



CITY OF MARSHFIELD  
**MEETING NOTICE**

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**AGENDA  
BOARD OF PUBLIC WORKS  
CITY OF MARSHFIELD, WISCONSIN  
MONDAY, AUGUST 4, 2014 at 5:30 PM  
COUNCIL CHAMBERS, CITY HALL PLAZA**

1. Call meeting to order – Chairman Feirer
2. Approval of minutes of July 14, 2014 Board of Public Works meeting
3. Citizen Comments
4. Construction Updates – Presented by Dan Knoeck, Director of Public Works
5. Approval of Ludwig Building Renovation Project – Presented by Dan Knoeck, Director of Public Works
6. Approval of revised Rotary Winter Wonderland Use Agreement – Presented by Dan Knoeck, Director of Public Works
7. Approval of Engineering Agreement with Strand Associates for Wastewater Rate Review – Presented by Dan Knoeck, Director of Public Works
8. Approval of revised cooperative agreement for the North Central Wisconsin Stormwater Coalition – Presented by Dan Knoeck, Director of Public Works
9. Approval of Final Assessments for Chestnut Avenue (7<sup>th</sup> to Veterans Parkway) and side streets from Central to Chestnut – Presented by Dan Knoeck, Director of Public Works
10. Set date and time for annual Board of Public Works Bus Tour – presented by Dan Knoeck, Director of Public Works
11. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Purchase of land interests for Wildwood/McMillan Bicycle/Pedestrian Trail
12. Reconvene in Open Session
13. Action on matter discussed in closed session, if appropriate
14. Recommended items for future agendas
15. Adjournment

**Posted this 1<sup>st</sup> day of August, 2014 at 4:00 PM by Daniel G. Knoeck, Director of Public Works**

*NOTE*

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*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

\*\*\*\*\*  
*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424*  
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## **BOARD OF PUBLIC WORKS BACKGROUND**

**08/04/14**

1. Call meeting to order – Chairman Feirer
2. Approval of minutes of July 14, 2014 Board of Public Works meeting
3. Citizen Comments
4. Construction Updates – Presented by Dan Knoeck, Director of Public Works
5. Approval of Ludwig Building Renovation Project – Presented by Dan Knoeck, Director of Public Works  
See attached memo. **Recommend approval of quotation from Don Nikolai Construction and Over the Top Roofing. Further recommend that a Budget Resolution be drafted for Common Council consideration accepting the donation from Rotary Winter Wonderland and applying it toward the project.**
6. Approval of revised Rotary Winter Wonderland Use Agreement – Presented by Dan Knoeck, Director of Public Works  
See attached memo and revised Use Agreement. **Recommend approval, subject to a favorable recommendation of the Parks, Recreation and Forestry Committee.**
7. Approval of Engineering Agreement with Strand Associates for Wastewater Rate Review – Presented by Dan Knoeck, Director of Public Works  
See attached memo and proposal. **Recommend approval.**
8. Approval of revised cooperative agreement for the North Central Wisconsin Stormwater Coalition – Presented by Dan Knoeck, Director of Public Works  
See attached memo, revised agreement and draft resolution. **Recommend approval and refer Resolution 2014-44 to the Common Council for consideration.**
9. Approval of Final Assessments for Chestnut Avenue (7<sup>th</sup> to Veterans Parkway) and side streets from Central to Chestnut – Presented by Dan Knoeck, Director of Public Works  
See attached final assessment summary. **Recommend approval.**
10. Set date and time for annual Board of Public Works Bus Tour – presented by Dan Knoeck, Director of Public Works  
**Recommend setting the date for Monday, September 8, 2014, leaving City Hall at 5:30 PM.**
11. Closed Session: Pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Purchase of land interests for Wildwood/McMillan Bicycle/Pedestrian Trail
12. Reconvene in Open Session
13. Action on matter discussed in closed session, if appropriate
14. Recommended items for future agendas
15. Adjournment

**BOARD OF PUBLIC WORKS MINUTES**  
**OF JULY 14, 2014**

Meeting called to order by Chairman Feirer at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Mike Feirer, Tom Buttke, Gary Cummings, Chris Jockheck and Ed Wagner

**EXCUSED:** None

**ALSO PRESENT:** Alderperson Earll; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Wastewater Superintendent Warp; Cemetery Coordinator Baltus; Building Services Supervisor Pokorny; Bob Trussoni and Dave Wasserburger – Marshfield Utilities; the media; and others.

**PW14-100** Motion by Cummings, second by Wagner to recommend approval of the minutes of the June 30, 2014 Board of Public Works meeting.

**Motion Carried**

**Citizen Comments - None**

Director of Public Works Knoeck presented a Street Division construction update. He noted that with the late start of the construction season, we have started looking at which asphalt projects might be delayed to 2015 if time does not allow them to be completed this year. Those projects would be Apple Avenue from 15<sup>th</sup> Street to 17<sup>th</sup> Street and Cherry Avenue from Cleveland Street to Edison Street.

City Engineer Turchi presented an Engineering Division construction update and noted that WisDOT is taking traffic counts in the City over the next few weeks.

Dave Wasserburger presented an update on water main break street patching. There are 83 patches to do. Saw cutting on concrete streets started July 8<sup>th</sup> and asphalt saw cutting should start this week. Hopefully all patches will be completed by mid-October. Alderman Buttke feels the patching needs to be done sooner and they may need to look for other contractors to get the work done. Buttke also mentioned that the Street Department used to do these patches and is not sure if that could be an option again.

**PW14-101** Motion by Buttke, second by Cummings to recommend approval of the low bid submitted by Dirty Ducts Cleaning, Environmental & Insulation, Inc. of Madison, WI for the 200 block asbestos removal project at a cost not to exceed \$28,500 and authorize execution of a contract.

**Motion Carried**

**PW14-102** Motion by Wagner, second by Cummings to recommend approval of Wastewater Utility Debt Issue in the amount of \$1,990,000 to occur in 2014 and request a budget resolution be drafted for Common Council consideration.

**Motion Carried**

The Board of Public Works discussed the removal of the Vaughn Hansen Committal Chapel at the Cemetery. Alderman Feirer stated that the letter from Dr. Vaughn references a deed and he asked if the City has met the obligations of the deed. Barg reported that City Attorney Wolfgram has reviewed the deed and does not see anything binding that would require the city to keep the building. Cummings does not want to see the building come down and thinks we may be rushing into this too quickly. Wagner stated that the use for the building is as a memorial and questioned if the building can be stripped down to be made maintenance free and still remain as a memorial to the Vaughn family. Building Services Supervisor Pokorny stated that we may be putting more money into it to strip it down and it will still need to be maintained. Wagner would like to see a professional look at the building to see if anything could be done to minimize maintenance for a monument. City Administrator Barg

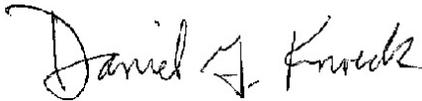
questioned what level of financial commitment the City would be willing to put toward this project, both in repairs and ongoing maintenance. Wagner feels we have new information to consider before a final decision is made. Buttke agrees that we need to look at all the alternatives and we don't need to be in a big hurry right now. Wagner would like to see a cost estimate to take the building down to the bare essentials so the building could withstand the weather. The consensus of the Board was to get information on professional services to analyze the building and see what the costs of those services would be.

**Recommended items for future agendas:**

Alderman Cummings asked if the City can force the owners of the 2 houses on the 200 block of South Peach Avenue to stop the demolition and board up the doors and windows.

