**

The Marshfield Fire and Rescue Union have requested that the City consider allowing them to utilize city streets to help raise funds for MDA.

## **ANALYSIS**

The Marshfield Fire and Rescue Union have submitted a request to allow firefighters to utilize a city street to promote the fundraising efforts of the "Fill the Boot" campaign for the (Muscular Dystrophy Association) - MDA. They have asked to use the intersection of Central Avenue and Ives to complete their fundraising efforts. Their request is to approach vehicles stopped for red lights then return to the side of the street or median when the light turns green.

Knowing the crippling effects of Muscular Dystrophy and the efforts the MDA has taken to look for a cure I fully support any effort to assist the firefighters union in raising funds for this noble cause.

As City Engineer it is my duty to make recommendations to enhance the safety of the traveling public within our community. Considering there is the possibility however negligible in number of a pedestrian/vehicle or a vehicle/vehicle crash possibly caused by an inattentive driver watching the collections taking place on the street the chance for an incident is always present. Having one employee of the Fire Department struck by a vehicle is one too many.

Their request states "Marshfield Fire Department Local #1021 would like to conduct a Fill the Boot campaign for the Muscular Dystrophy Association for three days; on duty and on the street in 2015." From an email received from the Fire Chief it is my understanding that he does not support this activity being performed while on duty. Therefore, a request from this group opens a Pandora's Box for other worthy groups to be included in the use of city streets to collect funds from vehicles under the same conditions and risks. For example if the Boy Scouts, Girl Scouts, Rotary or other worthy cause groups were to obtain the same insurance policy limits as the firefighters and were to request to utilize the same method to raise funds how would the Board of Public Works be able to deny their request.

Numerous groups collecting funds for their organizations use signage on private property to direct the traveling public to their causes such as brat and bird seed sales which take place within private parking lots away from vehicle traffic in a more controlled environment.

I believe there are more creative and safer ways for the Marshfield Firefighters Union to raise funds for their very worthy cause without placing themselves or others within harm's way.

**RECOMMENDATION**

I recommend this request not be approved.

Respectfully submitted,

*Thomas R. Turchi*

Thomas Turchi

Concurrence:

*Steve Barg*

\_\_\_\_\_  
Steve Barg, City Administrator

*Daniel G. Knoeck*

\_\_\_\_\_  
Daniel G. Knoeck, P.E. Director of Public Works

Marshfield Fire Department Local #1021  
Boot Drive to Benefit MDA

- Program Overview:
- Marshfield Fire Department Local #1021 would like to conduct a Fill the Boot campaign for the Muscular Dystrophy Association for three days; on duty and on the street in 2015.
  - Tentative month: September; TBD
  - Calls received during the collection times take immediate priority over the Fill the Boot Program.
  - Safety is of utmost importance for all involved- firefighters should wear reflective vests, display signage provided by MDA and use sound judgment.
  - MDA holds a liability insurance policy for \$1 million per occurrence which also covers all firefighters involved in Fill the Boot.
  - MDA also holds an additional insurance policy in which AIG would reimburse the city in an instance where worker's comp has paid out benefits to a firefighter as a result of an incident.

Below is a list of Wisconsin Professional Fire Fighters in your surrounding areas that are currently participating in the MDA Fill the Boot Drive:

<b>FIRE DEPARTMENT</b>	<b>2013 TOTAL ON STREETS</b>	<b>2014 TOTAL ON STREETS</b>	<b>TOTALS</b>
<b>STEVENS POINT</b>	\$9,000	\$10,068.88	\$19,068.88
<b>MARINETTE</b>	\$13,932	\$17,384.69	\$31,316.69
<b>RHINELANDER</b>	\$11,700	\$12,214	\$23,914.00
<b>FOND DU LAC</b>	\$11,792	\$13,261.52	\$25,053.52
	<b>\$46,424</b>	<b>\$52,929.09</b>	<b>\$99,353.09</b>

