

BOARD OF PUBLIC WORKS MINUTES
OF JUNE 6, 2016

Meeting called to order by Chairman Buttke at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Tom Buttke, Ed Wagner, Mike Feirer, & Gordon Earll

EXCUSED: Christ Jockheck

ALSO PRESENT: City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Winch; Wastewater Superintendent Warp; Library Director Belongia; Joe Dolezal – The Boson Company; the media; and others.

PW16-66 Motion by Feirer, second by Wagner to recommend approval of the minutes of the May 16, 2016 Board of Public Works meeting.

Motion Carried

Citizen Comments:

- Darrell Kasner, Carl's Landscape, Arpin, WI, stated he was puzzled by action taken by the Board of Public Works with regard to their contract for the Everett Roehl Marshfield Public Library & Community Center. He did receive the April 7, 2016 letter from the City and then did turn their contract documents into Boson right after that. He was surprised to see that the City was pulling his contract. They do stand behind their work 100%. He feels mistreated the way this went down. He was asked to donate towards the project and his original bids reflected a contribution through a lower bid price. Now that the City didn't allow him to bid this last time, he is wondering what the problem is. No one from the City called him to explain the problem. Boson didn't give him a direct answer either. He acknowledged that he should have had his contract in, but he didn't realize that it was a big issue. He received a letter from the City on May 11 with his bonds back and notice that his contract was pulled. He wondered why it took so long to get that notice. He asked for some response for the City.

City Engineer Turchi presented an Engineering Division construction update. Street Superintendent Winch presented a Street Division construction update.

Director of Public works Knoeck provided an explanation on the rebidding of the landscape contract for the Library project. The landscape plan was amended with some additional features. Now that the project is far enough along, there are enough contingency funds available to add back in some landscaping that had previously been removed. Knoeck also responded to comments for Mr. Kasner. The concern of the City was that the original contract requires bonds and other contract documents to be returned within 20 days of award, not 6 months. When we didn't see a response from the bidder, we questioned the ability of the bidder to complete the work. The City did not have direct contact with the bidder. Our construction manager was in contact with the bidder and provided dates and times that contact was made with Carl's asking for the required information. It did not come until notice was given to Carl's in April that the City would be considering rescinding the award of contract. The contract documents did finally arrive but the feeling at that time was that it was too late and that is what prompted the re-bid.

PW16-67 Motion by Earll, second by Feirer to recommend approval of the low bid submitted by Central Wisconsin Landscape for the Everett Roehl Marshfield Public Library & Community Center Landscape Contract in the amount of \$47,617.00 and authorize execution of a contract.

Motion Carried

PW16-68 Motion by Wagner, second by Earll to recommend approval of the low bid submitted by Scott Construction, Inc. of Lake Delton, WI for slag sealing at \$1.698/SY and the low bid of Fahrner Asphalt Sealers, LLC of Plover, WI for micro surfacing at \$2.35/SY with the total cost of 2016 Seal Coating not to exceed \$106,300 and authorize execution of contracts.

Motion Carried

Director of Public Works Knoeck presented information on maintenance of easements on unopened street right-of-way for private driveways. The City does not maintain these private driveways and staff is sometimes questioned why not. Staff was looking for direction from the Board as to whether or not we should be handling these situations differently. After much discussion, the Board asked staff to look at the cost of extending 21st Street at Tamarack Avenue to eliminate a private driveway easement situation. Staff will bring back additional information at a future meeting for Board consideration. Alderman Wagner asked that the minutes reflect that the Board would like to end this practice of temporary easements. This was a discussion item only.

Wastewater Superintendent Warp presented the 2015 Wastewater Compliance Maintenance Annual Report.

PW16-69 Motion by Feirer, second by Earll to thank staff for an excellent job and recommend approval of the 2015 Wastewater Compliance Maintenance Annual Report and refer Resolution 2016-27 to the Common Council for approval.

Motion Carried

PW16-70 Motion by Earll, second by Feirer to recommend approval of the Request for Proposals for Architectural Services for Forward Financial Bank Building Remodeling and authorize solicitation of proposals.

Motion Carried

PW16-71 Motion by Wagner, second by Buttke to amend Motion PW16-70 to solicit up to four architects for Request for Proposals for Forward Financial Bank Building Remodeling.

Motion Carried

Director of Public Works Knoeck reviewed the current Weed Ordinance. Alderman Buttke raised a concern that it's taking too long to address some properties. He is not blaming staff but would like to see if there is a way to address this. Street Superintendent Winch explained how the process works and where there can be delays. He did feel that the notice provision is important. It was suggested that we look at higher fees to encourage property owners to comply with the ordinance. Staff will look at some options and bring back a recommendation. This was a discussion item only.

PW16-72 Motion by Wagner, second by Earll to adjourn to closed session at 6:35 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Possible purchase of land for Downtown Parking Lot Expansion.

Roll call vote, all 'Ayes' Motion Carried

Present in Closed Session: Aldermen Feirer, Wagner, Earll and Buttke; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi.

PW16-73 Motion by Feirer, second by Earll to reconvene in open session at 6:44 PM.

Roll call vote, all 'Ayes' Motion Carried

There was no action taken in open session on the closed session item.

Recommended items for future agendas: None

Motion by Wagner second by Earll that the meeting be adjourned at 6:45 PM.

Motion Carried

Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS