



CITY OF MARSHFIELD

MEETING NOTICE

AGENDA
BOARD OF PUBLIC WORKS
CITY OF MARSHFIELD, WISCONSIN
MONDAY, June 1, 2015 at 5:30 PM
COUNCIL CHAMBERS, CITY HALL PLAZA

- 1. Call meeting to order – Chairman Buttke
2. Approval of minutes of May 18, 2015 Board of Public Works meeting
3. Citizen Comments
4. Construction Update – Presented by Mike Winch, Street Superintendent & Tom Turchi, City Engineer
5. Award bid for 2015 Seal Coat Program – Presented by Dan Knoeck, Director of Public Works
6. Approval of donation of retired Christmas Decorations to Rotary Winter Wonderland – Presented by Dan Knoeck, Director of Public Works
7. Award bid for 2015 Sale of Logs and Firewood – Presented by Dan Knoeck, Director of Public Works
8. Reject bid for 8th Street Lift Station – Presented by Tom Turchi, City Engineer
9. Recommended items for future agendas
10. Adjournment

Posted this 29th day of May, 2015 at 4:00 PM by Daniel G. Knoeck, Director of Public Works

NOTE

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It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Mary Anderson, Public Works Department at 630 South Central Avenue or by calling (715) 387-8424

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**BOARD OF PUBLIC WORKS BACKGROUND**  
**6/01/15**

1. Call meeting to order – Chairman Buttke
2. Approval of minutes of May 18, 2015 Board of Public Works meeting
3. Citizen Comments
4. Construction Update – Presented by Mike Winch, Street Superintendent & Tom Turchi, City Engineer
5. Award bid for 2015 Seal Coat Program – Presented by Dan Knoeck, Director of Public Works  
See attached bid summary. **Recommend approval of the low bid of Scott Construction, Inc. at a cost not to exceed the budgeted amount of \$100,000.**
6. Approval of donation of retired Christmas Decorations to Rotary Winter Wonderland – Presented by Dan Knoeck, Director of Public Works  
See attached memo. **Recommend approval.**
7. Award bid for 2015 Sale of Logs and Firewood – Presented by Dan Knoeck, Director of Public Works  
See attached bid summary. **Recommend awarding the sale to the highest bidder for each row.**
8. Reject bid for 8<sup>th</sup> Street Lift Station – Presented by Tom Turchi, City Engineer  
See attached memo. **Recommend rejecting all bids and rebidding the project later this year.**
9. Recommended items for future agendas
10. Adjournment

**BOARD OF PUBLIC WORKS MINUTES**  
**OF MAY 18, 2015**

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

**PRESENT:** Tom Buttke, Ed Wagner, Mike Feirer, Gary Cummings and Chris Jockheck

**EXCUSED:** None

**ALSO PRESENT:** Alderman Earl; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; City Planner Miller; Street Superintendent Winch; Assistant Street Superintendent Hawley; Angie Eloranta – Main Street Marshfield; the media; and others.

**PW15-61** Motion by Feirer, second by Jockheck to recommend approval of the minutes of the May 4, 2015 and May 12, 2015 Board of Public Works meetings.

**Motion Carried**

**Citizen Comments –**

John Scheuer, 513 N Chestnut – thanks for the opportunity to comment on the West 2<sup>nd</sup> Street Proposal – the connection between the library and SJ Miller does not seem like a logical connection. People attending the ball games are not going to the library before or after the game nor will a family go to the baseball game after using the library. Many of the fans come from out of town and are not likely to use the library. The 2<sup>nd</sup> Street proposal will interrupt downtown commerce. Instead, he proposes closing West Third, west of the alley to Chestnut so that area could be used for a green space. It could be used by the Aster and Chestnut Center for the Arts. Chestnut would remain open at third and then develop plans for improving third from Chestnut to Spruce in a similar way as to what has been proposed on 2<sup>nd</sup> Street.

Pat Baer, 112 W 4<sup>th</sup> Street, owner of Charles Apartments – concerned about the future of the post office lot. There is a real problem in the parking lot by Police Department. The lot is constantly full to capacity. The post office is currently the only lot in town where they do not allow daytime parking permits. People with those permits are parking in the 100 block lot by the Police Department. The post office lot should be expanded to allow for more daytime permits.