## Safety Record and Liability Issues

- Fill the Boot is a national fundraising/awareness initiative for MDA that takes place in thousands of communities across the country every year without incidents. MDA and the Fire fighters take great pride in having an impeccable record of safe events for over 61 years, with very positive feedback generated from the public regarding the program. We place utmost importance on ensuring that this tradition continues.
- Fire fighters are trained, public safety officers who conduct their Fill the Boot program with every safety precaution, including but not limited to uniforms and/or safety vests and extensive signage. Fire trucks, banners, posters and other signage will clearly identify the fundraising campaign for MDA for citizens.
- Firefighters are only to be in the street collecting during red lights, they MUST return to the side of the street or median when the light turns green. Firefighters are not to slow down or stop the flow of traffic to collect.
- MDA has a liability insurance policy in the amount of \$1 million per occurrence that already covers professional fire fighters conducting Fill the Boot drives so there is no liability issue or concern for the city or fire department. MDA also has an additional special insurance policy that further protects municipalities and fire fighters participating in MDA fundraising events like Fill the Boot. This comprehensive policy provides the benefit of MDA's underwriter, AIG, to reimburse municipalities in instances in which their workman's comp has paid out benefits to a fire fighter as a result of a Fill the Boot incident.

## Public Perception/Awareness and Publicity

- Citizens look forward to the fire fighter's annual Fill the Boot drive and willingly donate their dollars and change to help fill the fire fighters' boots.
- MDA will distribute press releases to local radio, television and print media to publicize Fill the Boot details and provide public awareness of the campaign. It is hoped that the local media will be able to provide a daily listing and/or announcement of collection sites and times.



## **For Agenda Item #7**

### **Sec. 8-41. Traffic and parking controls.**

(1) The director of public works, in coordination with the chief of police, shall maintain the Administrative Code of Traffic and Parking Regulations for the City of Marshfield, to include the establishment of traffic control signage and the establishment and enforcement of speed limits, parking and through-street designations, heavy traffic routes, one-way street and alley designations, and all other necessary and convenient regulations for the control of traffic in and about the City of Marshfield, and including parking limitations.

(2) All additions, deletions or amendments to the Administrative Code of Traffic and Parking Regulations shall be submitted to the board of public works for review and approval, subject to the further review and approval of the council. Upon approval of the board of public works, and concurrence of the council, such additions, deletions or amendments to the Administrative Code of Traffic and Parking Regulations shall become enforceable, and violations of such code shall be deemed a violation of the Municipal Code, subject to penalties as provided in this chapter of the Municipal Code.

### **The following are experts from the Administrative Code of Traffic and Parking Regulations:**

#### **A. TIME LIMITED PARKING**

No person shall park longer than the times designated below between 8:00 A.M. and 9:00 P.M. on any day except Sundays and public holidays on the following streets, except as provided herein.

#### **5. NINETY-MINUTE PARKING.**

- (a) On the west side of **Central Avenue** from 7<sup>th</sup> Street to 210 feet north of the north line of 2<sup>nd</sup> Street, from 9:00 AM to 6:00 PM. (PW11-106, dated 08/15/11)
- (b) On the east side of **Central Avenue** from 7<sup>th</sup> Street to 290 feet north of the north line of 2<sup>nd</sup> Street, from 9:00 AM to 6:00 PM. (PW11-106, dated 08/15/11)

## **For Agenda Item #8**

### **Sec. 11-06. Weed control.**

(1) *Required.* The owner of any land within the city shall destroy all noxious weeds and keep mowed all grasses, as defined in subsection (2) of this section, which grow on owner's property and on any terraces and ditches abutting such property.