Motion by Jockheck, second by Cummings that the meeting be adjourned at 6:20 PM.

**Motion Carried**

A handwritten signature in black ink that reads "Daniel G. Knoeck". The signature is written in a cursive style with a large initial "D".

Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS

City of Marshfield  
Department of Public Works  
Street Division  
407 West 2<sup>nd</sup> Street  
Marshfield, Wisconsin 54449



Brian G. Panzer  
Street Superintendent  
(715) 486-2081  
FAX: (715) 387-8669  
brian@ci.marshfield.wi.us

To: Michael Feirer, Chairman, Board of Public Works  
Members, Board of Public Works

From: Brian Panzer, Street Superintendent *Brian Panzer*

R.E.: B.O.P.W.'s Street Division Construction Update for August 4, 2014

Date: July 30, 2014

### Asphalt Mill-In-Place

Street(s) with ongoing prep work:

**State Ave. – 4<sup>th</sup> St. to Adler Road:** storm water work complete; asphalt milling, landscaping and paving to be scheduled

This prep work includes: storm water ditching, driveway culvert resets/replacements, drain tile installation, storm water x-culvert and inlet pipe replacements, landscape restoration, tree removals if required and asphalt milling.

Streets to be scheduled:

Broadway Ave. – Upham St. to McMillan St.

Laird St. – Shawano Drive to St. Joe's Ave.

Shawano Drive – Upham St. to Broadway Ave.

Hardacre Ave. – 5<sup>th</sup> St. to 6<sup>th</sup> St.

Wisconsin Ave. – Adler St. to 6<sup>th</sup> St.

Complete:

**Carmen Drive – Waushara Drive to Upham St.**

**Debra Lane – Carmen Drive to Hume Ave.**

**Renee Lane – Debra Lane to Upham St.**

### Asphalt Overlays

Street(s) with ongoing prep work:

**Adams Ave. – 5<sup>th</sup> St. to 8<sup>th</sup> St.**

**6<sup>th</sup> St. – Oak Ave. to Columbus Ave.**

This prep work includes: storm water M.H., inlet and main repairs/replacements and resets, base concrete replacement, yard drain repairs/replacements, curb replacement, sidewalk and X-walk replacements and re-landscaping prior to a new asphalt surface being applied

Complete:

**11<sup>th</sup> St. – Central Ave. to Oak Ave.**

**Doege St. – Peach Ave. to Palmetto Ave.**

### Street Reconstructions

**Park St. – 7<sup>th</sup> St. to Pine Ave.:** concrete curb and gutter and driveways complete; storm sewer work complete; terrace restorations ongoing; new asphalt surface to be scheduled

Streets to be scheduled:

**Upham St. – Central Ave. to 300' east:** to be scheduled

**4<sup>th</sup> St. - 8<sup>th</sup> St. to west end:** to be scheduled

### Storm Sewer Maintenance/Construction

**-Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing**

**-General storm water ditching with drain tile installation as required throughout the city: ongoing**

**-Installation of driveway culverts with related ditching throughout the city as required: ongoing**

**-X-culvert and inlet culvert replacements as required throughout the city: ongoing**

**-Storm sewer main at Renee Lane and Debra Lane: complete**

**-Storm sewer with street reconstruction on Park St.: complete**

(over)

**Sanitary Sewer Maintenance/Reconstruction**

- M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: ongoing
- M.H. replacements or Mono-forming and main repairs from Clearwater Committee priority list: to be scheduled

**Street Maintenance/Construction**

- Crack sealing of concrete streets: complete
- Crack sealing of asphalt streets: complete
- Specialized joint sealing on concrete streets: to be scheduled
- Slag sealing of asphalt streets: to be scheduled
- General asphalt patching, city wide as required: to be scheduled



# City of Marshfield

## Memorandum

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**TO:** Board of Public Works  
**FROM:** Tom Turchi, City Engineer  
**DATE:** July 31, 2014  
**RE:** Construction Update Engineering Division

### Contract 2014-01

- **North Street – St Joseph Avenue to Wood Avenue**
  - Work began on May 27<sup>th</sup>.
  - Water main & sanitary sewer installation is complete.
  - Water and Sewer service laterals are complete.
  - The Gas Co finished their work last Friday.
  - Grading was completed on the 30<sup>th</sup>
  - Curb and gutter, sidewalks and driveway paving will begin this week.
- **Alley Bounded by Central Ave & Chestnut Ave – 4<sup>th</sup> St & 5<sup>th</sup> St**
  - Work started this morning with the removal of the old surface.
  - We Energies has completed their work replacing main and services.
  - The phone company has completed the process of relocating their lines and services.
  - Installation of storm laterals started Friday and upon completion of the storm laterals grading will begin.
- **Park Street – 7th Street to Oak Avenue**
  - Work started June 3<sup>rd</sup>, 2014
  - The gas company has finished the relocation of the 8" gas main at the box culvert.
  - Concrete curb and gutter and driveway paving was completed on August 1<sup>st</sup>.

### Contract 2014-02

- **Hume Avenue – McMillan Street to the North.**
- **W 26<sup>th</sup> Street – Central Avenue to Wittman Avenue.**
  - The preconstruction meeting was held on Thursday July 31, 2014
  - Work is scheduled to begin the week of August 11<sup>th</sup>.

### 2014 Mill-In-Place

- |   |                               |
|---|-------------------------------|
| • 312183 – Carmen Drive (Washara Drive to Upham Street)                       | Design / paving are complete  |
| • 312183 – Debra Lane (Carmen Drive to Hume Avenue)                           | Design / paving are complete  |
| • 312183 – Renee Lane (Debra lane to Upham Street)                            | Design / paving are complete  |
| • 312184 – Broadway Avenue (Upham Street to McMillan Street)                  | 40% Design is underway        |
| • 312184 – Shawano Drive (Broadway Avenue to Upham Street)                    | 40% Design is underway        |
| • 312184 – Laird Street (Shawano Drive to St Joseph Avenue)                   | 40% design is underway        |
| • 312178 – Apple Avenue (15 <sup>th</sup> Street to 17 <sup>th</sup> Street)  | 20% Survey is complete (2015) |
| • 352079 – Cherry Avenue – Cleveland Street to Edison Street                  | 20% Survey is complete (2015) |
| • 312180 – Hardacre Avenue – 6 <sup>th</sup> Street to 5 <sup>th</sup> Street | Design is complete            |
| • 312181 – State Avenue – 4 <sup>th</sup> Street to Adler Road                | Design is Complete            |
| • 212182 – Wisconsin Avenue 6 <sup>th</sup> Street to Adler Road              | Design is complete            |

### Other Miscellaneous Projects:

As the plans are completed we will hold a PIM's so the residents may review the final plans with staff.  
As plans are finalized and made available they are being placed on the Engineering Division web page.

Survey work is progressing on the 2015 Maple Avenue project. All underground utilities have been surveyed other than elevations on existing telephone conduits. Cross-sections will be surveyed over the next several weeks and design has begun.

The Wisconsin DOT has been conducting traffic counts in the city at many various locations and will continue counts over the next several weeks. We asked if some additional locations could be counted on 29<sup>th</sup> Street ahead of these projects.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Thomas Turchi".

