

2020 Sign Permit Application

Sign Application Type (check all that apply)			
Face Change	Standard/New	Multiple Signs	Alternative (Requires Plan Commission Review)

Property Information		
Site Address:	Zoning:	Parcel #:
Business/Owner Name:	Phone #:	Email:
**Signs on historical properties or within historical districts may require a <i>Certificate of Appropriateness</i> ; contact the City for more info		

Contractor Information		
Company Name:	Address, City, State, Zip:	
Sign UL File #:	Phone #:	Email:

Sign Information (for multiple signs, fill out & submit Attachment A)	
Sign Display/Copy:	
Sign Type:	
On-Building Sign On-Building Sub-type(s):	
Freestanding Sign Freestanding Sub-type(s):	
Location on building (direction & street frontage):	Total Sign Area:
Sign Height: Sign Width:	Single or Double sided:
Overall Sign structure height (if freestanding):	Valuation (\$):
Clearance from grade (if applicable):	
Illumination (new/extension of existing may require an electrical permit):	
Projecting into right-of-way (if yes, a COI is required):	
Setbacks from property lines (if applicable):	

Existing Signage on-site (attach additional pages if needed)				
Type	Location/street facing	Height & Width	Size (Area)	Sign Display/copy

Fees & Additional Information			
Face Change - \$25	Standard/New - \$50	Alternative - \$150	Total Fees:

Include the following with this Application:
 Location & dimensions of proposed & existing signs on the building and property; dimensioned drawings of the proposed sign, including materials, lighting source, design & message or copy; construction specifications & methods of attachment; site map showing sign location, nearby streets, setbacks, and structures on-site; and elevations (including dimensions, proposed clearance, etc.) of building wall or façade where sign is proposed.

I hereby apply for a sign permit and I acknowledge that the information provided in this application is complete and accurate; that the proposed work will be in compliance with the ordinances and codes of the City of Marshfield and Wisconsin State Statutes & Building Codes; that I understand this is not a permit but only an application for a permit, and that work is not to start without the issuance of a permit and any applicable approvals; and that any work will be in accordance with the approved plans reviewed with the permit.

 Applicant Signature

 Date