CW Mitten, IV, 611 East 29<sup>th</sup> Street, owner and president of Mittens – concerned with safety aspect and with one-way traffic. One-way traffic will be very confusing for elderly customers. 70% of their customers use their side door. He is concerned with parking and safety. He questions why we didn't have a plan drawn up to keep things the same. With 73% of people in the study thinking one-way is a bad idea, he hopes that we listen to the people.

Jeff Kleiman, 1112 West State Street – small business owner opposite Mittens. He is inclined to agree with the previous speakers. Has watched pedestrian and other traffic for 27 years and has seen the difficulty people have adopting to new patterns. Second, he sees the important flow of traffic on 2<sup>nd</sup> Street that does go between the ball parks, the post office and the library, all sorts of people, all ages. His speaking against this is strictly on the basis of what he has seen and experienced. Also he has seen some ideas that seemed good at the time falter within a decade of their application. For example, this city is neither so large or so busy that we need one-way streets. He has also seen pedestrian malls come and go. While it would be nice to encourage people to walk more, provide trees, bump outs, seating and the like, he is afraid that this is not a town that embraces that. The reality of the situation in this time and place is that the status quo is adequate.

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

**PW15-62** Motion by Wagner, second by Jockheck to recommend approval of the bid submitted by Earth, Inc. of Arpin, WI for Contract No. 2015-03 (Proposals A & B only) in the amount of \$254,970.50, hold Proposal C for further review and authorize execution of a contract.

**Motion Carried**

City Planner Miller reviewed the public comments on the 2<sup>nd</sup> Street Corridor Project and asked the Board for direction on the final design. The consensus seemed to point toward Option B. Alderman Wagner tried to summarize the direction to staff by suggesting that staff look at a hybrid design that allows for two-way traffic, some green space, and adds angle parking where possible. In addition, bike lanes are important for access to the library. Outdoor dining and public art are more programmatic as long as space is allowed for it.

**PW15-63** Motion by Feirer, second by Jockheck to recommend approval of the request of Healthy Lifestyles to add path numbers to the apple symbols on the walking paths in the City of Marshfield.

**Motion Carried**

**PW15-64** Motion by Wagner, second by Cummings to recommend approval of the low quotation submitted by Sherwin Williams of Marshfield, WI for a Line Lazer IV 3900 paint machine with bead dispenser at a cost of \$5,990, authorize execution of a purchase agreement, and refer Budget Resolution 10-2015 to the Common Council for Consideration.

**Motion Carried**

**PW15-65** Motion by Cummings, second by Feirer to recommend that the donation of picnic tables, bench and related materials around the Veterans Memorial Platform be accepted and that the Parks Department provide the labor for installation and take on responsibility for future maintenance.

**Jockheck voted "No" - Motion Carried**

**PW15-66** Motion by Wagner, second by Jockheck to adjourn to closed session at 6:43 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Purchase of property at 306 South Maple Avenue

**Roll call vote, all 'Ayes' Motion Carried**

**Present in Closed Session:** Aldermen Feirer, Wagner, Buttke, Jockheck, Cummings & Earll; Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi.

**PW15-67** Motion by Feirer, second by Jockheck to reconvene in open session at 6:47 PM.

**Roll call vote, all 'Ayes' Motion Carried**

**BOARD OF PUBLIC WORKS**

**May 18, 2015**

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**PW15-68** Motion by Jockheck, second by Feirer to recommend approval of a revised purchase agreement to purchase property at 306 South Maple Avenue and authorize execution of purchase documents.

**Motion Carried**

**Recommended items for future agendas** – Approval of a use agreement with the American Legion for the Fallen Soldier Veterans Memorial on Veterans Parkway

Motion by Cummings, second by Wagner that the meeting be adjourned at 6:49 PM.