Thomas Turchi,  
City Engineer



City of  
Marshfield  
Memorandum

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July 29, 2014

TO: Board of Public Works  
FROM: Dan Knoeck, Director of Public Works  
SUBJECT: Ludwig Building Renovation

**BACKGROUND**

In late 2012, it was discovered that the wooden floor structure in the north portion of the Ludwig Building was rotting and in need of repair. The original construction consisted of a wooden floor system over an undrained crawl space which has led to the rot and deterioration that we are seeing today. In 2013, several alternatives for repair were evaluated including an option to raze the north portion of the building. A Capital Improvement Project, PR-L-2862, in the amount of \$30,000 was approved in the 2014 – 2018 CIP to fund the repairs or demolition in 2014. A copy of the project sheet from the CIP manual is attached for reference. The project is funded in the 2014 Budget with \$30,000 of room tax.

**ANALYSIS**

The meeting space in this building has been used by numerous groups throughout the year but most heavily by the Rotary Winter Wonderland event which occurs from mid-October through early February every year. A new alternative was proposed by RWW and that is to remove the interior walls and floor system, fill in the crawl space and pour a new concrete floor. A new uni-sex toilet room would also be constructed in the northwest corner of the building. A copy of the plan is attached. This option was reviewed by the Building Inspector and he concurs that this is a viable approach.

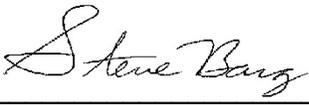
Quotations were solicited for the work and one was received from Don Nikolai Construction in the amount of \$30,530. RWW has committed \$10,000 toward the project in the form of donated material, volunteer labor and cash contribution. In exchange, RWW is asking for an extension of the Use Agreement with the City and exclusive use of the north portion of the building during their event. A revised use agreement has been drafted for your review as a separate agenda item.

Other repairs that are needed include shingle replacement and new rain gutters for an additional cost of \$5,500. This work will be done by Over the Top Roofing. The total

renovation cost is estimated \$36,030 with a City share of approximately \$26,000. Work is expected to begin in August and be completed by early October.

**RECOMMENDATION**

I recommend approval of the quotations by Don Nikolai Construction and Over the Top Roofing for renovation of the Ludwig Building. I further recommend that a Budget Resolution be drafted for Common Council consideration accepting the donation from Rotary Winter Wonderland and applying it toward the project.

Concurrence:   
Steve Barg, City Administrator

**Capital Improvement Program**  
**City of Marshfield, Wisconsin**

2014 thru 2018

Department Parks & Recreation

Contact Ed Englehart

Type N/A

Useful Life

Category L - Parks

Priority Level II

Project#	PR-L-2862
Project Name	Ludwig Building Maintenance

Assessable Project

Companion Project

**Description**

The project would provide funding to repair damaged sub floor structural problems under the restroom, office and meeting room areas of the Ludwig Administration Building at the Wildwood Zoo. In the event that the repairs are not practical the funds would be used demolish the building.

**Justification**

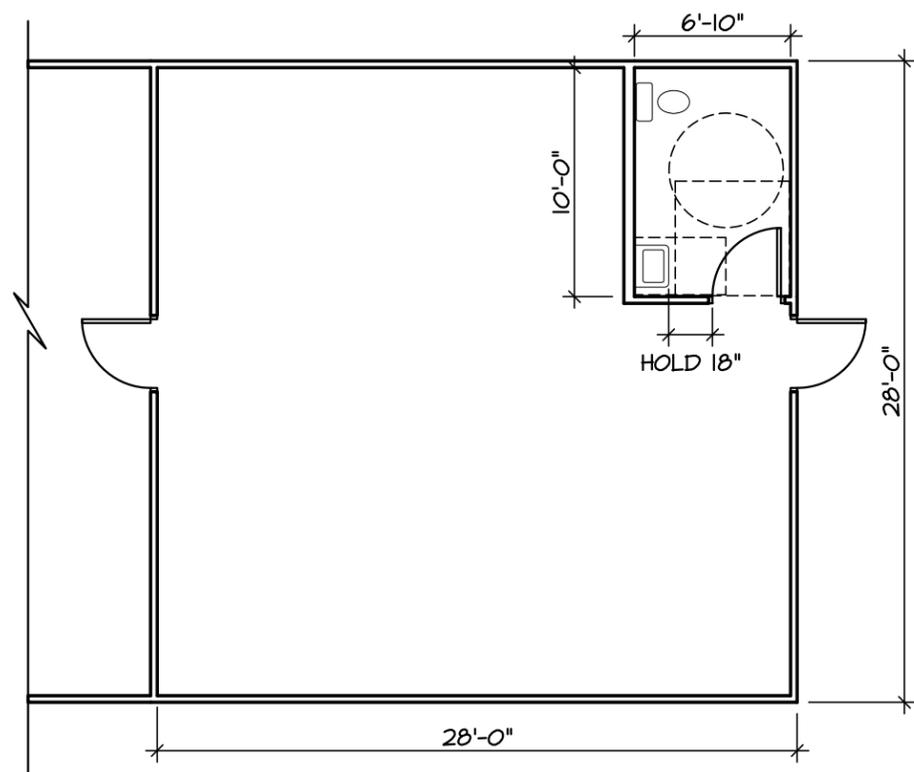
In the fall of 2012, a structural failure of the floor system under the office, meeting room and restroom areas of the Ludwig Building occurred. Preliminary investigations indicate the floor support system under this area is in very poor condition and may not be practical to repair. Temporary supports were installed and limited use of the space has been instituted until additional investigation can be completed. The building was constructed in 1984 utilizing a crawl space under this portion of the building. These funds would not provide a long term solution to the building needs at the zoo but may extend the life of the building enough to allow other facilities to be constructed to take its place.

Expenditures	2014	2015	2016	2017	2018	Total
Construction	30,000					30,000
<b>Total</b>	<b>30,000</b>					<b>30,000</b>

Funding Sources	2014	2015	2016	2017	2018	Total
Room Tax	30,000					30,000
<b>Total</b>	<b>30,000</b>					<b>30,000</b>

