



JOB TITLE: Parks Worker
DEPARTMENT: Parks & Recreation
SUPERVISOR: Parks Superintendent
COMPENSATION GRADE: 120
EXEMPT STATUS: Non-Exempt

JOB SUMMARY

Under the general supervision of the Parks Superintendent, the Parks Worker will perform maintenance, repair, landscaping, cleaning and improvement of the grounds and facilities in the City of Marshfield's parks and recreation system, including the Cemetery, Wildwood Park & Zoo, Marshfield Fairgrounds, 2nd Street Community Center, Hefko Pool and Oak Avenue Community Center.

JOB DESCRIPTION

Task	Description	Frequency
1.	Performs a variety of grounds, forestry, and landscape maintenance functions, including mowing, trimming, watering, raking, snow removal, excavating, weeding, mulching, pruning, fertilizing, and renovating at the Cemetery	40%
2.	Performs a variety of property maintenance duties including maintenance of park facilities, shelters, ball fields, ice rinks, tennis courts, hard surface courts, picnic tables, park benches, signage, refuse containers, fences and other areas as assigned.	20%
3.	Removes snow and adds de-icing agents on sidewalks, steps, trails, driveways, roadways, parking areas, outside buildings and other duties as assigned.	10%
4.	Assists the Zookeeper in caring, feeding, and handling animals at Wildwood Park Zoo as assigned.	10%
5.	Prepares parks and facilities for rentals, special events and festivals.	5%
6.	Assists with the preparation and installation of concrete, asphalt, retaining walls, hardscapes and site amenities.	5%
7.	Completes general building maintenance and construction (i.e., repairs, painting, dry-walling, plumbing, non-licensed electrical	5%

	work, carpentry work facility start up and shut down, etc.)	
8.	Operates, inspects and cares for all equipment used in the performance of job duties including heavy equipment, trucks, tractors, mowers, trimmers, loaders, skid steers, tool cats, and various hand-operated manual and power tools.	2%
9.	Communicates with the general public and other City employees politely, professionally and courteously. Completes forms and reports.	5%
10.	Serves as emergency response for parks, including weather-related issues.	1%
11.	Performs other related tasks as assigned.	1%

QUALIFICATIONS

Education:

High School diploma or equivalent is required.

Experience:

Experience in arboriculture, landscaping, building mechanics, general building construction, and animal care is preferred.

License/Certifications:

Valid Wisconsin driver's license is required.

Knowledge/Skills/Abilities:

Knowledge of the appropriate methods to maintain, inspect, repair, and install equipment commonly associated with a municipal park and cemetery operations is preferred. Must have safe working practices. Ability to work in varying adverse weather conditions is required.

Updated: 10/10/2017