(2) *Defined.* The term "noxious weed" or "weeds" as used in this section shall include the following: Canada thistle; leafy spurge; field bindweed (creeping jenny); Canada goldenrod (oldfield); better-ticks; burdocks; cattails; chickweed (common); cockleburrs; cockle crows; fan weed; pennycress; fleabane; daisy; giant ragweed; lamb's quarters; milkweeds; Mullen; garlic mustard; common reed grass; honey suckle; crown vetch; common mustard; ball myrtle; stinging nettles; ox-eye daisy; pepper grass; field pigweed; poison ivy; common ragweed; sandburs; shepherd's purse; smartweeds (lady's thumb); annual spurges; sticktight; bull thistle; tumbleweed; witchgrass; yarrow; milfoil; quackgrass; snapdragon; toadflax; sour dock; yellow dock; wild barley; poison sumac; purple loosestrife; spotted knotweed; buckthorn; brush (woody stemmed plant); all other plants defined as noxious by the Wisconsin Department of Natural Resources; and all other grasses over four (4) inches in height for developed residential properties and over six (6) inches in height for undeveloped properties as further defined below.

(a) Vacant or undeveloped properties which abut developed residential properties on more than one side shall be kept mowed to a maximum of six (6) inches in height.

(b) Vacant or undeveloped properties which abut developed residential properties on only one side and undeveloped properties abutting non-residential developed properties shall be kept mowed to a maximum height of six (6) inches for no less than the first 50 feet along the side of the property abutting the developed property and along any opened street right-of-way. The grasses on the remaining undeveloped property may be allowed to grow to a maximum of twelve (12) inches, but all noxious weeds as defined above, must be kept destroyed at all times.

(3) *Posting of notice.* The weed commissioner shall annually, on or before May 15, publish at least once a week for two consecutive weeks, as a class II notice in the official newspaper, a notice that every person shall destroy noxious weeds as described in subsection (2) of this section.

(4) *Powers and duties of weed commissioner.* Powers and duties of the weed commissioner shall be as follows:

(a) *Destruction of weeds on public lands.* The weed commissioner and deputy weed commissioners shall have authority to destroy all noxious weeds on public lands.

(b) *Destruction of weeds on private land.* The weed commissioner and his deputies shall see that weeds which are not destroyed by the property owner on private lands are destroyed, by the most economical method. The weed commissioner shall present to the finance director his account therefor for billing. The costs of destroying such weeds shall be entered on the tax roll of the property owner for destroying the weeds, and such tax shall be collected as other taxes are if the account is not paid. In case of railroads or other lands not taxed in the usual way, the amount chargeable against the railroads or other lands shall be certified by the city clerk to the state treasurer.

(c) *Entry.* The weed commissioner and his deputies may enter upon any lands within the city for the purpose of cutting or otherwise destroying weeds without being liable to an action for trespass or

damage resulting from such entry and destruction, if reasonable care is exercised in the performance of the duty.

(5) *Weed control penalty.* Penalties for violation of this section shall be as follows:

(a) If any property owner fails to destroy noxious weeds as required, after three days' written notice from the weed commissioner, the property owner, in addition to being charged with the cost of such destruction, shall also pay a forfeiture of an additional \$75.00 for the first offense, and a forfeiture of \$90.00 for a second or each subsequent offense. An administrative charge established by the Board of Public Works, adjusted not more often than annually, shall also be charged to the property owner.

(b) Property owners will receive a three-day written notice prior to being charged with a first offense under this section. No notice shall be required prior to charging additional offenses in the same calendar year.

(6) *Native Wisconsin prairie areas.* Prairie areas will be allowed and shall not be subject to section 11-06 of the Municipal Code if the areas meet and are maintained as per the following criteria:

(a) Native prairie seeding. All seed mixes shall comply with all Wisconsin law. All native seeds shall be certified to be of Wisconsin origin or of an origin within a two hundred fifty (250) mile radius of the seeding site. All seeds shall be guaranteed by the supplier to be true to name and species and (except for ReGreen) shall not be cultivated varieties.

(b) These prairie areas are to be kept free of all "noxious weed" or "weeds" as defined in section 11-06(2) at all times.