**Motion Carried**



Daniel G. Knoeck, Secretary  
BOARD OF PUBLIC WORKS

City of Marshfield  
Department of Public Works  
Street Division  
407 West 2<sup>nd</sup> Street  
Marshfield, Wisconsin 54449



Mike Winch  
Street Superintendent  
(715) 486-2081  
FAX: (715) 387-8669  
ike@ci.marshfield.wi.us

**To:** Tom Buttke, Chairman, Board of Public Works  
Members, Board of Public Works  
**From:** Mike Winch, Street Superintendent  
**R.E.:** B.O.P.W.'s Street Division Construction Update for May 18, 2015  
**Date:** June 1st, 2015

**Asphalt Mill-In-Place**

12<sup>th</sup> St – Maple to Cedar  
28<sup>th</sup> St – Felker to Washington-start date is June 1<sup>st</sup>, 2015  
Felker Ave – 29<sup>th</sup> – 27<sup>th</sup> – storm sewer manhole is in, ditching and tiling done, top soiling, milling and paving remaining  
Apple Ave – 9<sup>th</sup> – 17<sup>th</sup> – sanitary repairs complete  
Ash Ave – Arnold to Doege  
Cedar Ave – Arnold to Blodgett  
Cherry Ave – Arnold to Edison  
Maple Ave – 9<sup>th</sup> – 14th  
Wildwood Ct. – Locust to Locust

**Asphalt Overlays**

Cedar Ave – Ives to Grant  
29<sup>th</sup> St – Central to Peach  
Blodgett St – Central to Maple- sawing done, start work on June 1<sup>st</sup>, 2015  
Blodgett St – Maple to Peach  
Vine Ave – Arnold to Doege- work in progress, sanitary sewer work complete  
Cleveland – Central to Maple- top soiling left , ready for paving

**Street Reconstructions**

East 4<sup>th</sup>- 4<sup>th</sup>/8<sup>th</sup> to Willow, complete

**Storm Sewer Maintenance/Construction**

Storm water inlet, M.H. and main repairs/replacements with associated street restoration throughout the city: ongoing  
General storm water ditching with drain tile installation as required throughout the city: ongoing  
Ditching, drain tiling and culvert resets on Vilas street are done, hot mix patching complete  
Catch basin replacement -  
Catch basin repairs- South Central , by Wheeler's complete

**Sanitary Sewer Maintenance/Reconstruction**

-M.H. replacements/Mono-forming and main repairs on all asphalt mill-in-place and overlay streets as required: ongoing  
-Sanitary repairs- Apple Avenue from Depot Street to Arnold Street

**Street Maintenance**

-Crack sealing of concrete streets: complete  
-Crack sealing of asphalt streets: started, will be back to complete  
-Slag sealing of asphalt streets: to be scheduled  
-Specialized joint sealing on concrete streets: to be scheduled  
-General asphalt patching, city wide as required: to be scheduled  
-concrete repairs- Veterans' Parkway, north of St. Joseph"; south Central Avenue Wheeler's  
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- pothole patching- on going  
- street sweeping (two shifts) on going



City of  
Marshfield  
**Memorandum**

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**TO:** Board of Public Works  
**FROM:** Dan Knoeck, Director of Public Works  
**DATE:** May 28, 2015  
**RE:** Slag Sealing Bids

**BACKGROUND**

The asphalt street maintenance program includes seal coat treatment of streets in the 5 to 7 year old range. Bids were opened and read on May 20, 2015 in City Hall for this process. The 2015 budget includes \$100,000 for the seal coat program. The proposed list of streets is attached for reference.

**ANALYSIS**

Listed below are the bids that were received:

Scott Construction, Inc.  
PO Box 340  
Lake Delton, WI  
**63,700 SY @ \$1.387/SY = \$88,351.90**

Fahrner Asphalt Sealers, LLC  
2800 Mecca Drive  
Plover, WI  
63,700 SY @ \$1.47/SY = \$93,639.00

**RECOMMENDATION**

I recommend approval of the low bid submitted by Scott Construction, Inc. for slag sealing of the streets at a cost not to exceed the budgeted amount of \$100,000.