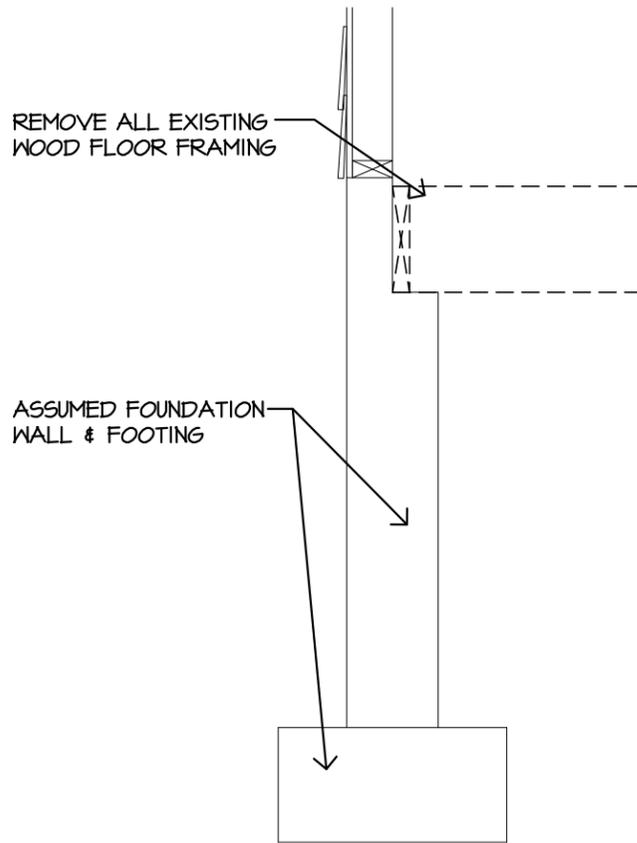
**Budget Impact/Other**

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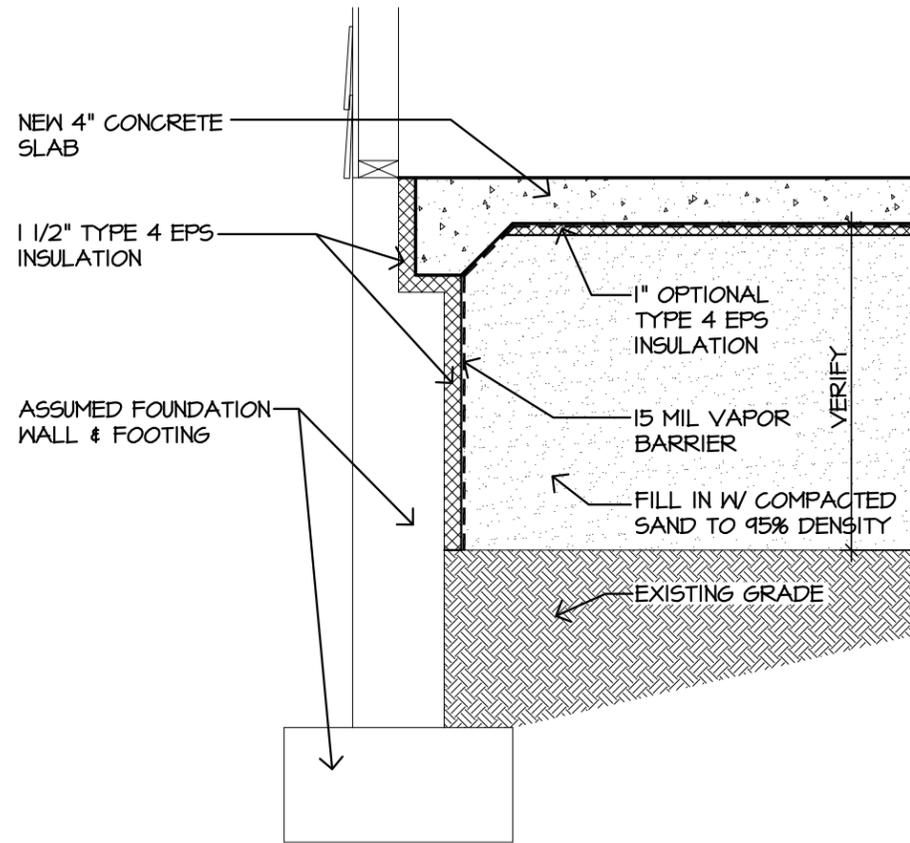
### FLOOR PLAN

SCALE: 1/8"=1'-0"



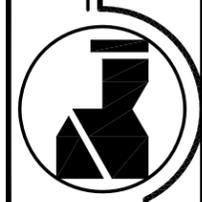
### DEMO SECTION

SCALE: 3/4"=1'-0"



### FLOOR SECTION

SCALE: 3/4"=1'-0"



**LUDWIG BUILDING  
DESIGN UNLIMITED**

DAN HELWIG, ARCHITECT, AIA, 1024 WEST McMILLAN STREET, MARSHFIELD, WI 54449 (715) 384-3207 FAX (715) 384-9922

www.designunlimitedmfld.com



**City of  
Marshfield**  
**Memorandum**

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July 31, 2014

TO: Board of Public Works

FROM: Dan Knoeck, Director of Public Works and Ed Englehart, Parks & Recreation Director

SUBJECT: Revised Rotary Winter Wonderland Use Agreement

**BACKGROUND**

Since 2006, the Marshfield Rotary Clubs have held an annual Rotary Winter Wonderland (RWW) event at the Wildwood Park Zoo. The event has evolved into a great success story, not only generating excitement and family entertainment over the holiday season, but more importantly providing a significant service to the community by collecting canned goods and funds for local food pantries.

Over the years RWW, has invested in small improvements in the zoo area, including new sidewalks and walkways, and other items. Now RWW is prepared to make a significant contribution to the Ludwig Building Renovation project, as that building space is critical to their operations. In exchange, RWW is asking for an extension of the Use Agreement and new language in the agreement that would allow them exclusive use of the north half of the Ludwig Building during the RWW event. Throughout the remainder of the year, this renovated space would be available for other uses.

**ANALYSIS**

A redlined version of the revised agreement is attached. The two changes of note are to extend the term of the agreement to 2024 and to formalize RWW's use of the north half of the building in exchange for their contribution to the Ludwig Building project. The Parks, Recreation & Forestry Committee has not acted on this request yet, but will do so at their meeting on August 14, 2014

**RECOMMENDATION**

I recommend approval the revised Rotary Winter Wonderland Use Agreement, subject to a favorable recommendation by the Parks, Recreation and Forestry Committee.

Concurrence:   
Steve Barg, City Administrator

## USE AGREEMENT

This Use Agreement (hereinafter "Agreement") is made between the City of Marshfield, Wisconsin, a Municipal corporation, by and through Parks and Recreation Department (hereinafter "Lessor) and Marshfield Rotary Club, Marshfield, Wisconsin (hereinafter "Lessee").

### RECITALS

WHEREAS, Lessee desires to conduct a festival known as Rotary Winter Wonderland; and

WHEREAS, Rotary Winter Wonderland will be held, with the permission of Lessor, in Wildwood Park.

NOW, THEREFORE, in consideration of the foregoing and the promises contained herein, the Parties agree as follows:

#### 1. LEASED PREMISES.

Subject to Lessor's absolute right to conduct animal day care duties and responsibilities, Lessor hereby permits Lessee to use that portion of Wildwood Park as identified on the operational display map which is attached hereto as Exhibit "A" and fully incorporated herein solely for the purpose of presenting the Rotary Winter Wonderland program. If, in the sole and absolute judgment of Lessors' personnel, the Rotary Winter Wonderland program becomes unreasonably disruptive to any zoo animals, then Lessor shall have the right to require Lessee to implement changes in any facet of the program as deemed reasonably necessary for proper care of zoo animals. The

Leased Premises shall not include access to or use of any animal exhibits, animal habitats or animal care areas except upon prior written authorization from either the Parks and Recreation Maintenance Supervisor or the Director of Parks and Recreation Department.

Lessor and Lessee have collaborated to undertake renovations to the Ludwig Building which is a key facility for Rotary Winter Wonderland operations. In exchange for a significant financial contribution from Rotary Winter Wonderland toward the Ludwig Building Project, Rotary Winter Wonderland will be granted exclusive use of the meeting room space in the Ludwig Building, approximately 780 square feet, during the annual event, including those days necessary for setup and removal.

**2. TERM.**

The term of this Agreement shall be for the period commencing October 1, 2012 2014 and ending March 31, 2018 2024. The specific dates for use of Leased Premises shall be limited to the dates during that period when Rotary Winter Wonderland is actually being presented, including those days necessary for set up and removal of the program accessories and equipment. Access for set up and operations shall be scheduled in advance with either the Parks and Recreation Maintenance Supervisor or the Director of Parks and Recreation Department.