(c) If at anytime these prairie areas do not meet section 11-06(6)(b) they shall be subject to destruction by the weed commissioner as per section 11-06(4) and weed control penalty 11-06(5)

July 21, 2015

Mr. Steve Barg  
City of Marshfield Administrator  
630 S Central Ave  
Marshfield, WI 54449

Dear Mr. Barg,

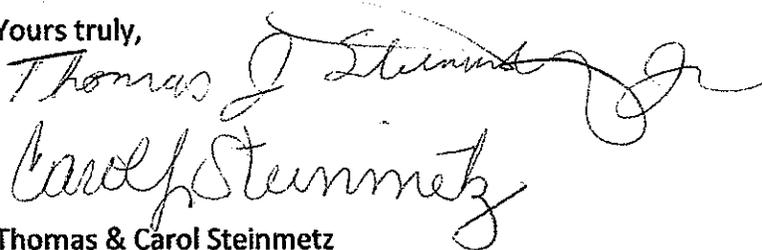
We currently own Lot 51 of Pecan Parkway Estates, Tax ID #33-06019. Please consider this letter to be our offer to donate this lot to the City of Marshfield or, alternatively to Wood County. To be clear, we wish to donate this property, and not to sell it.

As we are approaching our retirements, we cannot afford to continue to pay the real estate taxes on this property, and would like to avoid any foreclosure proceedings with respect to this property due to our inability to pay the taxes. It is a wetland, and we are not able to sell it, therefore we would like to donate it to a local government.

Our current health issues have brought this matter to a higher priority for us, and we would like to proceed as soon as is practical. Carol can be reached at: 715-486-6600.

We look forward to hearing from you as soon as possible. Thank you for your consideration and response.

Yours truly,

The image shows two handwritten signatures in black ink. The first signature is 'Thomas J. Steinmetz' and the second is 'Carol Steinmetz'. Both are written in a cursive, flowing style.