If you have any questions in advance of the meeting, please feel free to contact me.

mba

**CONCURRENCE:**

NOT AVAILABLE

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Steve Barg, City Administrator

CITY OF MARSHFIELD STREET DIVISION						
SLAG SEAL LIST - 2015						
SECTION ONE						
		LOCATION	LENGTH	WIDTH	SQ. YDS.	Costs
		Walnut - Depot to Arnold	330	32	1,173	
		Depot - Central to Chestnut	340	44	1,662	
		Kalsched - Chestnut to Central	648	32	2,304	
		Kalsched - Walnut to Chestnut	1,015	28	3,158	
		6th - Lincoln to Cypress	70	22	171	
			Sub Total		8,468	
CITY OF MARSHFIELD STREET DIVISION						
SLAG SEAL LIST - 2015						
SECTION TWO						
		LOCATION	LENGTH	WIDTH	SQ. YDS.	Costs
		4th - Maryknoll to Schmidt	395	22	966	
		6th - Lincoln to Schmidt	795	22	1,943	
		7th - Lincoln to Schmidt	791	22	1,934	
		Maryknoll - 5th to Lincoln	1,236	22	3,021	
		Schmidt - 5th to 7th	970	22	2,371	
		14th - Central to Adams	2,077	44	10,154	
		6th - Spruce to Oak	638	36	2,552	
		Adams - 13th to 14th	360	32	1,280	
		13th - Central to Chestnut	345	24	920	
			Sub Total		25,141	





City of  
Marshfield  
Memorandum

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May 29, 2015

TO: Board of Public Works

FROM: Dan Knoeck, Director of Public Works

SUBJECT: Donation of Retired Christmas Decorations to Rotary Winter Wonderland

**BACKGROUND**

Over the years, the Street Division has updated our inventory of Christmas Decorations and has about a dozen lights that are no longer used. Typically retired lights were sold at the annual Police Auction or more recently via on-line auction. With my personal involvement with Rotary Winter Wonderland (RWW ) where I currently serve as the Chair of the Steering Committee, I inquired whether there might be interest to use the retired lights in the RWW display.

**ANALYSIS**

RWW is interested in incorporating the retired lights into their display. The City of Marshfield has been a prominent partner in the lights display since its inception and this donation would be consistent with that relationship.

RWW fills a critical need for area food pantries at a time of year where there is a desperate need for donations. In 2014, RWW collected over 50,000 non-perishable items for distribution to over 20 pantries and in June will make a substantial cash contribution to both St Vincent DePaul and Soup or Socks Food Pantries.

**RECOMMENDATION**

I recommend approval of the donation of retired Christmas Decorations to Rotary Winter Wonderland.

Concurrence: NOT AVAILABLE  
Steve Barg, City Administrator



City of  
Marshfield  
**Memorandum**

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**TO:** Board of Public Works  
**FROM:** Dan Knoeck, Director of Public Works  
**DATE:** May 28, 2015  
**RE:** Award of bid for Sale of Logs and Firewood

**BACKGROUND**

Each year we advertise for bids for the sale of logs and firewood that accumulate from our forestry program over the course of the previous year. The wood was stockpiled in four rows with bids taken on each of the rows.

**ANALYSIS**

Attached is a summary of the bids received.

**RECOMMENDATION**

I recommend approval of the highest bids for logs and firewood for each row as follows and authorize execution of sales agreements:

Row A – Kevin Prust - \$400.00

Row B – Shawn Miller - \$625.00

Rows C & D – Dennis Willman, \$800.00 & \$500.00

mba

**CONCURRENCE:**

NOT AVAILABLE

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Steve Barg, City Administrator