**3. COST REIMBURSEMENT.**

Lessee shall reimburse Lessor for all costs and expenses incurred by Lessor directly related to the Rotary Winter Wonderland program including, but not limited to, utilities, snow and ice removal, and law enforcement and emergency personnel. Lessor shall submit to Lessee a detailed invoice(s) of all costs incurred by Lessor for said

program not later than April 30<sup>th</sup> immediately following end of each Term. Lessee shall pay the balance due to Lessor within thirty (30) days after receipt of said invoice(s).

**4. REPAIRS AND MAINTENANCE.**

Lessee shall reimburse Lessor for all costs of refurbishing the grounds and permanent structures of Leased Premises to their pre-Rotary Winter Wonderland condition, normal wear and tear excepted, within thirty (30) days after receipt of invoice(s) therefore or at a later date determined by the Parks and Recreation Department staff to allow for suitable weather and ground conditions.

Lessee further agrees to remove any and all structures, materials or equipment utilized by Lessee no later than March 31<sup>st</sup>. If Lessee does not remove any or all structures, materials or equipment within said time, Lessor may remove the same and Lessee shall be responsible for the cost of removal thereof.

Lessee shall not make any alterations to Lessor's buildings or property without the prior written consent of Lessor.

**5. INSURANCE AND INDEMNIFICATION.**

Lessee covenants and agrees that it will defend, indemnify and hold Lessor, its agents, officers and employees, harmless from and against any and all damages, claims, penalties, costs and obligations (including attorney fees) which Lessor shall or may sustain or incur by reason of or in consequence of the Lessee's use of Leased Premises; provided, however, Lessee shall not be obligated to defend, indemnify or hold harmless Lessor, its agents, officers and employees from and against any and all damages, claims, penalties, costs and obligations which Lessor shall or may sustain or incur due to the negligent acts or omissions of Lessor, its agents, officers and employees.

Lessee shall submit a completed incident report form to Lessor within a reasonable amount of time following the occurrence of any reportable injury, accident or other incident during the term hereof.

Lessee shall, at its sole expense, provide public liability insurance issued by a company licensed to do business in the state of Wisconsin with single aggregate limits of at least \$1,000,000.00 for personal injury or death per occurrence and property damage coverage. Said policy or policies of insurance shall name the City of Marshfield and its officers and employees as an additional insured. A certificate of insurance providing proof of the same shall be filed with the Lessor and the Finance Director on or before October 13th of the Lease Term.

**6. TERMINATION.**

If either party to this Agreement should breach any material obligation hereunder, the injured Party may give written notice of the breach to the defaulting Party. If such breach is not remedied within fifteen (15) days after the receipt of the written notice, the complaining Party may terminate this Agreement by providing written notice to the defaulting Party.

**7. RENEWAL.**

This Agreement may be renewed upon mutually agreeable terms and conditions by the written consent of the Parties, provided Lessee requests renewal of this Agreement on or before May 1<sup>st</sup> of each succeeding year.

**8. CODE COMPLIANCE.**

Lessee agrees to comply with all applicable federal, state and local laws pertaining to the use of the Leased Premises, including, but not limited to, the electrical

code and shall pay all fines and forfeitures should the same not be used in compliance with said regulations.

**9. ASSIGNMENT.**

Lessee shall not assign this Agreement or sublet the Leased Premises without the prior written consent of Lessor, Any attempted assignment without the prior written consent of Lessor is void.

**10. ADDITIONAL PROVISIONS.**

Lessee shall provide a post event summary report to the Parks, Recreation, and Forestry Committee that includes participation information, expense and revenue information and suggested changes or modifications to the event.

Any notice required or permitted to be given by either Party to the other Party shall be in writing and addressed as follows:

**FOR LESSORS:**

Ed Englehart, Parks & Recreation Director or  
City Administrator  
City of Marshfield  
630 S. Central Avenue  
Marshfield, WI 54449

**FOR LESSEE:**

~~Heather Holden~~, **Roberta DeVetter**, President Marshfield Noon Rotary Club  
P.O. Box 463  
Marshfield, WI 54449

~~Erik Borreson~~, **Roxanne Wetterau**, President Marshfield Sunrise Rotary Club  
P.O. Box 331  
Marshfield, WI 54449

Notice shall be deemed to be received, if sent by U.S. Mail, on the date of mailing. For all other forms of transmission, notice shall be deemed received upon the actual date of receipt.

This Agreement shall be governed by and interpreted solely in accordance with the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by their authorized representatives.

CITY OF MARSHFIELD

MARSHFIELD ROTARY CLUB

\_\_\_\_\_  
By: Chris Meyer, Mayor

\_\_\_\_\_  
By: ~~Heather Holden,~~  
**Roberta DeVetter**, President  
Marshfield Noon Rotary Club

\_\_\_\_\_  
Attest: Deb M. Hall, City Clerk

\_\_\_\_\_  
By: ~~Erik Borreson,~~  
**Roxanne Wetterau**, President  
Marshfield Sunrise Rotary Club



City of  
Marshfield  
Memorandum

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July 29, 2014

TO: Board of Public Works

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Engineering Services Agreement for 2014 Wastewater Utility rate Review

**BACKGROUND**

Each year during the budget process, wastewater rates are reviewed and updated as necessary. Strand Associates has been providing this service since the new plant went on line.

**ANALYSIS**

Attached is the proposed agreement for the 2014 rate review. The agreement is based on actual cost not to exceed \$8,500 with some pricing for additional services should they be necessary.

**RECOMMENDATION**

I recommend approval of the Engineering Services Agreement with Strand Associates for the 2014 Wastewater Utility rate review and authorize execution of the agreement.

Concurrence: *Steve Barg*  
Steve Barg, City Administrator



Strand Associates, Inc.<sup>®</sup>

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

Task Order No. 14-02  
City of Marshfield, Wisconsin (OWNER)  
and Strand Associates, Inc.<sup>®</sup> (ENGINEER)  
Pursuant to Technical Services Agreement dated April 20, 2011

### **Project Information**

Services Name: 2014 Wastewater Utility Rate Review

Services Description: Review 2013 and 2014 year-to-date operating and capital costs, anticipated projected future costs and future capital expenditures, and recommended 2015 wastewater utility rates from OWNER's annual review of its user charge system.

### **Scope of Services**

ENGINEER will provide the following services to OWNER:

1. Review anticipated 2015 operating budgets for the wastewater utility, including operation and maintenance costs, proposed capital expenditures, and miscellaneous sources of revenue. Develop up to three preliminary rate increase estimates based on the projected total revenues required.
2. Review billings and revenues for 2013 and the first half of 2014 for billing quantities to be used for determining year 2015 rates. This includes a review of all Category B users as well as outside sources of revenue including hauled wastes, lab services, special assessments, and charges to other City departments.
3. Develop a 2015 revenue projection based on OWNER's recommended rate increase using both a cash basis method and a utility basis method. The components of the revenue projection on a cash basis will include operation and maintenance, replacement fund contributions, existing debt service, operating reserve contribution (if required), and a recommended projected cash flow for the utility. Review outside revenue sources such as hauled wastes and special assessment. Based on the 2015 revenue projections, develop rates for the wastewater utility including customer charges, volume charges, surcharges, and charges for special wastes such as holding tank wastes and effluent reuse.
4. Review Completion Industrial Minerals effluent use rate.
5. Prepare a summary report for review by OWNER staff that summarizes the key assumptions used in developing the proposed rates as well as the documented support for the proposed rates.
6. Prepare recommended rates for review and adoption by the City Council.
7. Attend one Public Works Committee meeting to present the recommended rates and connection fee options. Additional meetings may require additional fee.