Thomas & Carol Steinmetz  
PO Box 266  
Marshfield, WI 54449

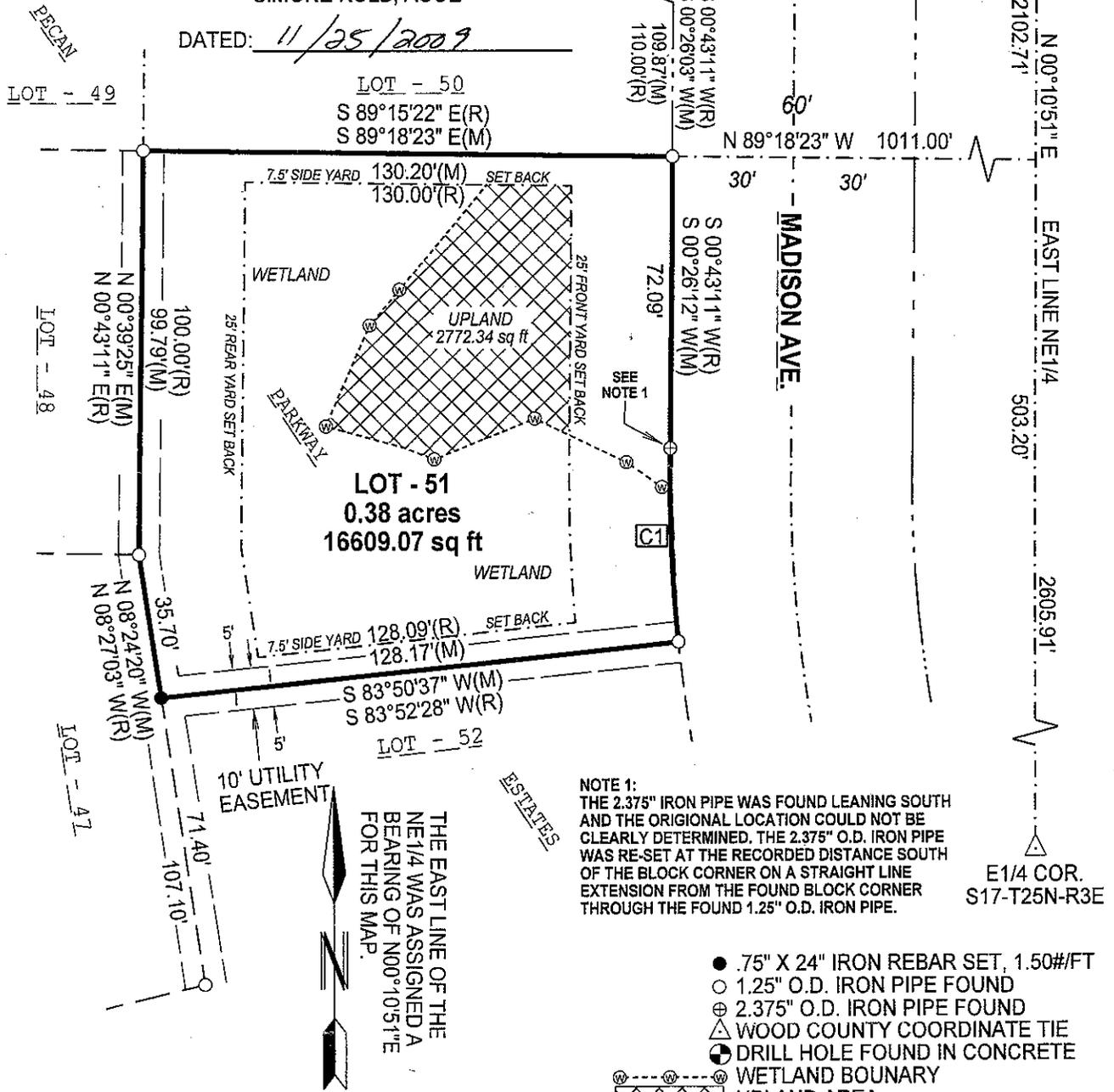
# PLAT OF SURVEY

Being all of Lot 51 of Pecan Parkway Estates, located in part of the SE1/4 of the NE1/4 of Section 17, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin

WETLAND BOUNDARY DETERMINED BY:

*Simone Kolb*  
SIMONE KOLB, ACOE

DATED: 11/25/2009



NOTE 1:  
THE 2.375" IRON PIPE WAS FOUND LEANING SOUTH AND THE ORIGINAL LOCATION COULD NOT BE CLEARLY DETERMINED. THE 2.375" O.D. IRON PIPE WAS RE-SET AT THE RECORDED DISTANCE SOUTH OF THE BLOCK CORNER ON A STRAIGHT LINE EXTENSION FROM THE FOUND BLOCK CORNER THROUGH THE FOUND 1.25" O.D. IRON PIPE.

- .75" X 24" IRON REBAR SET, 1.50#/FT
- 1.25" O.D. IRON PIPE FOUND
- ⊕ 2.375" O.D. IRON PIPE FOUND
- △ WOOD COUNTY COORDINATE TIE
- ⊙ DRILL HOLE FOUND IN CONCRETE
- ⊗ WETLAND BOUNDARY
- ▨ UPLAND AREA

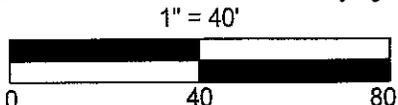
**SURVEYOR'S CERTIFICATE:**

I, Kevin C. Boyer, Registered Land Surveyor with EMCS, Inc., hereby certify:  
That I have surveyed and mapped this plat, being all of Lot 51 of Pecan Parkway Estates, located in part of the SE1/4 of the NE1/4 of Section 17, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin.  
That I have made such survey and plat by the direction of Carol Steinmetz and that such plat is a correct representation of all of the exterior boundaries of the land surveyed.  
That I have fully complied with the provisions of A-E 7 of the Wisconsin Administrative Code in surveying and mapping the same to the best of my knowledge and belief.

Dated this 23<sup>rd</sup> day of November, 2009

*Kevin C. Boyer*

Kevin C. Boyer  
R.L.S. No. S-2675



Id	Delta	Radius	Arc Length	Chord	Ch Bear
C1	06°49'04"(M)	401.29'	47.75'	47.72'(M)	S 02°14'42" E(M)
	06°50'40"(R)			47.91'(R)	S 02°42'09" E(R)