**2015 SALE OF LOGS AND FIREWOOD**

**May 27, 2015**

<b>BIDDER</b>	<b>ROW 'A'</b>	<b>ROW 'B'</b>	<b>ROW 'C'</b>	<b>ROW 'D'</b>	<b>SUB TOTAL</b>	<b>WI SALES TAX</b>	<b>TOTAL BID</b>	<b>BOND</b>
Allen Leonhard 305 West 14 <sup>th</sup> Street Marshfield, WI 54449	\$225.00	NO BID	NO BID	\$120.00	\$345.00	\$18.98	\$363.98	Credit Union Check \$25.00
Dennis Willman 9816 Lincoln Avenue Marshfield, WI 54449	NO BID	\$600.00	\$800.00	\$500.00	\$1,900.00	\$104.50	\$2,004.50	Money Order \$111.00
Heather M. Binder 6473 Elm Road Arpin, WI 54410	\$100.00	\$100.00	\$300.00	\$200.00	\$700.00	\$38.50	\$738.50	Credit Union Check \$40.00
Adam Krier 1005 S. Vine Avenue Marshfield, WI 54449	\$200.00	\$310.00	\$275.00	\$150.00	\$935.00	\$51.43	\$986.43	Money Order \$50.00
Kevin Prust 8692 Richfield Drive Marshfield, WI 54449	\$400.00	NO BID	\$200.00	NO BID	\$600.00	\$33.00	\$633.00	Credit Union Check \$200.00
Shawn Miller 6515 Richfield Drive Arpin, WI 54410	\$153.00	\$625.00	\$550.00	\$226.00	\$1,554.00	\$85.47	\$1,639.47	Bank Check \$100.00
Chris Burt 2304 S. Galvin Avenue PO Box 614 Marshfield, WI 54449	\$105.00	\$510.00	\$655.00	\$160.00	\$1,430.00	\$78.65	\$1,508.65	Money Order \$76.00



City of  
Marshfield

# Memorandum

**TO: Board of Public Works**  
**FROM: Tom Turchi, City Engineer**  
**DATE: May 29, 2015**  
**RE: Bid Summary and Award for Contract 2015-03**

- North Ash Avenue, Arnold Street to Cleveland Street – Proj. No. 352078 – Plan No. 3579
- North Cedar Avenue, Arnold Street to Blodgett Street – Proj. No. 352202 – Plan No. 3579
- North Cherry Avenue, Cleveland Street to Edison Street – Proj. No. 352079 – Plan No. 3579
- Sanitary Sewer Lateral/Grinder Pump Station, South Popple Avenue – Proj. No. 352079 – Plan No. 3579
- Sanitary Sewer Lift Station – 8<sup>th</sup> Street Lift Station Replacement – Proj. No. 357402 – Plan No. 4129

## BACKGROUND

Bids were opened for the above project on Wednesday, May 13<sup>th</sup>, 2015. The only bid we received was submitted by **Earth, Inc. of Arpin, Wisconsin** in the amount of **\$ 848,047.50**.

Three bids were received and are shown in the following table:

<b>Earth Inc. 4362 Dairy Road Arpin, WI 54410</b>	<b>\$ 848,047.50</b>	<b>Bid Bond Yes</b>
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## ANALYSIS

The following is a breakdown of the various project budgets versus the as bid budgets.

	Project Number	Estimate	As-Bid	Additional Work	Total	Difference
Ash / Cedar / Cherry	352078, 352202, 352079	\$ 196,169	\$ 193,528.50 <i>Water Items \$ 40,302.00</i>	\$ 38,000	\$ 191,226.50	\$ 245,601.50
Grinder Pump Popple	352079	\$ 41,979	\$ 61,442.00	\$ 0	\$ 61,422.00	<b>-\$ 61,442.00</b>
Lift Station - 8 <sup>th</sup> Street	317402	\$ 221,304	\$ 593,097.00	\$ 4,656.50	\$ 597,742.50	<b>-\$ 256,742.50</b>

Following the opening of the bid we made a recommendation to award proposals A & B of Contract 2015-03 to the low bidder of Earth, Inc. of Arpin, WI in the amount of \$ 254,970.50. Following this notice Earth contacted the city and stated that the electrical sub - contractor had had included items in their bid that were already included in what was in their overall bid. Due to this error they felt the bid could be reduce by more than \$ 150,000 dollars which still more that the budgeted funding for this project. Contact was made with corporate council to discuss the error in the bid and whether the City could actually negotiate in good faith to work towards awarding proposal 'C' as part of Contract 2015-03 and the City Attorney strongly recommended that we re-bid this project and not award proposal 'C' - 8<sup>th</sup> Street lift station as part of Contract 2015-03.

**RECOMMENDATION:**

**I recommend that the City not award the 8th Street Lift Station Replacement project as part of Contract 2015-03 and rebid this project as a separate project.**

Respectfully submitted,

*Thomas R. Turchi*

Thomas Turchi

Concurrence:

NOT AVAILABLE

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Steve Barg, City Administrator



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Daniel G. Knoeck, P.E. Director of Public Works