City of Marshfield  
Task Order No. 14-02  
Page 2  
July 24, 2014

**Compensation**

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$8,500. An additional trip for a Common Council meeting shall be compensated at \$800. Additional rate increase estimates shall be compensated at \$600 each.

**Schedule**

Services will begin upon execution of this Task Order, which is anticipated on August 7, 2014. Services are scheduled for completion on October 31, 2014.

**TASK ORDER AUTHORIZATION AND ACCEPTANCE:**

OWNER:

ENGINEER:

CITY OF MARSHFIELD

STRAND ASSOCIATES, INC.®

\_\_\_\_\_  
Chris Meyer  
Mayor

Date

\_\_\_\_\_  
Matthew S. Richards  
Corporate Secretary

Date

\_\_\_\_\_  
Deb Hall  
City Clerk

Date

\_\_\_\_\_  
Keith Strey  
Finance Director

Date



City of  
Marshfield

# Memorandum

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**TO:** Board of Public Works  
**FROM:** Tom Turchi, City Engineer  
**DATE:** July 28, 2014  
**RE:** Stormwater Management Cooperative Agreement.

## BACKGROUND

In early 2008 and in 2010 the City of Marshfield entered into a Stormwater Management Cooperative Agreement with Marathon County, the Cities of Merrill, Mosinee, Schofield, Stevens Point, Wausau, Wisconsin Rapids, the villages of Kronenwetter, Rothschild and Weston, the Town of Rib Mountain, and Marathon County, herein referred to as the North Central Wisconsin Stormwater Coalition. The current agreement has expired and the coalition has added the city of Baraboo into the group. Therefore this group felt an update to the agreement was necessary.

## ANALYSIS

The new agreement is attached. I will quickly highlight the changes from the previous agreement. The City of Baraboo was added as a member. The effective dates within the terms of the agreement have been updated. In the scope of services article V has been revised.

North Central Wisconsin Stormwater Coalition duties shall include the following:

- A. Research, evaluate and develop a public education and outreach program, which will meet the requirements of WPDES permits held by the participating parties.  
*(A sub-committee of the coalition shall be formed to research, evaluate and develop a public education and outreach program, which will meet the requirements of WPDES permits held by the participating parties.)*
- B. Develop procedures and modify ordinances as necessary to comply with the WPDES permit, and the Administrative Code and changes made to the code and permit requirements.  
*(A sub-committee of the coalition shall be formed to develop procedures and modify ordinances as necessary to comply with the WPDES permit, and the Administrative Code and changes made to the code and permit requirements.)*
- C. Collect funds from members to implement the education and outreach plan developed by the coalition and distribute these funds as voted upon by the membership to target educational goals of the WPDES program. Funding levels required shall be determined by the coalition members based upon educational activities and research planned by the members.  
*(No changes to this paragraph.)*
- D. Marathon County shall act as administrative and fiscal agent for the coalition and may delegate all or part of the necessary duty to a partner agency or organization.  
*(Marathon County shall act as fiscal agent for the coalition.)*
- E. Create and administer bylaws to govern its operation.  
*(This sentence was added.)*

**RECOMMENDATION**

I recommend approval of the Stormwater Management Cooperative Agreement and that the City Engineer or his designee be assigned to participate as a member of the Coalition representing the City of Marshfield. I further recommend that the attached resolution 2014-44 be referred to the Common Council for their consideration.

Respectfully submitted,

*Thomas R. Turchi*

Thomas Turchi

Concurrence:

*Steve Barg*

Steve Barg, City Administrator

*Daniel G. Knoeck*

Daniel G. Knoeck, P.E. Director of Public Works

# **STORMWATER MANAGEMENT COOPERATIVE AGREEMENT**

This Agreement is entered into pursuant to Wis. Stat. § 66.0301 to specify those certain responsibilities of the parties hereto in the implementation of an intergovernmental stormwater management program during the term of this Agreement.

## **I. PARTIES**

This Agreement is between the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, Wisconsin Rapids, the villages of Kronenwetter, Rothschild and Weston, the Town of Rib Mountain, and Marathon County, herein referred to as the North Central Wisconsin Stormwater Coalition.

Each party shall be responsible for assigning appropriate designees to participate as members of the North Central Wisconsin Stormwater Coalition on behalf of each party. Duties and responsibilities are set forth below.

## **II. TERM OF AGREEMENT**

This Agreement shall commence on February 1, 2014, and continue through January 31, 2019. Any party may withdraw on thirty (30) days written notice to the coalition, subject only to the payment of any obligations due to the coalition under this Agreement.

## **III. PURPOSE OF AGREEMENT**

The purpose of this Agreement is to develop and implement a single information and outreach program for all participating members meeting the requirements of the Wisconsin Administrative Code to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs. The coalition will also be tasked with cooperating to adapt and revise operating procedures, and municipal ordinances to comply with the requirements of Wisconsin Pollutant Discharge Elimination System (WPDES) General Permits held by each of the parties and any changes made to pertinent Wisconsin Administrative Code and to review changes to legislation and policies regarding stormwater and provide recommendations and options to member communities as well as state or federal policy makers and officials.

The parties to this Agreement may seek to improve the quality of local stormwater management programs by mutually agreeing to contract for services that would evaluate institutional arrangements for long-term program delivery and develop marketing and/or educational materials about stormwater impacts. The general WPDES permit terms and conditions, as currently held by all participating parties, are incorporated by reference. Said permits are subject to change.

## **IV. PROGRAM SUMMARY**

The activities required to complete this program include, but are not limited to the following.

- A. Review current research about stormwater impacts on waters of the state.
- B. Assess the public's current knowledge of the causes of stormwater pollution.
- C. Develop marketing/educational materials to encourage reduction of the causes of stormwater pollution.
- D. Provide information directly to the public to influence changes in the behavior and encourage best practices for stormwater management.
- E. Evaluate collaborative efforts and institutional arrangements which may be used to implement a long-term information and outreach program to meet the interests of the participating agencies.

- F. Work collaboratively to revise current ordinances to address the requirements of WPDES General Permits held by each of the participating parties.
- G. Work collaboratively to develop new procedures and revise existing agency practices to comply with and address the requirements of WPDES General Permits held by each participating party.

**V. SCOPE OF SERVICES**

North Central Wisconsin Stormwater Coalition duties shall include the following:

- A. Research, evaluate and develop a public education and outreach program, which will meet the requirements of WPDES permits held by the participating parties.
- B. Develop procedures and modify ordinances as necessary to comply with the WPDES permit, and the Administrative Code and changes made to the code and permit requirements.
- C. Collect funds from members to implement the education and outreach plan developed by the coalition and distribute these funds as voted upon by the membership to target educational goals of the WPDES program. Funding levels required shall be determined by the coalition members based upon educational activities and research planned by the members.
- D. Marathon County shall act as administrative and fiscal agent for the coalition and may delegate all or part of the necessary duty to a partner agency or organization.
- E. Create and administer bylaws to govern its operation.

**VI. INSURANCE**

Each party to this Agreement shall maintain its own liability and worker's compensation insurance sufficient to insure against the risks arising from each party's responsibilities under this Agreement. Events and activities sponsored by the North Central Wisconsin Stormwater Coalition shall be considered as work time by the personnel of all participating parties and shall be construed to carry with it all worker's compensation and liability insurance coverage for any claims arising from acts or omissions of said personnel.

**VII. MUTUAL INDEMNIFICATION**

The parties agree fully to indemnify and hold one another harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third persons or their property, caused by the fault or negligence of the said party, its agents, or employees, in the performance of this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and shall retain the right to investigate, compromise and/or defend same.

**VIII. WAIVER OF BREACHES**

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

**IX. APPLICABLE LAW**

This Agreement shall be governed under the laws of the State of Wisconsin.

**X. SECTION HEADINGS**

The headings of the several sections, and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

**XI. NON-ASSIGNMENT OF AGREEMENT**

The participating parties agree that there shall be no assignment or transfer of this Agreement, nor any interests, rights or responsibilities herein contained, except as agreed in writing by all participating parties.

**XII. MODIFICATIONS TO AGREEMENT**

There shall be no modifications to this Agreement except by a two-thirds (2/3) vote of the membership.

**XIII. INTEGRATION OF AGREEMENT**

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral, and all negotiations as well as any previous agreements presently in effect between the participating parties relating to the subject matter of this Agreement. All parties hereto having read and understood the entirety of this Agreement consisting of three (3) typewritten pages hereby affix their duly authorized signatures.

**XIV. APPROVAL**

The undersigned have adopted resolutions approving this Stormwater Management Cooperative Agreement:

/S/ Allen Opall  
Chair, Town of Rib Mountain  
Date:

/S/ Geraldine Kowalski  
President, Village of Kronenwetter  
Date:

/S/ George Peterson  
President, Village of Rothschild  
Date:

/S/ Loren White  
President, Village of Weston  
Date:

/S/ Mike Palm  
Mayor City of Baraboo  
Date:

/S/ Chris Meyer  
Mayor, City of Marshfield  
Date:

/S/ Bill Bialecli  
Mayor, City of Merrill  
Date:

/S/ Alan Erickson  
Mayor, City of Mosinee  
Date:

/S/ Ken Fable  
Mayor, City of Schofield  
Date:

/S/ Andrew Halverson  
Mayor, City of Stevens Point  
Date:

/S/ James Tipple  
Mayor, City of Wausau  
Date:

/S/ Zach Vruwink  
Mayor, City of Wisconsin Rapids  
Date:

/S/ Gary Wyman  
Chair, County of Marathon  
Date:

**RESOLUTION 2014-44**

**APPROVING NORTH CENTRAL WISCONSIN STORMWATER COALITION  
COOPERATIVE AGREEMENT**

**WHEREAS**, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

**WHEREAS**, the goal of the WPDES Storm Water Program is to prevent the transportation of pollutants to Wisconsin's water resources via stormwater runoff, and

**WHEREAS**, the City of Marshfield owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

**WHEREAS**, the Stormwater Management Cooperative Agreement is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Rothschild and Weston; and the town of Rib Mountain, herein referred to as the North Central Wisconsin Stormwater Coalition, and

**WHEREAS**, the purpose of the Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirement of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

**WHEREAS**, the coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

**BE IT RESOLVED**, the Common Council of the City of Marshfield hereby authorizes and executes a Stormwater Management Cooperative Agreement between Marathon County, the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau and Wisconsin Rapids; the villages of Kronenwetter, Rothschild, and Weston; and the Town of Rib Mountain.

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
Chris L. Meyer, Mayor

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Deb M. Hall, City Clerk



City of  
Marshfield

# Memorandum

**TO:** Board of Public Works  
**FROM:** Tom Turchi, City Engineer  
**DATE:** July 30, 2014  
**RE:** Final Assessments – Chestnut Avenue – Veterans Parkway to 7<sup>th</sup> Street.

**CHESTNUT AVENUE - VETERANS PARKWAY TO 7TH STREET**  
**PROJECT NO'S.: 312124, 352125, 312126 & 316759**

**Including**  
**2<sup>nd</sup> Street, 3<sup>rd</sup> Street, 4<sup>th</sup> Street, 5<sup>th</sup> Street & 6<sup>th</sup> Street - (Chestnut Avenue to Central Avenue)**

**BACKGROUND**

The following is a table of assessable items for the projects noted above. This table lists all of the items displaying the estimated unit cost versus the final unit cost.

ITEM	Estimated	Final	
FRONTAGE	\$99.31	\$99.28	SY
SIDAGE BUSINESS	\$74.48	\$74.46	SY
SIDAGE RESIDENTIAL	\$49.66	\$49.64	SY
8" - DRIVEWAY	\$47.29	\$41.80	SY
6" - SIDEWALK	\$4.37	\$4.40	SF
8" - SIDEWALK	\$5.25	\$5.50	SF
SIDEWALK REMOVAL	\$6.46	\$3.24	SY
DRIVEWAY REMOVAL	\$3.63	\$3.30	SY
6" - SANITARY LATERAL	\$31.46	\$28.60	LF
1" - WATER SERVICE	\$35.09	\$31.90	LF
1" - CORP	\$90.75	\$82.50	EA
1" - CURB STOP	\$393.25	\$357.50	EA
1- 1/4" - WATER SERVICE	\$49.61	\$33.00	LF
1-1/4" - CORP	\$467.06	\$424.60	EA
1-1/4" - CURB STOP	\$471.90	\$429.00	EA
1- 1/2" - WATER SERVICE	\$52.03	\$45.10	LF
1-1/2" - CORP	\$447.70	\$407.00	EA
1-1/2" - CURB STOP	\$644.93	\$586.30	EA
2" - WATER SERVICE	\$56.87	\$47.30	LF
2" - CORP	\$589.27	\$535.70	EA
2" - CURB STOP	\$871.20	\$792.00	EA
4" - DI WATER SERVICE	\$53.24	\$48.40	LF
4" - GATE VALVE	\$1,232.99	\$1,120.90	EA
6" - DI WATER SERVICE	\$54.45	\$49.50	LF
6" - GATE VALVE	\$1,425.38	\$1,295.80	EA

6" - PVC STORM SERVICE	\$33.88	\$30.80	LF
8" - PVC STORM SERVICE	\$36.30	\$33.00	LF
10" - PVC STORM SERVICE	\$38.72	\$35.20	LF
12" - SICPP STORM SERVICE	\$41.14	\$37.40	LF
6" - INSERTA TEE	\$532.40	\$440.00	EA
10" - INSERTA TEE	\$1,016.40	\$924.00	EA

Enclosed with this memo is a table with the final assessments which includes a comparison of the final assessment to the estimated assessments mailed prior to the start of the project. Only three of the properties had final assessments greater than the estimated. One note, on the final assessments several properties have a damage credit shown. This damage credit is a proration of the special assessments for curb and gutter repairs that were completed as a part of a mill and overlay project that done in 1999. These are credits are prorated based upon a 40 year life span.

**Recommendation**

I recommend approval of the final assessments for the following projects:

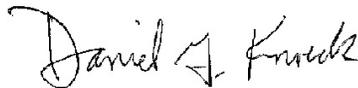
312124, 352125, 312126 & 316759

CHESTNUT AVENUE – Veterans Parkway to 7<sup>th</sup> Street including - 2nd Street, 3rd Street, 4th Street, 5th Street & 6th Street - (Chestnut Avenue to Central Avenue)

Concurrence:



\_\_\_\_\_  
Steve Barg, City Administrator



\_\_\_\_\_  
Daniel G. Knoeck, P.E. Director of Public Works

PARCEL	OWNER_NAME	PROPERTY_ADDRESS	Assessments from 1999	NULL	Damages	Total Assessment	Estimated special assess	Difference
3301422	Immanuel Lutheran Congregation	604 S Chestnut Ave	\$ (1,244.77)			\$ 33,935.86	\$40,147.41	\$6,211.55
3300118A	Integrity Properties LLC	108B W 1st St				\$ 1,272.70	\$1,482.25	\$209.55
<del>3301734</del>	<del>City of Marshfield</del>	<del>630 S Central Ave</del>				<del>\$ —</del>	<del>\$ —</del>	
<del>3301094</del>	<del>City of Marshfield</del>	<del>W 5th St</del>				<del>\$ —</del>	<del>\$ —</del>	
3301094A	Baltus Properties LLP	409 S Chestnut Ave	\$ (1,808.22)			\$ 4,944.34	\$9,873.25	\$4,928.91
3301064	Citizens National Bank & Trust	400 S Chestnut Ave				\$ 23,224.57	\$27,491.98	\$4,267.41
<del>3301071A</del>	<del>City of Marshfield</del>	<del>S Chestnut Ave &amp; W 5th St</del>				<del>\$ —</del>	<del>\$ —</del>	
3301078	Thomas P & Suzette Baer	114 W 4th St	\$ (390.80)			\$ 12,018.96	\$13,403.39	\$1,384.43
3301079	Champion Mortgage Company	405 S Chestnut Ave				\$ 6,451.41	\$6,377.61	(\$73.80)
3301080	Patrick Baer	112 W 4th St				\$ 6,141.52	\$5,685.78	(\$455.74)
3301081	Stroetz Investment Properties LLC	110 W 4th St				\$ 5,697.12	\$5,685.78	(\$11.34)
3301082A	Zimmermann Properties LLC	108 W 4th St				\$ 6,115.12	\$6,353.58	\$238.46
3301084	Seven K's LLC	400 S Central & 104 W 4th St				\$ 13,583.40	\$14,978.36	\$1,394.96
3301091	James W & Judith Benson	105-107 W 5th St				\$ 11,872.63	\$13,579.82	\$1,707.19
3301091A	Rodney Feltz	454 S Central Ave				\$ 4,214.44	\$4,524.62	\$310.18
<del>3301092</del>	<del>City of Marshfield</del>	<del>409 W 5th St</del>				<del>\$ —</del>	<del>\$ —</del>	
3301093	Baltus Properties	411 S Chestnut Ave	\$ (5,603.40)			\$ 14,258.54	\$21,200.09	\$6,941.55
3300130	Patrick J Baer	103-113 W 2nd & 168-170 S Central			\$ (5,603.40)	\$ 17,880.01	\$26,440.02	\$8,560.01
<del>3300134</del>	<del>City of Marshfield</del>	<del>W 2nd St &amp; S Chestnut Ave</del>				<del>\$ —</del>	<del>\$ —</del>	
3300136	July 1st LLC	104-106 S Chestnut Ave				\$ 11,126.35	\$11,500.93	\$374.58
3300137	Scotty's of Marshfield LLC	100 S Chestnut Ave				\$ 8,669.21	\$10,036.93	\$1,367.72
3300139	Baltus Properties	110 S Chestnut Ave				\$ 22,317.37	\$23,609.91	\$1,292.54
3300142	<del>City of Marshfield</del>	<del>420 W 2nd St</del>				<del>\$ -</del>	<del>\$ -</del>	
3300143	<del>City of Marshfield</del>	<del>410 W 2nd St</del>				<del>\$ 5,805.81</del>	<del>\$6,355.71</del>	<del>\$549.90</del>
3300144	Donald G Wolfram	108 W 2nd St				\$ 5,409.12	\$6,195.61	\$786.49
3300144A	PSE Properties LLC	200 S Central Ave				\$ 8,975.41	\$9,636.00	\$660.59
3300152	Green Roof Investments LLP	252 S Central Ave				\$ 7,132.60	\$8,687.74	\$1,555.14
3300982	Milton Avenue Purdy LLP	305 S Chestnut Ave				\$ 60,025.16	\$64,054.87	\$4,029.71
3300991	Central State Bank	101 W 4th St	\$ (868.54)			\$ 16,523.26	\$30,836.56	\$14,313.30
3300994	Redeemer Christian Church	200 W 3rd St	\$ (196.43)			\$ 15,983.23	\$18,703.65	\$2,720.42
3300995	Kathryn D Bryson	306 S Chestnut Ave	\$ (492.23)			\$ 4,100.82	\$4,679.36	\$578.54
3300996	Generation Mortgage Company	201 W 4th St				\$ 10,202.10	\$12,540.19	\$2,338.09
3300153	Guy A & Irene M Boucher	107 W 3rd St				\$ 2,820.96	\$3,133.90	\$312.94
3300153A	Lazy Meadows Homes LLC	105 W 3rd St	\$ (1,172.12)			\$ 4,502.46	\$6,568.88	\$2,066.42
3300154	<del>City of Marshfield</del>	<del>411 W 3rd St</del>				<del>\$ 32,934.12</del>	<del>\$35,660.91</del>	<del>\$2,726.79</del>
<del>3300160</del>	<del>United States Of America</del>	<del>202 S Chestnut Ave</del>	<del>\$ (1,635.24)</del>			<del>\$ 20,161.61</del>	<del>\$22,350.91</del>	<del>\$3,189.30</del>
3300161	Chestnut Ave Center For The Arts Inc	208 S Chestnut Ave				\$ 21,935.06	\$23,742.86	\$1,807.80
<del>3300115</del>	<del>City of Marshfield</del>	<del>410 W 1st St</del>				<del>\$ 1,125.30</del>	<del>\$1,125.30</del>	
3301226	Kim K Rice	503 S Chestnut Ave	\$ (1,087.90)			\$ 6,448.52	\$8,757.04	\$2,308.52
3301226A	Juncer & Wolfram LLC	114 W 5th St	\$ (569.27)			\$ 10,701.42	\$12,745.19	\$2,043.77
3301227	Western View LLC	507 S Chestnut Ave				\$ 5,559.23	\$6,483.48	\$924.25
3301228	Fifth Street Rental Group	112 W 5th St			\$ (608.35)	\$ 9,473.59	\$15,012.20	\$5,538.61
3301230	National Retail Properties LP	108 W 5th St				\$ 4,368.32	\$4,689.83	\$321.51
3301232	Christopher & Erin Howard	500-504 S Central & 104-106 W 5th				\$ 11,632.14	\$12,488.26	\$856.12
3301238	Heinzen Properties LLC	550 S Central Ave				\$ 7,964.99	\$8,551.21	\$586.22
3301238A	Randy A & Joyce A Gershman	554 S Central Ave				\$ 4,849.81	\$5,482.77	\$632.96
<del>3301240</del>	<del>City of Marshfield</del>	<del>W 6th St</del>				<del>\$ —</del>	<del>\$ —</del>	
3301243	Traditions on Chestnut LLC	113-115 W 6th St	\$ (116.81)			\$ 22,352.12	\$25,441.38	\$3,089.26
3301252	Smiley Rentals LLC	502-504 S Chestnut Ave	\$ (233.90)			\$ 7,456.93	\$8,723.58	\$1,266.65
3301257	RYA Properties LLC	208 W 5th St	\$ (1,106.24)			\$ 6,635.37	\$11,722.17	\$5,086.80
3301258	Forward Financial Bank	207 W 6th St				\$ 18,369.78	\$22,919.97	\$4,550.19
						\$ 536,047.48	\$640,661.21	